

Release Summary Sheet

Contract (PO) Number: 5382

Release Number: 30

Specification Number: 17058

Name of Contractor: PACIFIC CONSTRUCTION SERVICES

City Department: DEPT OF GENERAL SERVICES

Title of Contract: JOB ORDER CONTRACT REHABILITATION OF CITY FACILITIES -
TARGET MARKEY

Dollar Amount of Release: \$43,707.71

Release Description: GENERAL CONSTRUCTION - PUBLIC WORKS RELATED

Procurement Services Contact Person: BYRON WHITTAKER

Vendor Number: 1042543

Submission Date:

**CITY OF CHICAGO
BLANKET RELEASE**

Original (Department)

Furnish the supplies and/or services described below in conformance with conditions set forth herein and in your offer

RELEASE DATE	PURCHASE ORDER	RELEASE NUMBER	SPECIFICATION NUMBER	VENDOR NUMBER	SITE NAME	DELIVERY DATE	PAGE NUMBER
11/29/2004	5382	30	17058	1042543	A		1

DELIVER TO: 38-038

038-2005 30 NORTH
30 N. LA SALLE ST.
ROOM 3700
Chicago, IL 60602

ORDERED FROM:

PACIFIC CONSTRUCTION SERVICES
3949 N. PULASKI AVE.
CHICAGO, IL 60641

DELIVERY CHARGES to be PREPAID
TITLE TO PASS ON DELIVERY

CONTACT: Staci Rae Bixler 744-1636

PO DESCRIPTION: JOB ORDER CONTRACT REHABILITATION OF CITY FACILITIES - TARGET MARKEY

BLANKET RELEASE

THIS SIGNED RELEASE IS YOUR AUTHORITY TO FURNISH THE SPECIFIED SUPPLIES AND /OR SERVICES IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE BLANKET AGREEMENT NUMBER: 5382

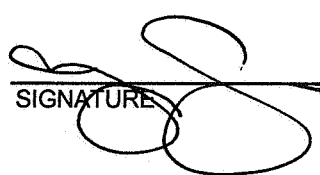
THIS PURCHASE IS FOR DEPARTMENT: 38 - DEPT OF GENERAL SERVICES

SUBMIT THE ORIGINAL INVOICE TO:

PO Line	Ship Line	COMMODITY INFORMATION	QUANTITY	UOM	UNIT COST	TOTAL COST						
1	1	96842	43,707.71	USD	1.00	43,707.71						
GENERAL CONSTRUCTION - PUBLIC WORKS RELATED												
JTP569.A; INSTALL WINDOW SHADES; K-4-088; SMITH; CIP 130-04-0168												
	Dist	BFY	FUND	COST CTR	APPR	ACCNT	ACTV	PROJECT	RPT CAT	GENRL	FUTR	
1		002	0497	0382005	4095	220540	0000	90058151	000000	00000	0000	43,707.71
											SHIPMENT TOTAL:	43,707.71
											RELEASE TOTAL:	43,707.71

APPROVAL:


SIGNATURE
12/3/04
DATE


SIGNATURE
12/3/04
DATE


CPO
12/4/04
DATE

Payment on this order will be made upon receipt of an original vendor invoice form referencing this order. Submit the original invoice to the department referenced above. Mark all packages and papers with the purchase number. Any deliveries containing overshipments will be reflected unless otherwise authorized in this purchase. This purchase is subject to the City of Chicago General Conditions for Supplies, Work, or Professional Consulting Services; Special Conditions, Disclosure Ownership, Acceptance Page, as applicable, which are attached hereto or incorporated herein by reference.



City of Chicago
 Department of General Services
 30 North LaSalle Street
 Chicago, IL 60602

To: Department of General Services

Date: October 18, 2004

Sub-Order Total: 43,707.71

Disclosure of Retained Parties

A. Definitions and Disclosure Requirements

1. As used herein, the term "Contractor" means a person or entity who has any contract lease with the City of Chicago.
2. Pursant to Executive Order 97-1, every city contract and lease must be accompanied by a disclosure statement Providing certain information and attorneys, lobbyists, accountants, consultants, subcontractors ,and other persons Whom the contractor has retained or expects to retain with respect to the contract or lease. In particular, the contractor must disclose the name of each such person, his or her business address, the nature of the relationship, and the amount of fees paid or estimated to be paid.
3. The Contractor is not required to disclose employees who are paid solely through the Contractor's regular payroll.
4. "Lobbyist" means any person (a) who for compensation or on behalf of any person other than himself undertakes to influence any legislative or administration action, or (b) any part or whose duties as an employee of another includes undertaking to influence any legislative or administrative action.

