

**Chicago: Ready to Learn! Preschool for All (Ages 3 to 5)
Community Partnership Proposal Review Rubric
Population to be Served**

Proposal name _____
Proposal # _____
Reader # _____

Criteria	Not Qualified	Qualified	Highly Qualified
<p><u>Population to be Served</u></p> <p>Criteria and indicators for identifying children and families who are eligible for the program are clearly established and likely to target those children and families most in need of services.</p> <p>Effective recruitment strategies are proposed that are likely to ensure that the maximum number of eligible children and families are enrolled in the program.</p> <p><u>Includes:</u></p> <ul style="list-style-type: none"> • <u>Site Level Community and Program Information</u> • <u>Recruitment, Selection, Enrollment and Attendance</u> <p>Total of 20 points possible</p>	<p><u>Site Level Community and Program Information</u> AND <u>Recruitment, Selection, Enrollment and Attendance</u></p> <p>Proposal does not describe criteria and indicators or the description does not seem likely to ensure that it will:</p> <ol style="list-style-type: none"> a. Identify children and families who are at-risk and/or meet the income guidelines, and b. Target those children and families most in need of services. <p>Proposal does not describe procedures to be used to include a parent interview as part of selection and enrollment.</p>	<p><u>Site Level Community and Program Information</u> AND <u>Recruitment, Selection, Enrollment and Attendance</u></p> <p>Proposal adequately describes criteria and indicators that will:</p> <ol style="list-style-type: none"> a. Identify children and families who are at-risk and/or meet the income guidelines, and b. Target those children and families most in need of services. <p>Proposal adequately describes procedures to be used to include a parent interview as part of selection and enrollment that is conducted in the parents' home/native language, if necessary and obtains a summary of the child's health history and social development.</p>	<p><u>Site Level Community and Program Information</u> AND <u>Recruitment, Selection, Enrollment and Attendance</u></p> <p>Proposal describes criteria and indicators that have a strong likelihood of ensuring the program will:</p> <ol style="list-style-type: none"> a. Identify children and families who are at-risk and/or meet the income guidelines; b. Prioritize those children and families most in need of services; and c. Consist of criteria that is relevant to the community being served. <p>Proposal provides a detailed description of procedures to be used to include a parent interview as part of selection and enrollment that is conducted in the parents' home/native language, if necessary and includes:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Child's Health History, including prenatal history <input type="checkbox"/> Child's Social Development <input type="checkbox"/> Parent's Education Level <input type="checkbox"/> Parent's Employment <input type="checkbox"/> Parent's Income <input type="checkbox"/> Parent's Age

**Chicago: Ready to Learn! Preschool for All (Ages 3 to 5)
Community Partnership Proposal Review Rubric
Population to be Served**

Proposal name _____
Proposal # _____
Reader # _____

Criteria	Not Qualified	Qualified	Highly Qualified
	<p>Proposal does not describe a plan to recruit the population to be served by the preschool educational program or plan is inadequate:</p> <p>Proposal does not indicate geographic area to be served.</p> <p>Proposal does not indicate the estimated number of children to be enrolled in the preschool educational program.</p> <p>Proposal is serving children who do not qualify as at-risk or whose families do not meet the income guidelines.</p> <p align="center">Possible score: 0-9</p>	<p>Proposal describes an adequate plan to recruit the population to be served by the preschool educational program.</p> <p>Proposal adequately describes geographic area to be served.</p> <p>Proposal indicates the estimated number of children to be enrolled in the preschool educational program.</p> <p>Proposal does not specify that <u>all</u> children served will qualify as at-risk.</p> <p align="center">Possible score: 10-16</p>	<p><input type="checkbox"/> Marital Status</p> <p><input type="checkbox"/> Living Arrangements</p> <p><input type="checkbox"/> Number of Children in the Household</p> <p><input type="checkbox"/> Number of School-aged Siblings experiencing academic difficulty</p> <p>Proposal describes multiple strategies to recruit the maximum numbers of eligible children 3-5 years of age to be served by the preschool educational program.</p> <p>Proposal provides a detailed description of the geographic area to be served.</p> <p>Proposal indicates that the maximum number of children will be enrolled in the preschool educational program.</p> <p>All of the children served by this proposal are:</p> <ol style="list-style-type: none"> a. at-risk of academic failure, or b. their families meet the income guidelines. <p align="center">Possible score: 17-20</p>

**Chicago: Ready to Learn! Preschool for All (Ages 3 to 5)
Community Partnership Proposal Review Rubric
Population to be Served**

Proposal name _____
Proposal # _____
Reader # _____

Include comments that validate the score you have awarded this proposal.

