

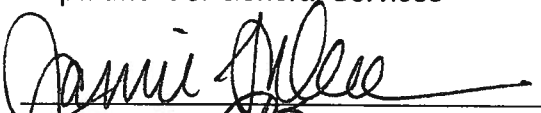


DEPARTMENT OF PROCUREMENT SERVICES
CITY OF CHICAGO

Date: JUL 19 2011

To: David J. Reynolds
Commissioner
Department of General Services

Attn: Carmen Rocha
Assistant to the Commissioner
Department of General Services

From: 
Jamie L. Rhee
Chief Procurement Officer

Re: Notice of Award of Emergency Contract
Plastic Receptacle Liners

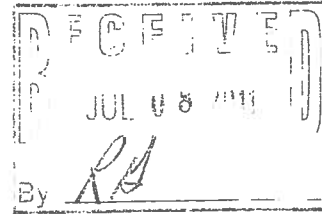
Specification:	96601	RX Number:	58970
PO/Contract:	24826	Amount:	\$95,410.00

Pursuant to Section 65 ILCS 5/8-10-5 of the Municipal Purchasing Act and 2-92-644 of the Municipal Code of Chicago, I am authorizing you to make an Emergency Contract for Plastic Receptacle Liners with Inter-City Supply Company, Incorporated. Based upon information received from your office, I have determined that this procurement is necessary to meet a bona fide operating emergency.

You are hereby authorized to purchase Plastic Receptacle Liners in the amount not to exceed \$95,410.00 as requested in your letter dated June 1, 2011. Any amount in excess of the \$95,410.00 will require additional authorization and will be limited so as not to exceed the \$250,000.00 limit established by the Chicago Municipal Code.

JLR/jpb

cc: Richard Butler
Gustavo Giraldo
James P. Bracewell Jr.
Robert Kelly
Nikki Bravo
William Kelly
Carmen Rocha
PO Scan and Emergency Scan
File Specification Number: 96601

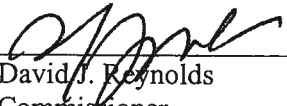


DEPARTMENT OF GENERAL SERVICES
CITY OF CHICAGO

Memorandum

Date: June 30, 2011

To: Jamie L. Rhee
Chief Procurement Officer
Department of Procurement Services

From: 
David J. Reynolds
Commissioner
Department of General Services

Re: Emergency Contract Request for Plastic Receptacle Liners
PO 24826 - Specification No. 96601 Req. 58970

Handwritten notes:
98 78
RB
Jim

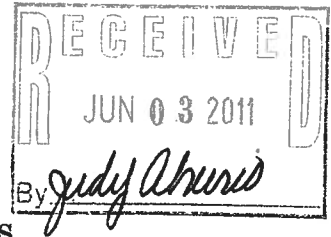
The Department of General Services (DGS) provides janitorial services at approximately 210 city facilities. Seventy-six library facilities are currently serviced by city employees. The remaining non-library facilities are serviced through three janitorial services contracts. All cleaning supplies and consumable supplies, including plastic receptacle liners (aka, garbage bags) are purchased, warehoused and distributed in-house by city employees. The liners requested in the emergency contract will be utilized at Library facilities and placed in waste paper cans to separate trash from recyclable paper to prevent the items from commingling. We are requesting that the lowest bidder hold pricing for the 1-year term of the contract. The lowest bidder noted that their proposed pricing would be firm for only 90 days. As a result, the vendor with lowest bid and fixed pricing within the term of the contract was chosen.

Unisource, the supplier for plastic receptacle liners, was debarred on November 23, 2010. DGS will utilize the emergency small order contract to maintain our supply of liners pending award of a new contract currently being developed by Chicago Department of Aviation.

Please contact Carmen Rocha at 312-744-0262 if you have any questions or concerns.

Thank you for your cooperation.

