Release Summary Sheet

Contract (PO) Number: T26463

Release Number: 124

Specification Number: B09684210

Name of Contractor: F.H. PASCHEN/S.N. NIELSEN, INC

City Department: DEPT OF GENERAL SERVICES

Title of Contract: T0968421001 REHABILITATION OF CITY FACILITIES

Dollar Amount of Release: $29,542.26

Release Description: GENERAL CONSTRUCTION - PUBLIC WORKS RELATED

JOB ORDER CONTRACTING (J.O.C.)

UNRESTRICTED-REHABILITATION

Procurement Services Contact Person: DALE HILLERMAN

Vendor Number: 1055528

Submission Date:
CITY OF CHICAGO
BLANKET RELEASE

Furnish the supplies and/or services described below in conformance with conditions set forth herein and in your offer

<table>
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<tr>
<th>RELEASE DATE</th>
<th>PURCHASE ORDER</th>
<th>RELEASE NUMBER</th>
<th>SPECIFICATION NUMBER</th>
<th>VENDOR NUMBER</th>
<th>SITE NAME</th>
<th>DELIVERY DATE</th>
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<td>1055528</td>
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DELIVER TO: 38-038

038-2005 30 NORTH
30 N. LA SALLE ST.
ROOM 3700
Chicago, IL 60602

DELIVERY CHARGES to be PREPAID
TITLE TO PASS ON DELIVERY

ORDERED FROM:
F.H. PASCHEN/S.N. NIELSEN, INC
O'HARE PLAZA
8725 W. HIGGINS RD STE 200
CHICAGO, IL 60631

CONTACT: Raffi Sarrafian 742-1974

PO DESCRIPTION: T0968421001 REHABILITATION OF CITY FACILITIES

BLANKET RELEASE

THIS SIGNED RELEASE IS YOUR AUTHORITY TO FURNISH THE SPECIFIED SUPPLIES AND/OR SERVICES IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE BLANKET AGREEMENT NUMBER: T26463

THIS PURCHASE IS FOR DEPARTMENT: 38-DEPT OF GENERAL SERVICES

SUBMIT THE ORIGINAL INVOICE TO:

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<th>Ship Line</th>
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GENERAL CONSTRUCTION - PUBLIC WORKS RELATED
JOB ORDER CONTRACTING (J.O.C.) UNRESTRICTED-REHABILITATION
JUP763.A; INSTALL WINDOWS - 2ND FL.; K-4-002; SMITH; CIP 130-04-0168

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SHIPMENT TOTAL: 29,542.26

RELEASE TOTAL: 29,542.26

APPROVAL:

SIGNATURE: [Signature]
DATE: 3/1/04

SIGNATURE: [Signature]
DATE: 3/1/03
To: Department of: General Services

Date: 01/23/2004

Sub-Order Total: $29,542.26

DISCLOSURE OF RETAINED PARTIES

A. Definitions and Disclosure Requirements.
   1. As used herein, the term "Contractor" means a person or entity who has any contract or lease with the City of Chicago.
   2. Pursuant to Executive Order 97-1, every city contract and lease must be accompanied by a disclosure statement providing certain information and attorneys, lobbyists, accountants, consultants, subcontractors, and other persons whom the Contractor has retained or expects to retain with respect to the contract or lease. In particular, the Contractor must disclose the name of each such person, his or her business address, the nature of the relationship, and the amount of fees paid or estimated to be paid.
   3. The Contractor is not required to disclose employees who are paid solely through the Contractor's regular payroll.
   4. "Lobbyist" means any person (a) who for compensation or on behalf of any person other than himself undertakes to influence any legislative or administrative action, or (b) any part of whose duties as an employee of another includes undertaking to influence any legislative or administrative action.

