



Department of Procurement Services - City of Chicago

July 18, 2019

Clarification No. 1

To

Request for Proposal ("RFP")

For

**Technology and Services Relating to the Legislative Management Document
Intake System with Ongoing Updates, Maintenance and Support**

Specification No. 984153

For which Proposals are scheduled to be received no later than 4:00 P.M., Central Time on August 14, 2019 (pursuant to the Request for Proposal advertised July 11, 2019) in the Department of Procurement Services, Bid & Bond Room (Room 103 of City Hall).

The following clarifications are made in reference to the RFP document. All other provisions and requirements as originally set forth remain in full force and are binding.

Respondent must acknowledge receipt of this Clarification No. 1 in its Proposal AND should complete and return the attached Acknowledgment by email to:

magdalena.toussaint@cityofchicago.org

Attn: Maggie Toussaint, Sr. Procurement Specialist

This documentation contains:

- I. Pre Proposal Conference & Proposal Due Date Clarification**
- II. Clarification Receipt Acknowledgment.**

The information contained in this Clarification No. 1 is incorporated by reference into the original Request For Proposal (RFP) issued on July 11, 2019.

July 18, 2019

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SPECIFICATION NO. 984153

SECTION I: Pre Proposal Conference & Proposal Due Date Clarification of the RFP

Please note the corrected dates for Specification No. 984153

The Pre-Proposal Conference Date is ***July 19, 2019*** at 1:00 P.M., Central Time, City Hall Room 103, 121 N. LaSalle Street Chicago, Illinois 60602.

The Proposal Due Date is ***August 14, 2019, 4:00 P.M., Central Time.***

These revisions will be reflected in an upcoming Addendum No. 1

CITY OF CHICAGO - DEPARTMENT OF PROCUREMENT SERVICES

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Consisting of Sections I and II including this Acknowledgment.

II. CLARIFICATION RECEIPT ACKNOWLEDGMENT

I hereby acknowledge receipt of Clarification No.1 to the RFP named above and further state that I am authorized to execute this Acknowledgment on behalf of the company listed below.

Signature of Authorized Individual

Title

Name of Authorized Individual (Type or Print)

Company Name

Business Telephone Number

**Complete and Return this Acknowledgment by email to:
magdalena.toussaint@cityofchicago.org
Attn: Magdalena Toussaint, Senior Procurement Specialist**