

## Release Summary Sheet

**Contract (PO) Number:** T26463

**Release Number:** 197

**Specification Number:** B09684210

**Name of Contractor:** F.H. PASCHEN/S.N. NIELSEN, INC

**City Department:** DEPT OF GENERAL SERVICES

**Title of Contract:** T0968421001 REHABILITATION OF CITY FACILITIES

**Dollar Amount of Release:** \$24,899.53

**Release Description:** GENERAL CONSTRUCTION - PUBLIC WORKS RELATED  
JOB ORDER CONTRACTING (J.O.C.)  
UNRESTRICTED-REHABILITATION

**Procurement Services Contact Person:** BYRON WHITTAKER

**Vendor Number:** 1055528

**Submission Date:**

**CITY OF CHICAGO  
BLANKET RELEASE**

Original (Department)

Furnish the supplies and/or services described below in conformance with conditions set forth herein and in your offer

RELEASE DATE	PURCHASE ORDER	RELEASE NUMBER	SPECIFICATION NUMBER	VENDOR NUMBER	SITE NAME	DELIVERY DATE	PAGE NUMBER
08/09/2004	T26463	197	B09684210	1055528	A		1

**DELIVER TO:** 38-038

038-2005 30 NORTH  
30 N. LA SALLE ST.  
ROOM 3700  
Chicago, IL 60602

**ORDERED FROM:**

F.H. PASCHEN/S.N. NIELSEN, INC  
O'HARE PLAZA  
8725 W. HIGGINS RD STE 200  
CHICAGO, IL 60631

DELIVERY CHARGES to be PREPAID  
TITLE TO PASS ON DELIVERY

**CONTACT:** Staci-Rae Bixler 744-1636

**PO DESCRIPTION:** T0968421001 REHABILITATION OF CITY FACILITIES

BLANKET RELEASE

THIS SIGNED RELEASE IS YOUR AUTHORITY TO FURNISH THE SPECIFIED SUPPLIES AND /OR SERVICES IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE BLANKET AGREEMENT NUMBER: T26463

THIS PURCHASE IS FOR DEPARTMENT: 38 - DEPT OF GENERAL SERVICES

SUBMIT THE ORIGINAL INVOICE TO:

PO Line	Ship Line	COMMODITY INFORMATION	QUANTITY	UOM	UNIT COST	TOTAL COST					
1	1	96842	24,899.53	USD	1.00	24,899.53					
GENERAL CONSTRUCTION - PUBLIC WORKS RELATED JOB ORDER CONTRACTING (J.O.C.) UNRESTRICTED-REHABILITATION JUP750.B; INSTALL NEW HALLWAY DOOR & HVAC SYSTEM; S-3-004; SMITH; CIP 130-26-0147											
Dist	BFY	FUND	COST CTR	APPR	ACCNT	ACTV	PROJECT	RPT CAT	GENRL	FUTR	
1	002	0497	0382005	4078	220140	0000	90043021	000000	00000	0000	24,899.53
<b>SHIPMENT TOTAL:</b>											<b>24,899.53</b>
<b>RELEASE TOTAL:</b>											<b>24,899.53</b>

APPROVAL:

SIGNATURE

DATE

SIGNATURE

DATE

DATE

Payment on this order will be made upon receipt of an original vendor invoice form referencing this order.  
Submit the original invoice to the department referenced above.

Mark all packages and papers with the purchase number.

Any deliveries containing over shipments will be reflected unless otherwise authorized in this purchase.

This purchase is subject to the City of Chicago General Conditions for Supplies, Work, or Professional Consulting Services; Special Conditions, Disclosure Ownership, Acceptance Page, as applicable, which are attached hereto or incorporated herein by reference.

To: Department of: General Services

Date: 06/09/2004

Sub-Order Total: \$24,899.53

**DISCLOSURE OF RETAINED PARTIES**

**A. Definitions and Disclosure Requirements.**

1. As used herein, the term "Contractor" means a person or entity who has any contract or lease with the City of Chicago.
2. Pursant to Executive Order 97-1, every city contract and lease must be accompanied by a disclosure statement providing certain information and attorneys, lobbyists, accountants, consultants, subcontractors, and other persons whom the Contractor has retained or expects to retain with respect to the contract or lease. In particular, the Contractor must disclose the name of each such person, his or her business address, the naure of the relationship, and the amount of fees paid or estimated to be paid.
3. The Contractor is not required to disclose employees who are paid solely through the Contractor's regular payroll.
4. "Lobbyist" means any person (a) who for compensation or on behalf of any person other than himself undertakes to influence any legislative or administrative action, or (b) any part of whose duties as an employee of another includes undertaking to influence any legislative or administrative action.

