



City of Chicago
Richard M. Daley, Mayor

Department of
Procurement Services

Jamie L. Rhee
Chief Procurement Officer

City Hall, Room 403
121 North LaSalle Street
Chicago, Illinois 60602
(312) 744-4900
(312) 744-0010 (FAX)
(312) 744-2949 (TTY)
<http://www.cityofchicago.org>

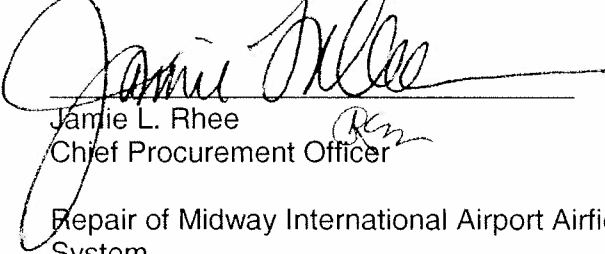
Date: February 9, 2010

To: Rosemarie S. Andolino
Commissioner

Department: Aviation

Attn: Erin O'Donnell
Managing Deputy Commissioner

Email: AV04000@cityofchicago.org

From: 
Jamie L. Rhee
Chief Procurement Officer

Re: Repair of Midway International Airport Airfield Lighting Control System

Vendor: Cooper Crouse-Hinds LLC
Vendor Number: 53397024 - A
PO Number: 21776
RX Number: 48174
Amount: Not to exceed: \$10,000.00

Pursuant to Section 2-92-644 of the Municipal Purchasing Act, I am authorizing an Emergency Contract for the "Repair of Midway International Airport Airfield Lighting Control System". Based upon information received from members of your staff, I have determined that this procurement is necessary to meet a bona fide operating emergency.

You are hereby authorized to purchase through the Repair of Midway International Airport Airfield Lighting Control System Emergency Contract in an amount not to exceed \$10,000.00 as requested in your letter dated February 2, 2010. Any amount in excess of \$10,000.00 will require additional authorization and will be limited so as not to exceed the \$250,000.00 limit established by statute.

JLR/mk

cc: FileSpecification Number: 82992





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February 9, 2010

Mr. Kent Semelroth –General Manager
Cooper Crouse-Hinds LLC
Airport Lighting
1200 Kennedy Road
Windsor, CT 06095

Subject: Notification of Award of Emergency Contract
Contract No.: 21776
Specification No.: 82992
Requisition No.: 48174
Project Description: Repair of Midway International Airport Airfield Lighting Control System

Dear Mr. Semelroth:

The City of Chicago has awarded your firm an Emergency contract for the "Repair of Midway International Airport Airfield Lighting Control System" per your proposal dated January 5, 2010, for the Department of Aviation in the amount of \$6,425.00.

Attached, please find the final City of Chicago Purchase Order print. Please refer to the Specification and Contract numbers listed above when inquiring about the contract. Please note that contracts are available for viewing and downloading on the City of Chicago's website: www.cityofchicago.org.

If you have any questions concerning this matter, please contact Margaret Klein, at 312-744-9807 or margaret.klein@cityofchicago.org.

Sincerely,


Jamie L. Rhee
Chief Procurement Officer

JLR/mk

cc: FileSpecification Number: 82992



**CITY OF CHICAGO
STANDARD PURCHASE ORDER**

Copy (Vendor)

Furnish the supplies and/or services described below in conformance with conditions set forth herein and in your offer.

DATE OF AWARD	DEPARTMENT NUMBER	PURCHASE ORDER	SPECIFICATION NUMBER	VENDOR NUMBER	SITE NAME	DELIVERY DATE	PAGE NUMBER
2/10/2010	85	21776	82992	53397024	A		1

DELIVER TO:

199
MIDWAY AIRPORT
5150 WEST 63RD STREET
AMC BUILDING DOOR #2

ORDERED FROM:

COOPER CROUSE-HINDS LLC
1200 KENNEDY RD
WINDSOR, CT 06095

DELIVERY CHARGES to be PREPAID
TITLE TO PASS ON DELIVERY

BUYER: 302 MARGARET KLEIN 312-744-9807

PO DESCRIPTION: REPAIR OF MIDWAY INTERNATIONAL AIRPORT AIRFIELD LIGHTING CONTROL SYSTEM (ALCS)

PO Line	Ship Line	COMMODITY INFORMATION	QUANTITY	UOM	UNIT COST	TOTAL COST					
1	1	93625	10,000	USD	1.00	10,000.00					
EMERGENCY CONTRACT FOR REPAIR OF OF MIDWAY INTERNATIONAL AIRPORT AIRFIELD LIGHTING CONTROL SYSTEM (ALCS). VALUE NOT TO EXCEED 410,000.											
Dist	BFY	FUND	COST CTR	APPR	ACCNT	ACTV	PROJECT	RPT CAT	GENRL	FUTR	TOTAL COST
1	010	0610	0854305	0140	220140	0000	00000000	000000	00000	0000	10,000.00
PO LINE and SHIPMENT LINE TOTAL:											10,000.00

PURCHASE ORDER TOTAL: 10,000.00

Payment on this order will be made upon receipt of an original vendor invoice form referencing this order.
Submit the original invoice to the department referenced above.

Mark all packages and papers with the purchase number.

Any deliveries containing overshipments will be reflected unless otherwise authorized in this purchase.

This purchase is subject to the City of Chicago General Conditions for Supplies, Work, or Professional Consulting Services; Special Conditions, Disclosure Ownership, Acceptance Page, as applicable, which are attached hereto or incorporated herein by reference.



