



Code: 8745
Family: Public Safety
Service: Public Safety
Group: Fire Service
Series: Firefighting

CLASS TITLE: AMBULANCE COMMANDER

CHARACTERISTICS OF THE CLASS

Under general supervision of an Paramedic Field Chief in the Fire Department Bureau of Operations an Ambulance Commander supervises continuous training, operations, logistics and professional standards functions, practices and procedures for Emergency Medical Services for an assigned platoon; and performs related duties as required

ESSENTIAL DUTIES

- Manages and monitors appropriate patient treatment and comfort during transitions from the scene to the apparatus and from the apparatus to the hospital
- Engages in EMS actions / activities to provide appropriate medical treatment.
- Writes accurate and detailed reports using the appropriate format (e.g., company actions at emergency scenes and accident and injury reports)
- Provides supervision to members under their command providing pre-hospital emergency medical care including patient assessments, treatment, and transport on a daily basis for an assigned company
- Fills-in in the absence of immediate supervisors monitoring the designated operations of an assigned platoon, when required
- Ensures that sick and injured persons are properly assessed and treated as to the nature and extent of illness or injury according to Region XI Standing Medical Orders and CFD policies
- Keeps abreast of collective bargaining agreement changes and relevant terms, conditions and provisions of the labor contracts to ensure compliance
- Reviews EMS reports and related documentation to verify appropriate delivery of emergency care
- Maintains the company files documenting the inventory and distribution of personal protective equipment, medical supplies, medications, general orders, training bulletins, manuals and fleet maintenance records
- Effectively enforces and communicates directives
- Resolves company issues and concerns, guarantees compliance with policies and procedures to ensure on-going effective function of their ambulances
- Ensures subordinate staff comply with departmental standards, protocols and codes for professional conduct
- Serves as an incident commander at emergency scenes until relieved by a superior officer and performs triage duties when dispatched as first ambulance to multiple ambulance responses by assessing patients and coordinating activities

NOTE: *The list of essential duties is not intended to be inclusive; there may be other duties that are essential to particular positions within the class.*

MINIMUM QUALIFICATIONS

Education, Training, and Experience

- Career Service status as a uniformed member in the rank of Paramedic In-Charge in the Chicago Fire Department is required. Successful candidates must have passed the promotional Ambulance Commander Examination

Licensure, Certification, or Other Qualifications

- Must have and maintain a State of Illinois Paramedic/EMTP License
- Must have a valid State of Illinois Driver's License
- Must have a valid CPR Card

WORKING CONDITIONS

- Stressful and physically demanding environment
- Extreme weather conditions

EQUIPMENT

- Two-Way Radio
- Computers and peripheral equipment
- Cardiac Monitor & Defibrillator
- Patient Conveyance Devices
- Airway Management Supplies
- Patient Immobilization Devices
- Trauma Supplies
- IV (intravenous) Supplies
- Medication and Administration Supplies
- Personal Protective Equipment

PHYSICAL REQUIREMENTS

- Performs EMS operations wearing personal protective equipment (PPE), when applicable, and is able to walk long distances and climb objects while wearing PPE
- Lifts and carries patients by means of equipment, regardless of size and weight of individual, from emergency scene to apparatus, and is able to walk long distances, climbing up and down stairs, and maneuvering through tight corridors, and hallways
- Stands or squats for long durations in extreme weather or room temperature conditions (e.g., extreme heat or cold, rain, snow)

KNOWLEDGE, SKILLS, ABILITIES, AND OTHER WORK REQUIREMENTS (KSAOs)

Knowledge

Considerable knowledge of:

- Applicable federal, state, and local laws, regulations, and guidelines
- CFD Orders, Memoranda, and Training materials
- Fire, incident and emergency management response planning, notification procedures, and protocols

- EMS procedures and protocols
- Supervisory methods practices and procedures
- Public safety principles and practices
- Region XI Chicago Emergency Medical Services (EMS) Policies and Procedures
- Region XI Chicago Paramedic Standing Medical Orders
- Illinois EMS Act Rules and Regulations and applicable portions of Illinois Department of Public Health (IDPH) regulations
- geographical locations in the City

Skills

- ACTIVE LEARNING - Understand the implications of new information for both current and future problem-solving and decision-making
- ACTIVE LISTENING - Give full attention to what other people are saying, take time to understand the points being made, ask questions as appropriate, and not interrupt at inappropriate times
- CRITICAL THINKING - Use logic and reasoning to identify the strengths and weaknesses of alternative solutions, conclusions, or approaches to problems
- MANAGEMENT OF PERSONNEL RESOURCES - Motivate, develop, and direct people as they work and identify the best people for the job
- INSTRUCTING - Teach others how to do something
- JUDGMENT AND DECISION MAKING - Consider the relative costs and benefits of potential actions to choose the most appropriate one
- SOCIAL SKILLS - Actively looking for ways to help people. Being aware of others' reactions and understanding why they react as they do

Abilities

- COMPREHEND ORAL INFORMATION - Listen to and understand information and ideas presented through spoken words and sentences
- SPEAK - Communicate information and ideas in speaking so others will understand
- COMPREHEND WRITTEN INFORMATION - Read and understand information and ideas presented in writing
- WRITE - Communicate information and ideas in writing so others will understand
- RECOGNIZE PROBLEMS - Tell when something is wrong or is likely to go wrong
- REASON TO SOLVE PROBLEMS - Apply general rules to specific problems to produce answers that make sense
- REACH CONCLUSIONS - Combine pieces of information to form general rules or conclusions (includes finding a relationship among seemingly unrelated events)

Other Work Requirements

- PERSISTENCE - Persist in the face of obstacles on the job
- INITIATIVE - Demonstrate willingness to take on job challenges

- LEADERSHIP - Demonstrate willingness to lead, take charge, and offer opinions and direction
- DEPENDABILITY - Demonstrate reliability, responsibility, and dependability and fulfill obligations
- INNOVATION - Think creatively about alternatives to come up with new ideas for and answers to work-related problems
- INDEPENDENCE - Develop own ways of doing things, guide oneself with little or no supervision, and depend mainly on oneself to get things done

NOTE: *The list of essential KSAOs is not intended to be inclusive; there may be other KSAOs that are essential to particular positions within the class.*

All employees of the City of Chicago must demonstrate commitment to and compliance with applicable state and federal laws, and City ordinances and rules; the City's Ethics standards; and other City policies and procedures.

The City of Chicago will consider equivalent foreign degrees, accreditations, and credentials in evaluating qualifications.

City of Chicago
Department of Human Resources
January, 2022