

## Release Summary Sheet

**Contract (PO) Number:** T26461

**Release Number:** 24

**Specification Number:** B09684209

**Name of Contractor:** MECCOR INDUSTRIES LTD.

**City Department:** DEPT OF AVIATION

**Title of Contract:** T0968420901 GENERAL FACILITIES  
RENOVATION/CONSTRUCTION-TARGET MARKET EXTEND 365  
DAYS TO 02/04/03-INCREASE VENDOR LIMIT

**Dollar Amount of Release:** \$103,133.45

**Release Description:** GENERAL CONSTRUCTION - PUBLIC WORKS RELATED  
GENERAL FACILITIES RENOVATION/CONSTRUCTION

**Procurement Services Contact Person:** BYRON WHITTAKER

**Vendor Number:** 1004648

**Submission Date:**

**CITY OF CHICAGO  
BLANKET RELEASE**

Original (Department)

Furnish the supplies and/or services described below in conformance with conditions set forth herein and in your offer

RELEASE DATE	PURCHASE ORDER	RELEASE NUMBER	SPECIFICATION NUMBER	VENDOR NUMBER	SITE NAME	DELIVERY DATE	PAGE NUMBER
11/15/2004	T26461	24	B09684209	1004648	A		1

DELIVER TO: 85-218

218  
AIRPORT DEVELOPMENT OFFICE  
T2 - E/F UPPER LEVEL, O'HARE  
P.O. BOX 66142

ORDERED FROM:

MECCOR INDUSTRIES LTD.  
3933 OAKTON ST.  
SKOKIE, IL 60076

DELIVERY CHARGES to be PREPAID  
TITLE TO PASS ON DELIVERY

CONTACT: Kim Cummings 773-686-3541

PO DESCRIPTION: T0968420901 GENERAL FACILITIES RENOVATION/CONSTRUCTION-TARGET MARKET EXTEND 365 DAYS TO 02/04/03-INCREASE VENDOR LIMIT

BLANKET RELEASE

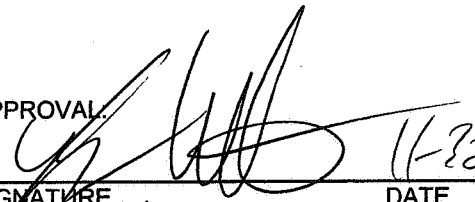
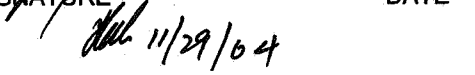
THIS SIGNED RELEASE IS YOUR AUTHORITY TO FURNISH THE SPECIFIED SUPPLIES AND /OR SERVICES IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE BLANKET AGREEMENT NUMBER: T26461

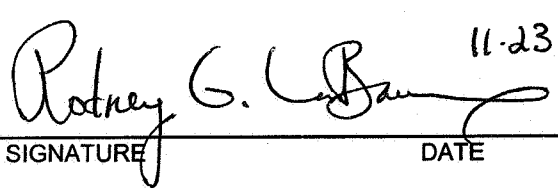

THIS PURCHASE IS FOR DEPARTMENT: 85 - DEPT OF AVIATION

SUBMIT THE ORIGINAL INVOICE TO:

PO Line	Ship Line	COMMODITY INFORMATION	QUANTITY	UOM	UNIT COST	TOTAL COST						
1	1	96842	103,133.45	USD	1.00	103,133.45						
GENERAL CONSTRUCTION - PUBLIC WORKS RELATED GENERAL FACILITIES RENOVATION/CONSTRUCTION JH1025; Domestic Term. ATM Installations												
	Dist	BFY	FUND	COST CTR	APPR	ACCNT	ACTV	PROJECT	RPT CAT	GENRL	FUTR	
1		086	0751	0854971	9071	220540	0000	00000000	000000	00000	0000	103,133.45
											SHIPMENT TOTAL:	103,133.45

RELEASE TOTAL: 103,133.45

APPROVAL:   
SIGNATURE:  DATE: 11-29-04

  
SIGNATURE:  DATE: 11-23-04

Payment on this order will be made upon receipt of an original vendor invoice form referencing this order.  
Submit the original invoice to the department referenced above.  
Mark all packages and papers with the purchase number.

Any deliveries containing overshipments will be reflected unless otherwise authorized in this purchase.  
This purchase is subject to the City of Chicago General Conditions for Supplies, Work, or Professional Consulting Services; Special Conditions, Disclosure Ownership, Acceptance Page, as applicable, which are attached hereto or incorporated herein by reference.

To: Department of: Department of Aviation

Date: 10/06/2004

Sub-Order Total: \$103,133.45

**DISCLOSURE OF RETAINED PARTIES**

**A. Definitions and Disclosure Requirements.**

1. As used herein, the term "Contractor" means a person or entity who has any contract or lease with the City of Chicago.
2. Pursant to Executive Order 97-1, every city contract and lease must be accompanied by a disclosure statement providing certain information and attorneys, lobbyists, accountants, consultants, subcontractors, and other persons whom the Contractor has retained or expects to retain with respect to the contract or lease. In particular, the Contractor must disclose the name of each such person, his or her business address, the naure of the relationship, and the amount of fees paid or estimated to be paid.
3. The Contractor is not required to disclose employees who are paid solely through the Contractor's regular payroll.
4. "Lobbyist" means any person (a) who for compensation or on behalf of any person other than himself undertakes to influence any legislative or administrative action, or (b) any part of whose duties as an employee of another includes undertaking to influence any legislative or administrative action.

