MEMORANDUM

Date: April 28, 2005

To: John A. Roberson, Commissioner
Department of Aviation

Attn: Valerie Walker

From: Mary A. Dempsey
Interim Chief Procurement Officer

Re: Emergency Purchase Order Authorization

Pursuant to Section 2-92-644 of the Municipal Purchasing Act, I am authorizing you to make an Emergency purchase from Pedesco Ltd. Based upon information received from members of your staff, I have determined that this procurement is necessary to meet bona fide operating emergencies.

You are hereby authorized to purchase Repair and Upgrade of a Bomb Detection Robot in the amount of $20,000.00 as requested in your letter of April 20, 2005. Any amount in excess of the $20,000.00 approved here shall be subject to additional authorization and shall be limited so as not to exceed the $250,000 limit established by statute.

cc: S. Geocaris
    B. Humphrey
Date: April 20, 2005

To: Mary Dempsey
   Interim Chief Procurement Officer

From: John A. Roberson
       Commissioner

Subject: Request for Emergency Authorization
         Repair and Upgrade of Pedesco
         RMI-10 Bomb Detection Robot
Vendor: Pedesco (Canada) Ltd.
Estimated Cost: Not to Exceed $20,000.00
2nd REQUEST

The Department of Aviation (DOA) requires emergency authorization for maintenance and upgrade of the Pedesco RMI-10 robot utilized by the Chicago Police Department’s Explosive Technicians at the airports. The unit originally purchased in April, 1997 has a number of maintenance problems and is currently inoperable. Attached is a price quotation from Pedesco (Canada), the manufacturer of the system, for the repair and upgrade of the unit.

The Police Department experienced minor problems with the robot in October of 2004 and requested a quote from Pedesco Ltd. However, because the robot remained operable and the Police Department had another robot available to utilize as a back-up in case of an emergency, we did not pursue a request for emergency repairs at that time. In March of 2005, the Department of Aviation was informed that both of the robots had become inoperable. Federal Bureau of Investigation (FBI) guidelines require this equipment to be readily available and therefore immediate repair is necessary.

Pedesco is the sole authorized service provider of the equipment (see attached letter from Pedesco).

If you require further information regarding this request, please contact Valerie Walker at 773/686-3594.

Attachments: Pedesco quote
             Pedesco letter of exclusivity
DEPARTMENT OF AVIATION

MEMORANDUM

Date: March 25, 2005

To: Mary Dempsey
Interim Chief Procurement Officer

From: John A. Roberson
Commissioner

Subject: Request for Emergency Authorization
Repair and Upgrade of Pedesco
RMI –10 Bomb Detection Robot
Vendor: Pedesco (Canada) Ltd.
Estimated Cost: Not to Exceed $20,000.00

The Department of Aviation (DOA) requires emergency authorization for maintenance and upgrade of the Pedesco RMI – 10 robot utilized by the Chicago Police Department’s Explosive Technicians at the airports. The unit originally purchased in April, 1997 has a number of maintenance problems and is currently inoperable. Federal Bureau of Investigation (FBI) guidelines require this equipment to be readily available and therefore immediate repair is necessary.

Attached is a price quotation from Pedesco (Canada), the manufacturer of the system, for the repair and upgrade of the unit. Pedesco is the sole authorized service provider of the equipment (see attached letter from Pedesco).

If you require further information regarding this request, please contact Valerie Walker at 773/ 686-3594.

Attachments: Pedesco quote
Pedesco letter of exclusivity
Customer:
Chicago Police Department
1121 SO State Street
Chicago, Illinois 60605
Attn: Christopher Strahlman
Tel: 312 746 7619
Fax: 312 746 7689

Date: October 6, 2004
Representative: Paul Pedersen

**Quote**

<table>
<thead>
<tr>
<th>Qty</th>
<th>Description</th>
<th>Price Each</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>10</td>
<td>We are pleased to submit our quotation for the RMI-10 Upgrade. Complete battery change</td>
<td>US$30.00</td>
<td>US$300.00</td>
</tr>
<tr>
<td></td>
<td>Batteries - NP10-6</td>
<td>US$29.00</td>
<td>US$29.00</td>
</tr>
<tr>
<td></td>
<td>Batteries - NP 2.3-12</td>
<td>US$120.00</td>
<td>US$120.00</td>
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<tr>
<td></td>
<td>Labour</td>
<td></td>
<td>US$3600.00</td>
</tr>
<tr>
<td></td>
<td>128 x Zoom Camera – Install digital 128 x Zoom camera in supplied main camera housing. Make wiring changes for zoom controls. Supply zoom camera shock mount.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>I.R. camera complete. I.R camera with light source mounted in place of main camera.</td>
<td></td>
<td>US$6200.00</td>
</tr>
<tr>
<td></td>
<td>Rotating claw camera &amp; light – Mount camera on rotating part of claw. Install slip ring assembly. Make wiring changes. Supply camera cable.</td>
<td></td>
<td>US$3200.00</td>
</tr>
<tr>
<td></td>
<td>Weapons delay box – Two minute delay weapons safety circuit with three check lights. This allows you to arm the robot down range. After 2 minutes has expired the weapons are ready to initiate</td>
<td></td>
<td>US$2100.00</td>
</tr>
<tr>
<td></td>
<td>Fix faults and broken parts (Estimate)</td>
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<td>US$2500.00</td>
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**Note:** Upgrades to the robot must be done at Pedsco's factory.

**Prices do not include applicable taxes and freight.**

**Total:** 18,049.00
March 15, 2005

Valerie Walker  
City of Chicago  
Department of Aviation  

Dear Madam,

Subject: Letter of exclusivity

Pedesco (Canada) Ltd. is the sole manufacturer of the RMI-10F. Upgrades, maintenance and repair work can only be provided by Pedesco.