**B. Certification**

Contractor hereby certifies as follows:

1. This Disclosure relates to the following transaction:

Project name: JUP750.B Lee-Animal (Hallway Door)

Specification, loan or other Identifying number: B09684210A

2. Name of Contractor: F.H. Paschen/SN Nielsen

3. EACH AND EVERY attorney, lobbyist, accountant, consultant, subcontractor, or other person retained or anticipated to be retained by the Contractor with respect to or in connection with the contract or lease is listed below (attach additional pages if necessary):

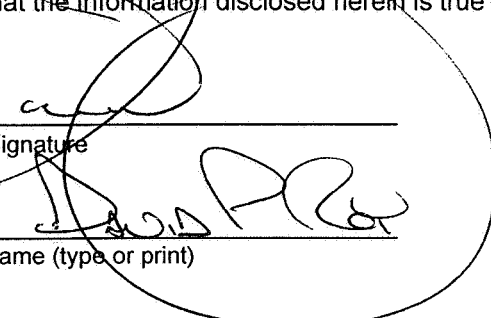
NAME	BUSINESS ADDRESS	MBE WBE or Non	RELATIONSHIP (attorney, lobbyist, subcontractor, etc.)	FEE(indicate whether paid or estimated) \$
Edwards Engineering, Inc.	1000 Touhy Ave. Elk Grove Village, IL 60007	Non	Subcontractor	10,527.00
Paniagua Group, Inc.	12 Piper Lane Hawthorne Woods, IL 60047	MBE	Subcontractor	910.00
William J. Perkinson Co.	412 North Wolcott Ave. Chicago, IL 60622	Non	Subcontractor	2,305.00
Zielke Masonry, Inc.	1937 West Walnut Street Chicago, IL 60612	Non	Subcontractor	2,350.00

CHECK HERE IF NO SUCH PERSONS HAVE BEEN RETAINED OR ARE ANTICIPATED TO BE RETAINED

\_\_\_\_\_

4. The Contractor understands and agrees that the City may rely on the information provided herein and that providing any false, incomplete or inaccurate information shall constitute default under the contract and may result in termination of the contract or lease.
5. The Contractor understands and agrees that in any case in which the Contractor is uncertain whether a disclosure is required under the Executive Order, the Contractor must either ask the city whether disclosure is required or make the disclosure.

Under penalties of perjury, I certify that I am authorized to execute this Disclosure on behalf of the Contractor that the information disclosed herein is true and complete, and that no relevant information has been withheld.

  
\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name (type or print)

6/2/04  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

Subscribed and sworn to before me  
this 9<sup>th</sup> day of June 2004

\_\_\_\_\_  
Notary Public Signature





City of Chicago  
Richard M. Daley, Mayor

Department of General Services

Michi E. Peña  
Commissioner

Suite 3700  
30 North LaSalle Street  
Chicago, Illinois 60602-2586  
(312) 742-3124  
(312) 744-9883 (FAX)  
<http://www.cityofchicago.org>

01 July 2004

Mr. Eric J. Griggs  
Chief Procurement Officer  
Department of Procurement Services  
City Hall, Room 403  
121 North LaSalle Street  
Chicago, IL 60602

Attention: Catherine Mellon  
City JOC Manager

<b>Re:</b>	<b>JOC Project Number:</b>	JUP750.B S-3-004
	<b>Project Title:</b>	Lee Animal Hallway Door & HVAC Upgrades
	<b>Address:</b>	Lee Animal Center 2741 S. Western Ave.
	<b>Estimated Cost:</b>	\$ 25,000.00
	<b>Specification #:</b>	B09684210A
	<b>Funding Source:</b>	02-497-38-2005-4078-0140-90043-02-1

Dear Mr. Griggs:

We request that the above referenced project be contracted under the Job Order Contracting (JOC) Method. Attachment A describes the scope of work and the appropriateness for using JOC for this project.

Please direct all technical inquiries to Project Manager Dick Smith at 744-3843 and all other inquiries to Staci-Rae Bixler at 744-1636.

If you concur with our recommendation, please sign below and return a copy for our files.

Sincerely,

Michi E. Peña  
Commissioner of General Services

APPROVED:

7/8/04  
Eric J. Griggs  
Chief Procurement Officer

Approved:

James Chronis  
Nicholas Ahrens  
Mary Capecci  
Gerald McGleam





**THE DEPARTMENT OF GENERAL SERVICES  
JOC APPROVAL LETTER**

**UTILIZING JOC FOR CITY CONSTRUCTION PROJECTS**

Lee Animal Cat Pavilion  
JUP 750B

For all proposed JOC projects, please complete items 1 and 2 below. As appropriate, complete items 3, 4 and 5. Attach to MOA (JOC Approval Letter)

- 1. Please describe the major features of this project:**  
Construct a separate cat pavilion in a remote dog kennel. Provide with separate sink, water, drains and HVAC system.
- 2. Please explain why this project could not be bid using the City's traditional bid process, and the need to use JOC procurement system:**  
The present kennels contains undivided areas for cats and dogs, resulting in possible air-borne spread diseases, this doorway will separate areas and allow for a safe and disease-free environment. A separate HVAC air supply is required for the new cat pavilion. The JOC procurement method will allow construction of this in the most expeditious and cost effective manner.
- 3. If this project is a one trade project, please provide additional explanation of why it would not be in the City's best interest to do the project under JOC.**  
Multiple venues are required to complete this work.
- 4. If it is anticipated that over 25% of the project will consist of Non-Prepriced Items, please provide an explanation on why JOC should be used:**  
No non-prepriced items anticipated.
- 5. If some elements of the proposed JOC project scope of work are covered by City Term Agreements, these elements should be removed from the JOC project.**