**B. Certification**

Contractor hereby certifies as follows:

1. This Disclosure relates to the following transaction:

Project name: **JH-1025** Domestic Terminals - ATM Installations

Specification, loan or other Identifying number: **T0968420901**

2. Name of Contractor: **Meccor Industries, Ltd.**

3. EACH AND EVERY attorney, lobbyist, accountant, consultant, subcontractor, or other person retained or anticipated to be retained by the Contractor with respect to or in connection with the contract or lease is listed below

(attach additional pages if necessary):

NAME	BUSINESS ADDRESS	MBE WBE or Non	RELATIONSHIP (attorney, lobbyist, subcontractor, etc.)	FEE(indicate whether paid or estimated) \$
Aldridge Electric, Inc.	28572 North Bradley Road Libertyville, IL 60048	Non	Electrical	22,726.92
Hartmann Electric Co., Inc.	30 Martin Lane Elk Grove Village, IL 60007	Non	Electrical	37,588.37
Hyre Electric Co.	2320 W. Ogden Blvd. Chicago, IL :6060	WBE	Electrical	31,973.31
Meccor Industries, Ltd.	3933 Oakton Street Skokie, IL 60076	MBE	General Contractor	10,844.85

CHECK HERE IF NO SUCH PERSONS HAVE BEEN RETAINED OR ARE ANTICIPATED TO BE RETAINED

4. The Contractor understands and agrees that the City may rely on the information provided herein and that providing any false, incomplete or inaccurate information shall constitute default under the contract and may result in termination of the contract or lease.
5. The Contractor understands and agrees that in any case in which the Contractor is uncertain whether a disclosure is required under the Executive Order, the Contractor must either ask the city whether disclosure is required or make the disclosure.

Under penalties of perjury, I certify that I am authorized to execute this Disclosure on behalf of the Contractor that the information disclosed herein is true and complete, and that no relevant information has been withheld.

JPHarr  
Signature

**JAMES P. HARRER**

Name (type or print)

**OCTOBER 6, 2004**

Date

**PROJECT MANAGER**

Title

Subscribed and sworn to before me  
this **6TH** day of **OCT.** 20 **04**

Robyn L. Hoffmann  
Notary Public Signature





City of Chicago  
Richard M. Daley, Mayor

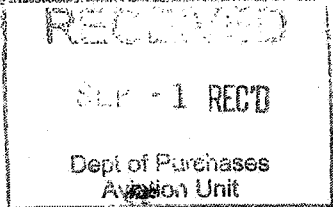
Department of Aviation

John A. Roberson  
Commissioner

Chicago O'Hare  
International Airport  
P.O. Box 66142  
Chicago, Illinois 60666  
(773) 686-2200  
(773) 601-8333 (TTY)

Chicago Midway  
International Airport  
5700 South Cicero Avenue  
Chicago, Illinois 60638  
(773) 838-0600  
(773) 838-0795 (TTY)

www.flychicago.com



August 19, 2004

Mr. Eric Griggs  
Department of Procurement Services  
City Hall, Room 403  
121 North LaSalle Street  
Chicago, IL 60602

Attention:

Catherine Whitehead  
City JOC Manager

Re: JOC Project Number: JH1025  
Project Title: Domestic Terminals ATM Installation  
Estimated Cost: \$130,000.00  
Specification Number: B09684209  
Funding Source: 86-751-85-4971-9071

Dear Mr. Griggs:

We request that the above referenced project be contracted under the Job Order Contracting Method. Attachment A describes the scope of work and the appropriateness for using the JOC Program to complete this project.

If you concur with our recommendation, please sign below and return a copy for our files.

Sincerely,

John Roberson  
Commissioner

APPROVED BY:

Managing Deputy Commissioner

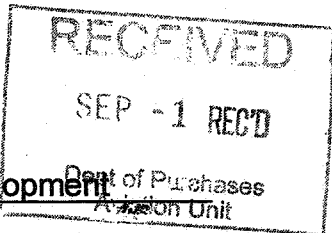
APPROVED:

Eric Griggs  
Chief Procurement Officer  
8/19/04



CHICAGO O'HARE  
BEST AIRPORT IN NORTH AMERICA  
1998 1999 2000 2001 2002 2003





**ATTACHMENT "A"**

Project Number: JH1025 Department: DOA - Development

Project Manager: Michael Collins Telephone Number: (773) 894-3814

**UTILIZING JOC FOR CITY CONSTRUCTION PROJECTS**

For all proposed projects please complete Items 1 and 2 below. As appropriate, complete Items 3, 4 and 5. (Attach to the MOA)