SPECIAL NOTATIONS

STRENGTHS

CONCERNS

Total Points _____

Chicago: Ready To Learn! Preschool for All (Ages 3 to 5)
Community Partnership Proposal Review Rubric
Quality of Proposed Program

Proposal name _____
Proposal # _____
Reader # _____

Criteria	Not Qualified	Qualified	Highly Qualified
<p><u>Quality of Proposed Program</u></p> <p>The proposed program and activities will sufficiently meet the identified needs of the population to be served and include child and parent activities designed to enhance child development and parent effectiveness and, ultimately, school readiness.</p> <p><u>Includes:</u></p> <ul style="list-style-type: none"> • <u>Site Level Community and Program Information</u> • <u>Curriculum for Children</u> • <u>Screening and Assessment</u> • <u>Children with Disabilities</u> • <u>Parent Engagement and Support</u> • <u>Community Partnerships</u> • <u>Transitions</u> • <u>Health Services (optional)</u> <p>Total of 50 points possible</p>	<p><u>Site Level Community and Program Information</u></p> <p>Proposal does not describe the location of programming.</p> <p>Proposal does not indicate that the staff-child ratio will not exceed one adult to 10 children and that no more than 20 children will be served in a single classroom.</p> <p>Proposal does not describe the schedule for the preschool educational program or activities proposed are not developmentally appropriate.</p>	<p><u>Site Level Community and Program Information</u></p> <p>Proposal adequately indicates center-based programming. The location for center-based services meets all licensing requirements.</p> <p>Staff-child ratio does not exceed one adult to 10 children, no more than 20 children are served in a single classroom and the maximum number of children is served in each classroom (20; 17 if blended with Head Start).</p> <p>Proposal adequately describes the schedule for the preschool educational program:</p> <ul style="list-style-type: none"> ▪ at least 2 ½ hours per day; ▪ class meets 5 days per week ▪ minimum 224 days/year if full-day, year-round or 180 days/year if school-year program ▪ Activities proposed are developmentally appropriate for the age group. ▪ Children are read to every day. ▪ Minimum time wasted waiting in line, for group snack, etc. 	<p><u>Site Level Community and Program Information</u></p> <p>Proposal provides a detailed description of a center-based program designed to meet individual family needs and appropriate to the population being targeted for services. The location for center-based services meets all licensing requirements.</p> <p>Staff-child ratio does not exceed one adult to 10 children, no more than 20 children are served in a single classroom and the maximum number of children is served in each classroom (20; 17 if blended with Head Start).</p> <p>Proposal provides a detailed description of the schedule for the preschool educational program:</p> <ul style="list-style-type: none"> ▪ at least 2 ½ hours per day; ▪ class meets 5 days per week; ▪ minimum 224 days/year if full-day, year-round or 180 days/year if school-year program ▪ scheduled in such a way that children can become absorbed in their learning experiences without being interrupted and provides a balance of: <ul style="list-style-type: none"> ➤ teacher-directed and meaningful child-initiated activities,

Chicago: Ready To Learn! Preschool for All (Ages 3 to 5)
Community Partnership Proposal Review Rubric
Quality of Proposed Program

Proposal name _____
Proposal # _____
Reader # _____

Criteria	Not Qualified	Qualified	Highly Qualified
<p>Examples of evidence-based curricula that are aligned with Illinois Early Learning Standards:</p> <ul style="list-style-type: none"> • Creative Curriculum for Preschool • Exploration with Young Children: A Curriculum Guide from the Bank Street College of Education • High/Scope Preschool Curriculum 	<p style="text-align: center;"><u>Curriculum for Children</u></p> <p>Proposal does not indicate that school readiness goals have been developed.</p> <p>Proposal does not indicate that a research-based curriculum will be implemented.</p> <p>Proposal does not discuss how instruction will be aligned with the Illinois Early Learning Standards.</p> <p>Proposal fails to adequately describe how preschool curriculum addresses required domains:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Visual-motor <input type="checkbox"/> Language development <input type="checkbox"/> Fine and gross motor development <input type="checkbox"/> Health and nutrition <input type="checkbox"/> Emotional development 	<p style="text-align: center;"><u>Curriculum for Children</u></p> <p>Proposal adequately describes how the services are aligned with the Illinois Early Learning Standards.</p> <p>Proposal indicates that a research-based curriculum will be implemented and that the school readiness goals will be used to guide instruction.</p> <p>Proposal indicates that instruction will be aligned with the Illinois Early Learning Standards.</p> <p>Proposal adequately describes how preschool curriculum will include integrated learning addressing the required domains:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Visual-motor <input type="checkbox"/> Language development <input type="checkbox"/> Fine and gross motor development <input type="checkbox"/> Health and nutrition <input type="checkbox"/> Emotional development 	<p style="text-align: center;"><u>Highly Qualified</u></p> <ul style="list-style-type: none"> ➤ active and quiet activities, ➤ independent and guided activities ➤ large, small-group, and individual activities, ➤ minimum time wasted waiting in line, for group snack, etc. ➤ children are read to every day <p style="text-align: center;"><u>Curriculum for Children</u></p> <p>Proposal provides a detailed description of a process by which school readiness goals have been developed in partnership with parents.</p> <p>Proposal provides a detailed description of how a research-based curriculum and any other supplemental materials will be implemented to support children in achieving school readiness goals.</p> <p>Proposal carefully details how the instruction will be aligned with the Illinois Early Learning Standards.</p> <p>Proposal details a research-based curriculum aligned with the Illinois Early Learning Standards and Common Core Curriculum that reflects a balance of all areas of learning offered in an integrated manner and reflecting the holistic nature of learning, including the required domains.</p>

