

**DEPARTMENT OF PROCUREMENT SERVICES – CITY OF CHICAGO**

**May 22, 2019**

**ADDENDUM NO. 1  
FOR  
RENTAL OF MOBILE OFFICE TRAILERS**

**Specification No. 576671**

**This document contains:**

- I. Revisions to the Specification.**
- II. Questions Submitted for Clarification of the Specification.**
- III. Revised Proposal Pages.**
- IV. Addendum Receipt Acknowledgement**

For which Bids are scheduled to be received no later than 11:00 a.m., Central Time on May 24, 2019 (pursuant to the original Specification 576671, advertised April 19, 2019), in the Department of Procurement Services, Bid & Bond Room 103 City Hall.

Required for use by:  
**CITY OF CHICAGO**  
**(Department of Streets and Sanitation)**



This Addendum is distributed by:

**CITY OF CHICAGO**  
**Department of Procurement Services**

**Bidder must acknowledge receipt of this Addendum No. 1 on the Bid Execution Page and should complete and return the attached Acknowledgment by email to [Michael.smith@cityofchicago.org](mailto:Michael.smith@cityofchicago.org)  
Attn: Michael L. Smith, Procurement Specialist  
(312) 744-4910**

The information contained in this Addendum No. 1 is incorporated by reference into the original Specification issued on April 19, 2019.

**LORI E. LIGHTFOOT**  
**MAYOR**

**SHANNON E. ANDREWS**  
**CHIEF PROCUREMENT OFFICER**

**May 22, 2019**

**ADDENDUM NO. 1**

**FOR**

**RENTAL OF MOBILE OFFICE TRAILERS**

**Specification No. 576671**

**For which bids are due in the Department of Procurement Services, Bid & Bond Room, Room 103, City Hall, 121 N. LaSalle Street, Chicago, Illinois 60602, at 11:00 a.m., Central Time, May 24, 2019 (pursuant to original Specification advertised on April 19, 2019).**

**The following questions/answers will be incorporated in the above-referenced Specification. All other provisions and requirements as originally set forth remain in full force and are binding.**

**BIDDER SHOULD ACKNOWLEDGE RECEIPT OF THIS ADDENDUM NO. 1 ON THE BID EXECUTION PAGE (ARTICLE 11) SUBMITTED WITH YOUR BID. FAILURE TO ACKNOWLEDGE MAY RESULT IN BID REJECTION.**

**SECTION I: REVISIONS TO THE SPECIFICATION**

**Revision # 1. Notice of Bid Postponement**

**CURRENT BID/PROPOSAL OPENING DATE:**

May 24, 2019, 11:00 a.m. Central Time

**NEW BID/PROPOSAL OPENING DATE:**

June 7, 2019, 11:00 a.m. Central Time

**Revision #2. Article 5, SCOPE OF WORK AND DETAILED SPECIFICATIONS,**

**5.21 Relocation Fee** is hereby deleted in its entirety and replaced as follows:

**Section 5.21 Relocation Fee.** In the event the using department(s) request that an installed trailer be relocated from its originally scheduled location, the Contractor is allowed to charge the City a relocation fee.

Line Item 49 is for Rental of Mobile Office Trailers – Mobile Office Trailers, installed to be relocated from its originally installed location, **not to exceed a 10 mile radius.**

Line Item 50 is for Rental of Mobile Office Trailers – Mobile Office Trailer, installed to be relocated from its originally installed location, **in excess of a 10 mile radius.**

The City will issue a purchase order release when it requires the relocation of a Mobile Office Trailer. The Contractor will relocate the Mobile Office Trailer by the date specified on the purchase order release, which will not be less than seven (7) calendar days from the date of the purchase order release's issuance.

**Revision #3. Article 9, PROPOSAL PAGES.**

Line Item 50 for Relocations in excess of 10 miles has been added to the Proposal Pages. See Section III. below for the attached revised Proposal Pages.

**SECTION II: QUESTIONS SUBMITTED FOR CLARIFICATION OF THE SPECIFICATION**

**ARTICLE 5. SCOPE OF WORK AND DETAILED SPECIFICATIONS**

**Question 1. Section 5.21. Relocation Fee.** I had a question on line 49, "trailer relocation". It says in the description, "not to exceed 10 miles" In my experience, that gets exceeded quite often, could a line item be added for over 10 miles? Or ability to double bill? What ever makes the most sense on your end.

**Answer: Yes.** Line Item 50 has been added for relocations that exceed 10 miles. See Revisions # 2 and 3 in this Addendum.