B. Certification

Contractor hereby certifies as follows:

1. This Disclosure relates to the following transaction:

Project name: CFD Blinds CFD Blinds

Specification, loan or other identifying number: 5382/17058

2. Name of Contractor: Pacific Construction Services, Inc.

3. EACH AND EVERY attorney, lobbyist, accountant, consultant, subcontractor, or other person retained or anticipated to be retained by the Contractor with respect to or in connection with the contract or lease is listed below (attach additional pages if necessary):

Name	BUSINESS ADDRESS	MBE WBE or Non	RelationShip (attorney, lobbyist, subcontractor, etc.)	FEE (indicate whether paid or estimated) \$
Pacific Construction Services		MBE	Subcontractor	\$8,424.71 Est.
Gabe's Installation Service, Inc.		MBE	Subcontractor	\$35,283.00 Est.

CHECK HERE IF NO SUCH PERSONS HAVE BEEN RETAINED OR ARE ANTICIPATED TO BE RETAINED _____

4. The Contractor Understands and agrees that the city may rely on the information provided herein and that providing any false incomplete or inaccurate information shall constitute default under the contract and may result in termination of the contract or lease

5. The Contractor understands and agrees that in any case in which the Contractor is uncertain whether a disclosure is required under the Executive order, the Contractor must either ask the city whether disclosure is required or make the disclosure.

Under the Penalties of perjury, I certify that I am authorized to execute this Disclosure on behalf of the Contractor that the information disclosed herein is true and complete, and that no relevant information has been withheld

Signature

Date

Karl Ek

10/18/04

Name (Type or Print)

IA Project Executive

Title

Subscribed and sworn to before me

this 18th day of October 2004

Renee E. Giordano

Notary Public Signature

"OFFICIAL SEAL"

Renee E. Giordano

Notary Public, State of Illinois

My Commission Expires Oct. 21, 2005



City of Chicago
Richard M. Daley, Mayor

Department of General Services

Michi E. Peña
Commissioner

Suite 3700
30 North LaSalle Street
Chicago, Illinois 60602-2586
(312) 742-3124
(312) 744-9883 (FAX)
<http://www.cityofchicago.org>

September 21 2004

Mr. Eric J. Griggs
Chief Procurement Officer
Department of Procurement Services
City Hall, Room 403
121 North LaSalle Street
Chicago, IL 60602

Attn: Catherine Mellon
City JOC Manager

Re: JOC Project Number: JTP569A K-4-088
Project Title: CFD EC 81 & Various Locations New Window Shades
Address: 10458 S. Hoxie Ave.
Estimated Cost: 50,000.00
Specification Number: 17058
Funding Source: 02-497-38-2005-4095-0540-90058-15-1

Dear Mr Griggs:

We request that the above referenced project be contracted under the Job Order Contracting (JOC) Method. Attachment A describes the scope of work and the appropriateness for using JOC for this project.

Please direct all technical inquiries to Project Manager Dick Smith at (312) 744-3843 and all other inquiries to Staci-Rae Bixler at 744-1636.

If you concur with our recommendation, please sign below and return a copy for our files.

Sincerely,

Michi E. Peña
Commissioner of Department of General Services

APPROVED:
Eric J. Griggs
Chief Procurement Officer

Approved: John Plezbert _____
Nicholas Ahrens _____
Mary Capecci _____
Jerry McGleam _____





THE DEPARTMENT OF GENERAL SERVICES
JOC APPROVAL LETTER

UTILIZING JOC FOR CITY CONSTRUCTION PROJECTS

CFD Window Shades
Various Locations
JTP-569A

For all proposed JOC projects, please complete items 1 and 2 below. As appropriate, complete items 3, 4 and 5. Attach to MOA (JOC Approval Letter)

1. **Please describe the major features of this project:**
Furnish and install new window shades at various fire stations.