Sincerely,
Paul Pedersen  
Sales Manager  
Pedesco (Canada) Ltd.
**Quote**

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Prices do not include applicable taxes and freight.
AVIATION PROCUREMENT TEAM PROJECT CHECKLIST

IMPORTANT: PLEASE READ AND FOLLOW THE INSTRUCTIONS FOR COMPLETING THE PROJECT CHECKLIST AND CONTACT THE APPROPRIATE TEAM LEADER IF YOU HAVE ANY FURTHER QUESTIONS. ALL INFORMATION SHOULD BE COMPLETED INCLUDING THE SUPPLEMENTAL CHECKLIST REQUIRED BY THE SPECIFIC CPAC TEAM. ATTACH ALL REQUIRED MATERIALS AND SUBMIT FOR HANDLING TO THE DEPARTMENT OF PROCUREMENT SERVICES, AVIATION UNIT, 10601 WEST HIGGINS ROAD, BUILDING 500, CHICAGO, IL 60666.

DATE: 31/05
CONTACT PERSON: Don Zoufal
TELEPHONE NUMBER: 686-2397

REQUISITION NUMBER: 20137
SPECIFICATION NUMBER: 34905

PURCHASE ORDER NUMBER (if known): 
ESTIMATED VALUE $26,600

PROJECT DESCRIPTION/ TITLE: Repair & Upgrade of RMT-10 Explosive Detection Robot

ADMINISTRATOR/NEGOTIATOR (if known):

SCOPE STATEMENT

attached is a Scope of Services and/or Detailed Specification

IMPORTANT: THIS IS A CRITICAL PORTION OF YOUR SUBMITTAL. IN ORDER FOR A TEAM TO ACCEPT YOURS/ SUBMITTAL/ YOU MUST COMPLETE ALL TEAM SPECIFIC SCOPE REQUIREMENTS AS SET FORTH IN THE SUPPLEMENTAL CHECKLIST FOR THAT TEAM.

The following is a general description of what would be included in a Scope of Services or Specification:
A clear description of all anticipated services and products, including: time frame for completion, special qualifications of prospective vendors, special requirements or needs of the project, locations, anticipated participating user departments, citation of any applicable City ordinance or state/federal regulation or statute.

TYPE OF PROCUREMENT REQUESTED (check all that apply)

__ Sole Source** __ Competitive Bid __ RFQ/RFP/RFS/RFI __ Standard Purchase __ Blanket Agreement
__ Mod/Amendment __ Vendor Limit Increase __ Additional Funding __ Small Order __ Emergency __ Over-ride

FORMS
__ F-25* (add line item) __ F-10* (special approvals) __ SSRB** (sole source approval)
__ F-26* (new term agreement) __ RX (one-shot requisition) __ OBM Authorization
__ F-27* (time extension) __ APRF (all purpose request form) __ F-29* (change vendor limit)

** Sole Source requests must include vendor quotes/proposal and MBE/WBE compliance requirements

FUNDING:

City: __ Corporate __ Bond __ Enterprise __ Grant* __ Other __
State: __ IDOT/Transit __ IDOT/Highway __ Grant* __ Other __
Federal: __ FHWA __ FTA __ FAA __ Grant* __ Other __

Funding information:

* Attach copy of any applicable grant agreement terms and conditions

TIME FRAME

Date Needed: 3/28/05
Requested Contract Term (ym/d):

PRE BID/SUBMITTAL REQUIREMENTS

Requesting Pre Bid/Submittal Conference? __ Yes __ No Requesting Conference be Mandatory? __ Yes __ No
Requesting Site Visit? __ Yes __ No Requesting Site Visit be Mandatory? __ Yes __ No

Rev 1/11/05
CITY OF CHICAGO
PURCHASE REQUISITION

DELIVER TO:
222
O'HARE SECURITY OFFICE
T3 - MEZZ LEVEL, O'HARE
CHICAGO, ILLINOIS 60666, IL

REQUISITION: 20132
PAGE: 1
DEPARTMENT: 85 - DEPT-OF AVIATION
PREPARER: David A Bowman
NEEDED: 3/31/2005
APPROVED: 3/29/2005

REQUISITION DESCRIPTION
REQUEST FOR EMERGENCY CONTRACT FOR THE REPAIR AND UPGRADE OF AIRPORT DIVISION OF THE POLICE DEPARTMENT BOMB TECNICIANS RMI-10 ROBOT BY PEDSCO. COST NOT TO EXCEED $20,000
SPECIFICATION NUMBER: 34905

COMMODITY INFORMATION

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<tr>
<th>LINE</th>
<th>ITEM</th>
<th>QUANTITY</th>
<th>UOM</th>
<th>UNIT COST</th>
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<td>20,000.00</td>
<td>USD</td>
<td>1.00</td>
<td>20,000.00</td>
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REPAIR AND UPGRADE OF PEDSCO RMI-10 ROBOT FOR CHICAGO POLICE EXPLOSIVE TECHNICIANS. NOT TO EXCEED 20,000

SUGGESTED VENDOR: PEDSCO (CANADA) LTD.
REQUESTED BY: David A Bowman

DIST   | BFY  | FUND | COST CTR | APPR | ACCNT | ACTV | PROJECT | RPT CAT | GENRL | FUTR | Dist. Amt. |
-------|------|------|----------|------|-------|------|---------|---------|-------|------|-----------|
1       | 086  | 0751 | 0854571  | 9071 | 220450| 0000 | B200371E| 000000  | 0000  | 0000 | 20,000.00 |

LINE TOTAL: 20,000.00

REQUISITION TOTAL: 20,000.00