Date: November 4, 2010

To: Miguel del Valle
   City Clerk
   Office of the City Clerk

Alt: David Tabor
       Director of Program Operations

From: Jamie L. Rhee
       Chief Procurement Officer

Re: Emergency Purchase of Vehicle License Emblems

PO Number: 23572 Specification: 90763
RX Number: 53640 Amount: $59,400

Pursuant to the Municipal Purchasing Act, I am authorizing you to make an Emergency Contract for Vehicle License Emblems. Based upon information received from your office, I have determined that this procurement is necessary to meet a bona fide operating emergency.

You are hereby authorized to purchase Vehicle License Emblems in the amount of $59,400 as requested in your letter dated October 1, 2010. Any amount in excess of the $59,400 will require additional authorization and will be limited so as not to exceed the $250,000.00 limit established by statute.

JLR/jpb

cc: Richard Butler
    Gustavo Giraldo
    James P. Braceywell Jr.
    PO Scan & Emergency Scan
    FileSpecification Number: 90763
October 28, 2010

Jamie Rhee
Chief Procurement Officer
121 N. LaSalle Street – Room 107
Chicago, IL 60602

Dear Ms. Rhee,

The City Clerk’s office wishes to make an emergency purchase of vehicle sticker forms. On October 8, 2010 the Department of Procurement Services received quotes from two companies on a RFQ for Vehicle License Emblems. Bids were received from The Standard Register Company and R&R Donnelley. In spite of the fact that R&R Donnelley submitted a lower cost per unit, it is our desire to proceed with the Standard Register Company.

There are two concerns regarding the R&R Donnelley bid that lead to our decision recommending Standard Register. First, a lack of responsibility as seen in the State of New York with faulty stickers which R&R Donnelley provided. Second, a responsiveness issue is evident as per the written comments that were submitted with the R&R Donnelley bid. The written comments describe how R&R Donnelley would manufacture the sticker forms. An additional liner would be added to the form instead of using a silicone release spot as called for in the detailed specifications. This application would pose problems with printing at the point of sale.

Your assistance in helping us with this emergency purchase is appreciated. If you have any questions, please do not hesitate to call me.

Sincerely

Miguel del Valle
Chicago City Clerk

MdV:dt
October 7, 2010

City of Chicago
Department of Procurement Services
Room 403, City Hall
121 N. LaSalle St., Chicago, IL 60602

Attn: Ahmad N. Nayamuth

Re: RFQ Number: 3538 Specification 90763

Dear Ahmad:

Thank you for the opportunity to submit our bid for RFQ Number: 3538 Specification 90763, Vehicle License Emblems. Please find our bid details enclosed.

Sincerely,

THE STANDARD REGISTER COMPANY

By

Gerard D. Sowar
Vice President, General Counsel & Secretary
RFQ DESCRIPTION: VEHICLE LICENSE EMBLEMS

Please Respond By FRIDAY, OCTOBER 8, 2010 NO LATER THAN 11:00 A.M. CHICAGO TIME

RFQ NUMBER: 3538 SPECIFICATION 90703

Bid/Proposal pricing for all commodity and/or service line items must be based on the standard unit of measure indicated below. Pricing on alternate units of measure may not be accepted. Unit costs must be limited to three decimal places. Each quote must be signed and unit price, extended price and total price must be typed or written in ink.

Quotes on "or equal" items must be identified as "alternate" to specified item on the comment line. If quoting an alternate, indicate manufacturer name, model/part/catalog number and attach descriptive literature. Alternate items may not be accepted. Any exceptions to items specified or other terms must be clearly indicated on the bid.

RFQ DESCRIPTION: VEHICLE LICENSE EMBLEMS

PLEASE RESPOND BY FRIDAY, OCTOBER 8, 2010 NO LATER THAN 11:00 A.M. CHICAGO TIME

PLEASE SPECIFY DELIVERY

DATE: 11/22/10

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<th>Price</th>
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<td>VEHICLE STICKER EMBLEMS - CHICAGO VEHICLE STICKER EMBLEMS PER ATTACHED DETAILED SPECIFICATIONS</td>
<td>Each</td>
<td>300,000</td>
<td>$0.198</td>
<td>$59,400</td>
<td>11/22/10</td>
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Total Price: $59,400