CLASS TITLE: AUTOMOTIVE PAINTER

CHARACTERISTICS OF THE CLASS

Under supervision, performs journey level work in the preparation and painting of automobiles, trucks, vans and related vehicular equipment; and performs related duties as required

ESSENTIAL DUTIES

• Reads specifications and work orders to assess work required and to determine most appropriate preparation and application methods to use
• Operates power equipment to sand and remove paint and rust spots from vehicles
• Fills small dents and scratches with body filler and cleans and prepares surfaces to ensure paint and other finishes will adhere properly
• Removes or masks parts of vehicle surfaces not intended to be painted (e.g., chrome trim, headlights, windows, mirrors)
• Mixes and blends paints to match the original color of vehicles
• Uses spray guns to apply successive coats of paint, primer, lacquer and enamel to vehicles
• Affixes decals and stencils letters, numbers, insignias and other identification symbols onto vehicle surfaces
• Checks the quality of work on refinished vehicles to ensure appropriate consistency and color
• Cleans and stores related tools, materials, supplies and equipment upon completion of assigned jobs
• Prepares work activity reports
• May prepare cost estimates of labor and materials for pending automotive paint jobs

NOTE: The list of essential duties is not intended to be inclusive; there may be other duties that are essential to particular positions within the class.

MINIMUM QUALIFICATIONS

Education, Training, and Experience

• Successful completion of a U.S. Department of Labor registered painting apprenticeship training program and journeyman status; or an equivalent combination of training and experience

Licensure, Certification, or Other Qualifications

• A valid State of Illinois driver’s license is required
• Positions are required to be clean shaven in order to meet OSHA respirator fit test requirements
• Some positions may require an OSHA 10 Card

WORKING CONDITIONS

• Exposure to paint fumes
• Work performed in cramped or confined locations
• May perform work using scaffolds and ladders
EQUIPMENT

- Standard power and hand tools and equipment of the automotive painting trade (e.g., gas powered paint sprayer, gravity-fed paint machine, sanding block, air compressor, taping knives)
- Personal protective equipment (e.g., hard hat, shoes, glasses, gloves)
- Measuring tools (e.g., tape measure, ruler, measuring wheel)

PHYSICAL REQUIREMENTS

- Heavy lifting (up to 50 pounds) is required (e.g., ladders, scaffolding, paint cans)
- Ability to stand for extended periods of time
- Ability to bend, stretch, twist, or reach out with one’s body, arms, and/or legs
- Ability to access difficult to enter spaces (e.g., cramped quarters)
- Ability to operate applicable hand tools, power tools, and equipment

KNOWLEDGE, SKILLS, ABILITIES, AND OTHER WORK REQUIREMENTS

Knowledge

Moderate knowledge of:

- *tools, materials, processes and techniques of automotive painting trade
- *applicable hand and power tools
- safety procedures for using automotive painting tools and equipment
- proper disposal methods for paints, chemicals and cleaning supplies
- proper care of related automotive painting tools and equipment
- *use of safety equipment and protective gear
- applicable safety and code standards specific to the automotive painting trade, including OSHA standards

Knowledge of applicable City and department, policies, procedures, rules, and regulations

Skills

- ACTIVE LEARNING – Understand the implications of new information for both current and future problem-solving and decision-making
- ACTIVE LISTENING – Give full attention to what other people are saying, taking time to understand the points being made, ask questions as appropriate, and not interrupt at inappropriate times
- EQUIPMENT MAINTENANCE - Perform routine maintenance on equipment and determine when and what kind of maintenance is needed
- EQUIPMENT SELECTION - Determine the kind of tools and equipment needed to do a job

Abilities

- COMPREHEND ORAL INFORMATION – Listen to and understand information and ideas presented through spoken words and sentences
- SPEAK – Communicate information and ideas in speaking so others will understand
- COMPREHEND WRITTEN INFORMATION – Read and understand information and ideas presented in writing
Other Work Requirements

- STAMINA – Demonstrate energy and stamina to accomplish work tasks
- DEPENDABILITY – Demonstrate reliability, responsibility, and dependability and fulfill obligations
- ATTENTION TO DETAIL – Pay careful attention to detail and thoroughness in completing work tasks

All employees of the City of Chicago must demonstrate commitment to and compliance with applicable state and federal laws, and City ordinances and rules; the City’s Ethics standards; and other City policies and procedures.

The City of Chicago will consider equivalent foreign degrees, accreditations, and credentials in evaluating qualifications.

* May be required at entry.

City of Chicago
Department of Human Resources
November, 2016