- 1.) **Description of Project**  
The project consists of furnishing and installing conduit for the power and communications of approximately sixteen ATM's (two more additional ATM locations to be confirmed). The scope includes providing 20A-dedicated service, but no communications wiring.
- 2.) **Suitability for JOC Procurement System**  
The project is appropriate for the JOC Program because the scope of the work falls directly under the requirements set forth in the JOC Contract and all items in the cost proposal conform to the JOC Unit Price Book. **The project is required to facilitate the operation of the ATM's by October 01, 2004 deadline. This work could not be completed in time using the standard competitive bid process.**
- 3.) **Construction Trades**  
The Scope of Work will be in accordance with the detailed specifications of the JOC Contract Documents.
- 4.) **Non-Prepriced Proposals**  
Non-applicable.
- 5.) **City of Chicago Term Contract Scope of Work**  
The City of Chicago does not hold a Term Agreement Contract for this type of work.

# 17482

DEPARTMENT OF AVIATION

ALL PURPOSE REQUISITION FORM

PAGE <u>1</u> OF <u>1</u>		DOA SECTION ID		AIRPORT CONTROL #		DATE REQUIRED BY		SHIPPING CODE			
DATE: 8/19/2004											
TERM LINE	COMMODITY CODE	ITEM DESCRIPTION	CATALOG NAME	CATALOG NUMBER	CATALOG DATE	PAGE	ITEM #	UNIT PRICE	QUANTITY	TOTAL PRICE	
		JH1025 Domestic Terminals ATM Installations								\$130,000.00	
		The project includes furnishing and installing conduit for the power and communications of approximately sixteen ATM's (two more additional ATM locations to be confirmed). The scope includes providing 20A dedicated service, but no communications wiring.									
		H1103									
CHECK OR COMPLETE ALL THAT APPLY		FY	LINE	FUND	DPT	ORGN	APPROP	OBJECT	PROJECT	DOLLAR AMOUNT	PAGE TOTAL
PARTICIPATING TA#		86	<del>30</del>	<del>751</del>	85	4971	9071			130,000	\$130,000.00
T26461 (T0968420901)											\$130,000.00
NEW TA OR CONTRACT	SOLE SOURCE	FOR FINANCIAL OFFICE USE ONLY		CONTRACT REVIEW DATE		CONTRACT REVIEW DATE		CONTRACT REVIEW DATE		CONTRACT REVIEW DATE	
PURCHASE ORDER	CONTRACT AMENDMENT	DATE		DATE		DATE		DATE		DATE	
DIRECT VOUCHER	EMERGENCY REQUEST	DATE		DATE		DATE		DATE		DATE	
7 DAY BID	REFUSED	DATE		DATE		DATE		DATE		DATE	
VENDOR INFORMATION						DOA SECTION INFORMATION					
COMPANY NAME: Meccor Industries, Ltd.						SECTION MANAGER/ APRF FILLED OUT BY:					
ADDRESS: 3933 Oakton Street						AIRPORT ADDRESS:					
Skokie, Illinois 60076						DEPUTY AUTHORIZATION:					
VENDOR CODE: 1004648						DATE:					
VENDOR REPRESENTATIVE: Jonathan Eng, President						PHONE: (847) 676-0202					

RECEIVED  
 SEP 11 2004  
 Dept of Purchases  
 Aviation Unit



# JOC Tracking Document

City of Chicago  
Department of Aviation

Project Number: JH1025

Project Name: Domestic Terminals ATM Installations

## Memorandum of Authorization

JOC Request Form Submitted: 08/18/04

MOA Requested by CCI: 08/19/04

### Development

Delivered 8/20/04 WSC  
initial date

Signed FG 8/20/04  
initial date

### Finance

Delivered WSC 8/20/04  
initial date

Funded DM 8/20/04  
initial date

### Commissioner

Delivered \_\_\_\_\_  
initial date

Received \_\_\_\_\_  
initial date

### Contracts

Delivered \_\_\_\_\_  
initial date

Signed \_\_\_\_\_  
initial date

### Procurement

Delivered \_\_\_\_\_  
initial date

Signed \_\_\_\_\_  
initial date

## Sub-Order Release / Modification

MOA Approved:

Proposal Approved:

Disclosure & Schedule D:

SOR / SOM Requested by CCI:

### AOR

Delivered \_\_\_\_\_  
initial date

Signed \_\_\_\_\_  
initial date

### Development (SOM)

Delivered \_\_\_\_\_  
initial date

Signed \_\_\_\_\_  
initial date

### Finance

(only if costs greater than budget)

Delivered \_\_\_\_\_  
initial date

Released \_\_\_\_\_  
initial date

### Contracts

Delivered \_\_\_\_\_  
initial date

Received \_\_\_\_\_  
initial date

### Procurement

Delivered \_\_\_\_\_  
initial date

Approved \_\_\_\_\_  
initial date

### CCI

Received \_\_\_\_\_  
initial date

DO NOT REMOVE

DO NOT REMOVE