CLASS TITLE: STATION LABORER

CHARACTERISTICS OF THE CLASS
Under supervision, perform unskilled manual labor and custodial duties at a municipal water treatment plant and surrounding grounds, and performs related duties as required

ESSENTIAL DUTIES
- Cleans, sweeps and mops terrazzo and tile floors, concrete floors, stairways, dock areas and other work areas at water treatment plant facilities using brooms, mops, scrubber machines, floor sweepers and related equipment
- Moves furniture, office equipment and boxes
- Uses industrial water hoses attached to service water lines to flush and clear intake and settling basins, drains, drainage channels, catch basins, intake screens and gutters as directed by Foreman of Station Laborers and/or operating engineers at water treatment facilities
- Empties garbage from refuse containers located inside and outside the facility and loads garbage into dumpsters
- Operates a forklift to load and unload deliveries of supplies, materials and equipment and uses pallets to move and distribute materials and supplies to designated plant locations
- Operates snow blowers and uses shovels to remove and clean snow and ice from walkways and dock areas at plant facilities
- Cleans grounds area around plant facilities, picking up and removing trash and debris
- Erects and removes snow fences
- Cleans bathrooms and performs related custodial duties to assist in maintaining the cleanliness of plant facilities as needed

NOTE: The list of essential duties is not intended to be inclusive; there may be other duties that are essential to particular positions within the class.

MINIMUM QUALIFICATIONS
Education, Training, and Experience
- Willingness and ability to perform the duties of the job

Licensure, Certification, or Other Qualifications
- Assignments requiring the operation of a forklift will require positions to be trained and evaluated by the employer prior to the assignment, as required by OSHA standards administered by the Illinois Department of Labor (IDOL)

WORKING CONDITIONS
- Exposure to outdoor weather conditions
- Exposure to loud noise, fumes or dust, oily or wet environment

EQUIPMENT
- Manual tools (e.g., shovels, rakes, brooms, buckets, scoops, hand tools)
• Personal protective equipment (e.g., shoes, safety glasses, gloves, vest, pads)
• Powered and manual cleaning equipment (e.g., power hoses, mops, brooms, scrubbers, sweepers)

PHYSICAL REQUIREMENTS
• Heavy lifting and carrying (up to 75 pounds) is required
• Ability to stand and walk for extended or continuous periods of time
• Ability to operate applicable hand tools and power equipment

KNOWLEDGE, SKILLS, ABILITIES, AND OTHER WORK REQUIREMENTS

Knowledge
Some knowledge of:
• equipment and materials specific to custodial maintenance and grounds keeping
• applicable safety principles, practices, and procedures
• use of safety equipment and protective gear
Knowledge of applicable City and department policies, procedures, rules, and regulations

Skills
• ACTIVE LISTENING - Give full attention to what other people are saying, take time to understand the points being made, ask questions as appropriate, and not interrupt at inappropriate times

Abilities
• COMPREHEND ORAL INFORMATION - Listen to and understand information and ideas presented through spoken words and sentences
• SPEAK - Communicate information and ideas in speaking so others will understand
• COMPREHEND WRITTEN INFORMATION - Read and understand information and ideas presented in writing

Other Work Requirements
• STAMINA - Demonstrate energy and stamina to accomplish work tasks
• DEPENDABILITY - Demonstrate reliability, responsibility, and dependability and fulfill obligations
• ATTENTION TO DETAIL - Pay careful attention to detail and thoroughness in completing work tasks

All employees of the City of Chicago must demonstrate commitment to and compliance with applicable state and federal laws, and City ordinances and rules; the City’s Ethics standards; and other City policies and procedures.
The City of Chicago will consider equivalent foreign degrees, accreditations, and credentials in evaluating qualifications.
* May be required at entry.