B. Certification
   Contractor hereby certifies as follows:

   1. This Disclosure relates to the following transaction:
      Project name: JUP763.A
      CFD Garage Windows (3950 Honore)
      Specification, loan or other identifying number: B09684210A

   2. Name of Contractor: F.H. Paschen/SN Nielsen

   3. EACH AND EVERY attorney, lobbyist, accountant, consultant, subcontractor, or other person retained or anticipated to be retained by the Contractor with respect to or in connection with the contract or lease is listed below (attach additional pages if necessary):

      | NAME                              | BUSINESS ADDRESS        | MBE WBE or Non | RELATIONSHIP (attorney, lobbyist, subcontractor, etc.) | FEE (Indicate whether paid or estimated) |
      |-----------------------------------|-------------------------|----------------|--------------------------------------------------------|------------------------------------------|
      | Americraft Commercial Exteriors, Inc. | 6210 N. Lowell Chicago, IL 60646 | Non | Subcontractor | 24,458.00 |

CHECK HERE IF NO SUCH PERSONS HAVE BEEN RETAINED OR ARE ANTICIPATED TO BE RETAINED
4. The Contractor understands and agrees that the City may rely on the information provided herein and that providing any false, incomplete or inaccurate information shall constitute default under the contract and may result in termination of the contract or lease.

5. The Contractor understands and agrees that in any case in which the Contractor is uncertain whether a disclosure is required under the Executive Order, the Contractor must either ask the city whether disclosure is required or make the disclosure.

Under penalties of perjury, I certify that I am authorized to execute this Disclosure on behalf of the Contractor that the information disclosed herein is true and complete, and that no relevant information has been withheld.

[Signature]

Name (type or print)

[Date]

Title

[Signature]

Subscribed and sworn to before me this [Day] day of [Month] 2004.

[Signature]

Notary Public Signature

OFFICIAL SEAL

JERA N. RANSONE
NOTARY PUBLIC, STATE OF ILLINOIS
MY COMMISSION EXPIRES 4-18-2008
03 February 2004

Mr. Eric Griggs  
Acting Chief Procurement Officer  
Department of Procurement Services  
City Hall, Room 403  
121 North LaSalle Street  
Chicago, IL 60602  

Attention: Dale Hillerman  
City JOC Manager

Re:  
JOC Project Number: JUP763.A K-4-002  
Project Title: CFD Garage Windows  
Address: CFD Pershing Road Garage  
Pershing Road & Honore  
Estimated Cost: $ 30,000.00  
Specification #: B09684210A  
Funding Source: 02-497-38-2005-4095-0540-90058-15-1

Dear Mr. Griggs:

We request that the above referenced project be contracted under the Job Order Contracting (JOC) Method. Attachment A describes the scope of work and the appropriateness for using JOC for this project.

Please direct all technical inquiries to Project Manager Dick Smith at 744-3843 and all other inquiries to Raffi Sarrafian at 742-1974.

If you concur with our recommendation, please sign below and return a copy for our files.

Sincerely,

Michi Peña  
Acting Commissioner of General Services

APPROVED:  

Eric Griggs  
Acting Chief Procurement Officer

Approved:  

James Chronis  
Nicholas Ahrens  
Mary Capacci  
Gerald McGleen

F01a JOC MOA
THE DEPARTMENT OF GENERAL SERVICES
JOC APPROVAL LETTER

UTILIZING JOC FOR CITY CONSTRUCTION PROJECTS

CFD Garage
Pershing & Honore
JUP 763A

For all proposed JOC projects, please complete items 1 and 2 below. As appropriate, complete items 3, 4 and 5. Attach to MOA (JOC Approval Letter)

1. Please describe the major features of this project:
   Furnish and install new windows and blinds in the Fire Department garage facility.

2. Please explain why this project could not be bid using the City’s traditional bid process, and the need to use JOC procurement system:
The windows have deteriorated to a point that they leak and the frames are failing due to moisture infiltration, these windows cannot be easily opened and are becoming a safety hazard.

3. If this project is a one trade project, please provide additional explanation of why it would not be in the City’s best interest to do the project under JOC. Multiple trade project.

4. If it is anticipated that over 25% of the project will consist of Non-Prepriced Items, please provide an explanation on why JOC should be used:
   N/A

5. If some elements of the proposed JOC project scope of work are covered by City Term Agreements, these elements should be removed from the JOC project.
   N/A