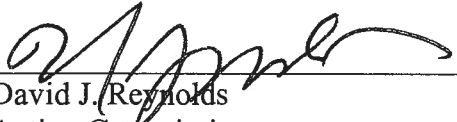
cc: James Bracewell
Nikki Bravo
William Kelly



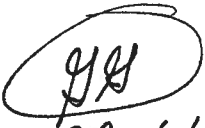
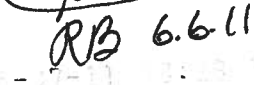
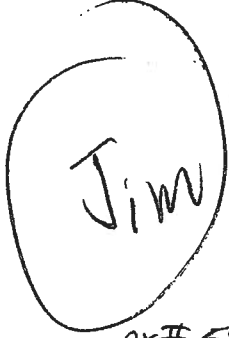
DEPARTMENT OF GENERAL SERVICES
CITY OF CHICAGO

Memorandum

Date: June 1, 2011
To: Jamie L. Rhee
Chief Procurement Officer
Department of Procurement Services

From: 
David J. Reynolds
Acting Commissioner
Department of General Services

Re: Recommendation of Award for Emergency Contract for the Purchase of
Plastic Receptacle Liners




RX# 58370
Sp# 96601
PO# 24826

The Department of General Services is in receipt of bid tabulations for an Emergency Contract for the Purchase of Plastic Receptacle Liners.

Of the three bids submitted, Aztec Supply Corp. bid the lowest price but did not meet the specified requirement of a fixed price for the duration of the contract. The next lowest bidder was Inter-City Supply Co. Incorporated with a bid in the amount of \$95,410.00.

Therefore, DGS recommends that this contract be awarded to Inter-City Co. Incorporated in the amount of \$95,410.00.

Please contact Carmen Rocha at 312-744-0262 if you have any questions or concerns.

cc: Bracewell, James
Bravo, Nikki
Kelly, William
File

CITY OF CHICAGO - EMERGENCY CONTRACT BID REQUEST FOR PLASTIC RECEPTACLE BAGS

INTER CITY SUPPLY CO
8830 S DOBSON AVE
CHICAGO, IL 60619

SCOPE

The Contractor must furnish and deliver Plastic-Polyethylene Receptacle bags for garbage and waste cans as specified, proposed and accepted F.O.B., City of Chicago, Department of General Services. All bags must be leak proof and waterproof, all in accordance with all the terms and conditions of this specification.

INTENT

The various Plastic Receptacle Bag products referenced herein are to be used by Department of General Services and, at the city's discretion. The plastic receptacle bags are to be used for garbage and waste cans at various DGS facilities.

MATERIAL DESCRIPTION

The City intends to order Plastic Receptacle Bags at a fixed price for a one year term for the delivery of the products specified below in the quantities specified.

The Contractor must provide the brand name and types of Plastic Receptacle Bags requested by the City at time of purchase, or equivalents thereof.

Listed below are descriptions of items that may be purchased through this contract:

- o Black Plastic Polyethylene Bags, 36" wide 58" long, 3.0 mil, 55-gallon. Polyethylene bags shall meet or exceed all requirements of Federal Specification PPP-B-26E, dated 1975 or the latest version thereof. (100 per case).
- o Blue Plastic Polyethylene Bags, 36" wide 58" long, 2.0 mil, 55-gallon minimum. Polyethylene bags shall meet or exceed all requirements of Federal Specification PPP-B-26E, dated 1975 or the latest version thereof. (50 per case).
- o Black Plastic Polyethylene Bags, 34" wide 40" long, 2.0 mil, 33-gallon. Polyethylene bags shall meet or exceed all requirements of Federal Specification PPP-B-26E, dated 1975 or the latest version thereof. (200 per case).
- o Blue Plastic Polyethylenic Bags, 24" wide 32" long, 1.5 mil-blue translucent recycling bag, 13-gallon. Polyethylene bags shall meet or exceed all requirements of Federal Specification PPP-B-26E, dated 1975 or the latest version thereof. (250 per case).

PURCHASE ORDER RELEASES

Requests for Plastic Receptacle Bags in the form of purchase order releases will be issued by the authorized City department and sent to the Contractor to be applied against the contract. Purchase order releases will indicate quantities ordered for each line item, commodity code, unit/total cost, shipping address, delivery date and other pertinent instructions regarding request. All requested quantities will be purchased by the City of

CITY OF CHICAGO
APR 26 AM 9:00
OFFICE

Chicago, Department of General Services and must be delivered by the Contractor during the contract term or until the full contract value has been reached.

INTER CITY SUPPLY CO
8830 S DOBSON AVE
CHICAGO, IL 60619

DELIVERY

Delivery of the proposed Plastic Receptacle Bags must be made at the request of Department of General Services. Orders will likely be place at the beginning of every quarter of the respective calendar year F.O.B., City of Chicago, to Department of General Services.

The Contractor must provide, at the time of delivery, copies of a delivery ticket for Plastic Receptacle Bags delivered. The delivery ticket must be signed by an authorized city department representative and an authorized representative of the Contractor.

WARRANTY/GUARANTEE

The Contractor must furnish a guarantee for the Plastic Receptacle Bags provided under this Contract in accordance with the standard guarantee regularly supplied.

At a minimum, the Contractor hereby guarantees for a period of one (1) year from the date of final acceptance by the City, that it will, at its own expense and without any cost to the City, replace all materials that are required or made necessary by reason of defective design, material or workmanship, or by reason of non-compliance with these specifications. The guarantee period will commence on the first day the Plastic Receptacle Bag is placed in service by the City. If a longer guarantee can be furnished, at no additional cost to the City, the longer period will prevail.

PAYMENT

The City will process payment within sixty (60) calendar days after receipt of invoices and all supporting documentation necessary for the City to verify the Various Plastic Receptacle Bag Products provided under this Contract.

The City will not be obligated to pay for any Plastic Receptacle Bag Products if it is noncompliant with the terms and conditions of these Specifications.

TAXES

Federal Excise Tax does not apply to materials purchased by the City of Chicago by virtue of Excmption Certificate No. 36-6005820 and State of Illinois Sales Tax does not apply by virtue of Exemption No. E9998-1874-09 Illinois Retailers' Occupation Tax, Use Tax, and Municipal Retailers Occupation Tax do not apply to materials or services purchased by the City of Chicago by virtue of Statute.

The price or prices quoted herein shall include all other Federal and/or State, direct and/or indirect taxes which apply. The prices quoted herein shall agree with all Federal laws and regulations.

INTER CITY SUPPLY CO
8830 S DOBSON AVE
CHICAGO, IL 60619

City of Chicago Economic Disclosure Statement and Affidavit (EDS)

The Proposer must submit an online EDS prior to an award made under this solicitation. A Proposer that does not complete an online EDS prior to award will be found non-responsive and its bid proposal will be rejected.

- Filing an "EDS Information Update" does NOT satisfy the requirement to file an electronic EDS.
- Filing an EDS for another mater (different bid, contract, etc.) does NOT satisfy the requirement to file an electronic EDS.

When completing the online EDS, please choose the Department of Procurement Services as the City agency or department that is requesting the EDS.

The web link for the Online EDS is <https://webapps.cityofchicago.org/EDSWeb>

Upon completion of the online EDS submission process, the Proposer will be provided an EDS number. Bidders should provide this number here:

EDS Number: 21884

Upon completion of the online submission process, the Proposer will be able to print a hard copy Certificate of Filing. The Proposer should submit the signed Certificate of Filing with its bid.

BIDDERS

Please complete the attached bid sheet, sign the bid sheet and return via fax or in a sealed envelope to:

Department of Procurement Services
Bid and Bond Room, City Hall, Room 301
121 North LaSalle Street
Chicago, Illinois 60602
Fax: 312/744-5611

Please contact Carmen Rocha at 312-744-0262 with any questions regarding this bid document.

Bids are due by Tuesday, April 26, 2011/11:00 AM. Chicago Time. Late bids will not be accepted.

INTER CITY SUPPLY CO
8830 S DOBSON AVE
CHICAGO, IL 60619

BID SHEET FOR EMERGENCY CONTRACT FOR
PURCHASE OF PLASTIC RECEPTACLE BAGS

	<u>Total</u> <u>Cases</u>	X	<u>Cost Per Case</u>	=	<u>Extended Price</u>
1 Large Black Liners Size 36 x 58 x 3 Mil. 100 Per Case	1,000		\$ <u>31.69</u>		\$ <u>31,690.00</u>
2 Large Blue Liners Size 36 x 58 x 2 Mil. 50 Per Case	1,000		\$ <u>15.32</u>		\$ <u>15,320.00</u>
3 Medium Black Liners Size 34 x 40 x 2 Mil. 200 Per Case	1,000		\$ <u>27.55</u>		\$ <u>27,550.00</u>
4 Small Blue Liners Size 24 x 32 x 1.5 Mil. 250 Per Case	500		\$ <u>26.85</u>		\$ <u>20,850.00</u>

TOTAL BID PRICE

\$ 95,410.00

Jackie Dyess
Bidders Signature
Jackie Dyess
Bidders Name (print)
President
Bidders Title

4/25/11
Date

773-731-8007
Phone Number

Inter-City Supply Co, Inc.
Company Legal Name (print)

D/B/A (if applicable)

8830 S. Dobson Ave. Chicago, IL 60619
Business Address

36-3349093
Bidders Federal Employer Identification No.

Alana Sudduth
Person to Contact regarding Bid
Title: Bid Coordinator

Phone: 773-731-8007

Fax: 773-731-9115

Email: intercity@ameritech.net

Bids are due by Tuesday, April 26, 2011 / 11:00 AM. Chicago Time. Late bids will not be accepted.

INTER CITY SUPPLY CO
8830 S DOBSON AVE
CHICAGO, IL 60619



CERTIFICATE OF FILING FOR
CITY OF CHICAGO ECONOMIC DISCLOSURE STATEMENT

EDS Number: 21884
Certificate Printed on: 04/25/2011

Date of This Filing:04/25/2011 05:58 PM
Original Filing Date:04/25/2011 05:58 PM

Disclosing Party: INTER-CITY SUPPLY CO., Title:President
INC.

Filed by: Ms. Jackie Dyess

Matter: Plastic Receptacle bags Emergency
Contract

Applicant: INTER-CITY SUPPLY CO., INC.

Specification #: 96601

Contract #:

The Economic Disclosure Statement referenced above has been electronically filed with the City. Please provide a copy of this Certificate of Filing to your city contact with other required documents pertaining to the Matter. For additional guidance as to when to provide this Certificate and other required documents, please follow instructions provided to you about the Matter or consult with your City contact.

A copy of the EDS may be viewed and printed by visiting <https://webapps.cityofchicago.org/EDSWeb> and entering the EDS number into the EDS Search. Prior to contract award, the filing is accessible online only to the disclosing party and the City, but is still subject to the Illinois Freedom of Information Act. The filing is visible online to the public after contract award.

**CITY OF CHICAGO
STANDARD PURCHASE ORDER**

Copy (Vendor)
Reprint

Furnish the supplies and/or services described below in conformance with conditions set forth herein and in your offer.

DATE OF AWARD	DEPARTMENT NUMBER	PURCHASE ORDER	SPECIFICATION NUMBER	VENDOR NUMBER	SITE NAME	DELIVERY DATE	PAGE NUMBER
7/21/2011	38	24826	96601	414901	A		1

DELIVER TO:

038-0030
30 N. LA SALLE ST.
ROOM 300
Chicago, IL 60602-2500

ORDERED FROM:

INTER-CITY SUPPLY CO., INC.
8830 S. DOBSON AVE (EFT)
CHICAGO, IL 60619

DELIVERY CHARGES to be PREPAID
TITLE TO PASS ON DELIVERY

BUYER: 29014 JAMES BRACEWELL

PO DESCRIPTION: EMERGENCY PLASTIC RECEPTACLE LINERS

PO Line	Ship Line	COMMODITY INFORMATION	QUANTITY	UOM	UNIT COST	TOTAL COST					
1	1	6652445100 LINERS, RECEPTACLE, PLASTIC - 13 GAL. BLUE TRANSLUCENT RECYCLING BAG 1.5 MIL 250/CASE	500	Case	20.85	10,425.00					
Dist	BFY	FUND	COST CTR	APPR	ACCNT	ACTV	PROJECT	RPT CAT	GENRL	FUTR	TOTAL COST
1	011	0342	0382105	0313	220313	0000	00000000	000000	00000	0000	10,425.00
PO LINE and SHIPMENT LINE TOTAL:											10,425.00
2	1	6652445695 LINERS, RECEPTACLE, PLASTIC - 34 IN X 40 IN, BLACK, 2 MIL, 33 GALLON; 200/CASE	1,000	Case	27.55	27,550.00					
Dist	BFY	FUND	COST CTR	APPR	ACCNT	ACTV	PROJECT	RPT CAT	GENRL	FUTR	TOTAL COST
1	011	0342	0382105	0313	220313	0000	00000000	000000	00000	0000	27,550.00
PO LINE and SHIPMENT LINE TOTAL:											27,550.00
3	1	6652445720 LINERS, RECEPTACLE, PLASTIC - 36" WIDE BY 58" LONG, BLACK, 3.0 MIL, 55 GALLON, 100/CASE.	1,000	Case	31.69	31,690.00					
Dist	BFY	FUND	COST CTR	APPR	ACCNT	ACTV	PROJECT	RPT CAT	GENRL	FUTR	TOTAL COST
1	011	0342	0382105	0313	220313	0000	00000000	000000	00000	0000	31,690.00
PO LINE and SHIPMENT LINE TOTAL:											31,690.00
4	1	6652445725 LINERS, RECEPTACLE, PLASTIC - 36" X 58", 2 MIL, 55 GALLON BLUE RECYCLING BAG, 50/CS	1,000	Case	15.32	15,320.00					
Dist	BFY	FUND	COST CTR	APPR	ACCNT	ACTV	PROJECT	RPT CAT	GENRL	FUTR	TOTAL COST
1	011	0342	0382105	0313	220313	0000	00000000	000000	00000	0000	15,320.00
PO LINE and SHIPMENT LINE TOTAL:											15,320.00
PURCHASE ORDER TOTAL:											84,985.00

Payment on this order will be made upon receipt of an original vendor invoice form referencing this order and associated Receipt(s). Submit the original invoice to the Office of the City Comptroller, Invoice Intake Division, 33 N. LaSalle, Room 700, Chicago, IL 60602. Mark all packages and papers with the purchase number. Any deliveries containing overshipments will be reflected unless otherwise authorized in this purchase. This purchase is subject to the City of Chicago General Conditions for Supplies, Work, or Professional Consulting Services; Special Conditions, Disclosure Ownership, Acceptance Page, as applicable, which are attached hereto or incorporated herein by reference.



DEPARTMENT OF PROCUREMENT SERVICES
CITY OF CHICAGO

Date: JUL 19 2011

Inter-City Supply Company, Incorporated
Jackie Dyess, President
8830 S. Dobson Ave.
Chicago, IL 60619

Subject: Notification of Award of Emergency Contract
Specification No.: 96601 PO/Contract No.: 24826
Amount: \$95,410.00
Project Description: Plastic Receptacle Liners

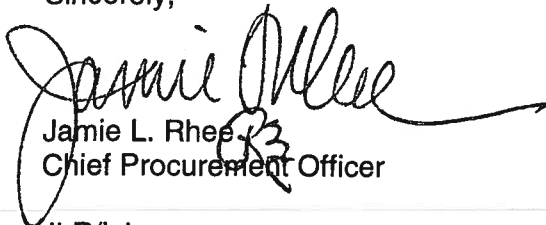
Dear Ms. Dyess:

The City of Chicago has awarded your firm an emergency contract for Plastic Receptacle Liners per your bid submitted on April 26 2011, for the Department of Department of General Services in an amount not to exceed \$95,410.00.

Attached, please find the City of Chicago Standard Purchase Order. Please refer to the Specification and Contract numbers listed above when inquiring about the contract. Please note that contracts are available for viewing and downloading on the City of Chicago's website: www.cityofchicago.org.

If you have any questions concerning this matter, please contact James P. Bracewell Jr., Director of Purchase Contract Administration, at 312-744-4923 or james.bracewell@cityofchicago.org.

Sincerely,


Jamie L. Rhee
Chief Procurement Officer

JLR/jpb

cc: Richard Butler
Gustavo Giraldo
James P. Bracewell Jr.
Robert Kelly
Nikki Bravo
William Kelly
Carmen Rocha
PO Scan and Emergency Scan
File Specification Number: 96601



Emergency Scan Copy