CLASS TITLE: Health Educator

CHARACTERISTICS OF THE CLASS: Under supervision, the class develops and provides public health education programs and services to community residents; and performs related duties as required.

ESSENTIAL DUTIES: Conducts surveys and assesses community health needs to identify health related problems and issues of community residents; develops and implements health education programs to increase community awareness of health topics and issues including perinatal and infant health, diabetes, high blood pressure and communicable diseases; plans and develops instructional activities and tools for use in educating health clinic patients and community residents on preventative and positive health practices; prepares and distributes informational materials to educate and inform the community on a variety of health topics and to address specific health concerns; conducts workshops and presents materials to educate clients on health topics and practices designed to promote healthy lifestyles, prevent health related problems and change health risk behaviors; provides continuing education to departmental staff on current developments in preventative health care practices and on strategies for changing health risk behaviors; develops education linkages within the community including other agencies providing health education to improve services to the community; prepares narrative and statistical reports on health education activities and services provided to clients.

RELATED DUTIES: Assists in evaluating health programs and services offered to health clinic patients; works with departmental staff in identifying increasing health problems or issues in communities.

MINIMUM QUALIFICATIONS:

Training and Experience. Graduation from an accredited college or university with a Bachelor’s degree in Health Education or a related field, supplemented by two years of progressively responsible public health experience, or an equivalent combination of training and experience.

Knowledge, Abilities and Skill. Good knowledge of the theories and principles of health education. Good knowledge of practices and techniques used in developing and implementing health education programs. Good knowledge of public health programs and services provided by the Department of Health.

CLASS TITLE: Health Educator (Cont’d)

Ability to conduct community health assessments. Ability to develop health education programs. Ability to prepare educational materials on health related topics. Ability to develop instructional activities
and tools for use in health education programs. Ability to establish and maintain effective working relationships with community residents and health personnel.

Good skill in the application of health education theories and practices. Good skill in conducting health education workshops and educating clients on health related topics. Good interpersonal Skills. Good oral and written communication skills.

Working Conditions. General office environment.

Equipment. Standard office equipment including personal computers.

NOTE: While the list of essential duties is intended to be as inclusive as possible, there may be other duties which are essential to particular positions within the class

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Department of Personnel