CLASS TITLE: Superintendent of Construction

CHARACTERISTICS OF THE CLASS: Under direction, manages and directs the construction and installation of a variety of construction projects; and performs related duties as required.

EXAMPLES OF DUTIES: Directs and manages field crews engaged in the construction, installation or rehabilitation of a variety of construction projects; directs and oversees trades personnel engaged in removing and installing various facilities and equipment; coordinates projects with other public and private agencies and ensures projects are completed according to established plans; supervises the preparation and maintenance of division records and the completion of various administrative, budgetary and productivity reports; directs the receipt, storage and delivery of equipment, materials and supplies; performs periodic inspections of work in progress to ensure adherence to cost estimates and project deadlines.

DESIRABLE MINIMUM QUALIFICATIONS:

Training and Experience. Four years of progressively responsible supervisory experience in general construction work; or an equivalent combination of training and experience is required.

Knowledge, Abilities and Skill. Thorough knowledge of modern construction management methods and practices. Thorough knowledge of the operation and maintenance of equipment used in construction work. Thorough knowledge of modern administrative practices and techniques.

Ability to direct, plan, organize and inspect the work of a variety of subordinate personnel. Ability to read and interpret blueprints and engineering specifications. Ability to maintain operational records and prepare work reports.

Considerable skill in the application of modern construction management methods and practices. Considerable skill in communicating with others both orally and in writing.

September, 1989