

City of Chicago Department of Housing

Preliminary Project Application – Applicant/Sponsor Certification

Project Name:

Project Address:

Applicant (Project Sponsor) Name:

Authorized Signatory:

Title:

Date:

As the duly authorized representative of the applicant entity listed above (hereafter, "Applicant" or "Project Sponsor"), I hereby certify the following in connection with this Preliminary Project Application ("PPA") submitted to the City of Chicago Department of Housing:

1. Application Accuracy and Completeness

All information, documents, and forms submitted as part of this Preliminary Project Application are complete, accurate, and truthful to the best of my knowledge. I understand that submission of inaccurate, incomplete, or misleading information may result in disqualification from the application process.

2. Site Control

The Applicant has submitted acceptable documentation of site control or intent to secure site control, valid for at least 12 months beyond the Full Project Application deadline. Acceptable forms include deed, option agreement, purchase and sale agreement, long-term ground lease, government letter of intent, or preliminary willingness letter.

3. Application Compliance

The Project described in this application is intended to comply with the Qualified Allocation Plan (QAP), including applicable thresholds, development type, location, targeting, and readiness criteria. All materials are submitted in accordance with the current QAP and relevant policies issued by the Department of Housing.

4. Community Engagement Intent

The Applicant affirms a good faith commitment to carrying out the Draft Community Engagement Plan submitted with this application and continuing engagement activities through the Full Project Application stage.

5. Environmental and Zoning Conditions

Any known or suspected environmental or zoning constraints that could impact Project feasibility have been disclosed in this application to the extent currently known.

6. Development Team Representation

All experience certifications submitted accurately reflect the roles and qualifications of the proposed development team. Additional forms will be provided as required at later stages.

7. Financial Feasibility and Readiness

The Applicant affirms that it has reviewed preliminary sources, uses, and costs in accordance with the Department's Underwriting Standards Guide. The Applicant understands that all applications must demonstrate basic feasibility and capacity to proceed with predevelopment work. The Applicant further understands that Full Applications will be subject to in-depth financial review and compliance with the City's underwriting criteria.

8. Commitment to Advancement

The Applicant intends in good faith to advance the proposed project toward implementation in accordance with City review processes and funding requirements.

9. Application Review and Selection

The Applicant understands that submission of a Preliminary Project Application does not guarantee selection, advancement, or any form of City Financial Assistance or commitment from the City. All applications are subject to review, evaluation, and competitive selection in accordance with the QAP and applicable program policies.

Signature: _____

Printed Name: _____

Date: _____

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