**Chicago: Ready To Learn! Preschool for All (Ages 3 to 5)
Community Partnership Proposal Review Rubric
Quality of Proposed Program**

Proposal name _____
Proposal # _____
Reader # _____

Criteria	Not Qualified	Qualified	Highly Qualified
<p>Note: SBRR – Scientifically-Based Reading Research</p>	<p><input type="checkbox"/> Social skills <input type="checkbox"/> Cognitive development</p> <p>Proposal does not adequately describe a language and literacy development program for all children based on each child's individual assessment.</p>	<p><input type="checkbox"/> Social skills <input type="checkbox"/> Cognitive development:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Language Arts* <input type="checkbox"/> Mathematics* <input type="checkbox"/> Science* <input type="checkbox"/> Social Science* <input type="checkbox"/> Fine Arts* <p align="center">*Illinois Early Learning Standards</p> <p>Proposal adequately describes language and literacy development program for all children based on each child's individual assessment.</p>	<ul style="list-style-type: none"> ▪ Varied teaching strategies are planned, depending on the developmental levels and unique needs of children. ▪ A positive, responsive, and caring environment promotes the interaction of children with materials, other children and adults. ▪ The social environment is structured to promote engagement, interaction, communication, and learning. ▪ Staff facilitate children's engagement with their environment to encourage child-initiated learning that is not dependent on the adult's presence. ▪ Recommended practices are used to teach/promote whatever skills are necessary for children to function more completely, competently, adaptively, and independently in the child's natural environment; ▪ Children are read to every day. <p>Proposal provides a detailed description of SBRR language and literacy development program based on the Illinois Early Learning Standards to be implemented for all children based on each child's individual assessment.</p>

**Chicago: Ready To Learn! Preschool for All (Ages 3 to 5)
Community Partnership Proposal Review Rubric
Quality of Proposed Program**

Proposal name _____
Proposal # _____
Reader # _____

Criteria	Not Qualified	Qualified	Highly Qualified
	<p><u>Screening and Assessment</u></p> <p>Proposal does not indicate a plan for ensuring children will be screened within 45 calendar days of enrollment.</p> <p>Proposal does not indicate that Preschool for All program teacher(s) will be included in screening process.</p> <p>Proposal does not describe the method or sources of information that will be used to regularly monitor children’s development to inform instruction.</p> <p>Proposal does not describe how the child’s development will be communicated to parents.</p> <p>Proposal does not indicate that written parental permission for the screening will be obtained.</p> <p>Proposal description fails to show that the education program is developmentally appropriate for each child:</p> <ul style="list-style-type: none"> ▪ individual assessment profile to ensure individual needs are met is not included; and/or 	<p><u>Screening and Assessment</u></p> <p>Proposal describes a plan for ensuring children will be screened within 45 calendar days of enrollment.</p> <p>Proposal describes adequate procedures to include Preschool for All Teacher(s) in screening process and make results available to them.</p> <p>Proposal adequately describes both the methods and the sources of information that will be used to regularly monitor children’s development to inform instruction.</p> <p>Proposal adequately describes how the program will communicate with parents about their child’s development.</p> <p>Proposal indicates that written parental permission for the screening will be obtained.</p> <p>Proposal adequately describes how the educational program is developmentally appropriate for each child:</p> <ul style="list-style-type: none"> ▪ ensures that curriculum meets individual needs; 	<p><u>Screening and Assessment</u></p> <p>Proposal describes a detailed, well-developed plan that has a high likelihood of ensuring children will be screened within 45 calendar days of enrollment.</p> <p>Proposal indicates that Preschool for All Teacher(s) is/are involved in all aspects of the screening process and parent communication.</p> <p>Proposal describes in detail how children’s development will be regularly monitored to inform instruction using multiple sources, including</p> <ul style="list-style-type: none"> ➤ a broad-based general assessment tool approved by CPS; ➤ a research-based tool approved by CPS to periodically perform developmental screening for all children covering all areas of development; ➤ On-going observation. <p>Proposal describes in detail how the program will communicate on a regular basis with parents about their child’s development.</p> <p>Proposal indicates that written parental permission for the screening will be obtained.</p>

