



City of Chicago
Richard M. Daley, Mayor

Department of
Procurement Services

Eric J. Griggs
Chief Procurement Officer

City Hall, Room 403
121 North LaSalle Street
Chicago, Illinois 60602
(312) 744-4900
(312) 744-2949 (TTY)

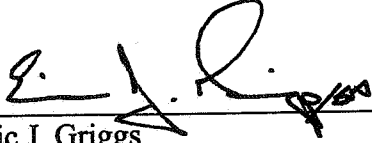
<http://www.cityofchicago.org>

MEMORANDUM

Date: October 1, 2004

To: Miguel d'Escoto, Commissioner
Department of Transportation

Attn: Gilbert Quinones

From: 
Eric J. Griggs
Chief Procurement Officer

Re: Emergency Request Plywood

Pursuant to Section 5/8-10-5 of the Municipal Purchasing Act, I am authorizing you to make an Emergency purchase from Mayfair Lumber Co. Based upon information received from members of your staff, I have determined that this procurement is necessary to meet bona fide operating emergencies.

You are hereby authorized to purchase Plywood in the amount of \$38,861.00 as requested in your letter of September 21, 2004. Any amount in excess of the \$38,861.00 approved here shall be subject to additional authorization and shall be limited so as not to exceed the \$40,000 limit established by statute.

cc:S. Geocaris
B. Humphrey





City of Chicago
Richard M. Daley, Mayor

Department of Transportation

Miguel d'Escoto
Commissioner

30 North LaSalle Street
Suite 1100
Chicago, Illinois 60602-2570
(312) 744-3600
(312) 744-1200 (FAX)
(312) 744-7215 (TTY)

<http://www.cityofchicago.org>

September 21, 2004

Eric Griggs
Chief Procurement Officer
Department of Procurement Services
121 North LaSalle Street – Room 403
Chicago, Illinois 60602

04 SEP 29 PM 4:20

E. J. Guig
approved
9/30/09

Re: Emergency purchase for Plywood (various sizes)

Dear Mr. Griggs:

The Department of Transportation is requesting an emergency purchase of Plywood (various sizes), not to exceed \$40,000.00. The Department of Transportation has been working in conjunction with the Department of Procurement Services for a contract that will include the Plywood (various sizes).

Currently no contract exists to purchase the items.

Bids were opened on September 2, 2004, for RFQ 1078 (Plywood, Sheeting Materials and Miscellaneous Moulding & Trim) and Arrow Lumber Company appears to be the lowest bidder. The Supplier (Arrow Lumber) has stated that they (Arrow Lumber) will not ship unless they (Arrow Lumber) have a valid contract to insure prompt payment for materials procured.

The need for the Plywood (various sizes) is based on providing the materials to complete CDOT's new and existing projects. The construction season is underway and many of the CDOT's projects require plywood various sizes.

If additional information is required, please contact Louis Langone at 744-5717.

Sincerely

Miguel d'Escoto
Commissioner

Originated by:

Cheri Heramb
Deputy Commissioner
Bureau of Administration and Planning

cc: B. Murphy
J. Goliber

R. McDarrah
G. Quinones *gq*

T. Powers
File





MAYFAIR LUMBER CO.
 4825 W. LAWRENCE AVE. - CHICAGO, IL 60630
 773-283-3300 • FAX 773-283-7034

QUOTATION

CUSTOMER CASHS

SOLD CARPENTER CONTRACTOR
 TO SALES DEPT.

