CLASS TITLE: Lieutenant

CHARACTERISTICS OF THE CLASS: Under direction, serves as officer in charge of a unit or section during an assigned tour of duty and performs specialized, technical and/or confidential work in the office or field; and performs related duties as required.

EXAMPLES OF DUTIES: Assigns and supervises the work of police officers, detectives and others on an assigned shift; heads specialized police units and sections such as narcotics, robbery, homicide, burglaries, missing persons and other such specialized and confidential units; receives complaints from individuals and provides general information relative to police activities; supervises the operation of the central complaint room on an assigned shift; disseminates administrative and policy directives to junior officers.

Investigates criminal cases and prepares reports; interviews suspects, prisoners, complainants and witnesses to obtain information about crimes; takes statements; conducts investigations of crimes for resolution and arrest of criminals; searches for and apprehends suspects and fugitives and transports prisoners; books prisoners, sees that correct charges are placed against them, has them searched, and sees that medical attention is provided when necessary; receives and lists monies and valuables taken from prisoners for safekeeping while prisoner is retained; testifies in court against violators; obtains personal history of prisoners; searches court records and prepares case reports.

DESI RABLE MINIMUM QUALIFICATIONS:

Training and Experience. Career Service status as a Sergeant with the Chicago Police Department.


Ability to plan, supervise and review the work of others. Ability to work with and for the general public. Ability to communicate effectively both orally and in writing. Ability to act quickly and calmly in emergencies.

Considerable skill in the use and care of firearms. Considerable skill in the application of modern law enforcement and crime prevention practices and techniques. Considerable skill in the application of modern management practices and principles.

March, 1991