**Chicago: Ready To Learn! Preschool for All (Ages 3 to 5)
Community Partnership Proposal Review Rubric
Quality of Proposed Program**

Proposal name _____
Proposal # _____
Reader # _____

Criteria	Not Qualified	Qualified	Highly Qualified
<p>Note: IEP – Individualized Education Program</p>	<ul style="list-style-type: none"> ▪ ongoing assessment practices are not appropriate. <p>Insufficient evidence that efforts to share student progress plans regularly with parents is included.</p>	<ul style="list-style-type: none"> ▪ ongoing assessment practices include developmental checklists, portfolio collections or narrative summary reports. <p>Student progress plans are regularly shared with parents.</p>	<p>Proposal provides a detailed description of how the educational program is developmentally appropriate for each child:</p> <ul style="list-style-type: none"> ▪ ensures that curriculum, classroom materials and equipment are appropriate to the developmental levels and unique needs of the children; ▪ ongoing authentic assessment uses observation, developmental checklists, collections of children’s work, narrative summary reports. <p>Student progress plans are developed to be reflective of the Illinois Early Learning Standards and are a part of regular, sustained communication between home and school.</p>
	<p align="center"><u>Children with Disabilities</u></p> <p>Insufficient evidence that children will be identified and evaluated for special needs services. No communication with parents is described.</p> <p>Insufficient evidence that provisions will be made to allow participation of children with disabilities in the program.</p>	<p align="center"><u>Children with Disabilities</u></p> <p>Proposal identifies a plan for identifying children with developmental delays using screenings.</p> <p>Proposal adequately describes support for families in ensuring evaluations are completed.</p> <p>Proposal describes provisions that will be made to allow participation of children with disabilities in the program.</p>	<p align="center"><u>Children with Disabilities</u></p> <p>Proposal describes a plan for identifying children with developmental delays that includes screenings, observations, and parent concerns.</p> <p>Proposal describes robust methods of supporting families through the referral and evaluation process, and ensuring that special education services are identified and received, if appropriate.</p>

**Chicago: Ready To Learn! Preschool for All (Ages 3 to 5)
Community Partnership Proposal Review Rubric
Quality of Proposed Program**

Proposal name _____
Proposal # _____
Reader # _____

Criteria	Not Qualified	Qualified	Highly Qualified
	<p align="center"><u>Parent Engagement & Support</u></p> <p>Proposal fails to describe the activities that will be provided to ensure the following areas are addressed:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Communication between home and the program will be regular, two-way and meaningful; <input type="checkbox"/> Parenting skills will be promoted and supported; <input type="checkbox"/> Parents will play an integral role in student learning; <input type="checkbox"/> Parents will be welcome in the 	<p align="center"><u>Parent Engagement & Support</u></p> <p>Proposal adequately describes how parent education and involvement activities will be provided to ensure the following areas are addressed and includes a schedule for the activities proposed:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Communication between home and the program will be regular, two-way and meaningful; <input type="checkbox"/> Parenting skills will be promoted and supported; <input type="checkbox"/> Parents will play an integral role in student learning; 	<p>Proposal provides a detailed description of how children with IEPs are included in the preschool educational program, including communication with parents, therapists, and other individuals to ensure that students are well-served and needs are met.</p> <p>Proposal describes how accommodations in curriculum, instruction, and supports can be accommodated for children with IEPs.</p> <p align="center"><u>Parent Engagement & Support</u></p> <p>Proposal identifies an evidence-based curriculum for parent (or family) engagement and/or materials to be used to support activities.</p> <p>Proposal describes a schedule of comprehensive and integrated activities that ensure the following areas are addressed:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Communication between home and the program includes one-on-one conferences between teachers and parents, at least one home visit per year, regular progress reports and accommodates varied schedules of parents and language barriers;

**Chicago: Ready To Learn! Preschool for All (Ages 3 to 5)
Community Partnership Proposal Review Rubric
Quality of Proposed Program**

