

**December 11, 2018**

**ADDENDUM NO. 1**

**SPECIFICATION NO. 870601**

**FOR**

**REQUEST FOR PROPOSAL (RFP)  
PARTS, LABOR , REPAIR, MAINTENANCE ACCESSORIES AND SUPPLIES TO  
OPERATE CITY OWNED HELICOPTERS**

**This document contains:**

- I. Site Visit Information**
- II. Question Due Date Postponement**

For which Proposals are scheduled to be received no later than 4:00 p.m., Central Time February 01, 2019, in the Department of Procurement Services, Bid & Bond, Room 103, City Hall.

Required for use by:

**CITY OF CHICAGO  
Department of Fleet and Facility Management**



This Addendum is distributed by:

**CITY OF CHICAGO  
Department of Procurement Services**

**Respondent must acknowledge receipt of this Addendum No. 1 in the cover letter submitted with your proposal and complete and return the attached Acknowledgment by email to [Joseph.chan@cityofchicago.org](mailto:Joseph.chan@cityofchicago.org)  
Attn: Joseph Chan, Senior Procurement Specialist  
Phone: 312-744-7659**

The information contained in this Addendum No. 1 is incorporated by reference into the original RFP issued on November 19, 2018

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**RAHM I. EMANUEL  
MAYOR**

**SHANNON E. ANDREWS  
CHIEF PROCUREMENT OFFICER**

**December 11, 2018**

**ADDENDUM NO. 1**

**FOR**

**REQUEST FOR PROPOSAL (RFP)  
PARTS, LABOR, REPAIR, MAINTENANCE ACCESSORIES AND SUPPLIES TO OPERATE  
CITY OWNED HELICOPTERS**

**SPECIFICATION NO. 870601**

**FOR WHICH PROPOSALS ARE SCHEDULED TO BE RECEIVED NO LATER THAN 4:00 P.M.,  
CENTRAL TIME FEBRUARY 01, 2019, DUE IN THE DEPARTMENT OF PROCUREMENT  
SERVICES, BID & BOND ROOM, ROOM 103, CITY HALL, 121 N. LASALLE STREET, CHICAGO,  
ILLINOIS 60602.**

The following revisions will be incorporated in the above referenced RFP. All other provisions and requirements are as originally set forth remain in full force and are binding.

**RESPONDENT SHOULD ACKNOWLEDGE RECEIPT OF THIS ADDENDUM IN THE COVER  
LETTER SUBMITTED WITH YOUR PROPOSAL.**

**SECTION I: SITE VISIT INFORMATION**

A non-mandatory, accompanied site visit at the City of Chicago Helicopter Unit, 3954 E. Foreman Dr. Chicago, IL. 60617, is scheduled for Wednesday, December 19, 2018 starting at 11:00 a.m., Central Time. The walk-through is only available during the date/time listed. Parking is available but limited. Submit the names and contact information of the attendees to Altha Riley, [altha.riley@cityofchicago.org](mailto:altha.riley@cityofchicago.org) no later than December 17, 2018. No more than 2 individuals from any one company may attend. The walk thru will last approximately 1 hour. No cameras or picture taking is allowed. Bring identification and wear appropriate attire. There will be no additional site walk through(s).

**SECTION II: NOTICE OF QUESTION DUE DATE POSTPONEMENT**

The previously advertised question due date has been postponed. **QUESTIONS ARE NOW DUE NO LATER THAN 4:00 P.M. CENTRAL TIME ON DECEMBER 21, 2018**, All questions or requests for clarification must be in writing, sent by e-mail, and directed to the attention of Joseph Chan, [joseph.chan@cityofchicago.org](mailto:joseph.chan@cityofchicago.org), Department of Procurement Services, Room 806, City Hall .

**CITY OF CHICAGO – DEPARTMENT OF PROCUREMENT SERVICES  
SHANNON E. ANDREWS, CHIEF PROCUREMENT OFFICER**

**December 11, 2018**

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PARTS, LABOR , REPAIR, MAINTENANCE ACCESSORIES AND SUPPLIES TO  
OPERATE CITY OWNED HELICOPTERS**

Required by:



**CITY OF CHICAGO  
Department of Fleet and Facility Management**

Consisting of Sections I and II including this Acknowledgment.

**II. ADDENDUM NO. 1 RECEIPT ACKNOWLEDGMENT**

I hereby acknowledge receipt of Addendum No. 1 to the RFP named above and further state that I am authorized to execute this Acknowledgment on behalf of the company listed below.

\_\_\_\_\_  
Signature of Authorized Individual

\_\_\_\_\_  
Title

\_\_\_\_\_  
Name of Authorized Individual (Type or Print)

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Business Telephone Number

**Complete and Return this Acknowledgment by email to:  
Joseph.chan@cityofchicago.org  
Attention: Joseph Chan, Senior Procurement Specialist**

**CITY OF CHICAGO – DEPARTMENT OF PROCUREMENT SERVICES  
SHANNON E. ANDREWS, CHIEF PROCUREMENT OFFICER**