

FEBRUARY 15, 2019

ADDENDUM NO. 1

FOR

**CHICAGO DEPARTMENT OF AVIATION
TERMINAL FURNITURE, FURNISHINGS, RELATED ACCESSORIES, PARTS AND
SERVICE FOR O'HARE AND MIDWAY INTERNATIONAL AIRPORTS**

SPECIFICATION NO. 830487

For which Bids were to be opened in the office of the Chief Procurement Officer, Department of Procurement Services, Bid & Bond Room 103, City Hall, 121 N. LaSalle Street, Chicago, IL 60602 at **11:00 a.m., Central Time on February 19, 2019.**

The following additions and revisions are incorporated into the above-referenced Specification (the "Contract Documents") as noted. All other provisions and requirements as originally set forth, remain in full force and are binding. Any additional work required by this Addendum shall conform to the applicable provisions of the original Contract Documents.

BIDDER MUST ACKNOWLEDGE RECEIPT OF THIS ADDENDUM IN THE SPACE PROVIDED ON THE PROPOSAL EXECUTION PAGE.

SECTION 1. NOTICE OF REVISIONS/CHANGES/CLARIFICATIONS

BID OPENING HAS BEEN POSTPOSED TO MARCH 8, 2019.

1.	The Bid Opening Date has been postponed to March 8, 2019. For which Bids are due in the Department of Procurement Services, Bid & Bond Room, Room 103, City Hall, 121 N. Lasalle Street, Chicago, Illinois, 60602 at 11:00 a.m. Central Time.
2.	Existing Section 5.10.6, "Delivery/Assembly" has been deleted in its entirety and replaced with the following Revised Section 5.10.6. "Revised Section 5.10.6. Delivery /Assembly Deliveries of Terminal Seating, Furniture, Furnishings, and Accessories must be made within six (6) weeks after an order is placed by CDA. The Contractor will have two (2) additional days to assemble the Terminal Seating, Furniture, Furnishings, and Accessories, and to ensure that it is working properly. Once the Contractor has assembled the Terminal Seating, Furniture, Furnishings, and Accessories, the CDA Project Manager will confirm with the Contractor that the Terminal Seating, Furniture, Furnishings, and Accessories, are assembled correctly. Delivery and assembly is deemed incidental to the cost of the Terminal Seating, Furniture, Furnishings, and Accessories provided under line item 1 of the Proposal Pages and will not be compensated separately."
3.	Section 5.10.7, "Misshipments/Defective Merchandise" has been deleted in its entirety

	<p>and replaced with the following Revised Section 5.10.7.</p> <p>“Revised Section 5.10.7. Misshipments/Defective Merchandise</p> <p>The Contractor will be responsible for any incorrect or damaged shipments and defective merchandise. The Contractor must make arrangements with their common carrier or company personnel to pick-up any unacceptable Terminal Seating, Furniture, Furnishings, and Accessories within forty-eight (48) hours of notification.</p> <p>Furniture Drawings – The Contractor must furnish such drawings in AutoCAD format as may be required for the proper conduct of the installation for review and approval by the Using Departments. Contractor must make any corrections and submit revised prints of the furniture drawings and obtain final approval prior to the fabrication or installation of any Furniture or Accessories.</p> <p>Site Visits – The Contractor is responsible for observing all conditions at a location that may affect delivery and must coordinate deliveries and receipt of deliveries with Using Department designee and the building management.</p> <p>Changes in Work – The City reserves the right to modify delivery instructions of specific orders up to One (1) week prior to scheduled delivery date.</p> <p>Installation –The Contractor must level, align, bolt, and provide all services necessary for complete and correct installation. Vendor must relocate furniture to allow other trades to complete their work and/or relocate newly installed furniture due to a change in requirements. Installation charges must be included with the discount from List Price. City will be responsible for final hook up of any electrical powered seating or furniture.</p> <p>All powered/electrical seating will comply with all applicable local codes and standards.</p> <p>Contractor is responsible for the offsite removal and legal disposal of all packing materials.</p> <p>The above listed requirements are incidental to the cost of the furniture and will not be compensated separately.”</p>
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SECTION 2. QUESTIONS AND RESPONSES

Question 1:	Given the DPS intent to welcome multiple competitive bids, how would an authorized dealer be able to submit a competitive bid if bidding against the manufacturer who holds the current contract?
Response:	<i>State law requires award of the contract to the lowest responsive and responsible bidder. The City cannot prohibit a manufacturer from bidding on its own product so long as that manufacturer is able to fulfill the requirements of the contract, nor can the City dictate to whom a manufacturer provides pricing or allows to distribute its products.</i>
Question 2:	It appears there is a conflict between the "lead time" and "assembly time". In section 5.10.4 the maximum lead time is 6 weeks, while in section 5.10.6 the deadline for assembly is 30 days from the date the material is ordered. Please clarify.
Response:	<i>Please see revised section 5.10.6. The correct duration is six (6) weeks.</i>
Question 3:	The last sentence in section 5.10.6 makes reference to "underline item 11". Please clarify which line item this refers to.

Response:	<i>Please see revised section 5.10.6. This section applies to line item 1.</i>
Question 4:	Regarding section 5.10.14. "Labor Repair Services (Bid line item 3)"; which union trade or trades are deemed qualified to provide this labor?
Response:	<i>The City believes that carpenters would be deemed qualified to provide most if not all anticipated repairs. However, the contract covers many types of furniture and it is possible that a needed repair might require the participation of some other trade. A responsible bidder should understand the work needed to repair the various furniture and bid accordingly.</i>

END OF ADDENDUM NO. 1

CITY OF CHICAGO
DEPARTMENT OF PROCUREMENT SERVICES

SHANNON E. ANDREWS
CHIEF PROCUREMENT OFFICER