



MEMORANDUM

City of Chicago
Richard M. Daley, Mayor

Department of
Procurement Services

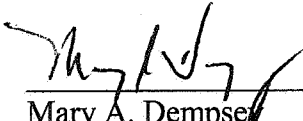
Mary A. Dempsey
Interim Chief Procurement Officer

City Hall, Room 403
121 North LaSalle Street
Chicago, Illinois 60602
(312) 744-4900
(312) 744-2949 (TTY)
<http://www.cityofchicago.org>

Date: February 28, 2005

To: John A. Roberson, Commissioner
Department of Aviation

Attn: Valerie Walker

From: 
Mary A. Dempsey
Interim Chief Procurement Officer

Re: Emergency Request Glass Replacement Services

Pursuant to Section 2-92-644 of the Municipal Code of Chicago, I am authorizing you to make an Emergency purchase from MTH Industries. Based upon information received from members of your staff, I have determined that this procurement is necessary to meet bona fide operating emergencies.

You are hereby authorized to purchase Glass Replacement Services in the amount of \$75,000.00 as requested in your letter of February 16, 2005. Any amount in excess of the \$75,000.00 approved here shall be subject to additional authorization and shall be limited so as not to exceed the \$250,000 limit established by ordinance..

cc:S. Geocaris
C. Humphrey
K. Whatley



Kathy Biel

From: Kerwen Whatley [kwhatley@cityofchicago.org]
To: Kathy Biel
Cc:
Subject: Glass Replacement Emergency Contract
Attachments:

Sent: Fri 2/25/2005 5:25 PM

Per our conversation yesterday please review the following:

The target advertisement date for the citywide Glass Replacement Specification is March 9th.

The spec. will be advertised for 21 days (approximate bid opening date 4-4-05).

There is no unilateral extension language in the expired contract.

I recommend that we approve an emergency contract in the amount not to exceed \$75,000. This should cover DOA's glass replacement needs through the month of May. This contract should be awarded sometime in early June. Sonji Ward is the Contract Negotiator for this spec.

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Kerwen



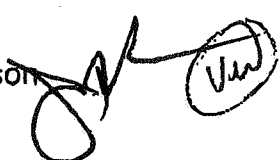
DEPARTMENT OF AVIATION

MEMORANDUM

Date: February 16, 2005

To: Mary Dempsey
Interim Chief Procurement Officer

Attention: Kerwen Whatley
Deputy Procurement Officer

From: John A. Roberson 
Commissioner

Subject: Request for Emergency Contract
Glass Replacement for Chicago Airport System
Vendor: MTH Industries
Cost: Not to Exceed \$250,000.00

The Department of Aviation (DOA) requests approval for an emergency contract with MTH Industries for glass replacement at Chicago Airports. The contract is required as the City currently does not have a glass replacement contract. DOA has provided information for a new citywide contract on numerous occasions beginning in September 2003. To date, Procurement has been unable to advertise the bid solicitation.

There are currently numerous repairs that need to be made immediately as they pose safety concerns. These include multiple cracked windows which could shatter and fall on airport patrons and workers as well as leaking skylights that could cause a slipping hazard.

MTH Industries, the former City contractor under contract T24305, was solicited to provide pricing for the most commonly required items from the now expired contract. Attached is their price quote. MTH was chosen as they are the only company we are aware of that can perform this work and possesses the experience and high levels of insurance to perform in close proximity to the airfield. When the contract was advertised six years ago, they were the only firm to submit a bid. The attached proposed pricing from MTH is relatively close to the prices from the expired contract and appears to be fair as the old contract prices are over five years old.



CHICAGO O'HARE
BEST AIRPORT IN NORTH AMERICA
1990 1999 2000 2001 2002 2003



Reg: 19615
Spec: 33999



Request for Emergency Contract Glass Repair
February 14, 2005
Page 2

Please sign in the area indicated below to note your concurrence with this request. Contact Valerie Walker at 773/ 686-3594 if you require additional information.

Thank you for your prompt attention to this matter.

Approval to Proceed with
Emergency Contract

Date

Mary Dempsey
Interim Chief Procurement Officer

Attachment: MTH Proposal



DEPARTMENT OF AVIATION

MEMORANDUM

TO: Valerie Walker
Assistant Commissioner

FROM: John Teele, *John Teele*
Deputy Commissioner Facilities

DATE: February 14, 2005

SUBJECT: Emergency glazing contract

Aviation Facilities is requesting an emergency glazing contract be implemented for O'Hare. It is imperative that glazing and caulking continue for safety and aesthetic reasons. There are many windows throughout the Terminals and we experience random glass breakage which needs to be addressed in a timely manner to avoid potential injury. The glazing units are very large and require the expertise of professional glaziers to remove and replace. Our Carpenters provide board-up service as a temporary measure but this is not weatherproof and is unsightly for an International Airport which is a gateway to the City of Chicago. There are also many skylights which need regular caulking to control water leaks. Without this maintenance, water pools on the terrazzo floors, creating a dangerous slippery surface for the traveling public. Waste bins or buckets would have to be placed throughout the concourses to collect the water, creating an unsightly obstacle course.

MTH Industries, which held the last glazing term agreement and was the only bidder for that contract, is the only glazing company with the necessary expertise and required insurance for working on the airside, that we are aware of. An emergency contract not to exceed \$250,000.00 would provide continuous glazing and caulking services until a new glazing contract is bid and awarded.





