

## Contract Summary Sheet

**Contract (PO) Number:** 142560

**Specification Number:** 1208745

**Name of Contractor:** SPEEDY GONZALEZ LANDSCAPING INC

**City Department:** DEPT OF STREETS & SANITATION

**Title of Contract:** EMERGENCY CONTRACT FOR TREE REMOVAL SERVICES

**Term of Contract:**      **Start Date:** 8/14/2020

**End Date:** 2/28/2021

**Dollar Amount of Contract (or maximum compensation if a Term Agreement) (DUR):**  
\$211,060.00

**Brief Description of Work:** EMERGENCY CONTRACT FOR TREE REMOVAL  
SERVICES

**Procurement Services Contract Area:** WORK SERVICES / FACILITIES MAINT.

*Please refer to the DPS website for Contact information under "Doing Business With The City".*

**Vendor Number:** 1053226

**Submission Date:** 1/22/2021





CITY OF CHICAGO

DEPARTMENT OF PROCUREMENT SERVICES

## MEMORANDUM

To: John F. Tully Jr., Commissioner  
Department of Streets and Sanitation

From:   
Shannon E. Andrews   
Chief Procurement Officer

Re: Emergency Procurement Request: Tree Debris Removal Services

Date: January 22, 2021

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**Specification No.:** 1208745  
**PO/Contract No.:** 142560  
**Amount:** \$211,060.00

Pursuant to Section 65 ILCS 5/8-10-5 of the Municipal Purchasing Act, Section 2-92-644 of the Municipal Code of Chicago, this memorandum confirms prior authorization based on notification made to the Department of Procurement Services ("DPS") on August 12, 2020 and your emergency request submitted on January 11, 2021, for costs incurred for emergency tree debris removal services. Based upon the information received from your office, it has been determined that this procurement was necessary to meet a bona fide public safety emergency.

You are hereby authorized to pay **Speedy Gonzalez Landscaping, Inc.** in the amount of **\$211,060.00** as requested in the invoice dated August 31, 2020. Any amount in excess of \$211,060.00, will require additional authorization and will be limited so as not to exceed the \$500,000.00 limit established by statute.

Cc. File (Spec: 120875)  
Monica Jimenez, DPS

**CITY OF CHICAGO  
BLANKET PURCHASE ORDER**

**Original (DPS)  
Reprint**

Furnish the supplies and/or services described below in conformance with conditions set forth herein and in your offer.

DATE OF AWARD	DEPT #	PURCHASE ORDER	SPECIFICATION NUMBER	VENDOR NUMBER	SITE NAME	PO START DATE	PO END DATE	PAGE NUMBER
1/22/2021	81	142560	1208745	1053226	A	8/14/2020	2/28/2021	1

**BUYER:**

20548 LISA CLARK 3127442771

**ORDERED FROM:**

SPEEDY GONZALEZ LANDSCAPING INC  
10624 S. TORRENCE AVE (EFT)  
CHICAGO, IL 60617

**PO DESCRIPTION: EMERGENCY CONTRACT FOR TREE REMOVAL SERVICES**

**COMMODITY INFORMATION**

Line	Item	Item Description	UOM	Unit Cost
1	9753462206	RENTAL OF LOADERS - NATURAL DISASTER EMERGENCY DEBRIS REMOVAL SERVICES -LOADERS, FORESTRY CLAM TYPE, W/18'. BED BOOM W/A 9,000 LB. CAPACITY, TRUCK MOUNTED W/OPERATORS & LABORER (MON-FRI) -	Hour	500.00
2	9753462208	RENTAL OF LOADERS - NATURAL DISASTER EMERGENCY DEBRIS REMOVAL SERVICES -LOADERS, FORESTRY CLAM TYPE, W/18'. BED BOOM W/A 9,000 LB. CAPACITY, TRUCK MOUNTED W/OPERATORS & LABORER (SATURDAY) -	Hour	550.00
3	9753462210	RENTAL OF LOADERS - NATURAL DISASTER EMERGENCY DEBRIS REMOVAL SERVICES -LOADERS, FORESTRY CLAM TYPE, W/18'. BED BOOM W/A 9,000 LB. CAPACITY, TRUCK MOUNTED W/OPERATORS & LABORER (SUNDAY) -	Hour	550.00

Payment on this order will be made upon receipt of an original vendor invoice form referencing this order and associated Receipt(s). Submit the original invoice to the Office of the City Comptroller, Invoice Intake Division, 33 N. LaSalle, Room 700, Chicago, IL 60602.

Mark all packages and papers with the purchase number. Any deliveries containing overshipments will be reflected unless otherwise authorized in this purchase. This purchase is subject to the City of Chicago General Conditions for Supplies, Work, or Professional Consulting Services; Special Conditions, Disclosure Ownership, Acceptance Page, as applicable, which are attached hereto or incorporated herein by reference.



