

## Release Summary Sheet

**Contract (PO) Number:** T26463

**Release Number:** 190

**Specification Number:** B09684210

**Name of Contractor:** F.H. PASCHEN/S.N. NIELSEN, INC

**City Department:** DEPT OF GENERAL SERVICES

**Title of Contract:** T0968421001 REHABILITATION OF CITY FACILITIES

**Dollar Amount of Release:** \$41,899.32

**Release Description:** GENERAL CONSTRUCTION - PUBLIC WORKS RELATED  
JOB ORDER CONTRACTING (J.O.C.)  
UNRESTRICTED-REHABILITATION

**Procurement Services Contact Person:** BYRON WHITTAKER

**Vendor Number:** 105528

**Submission Date:**

**CITY OF CHICAGO  
BLANKET RELEASE**

Original (Department)

Furnish the supplies and/or services described below in conformance with conditions set forth herein and in your offer

RELEASE DATE	PURCHASE ORDER	RELEASE NUMBER	SPECIFICATION NUMBER	VENDOR NUMBER	SITE NAME	DELIVERY DATE	PAGE NUMBER
08/05/2004	T26463	190	B09684210	1055528	A		1

**DELIVER TO:** 38-038

038-2005 30 NORTH  
30 N. LA SALLE ST.  
ROOM 3700  
Chicago, IL 60602

**ORDERED FROM:**

F.H. PASCHEN/S.N. NIELSEN, INC  
O'HARE PLAZA  
8725 W. HIGGINS RD STE 200  
CHICAGO, IL 60631

DELIVERY CHARGES to be PREPAID  
TITLE TO PASS ON DELIVERY

**CONTACT:** Staci-Rae Bixler 744-1636  
**PO DESCRIPTION:** T0968421001 REHABILITATION OF CITY FACILITIES

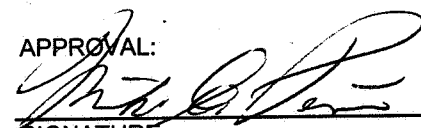
BLANKET RELEASE

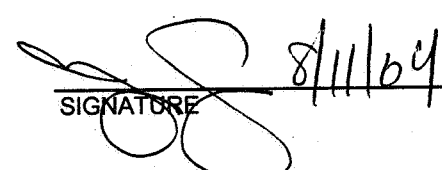
THIS SIGNED RELEASE IS YOUR AUTHORITY TO FURNISH THE SPECIFIED SUPPLIES AND /OR SERVICES IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE BLANKET AGREEMENT NUMBER: T26463


THIS PURCHASE IS FOR DEPARTMENT: 38 - DEPT OF GENERAL SERVICES

SUBMIT THE ORIGINAL INVOICE TO:

PO Line	Ship Line	COMMODITY INFORMATION	QUANTITY	UOM	UNIT COST	TOTAL COST					
1	1	96842	41,899.32	USD	1.00	41,899.32					
GENERAL CONSTRUCTION - PUBLIC WORKS RELATED JOB ORDER CONTRACTING (J.O.C.) UNRESTRICTED-REHABILITATION JUP829.A; UPGRADE A/C SYSTEM; K-4-048; SMITH; CIP 130-04-0104											
Dist	BFY	FUND	COST CTR	APPR	ACCNT	ACTV	PROJECT	RPT CAT	GENRL	FUTR	
1	004	0403	0382005	8034	220540	0000	40026151	000000	00000	0000	41,899.32
<b>SHIPMENT TOTAL:</b>											41,899.32
<b>RELEASE TOTAL:</b>											41,899.32

APPROVAL:  
  
SIGNATURE DATE 8/12/04

  
SIGNATURE DATE 8/11/04

  
DATE 8/12/04

Payment on this order will be made upon receipt of an original vendor invoice form referencing this order.  
Submit the original invoice to the department referenced above.  
Mark all packages and papers with the purchase number.  
Any deliveries containing overshipments will be reflected unless otherwise authorized in this purchase.  
This purchase is subject to the City of Chicago General Conditions for Supplies, Work, or Professional Consulting Services; Special Conditions, Disclosure Ownership, Acceptance Page, as applicable, which are attached hereto or incorporated herein by reference.

To: Department of: General Services

Date: 07/23/2004

Sub-Order Total: \$41,899.32

**DISCLOSURE OF RETAINED PARTIES**

**A. Definitions and Disclosure Requirements.**

1. As used herein, the term "Contractor" means a person or entity who has any contract or lease with the City of Chicago.
2. Pursuant to Executive Order 97-1, every city contract and lease must be accompanied by a disclosure statement providing certain information and attorneys, lobbyists, accountants, consultants, subcontractors, and other persons whom the Contractor has retained or expects to retain with respect to the contract or lease. In particular, the Contractor must disclose the name of each such person, his or her business address, the nature of the relationship, and the amount of fees paid or estimated to be paid.
3. The Contractor is not required to disclose employees who are paid solely through the Contractor's regular payroll.
4. "Lobbyist" means any person (a) who for compensation or on behalf of any person other than himself undertakes to influence any legislative or administrative action, or (b) any part of whose duties as an employee of another includes undertaking to influence any legislative or administrative action.