MEMORANDUM

City of Chicago
Richard M. Daley, Mayor

Department of Aviation
Rosemarie S. Andolino
Commissioner

Chicago O'Hare International Airport
P.O. Box 66142
Chicago, Illinois 60666
(773) 686-2200
(773) 686-8333 (TTY)

O'Hare Modernization Program
P.O. Box 66848
10510 W. Zemke Road
Chicago, IL 60666
(773) 462-7300
(773) 462-8552 (Fax)

Chicago Midway International Airport
5700 South Cicero Avenue
Chicago, Illinois 60638
(773) 838-0600
(773) 838-0795 (TTY)

www.flychicago.com
www.OhareModernization.org

To: Jamie L. Rhee
Chief Procurement Officer

Attention: James Mclsaac
Deputy Procurement Officer

From: Rosemarie S. Andolino
Commissioner

Subject: Request for Emergency Contract
Repair of Airfield Lighting Control System (ALCS) at
Midway International Airport ("Midway")
Vendor: Cooper Crouse Hinds
Estimated Cost: Not to exceed \$10,000.00

RSA *2/2/10*

The Chicago Department of Aviation (CDA) Midway International Airport requests an emergency contract with Cooper Crouse Hinds (Cooper) to provide labor, parts, repair, and calibration to the Airport Lighting Control System (ALCS) at Midway. The ALCS operates the runway and taxiway lighting systems on the airfield. Currently, the system, which has not received preventive maintenance since last year, is experiencing malfunctions that are increasing in frequency. If the system experienced a complete failure during night or inclement weather flight operations, it could have a serious impact on passenger safety. Maintenance of this system operation falls under the FAA Part 139 regulations for airfield operations and safety. It is the responsibility of the airport operator to fully maintain this system.

The original contract that provided semi annual maintenance was with Transtech Airport Solutions who in October 2009 ceased operations which caused this current gap in service. For the past several years Transtech was the sole company authorized by Cooper to perform maintenance on the Cooper ALCS. The intent of the emergency contract is to have the system serviced while a new sole source contract is put in place with Cooper. As Transtech has went out of business, Cooper has taken the work back in house to be performed by its own technicians. A sole source request was approved in June 2009 by the Sole Source Review Board, and the drafting and executing of a five-year contract is currently in process.

Due to the fact that Cooper is a sole source supplier, multiple quotes were not solicited for this emergency request.



req 48174 spec 82992



Although the quote is for a lesser figure than what is requested herein, the actual cost of the repair cannot be determined until the work begins and a full inspection is performed by Cooper personnel.

Pursuant to the contractor's proposal (attached), the cost of the work covered under this emergency request will be credited back to the City when the aforementioned sole source contract is awarded.

Although CDA has attempted to maintain the system in the interim period while a new agreement is awarded, CDA no longer feels it can adequately maintain the system and ensure its operation. Given the potential risk to the health and safety of the traveling public should this system fail, the CDA respectfully requests an expeditious review and approval of this emergency request.

If you have any questions or need additional information, please contact

Thank you for your assistance.

Procurement type:	Emergency	
Funding Source:	2010-610-85-4305-0140-0140	
Cost:	Not to Exceed \$10,000.00	
User Contact:	Matthew Marich	773-838-0627 <i>M.M.</i>
User Deputy:	Costas Simos	773-838-0625 <i>CS</i>
User Managing Deputy:	Erin O'Donnell	773-838-0608 <i>EO</i>

AM Reviewed by: Angela Manning, Managing Deputy Commissioner *AMH*

Attachments: Non-Competitive Procurement Package
(Recommended by SSRB 2009)

Cooper Proposal

Airport Lighting
 1200 Kennedy Road
 Windsor, CT 06095
 Phone: (860) 683-4300
 Fax: (860) 683-4354
 www.chalp.com

Sold-to address

CITY OF CHICAGO
 MIDWAY AIRPORT
 CHICAGO IL 60638
 US

Ship-to address

CITY OF CHICAGO
 MIDWAY AIRPORT
 CHICAGO IL 60638
 US

Incoterms: Pre-Paid FOB PLANT
Payment Terms: Net 30 Days

Quotation Number	Date
20509656	01/05/2010
Customer Number	
12358	
Prepared By	
Tara Panasiewicz	
Validity period	
01/05/2010 to 02/02/2010	
Project Number	
KATHY HINE	
Project Name	
MDW	
Sales Representative	
90000012 / NERSR CHARLES BERTKE	
Customer Service Contact	
NECSR KATHY HINE	

Please see the last page of the Customer Quotation for additional information

Item	Quantity	UOM	Description	Material No	Price	Ext. Value
Cust.item Catalog Number						
Cust.Material Number						
10	1	EA	17" TOUCH SCREEN LCD	NEWITEM	1,750.00	1,750.00
20	1	EA	15" LCD MONITOR	NEWITEM	475.00	475.00
30	2	EA	ALCMS SERVICE VISIT	11865725	2,100.00	4,200.00
Product Subtotal						6,425.00
State tax						
Final amount in USD						

Please see the next page for additional information pertaining to the Customer Quotation

Airport Lighting
1200 Kennedy Road
Windsor, CT 06095
Phone: (860) 683-4300
Fax: (860) 683-4354
www.chalp.com

Page 2 of 2

Quotation no./Date
20509656 / 01/05/2010

Project No :
KATHY HINE
Project Name :
MDW

MIDWAY AIRPORT

NOTE1: If the Maintenance Contract of at least one year in duration is executed with Midway Airport in the next year, full credit will be issued for this order. .

NOTE2: COMMISSIONING IS OPTIONAL AND CAN BE ORDERED SEPARATELY IF NEEDED.