DEPARTMENT OF PROCUREMENT SERVICES

MEMORANDUM

Date: August 29, 2005

To: Brian Murphy, Acting Commissioner
    Department of Water Management

Attn: Julie Hernandez-Tomlin

From: Mary A. Dempsey
      Interim Chief Procurement Officer

Re: Emergency Purchase Order Authorization

Pursuant to Section 2-92-644 of the Municipal Purchasing Act, I am authorizing you to make an Emergency purchase from Mueller Company. Based upon information received from members of your staff, I have determined that this procurement is necessary to meet bona fide operating emergencies.

You are hereby authorized to purchase ‘Tapping Saddles’ in the amount of $45,454.36 as requested in your letter of August 11, 2005 to increase the funding. Any amount in excess of the $250,000.00 approved here will be subject to additional authorization and will be limited so as not to exceed the $250,000 limit established by statute.

cc: Lourdes Nur
    A. Velazquez
    L. Blameuser
MEMORANDUM

Date: 8/11/05

To: Mary A. Dempsey
   Interim Chief Procurement Officer
   Department of Procurement Services

From: Brian S. Murphy
      Acting Commissioner
      Department of Water Management

Subject: Request for Emergency Authorization (Rx 22858)

The Department of Water Management requires tapping saddles, drill tap bits and adaptors. These goods are necessary for our districts. Presently there is no current contract for these goods. Accordingly, the Department of Water Management is requesting emergency authorization for this purchase in the amount of $45,454.36.

Attached please find three quotations. We are recommending Mueller Co. as they were the lowest bidder and have all goods necessary.

I certify that this emergency poses a clear and imminent danger, requiring immediate procurement services, supplies or equipment to prevent or mitigate the loss or impairment of life, health, property, or essential public services and would not have been avoided by due care and diligence.

Thank you for your assistance. If you have any questions, please call Molly Longanecker at 747-1684.

BM: JHT: df
TO: CITY OF CHICAGO, IL  
FAX: 312-747-7078  

ATTN: DENISE  

Job Name: CHICAGO CDXT  
Quote No: 22127  

Contract Length: TIL 12-31-05  

Bid Date:  

Your Reference No: MACHINE PARTS  

June 23, 2005  

Following is the pricing you requested for the above referenced project:

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<th>Part No.</th>
<th>Description</th>
<th>Unit Net</th>
<th>Line Total</th>
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FOB FACTORY - FULL FREIGHT ALLOWED  
TERMS: 2% - 15 Days  

Total this Quote $44,073.20
TO: CITY OF CHICAGO, IL

ATTN: DENISE

Job Name: CITY OF CHICAGO
Quote No. 22542

Contract Length: TIL 12/31/05

Your Reference No.: SADDLES

Following is the pricing you requested for the above referenced project:

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FOB FACTORY - FULL FREIGHT ALLOWED
TERMS: 2% • 16 Days

Total this Quote $1,301.16