**SECTION III: REVISED PROPOSAL PAGES**

1. Bidder **must** complete and submit the attached **Revised Proposal Pages, Addendum # 1, issued May 22, 2019, Specification 576671, Rental of Mobile Office Trailers** which replaces the original Proposal Pages in the Specification.

City of Chicago  
 Catalog RFQ - No Group Lines

PU085I

RFQ Header Information

Please Respond By 6/7/2019  
 RFQ Number 5579  
 Ship To Location 081- TRAILER  
 For More Information Please Contact MICHAEL SMITH  
 3127444910

RFQ Description RENTAL OF MOBILE OFFICE TRAILERS  
 Special Instructions  
 Your Quote is Effective as of 6/7/2019  
 RFQ Status Active

Bid/Proposal pricing for all commodity and/or service line items must be based on the standard unit of measure indicated below. Pricing on alternate units of measure may not be accepted. Unit costs must be limited to three decimal places. Each quote must be signed and unit price, extended price and total price must be typed or written in ink.

Quotes on "or equal" items must be identified as "alternate" to specified item on the comment line. If quoting an alternate, indicate manufacturer name, model/ part/catalog number and attach descriptive literature. Alternate items may not be accepted. Any exceptions to items specified or other terms must be clearly indicated on the bid.

RFQ Header Details

WORK SERVICES / FACILITIES

Contract Type MAINT.  
 Target Market NO  
 Advertise Date 04/19/19  
 WEB BID Edit Rules ALL

Specification 576671  
 Procurement Type Bid  
 Bid Deposit Required No

Compliance Officer

Compliance Type Description

		Percentage Type Desc	Required %
Minority Owned Business Enterprise		Target Percentage Rate	0.00%
Women Owned Business Enterprise		Target Percentage Rate	0.00%

**City of Chicago  
Catalog RFQ - No Group Lines**

PU085I

Line No	Line Type	Item	Category	Commodity Desc	UOM	Estimated Usage	Price	Discount or Markup %	Extended Price	Catalog # / ID, Date and Mfr	Comments
1	Work Service	9758444100	97584	RENTAL OF MOBILE OFFICE TRAILERS - 8 FT. X 20 FT.	Day	10	\$	(N/A)	\$	(N/A)	
2	Work Service	9758444101	97584	RENTAL OF MOBILE OFFICE TRAILERS - 8 FT. X 20 FT.	Week	15	\$	(N/A)	\$	(N/A)	
3	Work Service	9758444102	97584	RENTAL OF MOBILE OFFICE TRAILERS - 8 FT. X 20 FT.	Month	36	\$	(N/A)	\$	(N/A)	
4	Work Service	9758444110	97584	RENTAL OF MOBILE OFFICE TRAILERS - 8 FT. X 20 FT.	Year	10	\$	(N/A)	\$	(N/A)	
5	Work Service	9758444160	97584	RENTAL OF MOBILE OFFICE TRAILERS - 8 FT. X 24 FT.	Day	10	\$	(N/A)	\$	(N/A)	
6	Work Service	9758444161	97584	RENTAL OF MOBILE OFFICE TRAILERS - 8 FT. X 24 FT.	Week	80	\$	(N/A)	\$	(N/A)	
7	Work Service	9758444162	97584	RENTAL OF MOBILE OFFICE TRAILERS - 8 FT. X 24 FT.	Month	580	\$	(N/A)	\$	(N/A)	
8	Work Service	9758444111	97584	RENTAL OF MOBILE OFFICE TRAILERS - 8 FT. X 24 FT.	Year	10	\$	(N/A)	\$	(N/A)	
9	Work Service	9758444170	97584	RENTAL OF MOBILE OFFICE TRAILERS - 8 FT. X 28 FT.	Day	10	\$	(N/A)	\$	(N/A)	
10	Work Service	9758444171	97584	RENTAL OF MOBILE OFFICE TRAILERS - 8 FT. X 28 FT.	Week	12	\$	(N/A)	\$	(N/A)	
11	Work Service	9758444172	97584	RENTAL OF MOBILE OFFICE TRAILERS - 8 FT. X 28 FT.	Month	40	\$	(N/A)	\$	(N/A)	
12	Work Service	9758444112	97584	RENTAL OF MOBILE OFFICE TRAILERS - 8 FT. X 28 FT.	Year	10	\$	(N/A)	\$	(N/A)	
13	Work Service	9758444180	97584	RENTAL OF MOBILE OFFICE TRAILERS - 8 FT. X 32 FT.	Day	10	\$	(N/A)	\$	(N/A)	
14	Work Service	9758444181	97584	RENTAL OF MOBILE OFFICE TRAILERS - 8 FT. X 32 FT.	Week	108	\$	(N/A)	\$	(N/A)	
15	Work Service	9758444182	97584	RENTAL OF MOBILE OFFICE TRAILERS - 8 FT. X 32 FT.	Month	460	\$	(N/A)	\$	(N/A)	
16	Work Service	9758444113	97584	RENTAL OF MOBILE OFFICE TRAILERS - 8 FT. X 32 FT.	Year	10	\$	(N/A)	\$	(N/A)	
17	Work Service	9758444210	97584	RENTAL OF MOBILE OFFICE TRAILERS - 10 FT. X 36 FT.	Day	20	\$	(N/A)	\$	(N/A)	
18	Work Service	9758444211	97584	RENTAL OF MOBILE OFFICE TRAILERS - 10 FT. X 36 FT.	Week	10	\$	(N/A)	\$	(N/A)	
19	Work Service	9758444212	97584	RENTAL OF MOBILE OFFICE TRAILERS - 10 FT. X 36 FT.	Month	460	\$	(N/A)	\$	(N/A)	

Section III., Revised Proposal Pages, Addendum #1, issued May 22, 2019, Specification #576671, Rental of Mobile Office Trailers

**City of Chicago  
Catalog RFQ - No Group Lines**

PU085I

Line No	Line Type	Item	Category	Commodity Desc	UOM	Estimated Usage	Price	Discount or Markup %	Extended Price	Catalog # / ID, Date and Mfr	Comments
20	Work Service	9758444114	97584	RENTAL OF MOBILE OFFICE TRAILERS - 10 FT. X 36	Year	10	\$	(N/A)	\$	(N/A)	
21	Work Service	9758444220	97584	RENTAL OF MOBILE OFFICE TRAILERS - 10 FT. X 40 FT.	Day	15	\$	(N/A)	\$	(N/A)	
22	Work Service	9758444221	97584	RENTAL OF MOBILE OFFICE TRAILERS - 10 FT. X 40 FT.	Week	15	\$	(N/A)	\$	(N/A)	
23	Work Service	9758444222	97584	RENTAL OF MOBILE OFFICE TRAILERS - 10 FT. X 40 FT.	Month	310	\$	(N/A)	\$	(N/A)	
24	Work Service	9758444115	97584	RENTAL OF MOBILE OFFICE TRAILERS - 10 FT. X 40	Year	10	\$	(N/A)	\$	(N/A)	
25	Work Service	9758444230	97584	RENTAL OF MOBILE OFFICE TRAILERS - 10 FT. X 50 FT.	Day	15	\$	(N/A)	\$	(N/A)	
26	Work Service	9758444231	97584	RENTAL OF MOBILE OFFICE TRAILERS - 10 FT. X 50 FT.	Week	3	\$	(N/A)	\$	(N/A)	
27	Work Service	9758444232	97584	RENTAL OF MOBILE OFFICE TRAILERS - 10 FT. X 50 FT.	Month	380	\$	(N/A)	\$	(N/A)	
28	Work Service	9758444116	97584	RENTAL OF MOBILE OFFICE TRAILERS - 10 FT. X 50	Year	10	\$	(N/A)	\$	(N/A)	
29	Work Service	9758444103	97584	RENTAL OF MOBILE OFFICE TRAILERS - 10 FT. X 60 FT.	Day	10	\$	(N/A)	\$	(N/A)	
30	Work Service	9758444104	97584	RENTAL OF MOBILE OFFICE TRAILERS - 10 FT. X 60 FT.	Week	20	\$	(N/A)	\$	(N/A)	
31	Work Service	9758444105	97584	RENTAL OF MOBILE OFFICE TRAILERS - 10 FT. X 60 FT.	Month	60	\$	(N/A)	\$	(N/A)	
32	Work Service	9758444117	97584	RENTAL OF MOBILE OFFICE TRAILERS - 10 FT. X 60	Year	10	\$	(N/A)	\$	(N/A)	
33	Work Service	9758444275	97584	RENTAL OF MOBILE OFFICE TRAILERS - 12 FT. X 50 FT.	Day	30	\$	(N/A)	\$	(N/A)	
34	Work Service	9758444276	97584	RENTAL OF MOBILE OFFICE TRAILERS - 12 FT. X 50 FT.	Week	3	\$	(N/A)	\$	(N/A)	
35	Work Service	9758444277	97584	RENTAL OF MOBILE OFFICE TRAILERS - 12 FT. X 50 FT.	Month	170	\$	(N/A)	\$	(N/A)	
36	Work Service	9758444118	00000	RENTAL OF MOBILE OFFICE TRAILERS - 12 FT. X 50	Year	10	\$	(N/A)	\$	(N/A)	
37	Work Service	9758444285	97584	RENTAL OF MOBILE OFFICE TRAILERS - 12 FT. X 60 FT.	Day	20	\$	(N/A)	\$	(N/A)	
38	Work Service	9758444286	97584	RENTAL OF MOBILE OFFICE TRAILERS - 12 FT. X 60 FT.	Week	10	\$	(N/A)	\$	(N/A)	