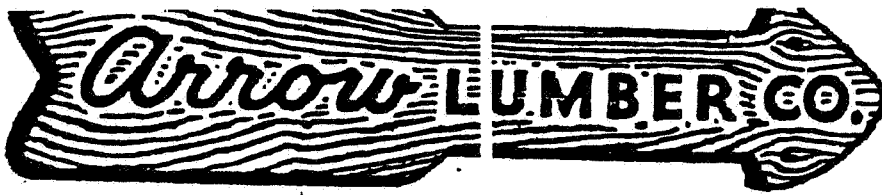
CITY OF CHICAGO
 SHIP DEPT OF TRANSPORTATION
 TO 1501 W. PERSHING
 CHGO

PAGE: 1

QUOTE #	CITYCHGO	SALESMAN: CONTRACTOR ACCT	EXPIRES:	09/21/04
ATTN OF:	LOU LANGONE		ENTERED:	09/07/04

QUANTITY	DESCRIPTION	UNIT	PRICE	EXTENSION
200 PC	PLYWD CDX SP 4X8 3/4	6400	740	4736.00*
100 PC	PLYWD CDX SP 4X8 1/2" 4-PLY	3200	575	1840.00*
	BALANCE WEST COAST			
200 PC	PLYWD CDX FIR 4X8 3/4	6400	950	6080.00*
300 PC	PLYWD ACX FIR 4X8 1/2	9600	925	8880.00*
350 EA	PLYWD ABX FIR 4X8 3/4	350	49.50	17325.00*
1 EA	YOUR SIGNATURE PRIOR TO THE EXPIRATION DATE WILL SERVE TO GUARANTEE UNIT PRICES THROUGH NOVEMBER 30, 2004		.00	0.00
	S _____ DATE _____			
	S <i>[Signature]</i> DATE <i>9/13/04</i>			
	UNLESS ACCEPTED & SIGNED, PRICES WILL AUTOMATICALLY CHANGE WITHOUT NOTICE. SUBJECT TO 2% C/D WHEN EARNED			
			MERCHANDISE	38861.00
			TAX	0.00
			TOTAL	38861.00

 *****THESE PRICES WILL EXPIRE ON THE ABOVE DATE*****



ESTIMATE ONLY

Home Improvement Center
 5820 S. ASHLAND • CHICAGO, ILL. 60636 • PHONE: 434-8500

NAME Dept of Trans
 ADDRESS _____
 CITY, STATE, ZIP _____

DATE: 9/8/04
 FOLLOW-UP DATE: _____

PHONE: _____ SALESMAN _____

QUANTITY	SIZE	DESCRIPTION	PRICE	AMOUNT
200	EOX 3/4"	4x8 Plywood	28.50	5,700 ⁰⁰
100	EOX 1/2"	4x8 "	24.20	2,420 ⁰⁰
200	EOX 3/4"	4x8 "	28.50	5,700 ⁰⁰
300	AE 1/2"	4x8 Plywood	36.80	11,040 ⁰⁰
300	AE 3/4"	4x8 "	51.45	15,435 ⁰⁰

PICK-UP ADDRESS _____
 DELIVERY TO CITY _____ STATE _____ ZIP _____

SUB-TOTAL	40,295 ⁰⁰
DELIVERY	N/A
TAX	A/N
TOTAL	40,295 ⁰⁰

ESTIMATE PRICES ARE SUBJECT TO CHANGE AT TIME OF PLACEMENT OF ORDER.

PRICES OF THIS ESTIMATE GOOD UNTIL 9/23/04

Donald Beal, Pres

QUOTATION

L. Miller & Son Lumber Co.

1815-25 West Division Street
 Chicago, Illinois 60622
 773-278-6740
 Fax: 773-278-6040

TO: CITY OF CHICAGO
 DEPT OF TRANSPORTATION
 BUREAU OF ADMIN & PLANNING
 30 N. LA SALLE ST

P. O.
 NUMBER
 DATE
 REQUISITION
 ED BY
 SHIP BY
 SHIP VIA
 F.O.B.
 TERMS

SHIP TO: SUITE 200
 [Ship To] CHGO IL 60602-2570
 AS DIRECTED.

Purchase order number must appear on all forms relating to this order.

QTY	UNIT	DESCRIPTION	PRICE	AMOUNT
200	EA	4X8 3/4 CDX YP SHTG.	33.50	6700.00
100	EA	4X8 1/2 CDX.	25.60	2560.00
200	EA	4X8 3/4 CDX.	33.50	6700.00
300	EA	4X8 1/2 AC FIR	39.50	11850.00
350	EA	4X8 3/4 AC FIR	49.50	17325.00

SUBTOTAL
 FREIGHT
 TAX RATE
 TAX
 TOTAL DUE

45,135.00
 TOTAL DUE