CITY OF CHICAGO

DEPARTMENT OF STREETS AND SANITATION

**Date:** 11 Jan 2021

**To:** Shannon E. Andrews, Chief Procurement Officer  
Department of Procurement Services

**From:** *John F. Tully Jr.*  
John F. Tully Jr., Commissioner  
Department of Streets and Sanitation

**Purpose of Request:** Request for Emergency Procurement

**Requisition No.:**                      **Specification No.:**                      **PO No.:**  
**Vendor Name:** Speedy Gonzalez, Inc.

**Original Start Date:**  
**Original End Date:**  
**Current End Date:**

The Department of Streets and Sanitation contacted the Department of Procurement Services, Shannon Andrews, Chief Procurement Officer, on August 12, 2020 identifying a need for an emergency procurement because of a recent tornado that took place on August 10, 2020. The unforeseen weather conditions resulted in an excessive number of fallen trees and tree debris that obstructed the public way and City streets which was causing a health and/or safety risk. The down trees were are an imminent threat to public safety, city property and operations. Below is a summary/timeline relating to DSS efforts and ultimate approval of the vendor performing and completing the services:

- Nature of the operational emergency – DSS had an immediate need to assist City Sanitation Crews to assist in the removal of broken trees and tree debris because of a severe storm/tornado that took place on August 10, 2020. The sever storm/tornado resulted in an excessive number of downed trees and tree debris which impacted the safety of citizens. The downed trees created sightline obstructions for motorist and cyclist. DSS was in need of Clams with operators.
- The Department of Streets and Sanitation (DSS) searched the City’s contract database and could not locate any existing contracts available to perform the services to remove fallen trees and tree debris with required equipment and/or operators to perform the emergency services.
- DSS also reached out to the Department of Water Management to identify if there were any resources available to support the current emergency. The Department of Assests, Information, and Services (AIS) was also contacted to identify if there were any rental contracts/vendors with the available equipment.
- DSS anticipated that it would take a vendor(s) approximately fourteen, ten-to-twelve-hour days to complete the task.
- DSS reached out to Speedy Gonzalez, Landscaping, Inc on August 12, 2020 and requested they provide a quote to DSS.
- DSS received a quote from Speedy dated August 14, 2020. The vendor identified they had the proper equipment and resources to perform the services immediately.
- The quote submitted by Speedy was approved by DSS on August 12, 2020.
- Speedy performed services between 8/14/2020 – 8/28/2020.
- Speedy provided a final invoice dated 8/31/2020 in the amount of \$211,060.00.

All supporting documentation related to this emergency procurement has been provided to your office. I thank you for your assistance in this matter. If you have any questions regarding this matter, please contact Malcolm Whiteside, Deputy Commissioner at (312) 735-8893 or via email at [Malcolm.Whiteside@cityofchicago.org](mailto:Malcolm.Whiteside@cityofchicago.org)



**EXHIBIT 1**

**Department of Procurement Services  
Emergency Contract Request Form**

Requesting Department: Streets and Sanitation Date: 08/12/2020

Description of Operational Emergency (use Attachment 1 attached)  
Anticipated duration of emergency (include justification for how you arrived at the duration): \_\_\_\_\_

Approximately two weeks, from 08/12/2020 through 08/21/2020

Justification for continued duration if this is a request for an additional emergency contract beyond the anticipated duration of emergency identified in an earlier request:  
N/A

Emergency Requirements (check one):

Commodities \_\_\_\_\_ Equipment X Services \_\_\_\_\_

(NOTE: Services, such as debris removal, are provided through equipment rental)

Details (describe the required commodities, equipment, or services (referred to hereafter as "requirements") in detail; attach additional pages as necessary):

Four semi trucks equipped with clam grappler arms as well as trained operators for these vehicles.

Are the requirements available through an existing City contract? NO (Y/N)

Contract No. (if available): \_\_\_\_\_ Vendor: \_\_\_\_\_

Vendor Contact Information: \_\_\_\_\_

Explanation of why normal contracting procedures, including small orders, are not feasible in this instance:

Existing city contract does not provide for trained operator along with specialized equipment

Are the requirements available through U.S. Communities or GSA Schedules? NO (Y/N)

Contract No. (if available): \_\_\_\_\_ Vendor: \_\_\_\_\_

Description of anticipated vendor solicitation process: DSS will reach out to construction firms, private forestry companies and other heavy equipment providers to gather bids and determine resource availability.