2. **Please explain why this project could not be bid using the City's traditional bid process, and the need to use JOC procurement system:**
The existing window shades at certain fire stations are either unserviceable or are completely missing, for privacy and general appearance of the stations new shades are requested.

3. **If this project is a one trade project, please provide additional explanation of why it would not be in the City's best interest to do the project under JOC.**
Multiple trade project.

4. **If it is anticipated that over 25% of the project will consist of Non-Prepriced Items, please provide an explanation on why JOC should be used:**
N/A

5. **If some elements of the proposed JOC project scope of work are covered by City Term Agreements, these elements should be removed from the JOC project.**
N/A



**DEPARTMENT OF GENERAL SERVICES
BUREAU OF AECM
JOB ORDER CONTRACT (JOC)**

REQUEST FORM

User Department: Fire Department Date: September 21, 2004

Originator: Richard Smith Phone 744-3843

Project Number ITP 569

Project Name: Install shades and blinds at various fire stations

Project Scope: Furnish and install window shades at 11 fire stations and install blinds in the district chiefs office at EC 81.

Justification: See attached memo to our Commissioner.

Project Budget: \$50,000

Funding Strip : 02-497-38-2005-4095-0540-90058-15-1

Funding Verified By Denise Wright Date: 9/21/2004

Can this request be completed by any one of the following:

- | | | | |
|----|-----------------|------------------------------|--|
| 1. | In-House Trades | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| 2. | Term Contract | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| 3. | Competitive Bid | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

If no for any of the above, please explain:

We do not have a term contract and our trades cannot purchase window shades and bidding will take to long.

Richard J. Johnson
Deputy Commissioner

9-22-04
Date

J. M. [Signature]
First Deputy Commissioner

9-23-04
Date



May 28, 2004

City of Chicago
Richard M. Daley, Mayor

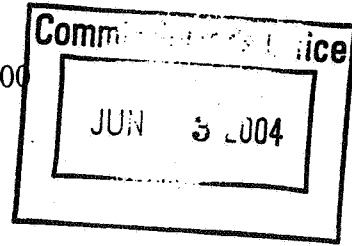
Chicago Fire Department

Cortez Trotter
Commissioner

14th Floor
10 West 35th Street
Chicago, Illinois 60616-3799
(312) 745-3705

<http://www.cityofchicago.org/fire>

Michi E. Pena
Commissioner
Department of General Services
30 North LaSalle Street – Suite 3700
Chicago, Illinois 60602
312.742-3124



Commissioner Pena,

There are a number of Chicago Fire Department facilities that have no blinds and/or window shades. Additionally, there are facilities with completely unserviceable blinds, or shades. We are requesting the assistance of the Department of General Services [DGS] in rectifying this situation. It is requested that DGS conduct an inspection of the below listed locations and, if possible, provide new, or serviceable, window shades or blinds. If you should need any additional information regarding this request kindly contact me at 745-3861 or Ms. Karen Sanger of the Fire Department's Finance Division at 745-4196. Additionally, if a contact person from DGS can be identified for this issue it would be greatly appreciated.

Locations:

EC26	10 N. Leavitt Ave.	101 E. 79th Street	Duplicate
	1915 N. Damen Ave.	10 N. Leavitt Ave.	Duplicate
EC122	101 East 79 th Street	1915 S. Damen Ave.	EC 23
EC 35	1901 N. Damen Ave.	1150 E. 55 th Street	EC 60
EC 80	12701 S. Doty Ave.	8026 S. Kedzie Ave.	EC 15
EC 72	7982 S. South Chicago Ave.	1101 S. California Ave.*	EC 107
EC 108	4625 N. Milwaukee Ave.	1747 N. Pulaski Ave.	EC 76

* Note: the 1101 S. California location is a dual function facility. Both the engine house and the Fire Prevention Bureau offices need attention.

JTP 569
K-4-088

Sincerely,

Marvin J. Shear
Managing Deputy Commissioner
Chicago Fire Department



MJS:ajc

