MEMORANDUM

Date: December 23, 2003

To: Richard A. Rice, Commissioner
Department of Water Management

Attn: Doug Wedel

From: David E. Malone
Chief Procurement Officer

Re: Emergency Request Aluminum Sulfate

Pursuant to Section 5/8-10-5 of the Municipal Purchasing Act, I am authorizing you to make an Emergency purchase from C & S Chemical Inc. Based upon information received from members of your staff, I have determined that this procurement is necessary to meet bona fide operating emergencies.

You are hereby authorized to purchase Aluminum Sulfate in the amount of $25,956.00 as requested in your letter of December 12, 2003. Any amount in excess of the $25,956.00 approved here shall be subject to additional authorization and shall be limited so as not to exceed the $40,000 limit established by statute.

cc: S. Geocaris
MEMORANDUM

TO: David E. Malone
    Chief Procurement Officer

FROM: Richard A Rice
      Commissioner

SUBJECT: Operational Emergency Contract
          Aluminum Sulfate Liquid (1)

DATE: December 12, 2003

The Department of Water Management is requesting an Operational Emergency Contract in the amount of $25,956.00 for Aluminum Sulfate liquid. This product is used for the treatment of drinking water and will be used at both plants. The Department of Water Management and the Department of Procurement Services are currently working on a new contract.

Therefore, your approval of this requirement will be greatly appreciated. C&S Chemical Inc. is the vendor that will provide this product.
C&S Chemicals, Incorporated
4180 Providence Road
Building 300, Suite 310
Marietta, GA 30062

Sold To:
Jardine Water Purification Plant
Attn: V. Lynch Rm.116/Level+25
1000 E. Ohio Street
Chicago, IL 60611

Ship to:
Chicago Jardine Plant
1000 E. Ohio St.
Chicago, IL 60611

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<td>(See Attached) Liquid Aluminum Sulfate (17%)</td>
<td>103.00</td>
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<td>126</td>
<td>Chicago/Jardine Plant Loads # 617-627</td>
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<td>12,978 DD</td>
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OK TO PROCESS
↑ DEC 03 2003

PLEASE REMIT PAYMENTS TO:
C & S CHEMICALS, INC.
P.O. BOX 1306
BEDFORD PARK, IL 60499-1306

LOADS #617-#627

Subtotal 12,982.12
Sales Tax 12,978 DD
Total Invoice Amount 12,982.12
Payment Received 0.00
TOTAL $12,978.00
**Invoice**

**Invoice Number:** 53836

**Invoice Date:** Nov 3, 2003

**Page:** 1

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**Sold To:**

Jardine Water Purification Plant  
Attn: V. Lynch Rm.116/Level+25  
1000 E. Ohio Street  
Chicago, IL 60611

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**Ship to:**

Chicago Jardine Plant  
1000 E. Ohio St.  
Chicago, IL 60611

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| 126.00        | (See Attached) Liquid Aluminum Sulfate (17%)  
Chicago/Jardine Plant Loads # 628-638 | 103.00     | 12,978.00 |

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*OK TO PROCESS*

DEC 03 2003  
NAME V. Lynch

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**PLEASE REMIT PAYMENTS TO:**  
C & S CHEMICALS, INC.  
P.O. BOX 1306  
BEDFORD PARK, IL 60499-1306

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**LOADS**  
#628 - #638

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**Subtotal**  
12,978.00

**Sales Tax**  
12,978.00

**Total Invoice Amount**  
12,978.00

**Payment Received**  
0.00

**TOTAL**  
12,978.00