One MTH Plaza • Hillside, IL 60162
(708) 498-1100 • fax (708) 498-1101
www.mthindustries.us

February 11, 2005

VIA FAX (773-686-6235)

TO: David Bowman @ City of Chicago / Department of Aviation

cc: Tony Lampl / MTH Industries

FROM: Lyle Hill / MTH Industries

RE: Department of Aviation Price Schedule for Glass Maintenance

Mr. Bowman:

Attached please find the completed price sheets that were recently requested of us for work to be performed at O'Hare and Midway Airports.

We are quite pleased to point out that of the twenty-three items priced, we have been able to "hold" our original pricing (from our price schedule of September 21, 2000) on nine items and have actually reduced our prices on two others. Our big increases relate to labor cost where we are tied to union mandated agreements. Additionally, a couple of tinted glass products have increased quite a bit in price primarily due to the fact that there are fewer suppliers providing products in this market segment.


We appreciate the opportunity of working for the Department of Aviation and will do our best to provide outstanding levels of service at competitive prices. Please feel free to call if any questions or concerns come to mind.

LH:br
Att.

Please provide unit pricing for the line items listed below. This pricing is for on call services at the Department of Aviation O'Hare and Midway International Airports. Work request will be initialized via telephone and confirmed in writing. Contractor required to submit written proposal prior to commencing work. Pricing to be effective thru 12/31/05.

No.	Description	Unit	Unit Price
1	Glaziers straight time labor M-F 5am-5pm	HR	70. ⁰⁰
2	Glaziers overtime labor M-F 5:01pm-4:59am, Saturday, Sunday and Holidays	HR	128. ⁰⁰
3	Glass, Plate gray/bronze 1/4"	SQFT	1.75
4	Glass, Plate gray/bronze 3/8"	SQFT	9.75
5	Glass, Plate gray/bronze 1/2"	SQFT	15. ⁰⁰
6	Glass, Insulating, 1" clear tempered	SQFT	7.75
7	Glass, Insulating, 1" gray/bronze tempered	SQFT	10.75
8	Glass, Insulating, 1" fritted low E tempered	SQFT	24. ⁰⁰
9	Glass, Insulating, 1" clear Low E tempered	SQFT	9.50
10	Glass, wire clear polished	SQFT	5. ⁰⁰
11	Glass, laminated 1/4"	SQFT	4. ⁰⁰
12	Glass, laminated 3/8"	SQFT	16. ⁰⁰
13	Glass, laminated 1/2"	SQFT	19. ⁰⁰
14	Glass, tempered 1/4"	SQFT	4. ⁰⁰

15	Glass, tempered 3/8"	SQFT	7.50
16	Glass, tempered 1/2"	SQFT	12.00
17	Acrylic sheet (100-125)	SQFT	2.50
18	Plexiglass clear 1/4"	SQFT	4.40
19	Glass, Mirror 1/4" plate	SQFT	1.95
20	Caulking, 1/12 Gal. silicone/tube	TUBE	8.00
21	Crane w/ operator	HR	200.00
22	Framing, Aluminum, Kawneer or appr equal	SQFT	9.75
23	A-Look mirror cig panels, chrome 1/8" installed	SQFT	38.00


Signature

MTN INDUSTRIES
Company Name

2/11/05
Date

Please submit pricing via fax to 773-686-6235 by 2/14/05 by 4:30pm. Contact David Bowman at 773-686-7089 with questions.

**CITY OF CHICAGO
 PURCHASE REQUISITION**

Copy (Department)

DELIVER TO: 221 FACILITIES MANAGEMENT H & R BUILDING, O'HARE CHICAGO, ILLINOIS 60666, IL	REQUISITION: 19615 PAGE: 1 DEPARTMENT: 85 - DEPT OF AVIATION PREPARER: David A Bowman NEEDED: 2/25/2005 APPROVED: 2/22/2005
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REQUISITION DESCRIPTION

REQUEST FOR EMERGENCY CONTRACT FOR GLASS REPLACEMENT SERVICES FOR CHICAGO AIRPORTS. REQUESTED VENDOR IS MTH INDUSTRIES AT A TOATL COST NOT TO EXCEED \$250,000. THIS SHOULD COVER ONGOING REPAIRS WHILE THE NEW CITYWIDE CONTRACT IS BID.
 SPECIFICATION NUMBER: 33999

COMMODITY INFORMATION

LINE	ITEM	QUANTITY	UOM	UNIT COST	TOTAL COST							
1	91030	250,000.00	USD	0.00	0.00							
EMERGENCY CONTRACT FOR GLASS REPLACEMENT SERVICES FOR CHICAGO AIRPORT SYSTEM. NOT TO EXCEED \$250,000.												
SUGGESTED VENDOR: MTH INDUSTRIES						REQUESTED BY: David A Bowman						
DIST	BFY	FUND	COST CTR	APPR	ACCNT	ACTV	PROJECT	RPT CAT	GENRL	FUTR	Dist. Amt.	
1	005	0740	0854010	0160	220160	0000	00000000	000000	00000	0000	0.00	
2	005	0610	0855320	0160	220160	0000	00000000	000000	00000	0000	0.00	
LINE TOTAL:											0.00	
REQUISITION TOTAL:											0.00	

Where a commodity is for a particular or unique use other than standard quality, grades, color, size or other characteristics, give details of how it will be used and for what purpose.
 Requisitions prepared incorrectly will be returned to the using department.