**City of Chicago  
Catalog RFQ - No Group Lines**

PU0851

Line No	Line Type	Item	Category	Commodity Desc	UOM	Estimated Usage	Price	Discount or Markup %	Extended Price	Catalog # / ID, Date and Mfr	Comments
39	Work Service	9758444287	97584	RENTAL OF MOBILE OFFICE TRAILERS - 12 FT. X 60 FT.	Month	1030	\$	(N/A)	\$	(N/A)	
40	Work Service	9758444119	97584	RENTAL OF MOBILE OFFICE TRAILERS - 12 FT. X 60	Year	10	\$	(N/A)	\$	(N/A)	
41	Work Service	9758444320	97584	RENTAL OF MOBILE OFFICE TRAILERS - 14 FT. X 70 FT.	Day	15	\$	(N/A)	\$	(N/A)	
42	Work Service	9758444321	97584	RENTAL OF MOBILE OFFICE TRAILERS - 14 FT. X 70 FT.	Week	10	\$	(N/A)	\$	(N/A)	
43	Work Service	9758444322	97584	RENTAL OF MOBILE OFFICE TRAILERS - 14 FT. X 70 FT.	Month	60	\$	(N/A)	\$	(N/A)	
44	Work Service	9758444120	97584	RENTAL OF MOBILE OFFICE TRAILERS - 14 FT. X 70	Year	10	\$	(N/A)	\$	(N/A)	
45	Work Service	9758444345	97584	RENTAL OF MOBILE OFFICE TRAILERS - 16 FT. X 70 FT.	Day	10	\$	(N/A)	\$	(N/A)	
46	Work Service	9758444346	97584	RENTAL OF MOBILE OFFICE TRAILERS - 16 FT. X 70 FT.	Week	20	\$	(N/A)	\$	(N/A)	
47	Work Service	9758444347	97584	RENTAL OF MOBILE OFFICE TRAILERS - 16 FT. X 70 FT.	Month	60	\$	(N/A)	\$	(N/A)	
48	Work Service	9758444121	97584	RENTAL OF MOBILE OFFICE TRAILERS - 16 FT. X 70	Year	10	\$	(N/A)	\$	(N/A)	
49	Work Service	9758444187	97584	RENTAL OF MOBILE OFFICE TRAILERS - MOBILE OFFICE TRAILER, INSTALLED TO BE RELOCATED FROM ITS ORIGINALLY INSTALLED LOCATION, NOT EXCEED A TEN (10) MILE RADIUS	Each	345	\$	(N/A)	\$	(N/A)	
50	Work Service	9758444125	97584	RENTAL OF MOBILE OFFICE TRAILERS INSTALLED TO BE RELOCATED FROM ITS ORIGINALLY INSTALLED LOCATION IN EXCEEDS OF A 10 MILE RADIUS	Each	115	\$	(N/A)	\$	(N/A)	
<b>Total Price</b>										\$	

**May 22, 2019**

**ADDENDUM NO. 1**

**FOR**

**RENTAL OF MOBILE OFFICE TRAILERS**

**Specification No. 576671**

Required by:



**CITY OF CHICAGO**  
**Department of Streets and Sanitation**

Consisting of Sections I through IV, including this Acknowledgment.

**SECTION IV. ADDENDUM RECEIPT ACKNOWLEDGMENT**

I hereby acknowledge receipt of Addendum No. 1 to the Specification named above and further state that I am authorized to execute this Acknowledgment on behalf of the company listed below.

\_\_\_\_\_  
Signature of Authorized Individual

\_\_\_\_\_  
Title

\_\_\_\_\_  
Name of Authorized Individual (Type or Print)

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Business Telephone Number

**Complete and Return this Acknowledgment by email to:**  
**[Michael.smith@cityofchicago.org](mailto:Michael.smith@cityofchicago.org)**  
**Attn: Michael L. Smith, Procurement Specialist**