

DEPARTMENT OF PROCUREMENT SERVICES – CITY OF CHICAGO

December 07, 2018

ADDENDUM NO. 1

FOR

**Purchase of Polygraph Examination Services
Specification No. 537971**

This document contains:

- I. Revisions to the Specification**
- II. Addendum Receipt Acknowledgment**

For which Bids are scheduled to be received no later than 11:00 a.m., Central Time on December 18, 2018, in the Department of Procurement Services, Bid & Bond, Room 103, City Hall.

Required for use by:

CITY OF CHICAGO POLICE DEPARTMENT



This Addendum is distributed by:

**CITY OF CHICAGO
Department of Procurement Services**

**Bidder must acknowledge receipt of this Addendum No. 1 on the Bid Execution Page (Article 11) and should complete and return the attached Acknowledgment by email to Humberto.Moya@cityofchicago.org
Attn: Humberto Moya, Procurement Specialist
(312) 744-2941**

The information contained in this Addendum No. 1 is incorporated by reference into the original Specification issued on November 2, 2018.

**RAHM I. EMANUEL
MAYOR**

**SHANNON E. ANDREWS
CHIEF PROCUREMENT OFFICER**

December 07, 2018

ADDENDUM NO. 1

TO

Purchase of Polygraph Examination Services

for

Specification No. 537971

FOR WHICH BID PROPOSALS WERE SCHEDULED TO BE OPENED IN THE BID & BOND, ROOM 103, CITY HALL, CHICAGO, ILLINOIS 60602 BY 11:00 A.M., CENTRAL TIME ON DECEMBER 18, 2018

Bidder must acknowledge receipt of this Addendum No. on the Bid Execution page (Article 11) and should complete and return the attached Acknowledgement by email to humberto.moya@cityofchicago.org.

SECTION I: REVISIONS TO THE SPECIFICATION

Revision #

Description

1) Article 5, SCOPE OF WORK AND DETAILED SPECIFICATIONS, **Section 5.8**

EXAMINATIONS, the address and contact information is revised as follows:

Exams will be conducted at Contractors' location. Contractor must have a testing center(s) located within 25 miles of City of Chicago Police Department Human Resource Division - 3510 S. Michigan Ave. Chicago IL. 60653. Locations to be listed in Article 10, Test Site Locations. The Contractor must provide a written report of the polygraph results within five (5) working days of the Polygraph Examination. Contractor will not bill for appointments cancelled within a twenty-four (24) or more notification. Any additional testing will require the approval of the Chicago Police Department.

Chicago Police Contact:

Joel Brown

Joel.Brown@chicagopolice.org

312-745-5640

**CITY OF CHICAGO – DEPARTMENT OF PROCUREMENT SERVICES
SHANNON E. ANDREWS
CHIEF PROCUREMENT OFFICER**

DEPARTMENT OF PROCUREMENT SERVICES – CITY OF CHICAGO

December 07, 2018

Addendum No. 1

FOR

TO

Purchase of Polygraph Examination Services

SPECIFICATION NO. 537971

Required by:



CITY OF CHICAGO

Department of Finance

Consisting of Sections I, and II including this Acknowledgment.

SECTION II. ADDENDUM RECEIPT ACKNOWLEDGMENT

I hereby acknowledge receipt of Addendum No. 1 to the Specification named above and further state that I am authorized to execute this Acknowledgment on behalf of the company listed below.

Signature of Authorized Individual

Title

Name of Authorized Individual (Type or Print)

Company Name

Business Telephone Number

Complete and Return this Acknowledgment by email to:

Humberto.Moya@cityofchicago.org

Attn: Humberto Moya, Procurement Specialist