Proposal name _____
Proposal # _____
Reader # _____

Criteria	Not Qualified	Qualified	Highly Qualified
	<p>program and their support and involvement will be sought; and</p> <p><input type="checkbox"/> Parents are full partners in the decisions that affect children and families.</p>	<p><input type="checkbox"/> Parents will be welcome in the program and their support and involvement will be sought; and</p> <p><input type="checkbox"/> Parents are full partners in the decisions that affect children and families.</p>	<p><input type="checkbox"/> Parenting skills will be promoted and parent education will include developmentally appropriate practices and multiple strategies modeled for parents to support their children’s development;</p> <p><input type="checkbox"/> Activities to assist parents/family in playing an integral role in student learning include parent-child activities that focus on teaching parents new ways of supporting and enhancing their children’s development, “at-home” activities, multiple parent education opportunities, and strategies to engage parents in their child’s education;</p> <p><input type="checkbox"/> Parents, both mother and father or other appropriate family members, will be welcome in the program and encouraged to observe their children, participate with children in group activities, and volunteer in the classroom and other areas of the program;</p> <p><input type="checkbox"/> Parents/Family will be included in the development and implementation of program activities, assisted in becoming advocates for their children and encouraged to form parent advisory committees or other parent groups so that they are full partners in the decisions that affect children and families.</p>

Chicago: Ready To Learn! Preschool for All (Ages 3 to 5)
Community Partnership Proposal Review Rubric
Quality of Proposed Program

Proposal name _____
Proposal # _____
Reader # _____

Criteria	Not Qualified	Qualified	Highly Qualified
<p><u>Examples of community programs:</u></p> <ul style="list-style-type: none"> • Health and Human Services programs targeting young children and their families i.e. Healthy Families Illinois, KidCare, WIC • Family Child Care • Prevention Initiative • Head Start • Early Head Start • Even Start Family Literacy • Early Intervention Child and Family Connections • Early Childhood Special Education • Public and private community-based early care and education programs i.e. child care centers, nursery schools, library programs, park district programs, church-based programs • Title I • Bilingual Education • Health and family support services • School-based early childhood programs • Elementary schools 	<p><u>Community Partnerships</u></p> <p>Proposal provides insufficient evidence of coordination with other Early Childhood Block Grant initiatives and other early childhood programs operating in area:</p> <p>a. plans are insufficient to meet the needs of children requiring full-day, year-round placement;</p> <p>b. inadequate or minimal procedures to transition children both into and out of the program.</p>	<p><u>Community Partnerships</u></p> <p>Proposal adequately describes coordination with other Early Childhood Block Grant initiatives and other early childhood programs operating in area, including:</p> <p>a. plans to combine the preschool educational program with available full-day or year-round early education and care services, if appropriate;</p> <p>b. ensure collaboration with other early childhood programs in the community to avoid duplication of services; and</p> <p>c. awareness of other relevant services in the community to provide referrals.</p>	<p><u>Community Partnerships</u></p> <p>Proposal provides a detailed description of organizations identified as partners, along with their active role in community and system planning and ongoing collaborative relationships with other programs operating in area, including:</p> <p>a. established collaboration in place to combine the preschool educational program with available full-day or year-round early education and care services, if appropriate, avoid duplication of services, and ensure maximum number of children in the community are served with quality programming;</p> <p>b. established partnership agreements with local entities or collaborations to ensure that the comprehensive needs of the family and children are met;</p> <p>c. established collaboration with special education services to serve eligible children;</p> <p>d. established support mechanisms that demonstrates respect for individual needs and an understanding of the impact of the children’s home, community and cultural experiences on their development and learning; and</p> <p>e. written procedures to transition children both into and out of the program, including into kindergarten.</p>

**Chicago: Ready To Learn! Preschool for All (Ages 3 to 5)
Community Partnership Proposal Review Rubric
Quality of Proposed Program**

Proposal name _____
Proposal # _____
Reader # _____

Criteria	Not Qualified	Qualified	Highly Qualified
	<p><u>Transitions</u></p> <p>Proposal has inadequate or minimal procedures to transition children both into and out of the program, and between program options.</p> <p>Proposal does not provide support to transition children and families into kindergarten.</p> <p align="center">Possible Score: 0-20</p>	<p><u>Transitions</u></p> <p>Proposal demonstrates transition procedures to enroll children into and out of the program and provides policies to ensure that children are transitioned between program options.</p> <p>Proposal demonstrates an awareness of programs serving birth to three year olds in the community.</p> <p>Proposal adequately demonstrates procedure for transitioning children into kindergarten, including family communication.</p> <p align="center">Possible Score: 21-36</p>	<p><u>Transitions</u></p> <p>Proposal describes robust and supportive transition procedures to ensure that children successfully enter the program, and provides written, age-appropriate policies and procedures to ensure that children are transitioned between program options and out of the program, if exited before kindergarten.</p> <p>Proposal provides details on collaboration with programs serving birth to three year olds, to ensure that families are aware of and supported in their transition into the preschool.</p> <p>Written procedures are provided to transition children into kindergarten, providing support to the family and collaboration with kindergarten classrooms, when available.</p> <p align="center">Possible Score: 37-50</p>

**Chicago: Ready To Learn! Preschool for All (Ages 3 to 5)
Community Partnership Proposal Review Rubric
Quality of Proposed Program**

Proposal name _____
Proposal # _____
Reader # _____

Include comments that validate the score you have awarded this proposal.

SPECIAL NOTATIONS

STRENGTHS

CONCERNS

Total Points _____

Chicago: Ready To Learn! Preschool for All (Ages 3 to 5)
Proposal Review Rubric
Monitoring, Quality Assurance, and Professional Development

Proposal name _____
Proposal # _____
Reader # _____

Criteria	Does Not Meet Standard	Meets Standard	Exemplary
<p><u>Monitoring, Quality Assurance, and Professional Development</u></p> <p>Proposed staff hold the appropriate certifications and/or licenses for their positions with qualifications and experience necessary to successfully implement a high-quality preschool educational program.</p> <p>The staff development plan is data-informed, adequately addresses the needs of the staff, offers a varied and full range of staff development experiences and provides sufficient opportunities for learning so as to allow staff to incorporate the training into program delivery activities.</p> <p>The evaluation strategies include measurable outcomes for children and families that are designed to effectively gauge the success of the program and yield sufficient data that can be used to improve the program.</p> <p>An eligible applicant has presented evidence that it:</p> <ol style="list-style-type: none"> a. holds the appropriate licensure to operate a child care facility; b. holds early childhood accreditations or has other relevant experience that 	<p><u>Staff Qualifications</u> Proposal describes an inadequate staffing plan:</p> <ol style="list-style-type: none"> a. not all staff paid by the preschool educational program meet certification and/or other requirements for their positions; b. staff roles not sufficiently described; c. insufficient evidence that administrator and all program staff are knowledgeable about high-quality early childhood programs; d. minimal or no procedures in place to ensure that the program will offer opportunities and resources for staff to share and consult with others regularly. 	<p><u>Staff Qualifications</u> Proposal describes an adequate staffing plan:</p> <ol style="list-style-type: none"> a. all staff paid by the preschool educational program hold appropriate certification and/or other requirements for their positions: <ul style="list-style-type: none"> ▪ All teaching staff providing instruction hold either an Initial or Standard Early Childhood Certificate (Type 04 Early Childhood Certificates); ▪ Evidence of certification status is available; ▪ Noncertified staff employed to assist in the instruction of children meet the requirements set forth in 23 Ill. Adm. Code 25.510(c) by July 1, 2014. b. staff roles clearly described; c. administrator and all program staff are knowledgeable about high-quality early childhood programs; 	<p><u>Staff Qualifications</u> Proposal describes a well-detailed staffing plan:</p> <ol style="list-style-type: none"> a. all staff paid by the preschool educational program hold appropriate certification and/or other requirements for their positions: <ul style="list-style-type: none"> ▪ All teaching staff providing instruction hold either an Initial or Standard Early Childhood Certificate (Type 04 Early Childhood Certificates); ▪ Evidence of certification status is available; ▪ All teaching staff working with English language learners hold both the appropriate early childhood certification and bilingual or English as a Second Language (ESL) endorsement; ▪ Noncertified staff employed to assist in the instruction of children meet the requirements set forth in 23 Ill. Adm. Code 25.510(c) by July 1, 2014.

Chicago: Ready To Learn! Preschool for All (Ages 3 to 5)
Proposal Review Rubric
Monitoring, Quality Assurance, and Professional Development

Proposal name _____
Proposal # _____
Reader # _____

<p>demonstrates success in implementing and administering programs similar to the ones funded under the Early Childhood Block Grant Programs; and</p> <p>c. has a successful track record with similar grants or contracts.</p> <p><u>Includes:</u></p> <ul style="list-style-type: none"> • <u>Staff Qualifications</u> • <u>Human Resources</u> • <u>Record Keeping, Monitoring, and Self-Assessment</u> • <u>Organizational History and Experience</u> <p style="text-align: center;">Total of 20 points possible</p>	<p style="text-align: center;"><u>Human Resources</u></p> <p>Proposal describes a professional development plan not coordinated with staff or program needs:</p> <ol style="list-style-type: none"> a. program staff not being assessed for staff development needs; and b. staff development plans are not clearly tied to purpose and goals of the preschool educational program. 	<p style="text-align: center;"><u>Human Resources</u></p> <p>Describes an adequate professional development plan for all staff by:</p> <ol style="list-style-type: none"> a. assessing the staff development needs of staff in the preschool educational program; b. providing initial preparation and ongoing support that will enable staff to achieve the purpose and goals of the preschool educational program; c. ensures classroom staff is consistent and stable for children’s care; 	<p style="text-align: center;"><u>Human Resources</u></p> <p>Proposal describes a clear, thorough and well-detailed staff development plan for all staff by:</p> <ol style="list-style-type: none"> a. frequently assessing the staff development needs of all staff in the preschool educational program with evidence-based practices; b. offering a varied and full range of staff development experiences that provide initial preparation and ongoing support that is intensive, focused and of sufficient duration to achieve the purposes and goals of the <ol style="list-style-type: none"> ▪ staff identified are qualified, experienced providers of early education for children ages 3-5 and parenting education. b. all staff role descriptions are clear, detailed and appropriate to support a quality preschool educational program; c. administrator and all program staff are knowledgeable and experienced in operating high-quality early childhood programs;
--	--	---	--

**Chicago: Ready To Learn! Preschool for All (Ages 3 to 5)
 Proposal Review Rubric
 Monitoring, Quality Assurance, and Professional Development**

Proposal name _____ Proposal # _____ Reader # _____

		<p>d. addressing issues of language and cultural diversity within the program; and</p> <p>e. procedures are in place to ensure that the program will offer opportunities and resources for staff to share and consult with others regularly.</p> <p>Evidence is provided that staff are offered opportunities for collaboration.</p> <p>Proposal provides a feasible plan for recruiting and retaining qualified, well-trained staff.</p>	<p>preschool educational program;</p> <p>c. addressing issues of language and cultural diversity within the program.</p> <p>d. assisting staff in understanding and overcoming barriers to equitable participation by families and children with special needs;</p> <p>e. ensures classroom staff is consistent and stable for children’s care;</p> <p>f. giving staff adequate time for learning and implementing training ideas into program application; and</p> <p>g. writing a professional development plan for all staff.</p> <p>Evidence is provided that staff are offered opportunities and resources to share and consult with others regularly for the purpose of continuous program improvement.</p> <p>Proposal provides a feasible plan for recruiting and retaining qualified, well-trained staff.</p>
--	--	---	--

Chicago: Ready To Learn! Preschool for All (Ages 3 to 5)
Proposal Review Rubric
Monitoring, Quality Assurance, and Professional Development

Proposal name _____
Proposal # _____
Reader # _____

	<p><u>Record Keeping, Monitoring and Self-Assessment</u></p> <p>Proposal describes an inadequate evaluation plan that does not evaluate the success of the program and/or provide measurable outcomes for participating children.</p>	<p><u>Record Keeping, Monitoring and Self-Assessment</u></p> <p>Proposal describes plan for an ongoing evaluation of program and staff which:</p> <ul style="list-style-type: none"> a. determines whether successful implementation of the program model and curriculum are being achieved, including alignment with Illinois Early Learning Standards; b. uses on-going monitoring and measurable outcomes to determine the progress that children and families are making toward developed goals; c. has a formal process by which the results of the evaluation are used to inform continuous program improvement; and d. Includes educational support team and other staff in on-going professional development, evaluation, and program improvement efforts. <p>Parents are included in on-going assessment practices, including input</p>	<p><u>Record Keeping, Monitoring and Self-Assessment</u></p> <p>The evaluation strategies include measurable outcomes for children and families that are designed to effectively gauge the success of the program and yield sufficient data that can be used to improve the program.</p> <p>Proposal describes a well-detailed and thorough plan for a rigorous, objective, ongoing evaluation of program and staff which:</p> <ul style="list-style-type: none"> a. ensures successful implementation of the program model and curriculum are being achieved, including alignment with Illinois Early Learning Standards using results of the review to make appropriate organizational, programmatic or classroom changes; b. has a meaningful and robust process through which continuous program improvement in instruction, environment, family engagement, and other program
--	--	---	---

Chicago: Ready To Learn! Preschool for All (Ages 3 to 5)
Proposal Review Rubric
Monitoring, Quality Assurance, and Professional Development

Proposal name _____
Proposal # _____
Reader # _____

		<p>for on-going organizational improvement.</p> <p>Ensure that all standards are being met, including health and safety standards for young children, through data-driven evaluation of programs.</p>	<p>elements is informed.</p> <ul style="list-style-type: none"> c. Includes educational support team and other staff in on-going professional development, evaluation, and program improvement efforts. d. uses on-going monitoring and measurable outcomes to determine the progress that children and families are making toward developed goals and regularly monitors children’s development using appropriate screening and authentic assessment, driving data-informed instruction; and e. has a formal process by which the results of the evaluation are used to inform continuous program improvement. <p>Parents are included in on-going assessment practices, including input for on-going organizational improvement.</p> <p>Ensure that all standards are being met, including health and safety standards for young children, through data-driven evaluation of programs.</p>
--	--	---	---

Chicago: Ready To Learn! Preschool for All (Ages 3 to 5)
Proposal Review Rubric
Monitoring, Quality Assurance, and Professional Development

Proposal name _____
Proposal # _____
Reader # _____

	<p><u>Organizational History and Experience</u></p> <ul style="list-style-type: none"> a. the appropriate licensure to operate a day care facility is not provided, b. the applicant does not have relevant experience and/or early childhood accreditations, and c. the applicant does not have a successful track record with similar grants and does not demonstrate the capacity to fulfill the standards necessary to provide quality early childhood programming. <p style="text-align: center;">Possible Score: 0-10</p>	<p><u>Organizational History and Experience</u></p> <ul style="list-style-type: none"> a. the appropriate licensure to operate a day care center facility is provided, b. the applicant has relevant experience and/or early childhood accreditations, and c. the applicant has a successful track record with similar grants. <p style="text-align: center;">Possible Score: 11-16</p>	<p><u>Organizational History and Experience</u></p> <ul style="list-style-type: none"> a. the appropriate licensure to operate a child care center facility is provided, b. the applicant has extensive experience that demonstrates success and holds early childhood accreditations, c. the director holds the Illinois Director’s Credential, d. the center has the Illinois Quality Rating Scale Star Level 2 or above, e. the applicant has provided evidence of success with similar grants. <p style="text-align: center;">Possible Score: 17-20</p>
--	--	--	--

Chicago: Ready To Learn! Preschool for All (Ages 3 to 5)
Proposal Review Rubric
Monitoring, Quality Assurance, and Professional Development

Proposal name _____
Proposal # _____
Reader # _____

Include comments that validate the score you have awarded this proposal.

SPECIAL NOTATIONS

STRENGTHS

CONCERNS

Total Points _____

**Chicago: Ready To Learn! Preschool for All (Ages 3 to 5)
Community Partnership Proposal Review Rubric
Fiscal Capacity**

Proposal name _____
Proposal # _____
Reader # _____

<p>The program is cost-effective as evidenced by the cost of proposed services in relation to the numbers to be served and the services to be provided.</p> <p><u>Includes:</u></p> <ul style="list-style-type: none"> <u>Fiscal Capacity</u> <p>Total of 10 points possible</p>	<p>Proposal describes a 3-5 budget that is an inadequate use of funds for Preschool for All:</p> <ol style="list-style-type: none"> budget summary has significant inconsistencies; budget breakdown has incomplete explanation of expenditures; expenditures are not consistent for the scope and purpose of the project; requested funding level is not reasonable for the number to be served and the services to be provided. <p align="center">Possible score 0-5</p>	<p>Proposal describes adequate use of Preschool for All funds:</p> <ol style="list-style-type: none"> budget summary is accurate; budget breakdown includes sufficient explanation of expenditures; most expenditures are consistent for the scope and purpose of the project requested funding level is reasonable for the number to be served and the services to be provided. <p align="center">Possible Score: 6-8</p>	<p>Proposal describes itemized explanation for use of Preschool for All funds:</p> <ol style="list-style-type: none"> budget summary is complete and accurate; budget breakdown explains each item completely and gives calculations to support the amount requested; all expenditures are consistent for the scope and purpose of the project; costs detailed are reasonable for the number to be served and the quality of the services to be provided. <p align="center">Possible Score: 9-10</p>
--	---	--	--

**Chicago: Ready To Learn! Preschool for All (Ages 3 to 5)
Community Partnership Proposal Review Rubric
Fiscal Capacity**

Proposal name _____
Proposal # _____
Reader # _____

Include comments that validate the score you have awarded this proposal.

SPECIAL NOTATIONS

STRENGTHS

CONCERNS

Total Points _____