Date: February 2, 2011

To: Rosemarie S. Andolino  
Commissioner  
Chicago Department of Aviation

Attn: John Sisco  
Managing Deputy Commissioner  
Chicago Department of Aviation

From: Jamie L. Rhee  
Chief Procurement Officer

Re: Emergency Contract  
Snow Removal and Disposal Services

Specification: 94653  Contract Term: Depends on Requirements  
PO Number: 24188  Estimate: Not to exceed $250,000.00

Pursuant to 65 ILCS 5/8-10-5 of the Municipal Purchasing Act and 2-92-644 of the Municipal Code of Chicago, I am authorizing you to make an Emergency Contract for Snow Removal and Disposal Services with Diamond Coring Company, Inc... Based upon information received from your office, I have determined that this procurement is necessary to meet a bona fide operating emergency.

You are hereby authorized to purchase the Snow Removal and Disposal Services in the amount not to exceed $250,000. This authorization is limited so as not to exceed the $250,000.00 limit established by statute.

JLR/jpb

cc: Richard Butler  
Jonathan Leach  
Aurelio Garcia  
Habib Rehman  
PO Scan and Emergency Scan

File Specification Number:
Memorandum

To: Jamie Rhee, Chief Procurement Office, City of Chicago
From: Rosemarie S. Andolino, Commissioner

Date: February 1, 2011

RE: Emergency Contract for Snow Removal Services

The Chicago Department of Aviation is requesting that the Department of Procurement Services issue an Emergency Request for Quotation for Snow Removal Services for the Chicago Department of Aviation as directed by the Commissioner.

Due to the blizzard CDA may exhaust all term agreements and is in need of additional services to keep the airports operational and maintain a high level of safety.

Attached you will find the Emergency Request for Quotation along with a list of vendors that will receive said quotation.

Your immediate attention to this matter is appreciated.

Attachment – Emergency Request for Quotation
Emergency Request for Quotation

CITY OF CHICAGO
DEPARTMENT OF PROCUREMENT SERVICES
121 North La Salle Street, City Hall, Bid and Bond Room 301
Phone: 312-744-9773
Fax: 312-744-5611

Diamond Core Co. Inc.

Specification Number:
Description: Emergency Snow Removal and Disposal Services
Location: City of Chicago Department of Aviation Airports
Due Date and Time: Wednesday, February 2, 2011, 10:00 AM Chicago Time

INVITATION TO BIDDERS

The City of Chicago is requesting bids from all qualified firms to provide emergency services to assist the Chicago Department of Aviation (CDA) with emergency snow removal to clean Runway/Taxiway, Guidance Signs and all elevated, runway, and taxiway lighting.

Selected Contractors must accept emergency calls from the City of Chicago Department of Aviation (CDA) on a twenty-four (24) hour basis and must have proposed equipment and operators available and ready to commence snow removal operations by noon on February 2, 2011. (Shifts typically run 12 hours). No work is to commence until receipt of notice from the Commissioner or authorized representative of the CDA.

The Chicago Department of Aviation (CDA) Commissioner will determine and call out the equipment and services that are necessary for snow removal and disposal operations as required by specification(s).

Contractor must provide and maintain the insurance as specified in Exhibit A Contract Insurance Requirements.

All equipment and labor services will be paid for on a per hour basis. The hourly rate per piece of equipment must incorporate any/all peripheral costs including but not limited to the costs of transportation, fuel, fluids, maintenance/repair, supervision, labor, overhead, etc. required to provide the services.

It is the intent of the Chief Procurement Officer to award one or more emergency contracts to qualified bidders when in her opinion the best interests of the City would be served. Bidders are to provide a quote for one or more lines, and are not required to bid all lines. The City of Chicago reserves the right to cancel this emergency request for quotation at any time. No work is to begin until this agreement is awarded.

The maximum compensation per awarded emergency contract is not to exceed $250,000.

TO RESPOND: Complete and sign the Emergency Request for Quotation (all pages), return to the City of Chicago, Department of Procurements Services, Bid and Bond Room. The completed Emergency Request for Quotation can be faxed or delivered to the Bid and Bond Room, City Hall, Room 301, 121 N. LaSalle Street, Chicago, IL, fax 312-744-5611. Please write or stamp your firm’s name on all pages of your bid response.
## Emergency Request for Quotation

**CITY OF CHICAGO**  
**DEPARTMENT OF PROCUREMENT SERVICES**

**Diamond Coring Co.**

**Specification Number:** 94653  
**Description:** Emergency Snow Removal and Disposal Services  
**Location:** City of Chicago Department of Aviation Airports  
**Due Date and Time:** Wednesday, February 2, 2011, 10:00 AM Chicago Time

<table>
<thead>
<tr>
<th>Commodity Description</th>
<th>Unit of Measure</th>
<th>Price</th>
<th># of Available Units of Equipment or Manpower</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Laborer</td>
<td>Hour</td>
<td>$180</td>
<td>30 EA</td>
</tr>
<tr>
<td>2. Gradall with Operator</td>
<td>Hour</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. 2 – 4 Yard Bucket Loader with Operator</td>
<td>Hour</td>
<td>$330</td>
<td>2 EA</td>
</tr>
<tr>
<td>4. Emergency Snow and Ice Removal Services Tractor Trailer with 22 cubic yard Dump Body with Driver.</td>
<td>Hour</td>
<td>$210</td>
<td>1 EA</td>
</tr>
<tr>
<td>5. Emergency Snow and Ice Removal Services Skid-steer Loader with ¾ Yard Bucket with Operator.</td>
<td>Hour</td>
<td>$276</td>
<td>4 EA</td>
</tr>
<tr>
<td>6. Back Hoe with 1 – 2 Year Bucket and Operator</td>
<td>Hour</td>
<td>$330</td>
<td>1 EA</td>
</tr>
<tr>
<td>7. 4 Wheel Drive Vehicle with Driver to transport laborers (Crew Size 5 Total)</td>
<td>Hour</td>
<td>$200</td>
<td>4 EA</td>
</tr>
<tr>
<td>8. 4 – 6 Yard Bucket Loader with Operator</td>
<td>Hour</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9. Emergency Snow and Ice Removal Services D6 or equivalent Dozer with Blade with Operator.</td>
<td>Hour</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10. 6 – 8 Yard Bucket Laborer with Operator</td>
<td>Hour</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Signed: 

Date: 2-2-11

By: ANTHONY CAPPELLO

Bidder’s Legal Name: DIAMOND CORING CO INC.

D/B/A (if applicable): 

Bidders Federal Employer Identification Number: 

36-3921272

Business Address: 

11500 S EWING AVE
CHICAGO, IL 60617

Person to contact regarding bid: 

ANTHONY CAPPELLO

Title: PRESIDENT

Phone: 773-447-5500 CELL

Fax: 773-978-5314

Email: TONY@DIAMONDCORING.COM