**B. Certification**

Contractor hereby certifies as follows:

1. This Disclosure relates to the following transaction:

Project name: JUP829.A EC #83 - A/C System  
Specification, loan or other Identifying number: B09684210A

2. Name of Contractor: F.H. Paschen/SN Nielsen

3. EACH AND EVERY attorney, lobbyist, accountant, consultant, subcontractor, or other person retained or anticipated to be retained by the Contractor with respect to or in connection with the contract or lease is listed below (attach additional pages if necessary):

NAME	BUSINESS ADDRESS	MBE WBE or Non	RELATIONSHIP (attorney, lobbyist, subcontractor, etc.)	FEE(indicate whether paid or estimated) \$
Americraft Commercial Exteriors, Inc.	6210 N. Lowell Chicago, IL 60646	Non	Subcontractor	4,900.00
M.W. POWELL COMPANY	3445 SOUTH LAWNSDALE CHICAGO, IL 60623	MBE	Subcontractor	1,902.00
Paniagua Group, Inc.	12 Piper Lane Hawthorne Woods, IL 60047	MBE	Subcontractor	1,433.00
Edwards Engineering, Inc.	1000 Touhy Ave. Elk Grove Village, IL 60007	Non	Subcontractor	20,081.00
J. Warner Electric, Inc	8941 W. 147th Street Orland Park, IL 60462	Non	Subcontractor	3,472.23

CHECK HERE IF NO SUCH PERSONS HAVE BEEN RETAINED OR ARE ANTICIPATED TO BE RETAINED

4. The Contractor understands and agrees that the City may rely on the information provided herein and that providing any false, incomplete or inaccurate information shall constitute default under the contract and may result in termination of the contract or lease.
5. The Contractor understands and agrees that in any case in which the Contractor is uncertain whether a disclosure is required under the Executive Order, the Contractor must either ask the city whether disclosure is required or make the disclosure.

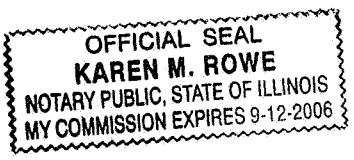
Under penalties of perjury, I certify that I am authorized to execute this Disclosure on behalf of the Contractor that the information disclosed herein is true and complete, and that no relevant information has been withheld.

*[Handwritten Signature]*  
Signature  
DAVID P. ROWE  
Name (type or print)

7/23/04  
Date  
PROJECT MANAGER  
Title

Subscribed and sworn to before me  
this 23<sup>rd</sup> day of July 2004

*[Handwritten Signature]*  
Notary Public Signature





City of Chicago  
Richard M. Daley, Mayor

Department of General Services

Michi E. Peña  
Commissioner

Suite 3700  
30 North LaSalle Street  
Chicago, Illinois 60602-2586  
(312) 742-3124  
(312) 744-9883 (FAX)  
<http://www.cityofchicago.org>

13 May 2004

Mr. Eric J. Griggs  
Chief Procurement Officer  
Department of Procurement Services  
City Hall, Room 403  
121 North LaSalle Street  
Chicago, IL 60602

Attention: Dale Hillerman  
City JOC Manager

Re: JOC Project Number: JUP829.A K-4-048  
Project Title: CFD E.C. 83 Air Conditioning System  
Upgrades  
Address: Engine Company 083  
1200 W. Wilson Ave.  
Estimated Cost: \$ 15,000.00  
Specification #: B09684210A  
Funding Source: 04-403-38-2005-8034-0540-40026-15-1

Dear Mr. Griggs:

We request that the above referenced project be contracted under the Job Order Contracting (JOC) Method. Attachment A describes the scope of work and the appropriateness for using JOC for this project.

Please direct all technical inquiries to Project Manager Dick Smith at 744-3843 and all other inquiries to Staci-Rae Bixler at 744-1636.

If you concur with our recommendation, please sign below and return a copy for our files.

Sincerely,

Michi E. Peña  
Commissioner of General Services

APPROVED:

  
Eric J. Griggs  
Chief Procurement Officer

Approved:

James Chronis   
Nicholas Ahrens   
Mary Capecci   
Gerald McGleam





**THE DEPARTMENT OF GENERAL SERVICES  
JOC APPROVAL LETTER**

**UTILIZING JOC FOR CITY CONSTRUCTION PROJECTS**

CFD Engine Co. 83  
1200 W. Wilson  
JUP 829A

For all proposed JOC projects, please complete items 1 and 2 below. As appropriate, complete items 3, 4 and 5. Attach to MOA (JOC Approval Letter)

- 1. Please describe the major features of this project:**  
Extend ductwork from the existing air conditioning unit to the dayroom, provide roof top air conditioning unit for the officer's quarters and provide thru window A/C units in the bunkroom.
- 2. Please explain why this project could not be bid using the City's traditional bid process, and the need to use JOC procurement system:**  
When the new windows were installed the existing window air conditioning units were removed. With a new style window the existing air conditioning units can not be used, thus the upgrading of the system.  
The JOC procurement method is the quickest and most efficient way to correct this condition.
- 3. If this project is a one trade project, please provide additional explanation of why it would not be in the City's best interest to do the project under JOC.**  
Multiple trade project.
- 4. If it is anticipated that over 25% of the project will consist of Non-Prepriced Items, please provide an explanation on why JOC should be used:**  
No non-prepriced items anticipated.
- 5. If some elements of the proposed JOC project scope of work are covered by City Term Agreements, these elements should be removed from the JOC project.**



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JOC APPROVAL LETTER**

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