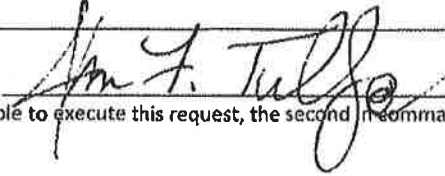
Department Contact Person: Michele Gamble Phone: 312-742-2595

E-mail: Michele.Gamble@cityofchicago.org Date Requirements Required: 08/13/2020

Point of Delivery for Requirements: City of Chicago Bureau of Forestry 2352 S. Ashland Ave.

Consequences/Costs of not granting request: downed trees create sightline obstructions for motorists and  
cyclists as well as hazards for pedestrians and children. Also, this wood creates potential fire hazards if left  
unattended. These public safety hazards mandate the bureau of Forestry collect and dispose of this wood as  
rapidly as possible.

Commissioner's Signature\*:



\*If the Commissioner is not available to execute this request, the second in command in the department may execute this form in the Commissioner's absence.



Speedy Gonzalez Landscaping, Inc.

10624 S. Torrence Ave.  
Chicago, IL 60617

# Invoice

Date	Invoice #
8/31/2020	2020-8-9

Bill To
City of Chicago Department of Streets & Sanitation Bureau of Forestry 2352 S. Ashland Ave., 3rd Floor Chicago, IL 60608

P.O. No.	Terms	Project
	Net 30	City of Chicago Emergency ...

Quantity	Description	Rate	Amount
	CITY OF CHICAGO-DEPT OF FORESTRY EMERGENCY REQUEST FOR THE REMOVAL OF TREE DEBRIS REQUISITION # 1208745  WORK PERFORMED 8/14/20-8/28/20 PER ATTACHED DAILY REPORTS		
310.5	MONDAY-FRIDAY HOURS	500.00	155,250.00
61.5	SATURDAY HOURS	550.00	33,825.00
65.25	SUNDAY HOURS	550.00	35,887.50
	ADJUSTMENT PER JOSE	-13,902.50	-13,902.50

<table border="1"> <tr> <th>Phone #</th> <th>Fax #</th> </tr> <tr> <td>773-734-7780</td> <td>773-734-7951</td> </tr> </table>		Phone #	Fax #	773-734-7780	773-734-7951	<b>Total</b>	\$211,060.00
Phone #	Fax #						
773-734-7780	773-734-7951						





**CERTIFICATE OF FILING FOR**  
**CITY OF CHICAGO ECONOMIC DISCLOSURE STATEMENT**

EDS Number: 154708

Certificate Printed on: 08/13/2020

Date of This Filing: 08/13/2020 01:29 PM

Original Filing Date: 08/13/2020 01:29 PM

Disclosing Party: Speedy Gonzalez  
Landscaping, Inc.

Title: President

Filed by: Mr. Jose Gonzalez

Matter: Emergency Request for the Removal of  
Tree Debris

Applicant: Speedy Gonzalez Landscaping, Inc.

Specification #:

Contract #: 1208745

The Economic Disclosure Statement referenced above has been electronically filed with the City. Please provide a copy of this Certificate of Filing to your city contact with other required documents pertaining to the Matter. For additional guidance as to when to provide this Certificate and other required documents, please follow instructions provided to you about the Matter or consult with your City contact.

A copy of the EDS may be viewed and printed by visiting <http://webapps1.cityofchicago.org/EDSWeb> and entering the EDS number into the EDS Search. Prior to contract award, the filing is accessible online only to the disclosing party and the City, but is still subject to the Illinois Freedom of Information Act. The filing is visible online to the public after contract award.



SPEEGOM-01

ANJELSEN

# CERTIFICATE OF LIABILITY INSURANCE

 DATE (MM/DD/YYYY)  
 2/27/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Gnade Insurance Group, Inc. 219 N White Street Frankfort, IL 60423	<b>CONTACT NAME:</b> <b>PHONE (A/C, No, Ext):</b> (815) 464-8800 <b>FAX (A/C, No):</b> (815) 464-8971 <b>E-MAIL ADDRESS:</b>  <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 80%;">INSURER(S) AFFORDING COVERAGE</th> <th style="width: 20%;">NAIC #</th> </tr> <tr> <td>INSURER A: Travelers Insurance Company</td> <td>19046</td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Travelers Insurance Company	19046	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
INSURER(S) AFFORDING COVERAGE	NAIC #														
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INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															
<b>INSURED</b>  Spody Gonzalez Landscaping Inc, SGL Excavating Inc. 10824 S Torronca Chicago, IL 60617															

## COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR	TYPE OF INSURANCE	ADDL	SUBR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
LTR		INSR	WVD				
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJ <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Per occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMPIOP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Per accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED    RETENTIONS						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	UB6P743467	3/5/2020	3/5/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

## CERTIFICATE HOLDER

## CANCELLATION

 Department of Streets & Sanitation  
 2352 South Ashland Ave.  
 Bureau of Forestry, Permit Division  
 Chicago, IL 60600

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE