Release Summary Sheet

Contract (PO) Number: T26461

Release Number: 27

Specification Number: B09684209

Name of Contractor: MECCOR INDUSTRIES LTD.

City Department: DEPT OF AVIATION

Title of Contract: T0968420901 GENERAL FACILITIES RENOVATION/CONSTRUCTION-TARGET MARKET EXTEND 365 DAYS TO 02/04/03-INCREASE VENDOR LIMIT

Dollar Amount of Release: $50,170.62

Release Description: GENERAL CONSTRUCTION - PUBLIC WORKS RELATED GENERAL FACILITIES RENOVATION/CONSTRUCTION

Procurement Services Contact Person: BYRON WHITTAker

Vendor Number: 1004648
Submission Date:
CITY OF CHICAGO
BLANKET RELEASE

Furnish the supplies and/or services described below in conformance with conditions set forth herein and in your offer

<table>
<thead>
<tr>
<th>RELEASE DATE</th>
<th>PURCHASE ORDER</th>
<th>RELEASE NUMBER</th>
<th>SPECIFICATION NUMBER</th>
<th>VENDOR NUMBER</th>
<th>SITE NAME</th>
<th>DELIVERY DATE</th>
<th>PAGE NUMBER</th>
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<td>T26461</td>
<td>27</td>
<td>B09684209</td>
<td>1004648</td>
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DELIVER TO: 85-218
AIRPORT DEVELOPMENT OFFICE
T2 - E/F UPPER LEVEL, O'HARE
P.O. BOX 66142

DELIVERY CHARGES to be PREPAID
TITLE TO PASS ON DELIVERY

CONTACT: Kim Cummings 773-686-3541

ORDERED FROM:
MECCOR INDUSTRIES LTD.
3933 OAKTON ST.
SKOKIE, IL 60076

PO DESCRIPTION: T0968420901 GENERAL FACILITIES RENOVATION/CONSTRUCTION-TARGET MARKET EXTEND 365 DAYS TO 02/04/03-INCREASE VENDOR LIMIT

BLANKET RELEASE

THIS SIGNED RELEASE IS YOUR AUTHORITY TO FURNISH THE SPECIFIED SUPPLIES AND/OR SERVICES IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE BLANKET AGREEMENT NUMBER: T26461

THIS PURCHASE IS FOR DEPARTMENT: 85 - DEPT OF AVIATION

SUBMIT THE ORIGINAL INVOICE TO:

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<th>Ship Line</th>
<th>COMMODITY INFORMATION</th>
<th>QUANTITY</th>
<th>UOM</th>
<th>UNIT COST</th>
<th>TOTAL COST</th>
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<td>96842</td>
<td>50,170.62</td>
<td>USD</td>
<td>1.00</td>
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GENERAL CONSTRUCTION - PUBLIC WORKS RELATED
GENERAL FACILITIES RENOVATION/CONSTRUCTION
JH1026; T1 Toilet Room Improvements

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<th>COST CTR</th>
<th>APPR</th>
<th>ACNT</th>
<th>ACTV</th>
<th>PROJECT</th>
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RELEASE TOTAL: 50,170.62

Payment on this order will be made upon receipt of an original vendor invoice form referencing this order.
Submit the original invoice to the department referenced above.
Mark all packages and papers with the purchase number.
Any deliveries containing overshipments will be reflected unless otherwise authorized in this purchase.
This purchase is subject to the City of Chicago General Conditions for Supplies. Work, or Professional Consulting Services; Special Conditions, Disclosure Ownership, Acceptance Page, as applicable, which are attached hereto or incorporated herein by reference.

APPROVAL: 1/24/05

SIGNATURE DATE

James M. Caparzo 1/24/05
To: Department of Aviation

Sub-Order Total: $50,170.62

Date: 11/18/2004

DISCLOSURE OF RETAINED PARTIES

A. Definitions and Disclosure Requirements.
   1. As used herein, the term "Contractor" means a person or entity who has any contract or lease with the City of Chicago.
   2. Pursuant to Executive Order 97-1, every city contract and lease must be accompanied by a disclosure statement providing certain information and attorneys, lobbyists, accountants, consultants, subcontractors, and other persons whom the Contractor has retained or expects to retain with respect to the contract or lease. In particular, the Contractor must disclose the name of each such person, his or her business address, the nature of the relationship, and the amount of fees paid or estimated to be paid.
   3. The Contractor is not required to disclose employees who are paid solely through the Contractor's regular payroll.
   4. "Lobbyist" means any person (a) who for compensation or on behalf of any person other than himself undertakes to influence any legislative or administrative action, or (b) any part of whose duties as an employee of another includes undertaking to influence any legislative or administrative action.

B. Certification
   Contractor hereby certifies as follows:

   1. This Disclosure relates to the following transaction:

      Project name: JH-1026
      Specification, loan or other Identifying number: T0968420901
      Improvements to Terminal 1 Toilet Rooms

   2. Name of Contractor:

      Meccor Industries, Ltd.

   3. EACH AND EVERY attorney, lobbyist, accountant, consultant, subcontractor, or other person retained or anticipated to be retained by the Contractor with respect to or in connection with the contract or lease is listed below (attach additional pages if necessary):

<table>
<thead>
<tr>
<th>NAME</th>
<th>BUSINESS ADDRESS</th>
<th>MBE WBE or Non</th>
<th>RELATIONSHIP (attorney, lobbyist, subcontractor, etc.)</th>
<th>FEE (indicate whether paid or estimated)</th>
</tr>
</thead>
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<tr>
<td>Beautiful Finishes, Inc.</td>
<td>P.O.Box 122, Bensenville, IL 60106</td>
<td>Non</td>
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<td>J-Mac Associates Ltd.</td>
<td>One North 050 Gary Ave.</td>
<td>WBE</td>
<td>Carpentry</td>
<td>$6,235.00</td>
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<td>Carol Stream, IL 60188</td>
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<td>Aldridge Electric, Inc.</td>
<td>28572 North Bradley Road</td>
<td>Non</td>
<td>Electrical</td>
<td>$10,880.00</td>
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<td>Libertyville, IL 60048</td>
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<td>Meccor Industries, Inc.</td>
<td>2703 Bernice Road</td>
<td>Non</td>
<td>Plumbing</td>
<td>$15,143.00</td>
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<tr>
<td>Lansing, IL 60438</td>
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<td>Meccor Industries, Ltd.</td>
<td>3333 Oakton Street</td>
<td>MBE</td>
<td>General Contractor</td>
<td>$5,272.62</td>
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<tr>
<td>Skokie, IL 60076</td>
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</table>

CHECK HERE IF NO SUCH PERSONS HAVE BEEN RETAINED OR ARE ANTICIPATED TO BE RETAINED
4. The Contractor understands and agrees that the City may rely on the information provided herein and that providing any false, incomplete or inaccurate information shall constitute default under the contract and may result in termination of the contract or lease.

5. The Contractor understands and agrees that in any case in which the Contractor is uncertain whether a disclosure is required under the Executive Order, the Contractor must either ask the city whether disclosure is required or make the disclosure.

Under penalties of perjury, I certify that I am authorized to execute this Disclosure on behalf of the Contractor that the information disclosed herein is true and complete, and that no relevant information has been withheld.

\[Signature\]

JAMES P. HARRER
Name (type or print)

\[Date\]

NOVEMBER 18, 2004

\[Signature\]

PROJECT MANAGER
Title

Subscribed and sworn to before me
this 18TH day of NOV. 20 04

\[Signature\]

Notary Public, Signature

"OFFICIAL SEAL"
ROBYN L. HOFFMANN
NOTARY PUBLIC, STATE OF ILLINOIS
MY COMMISSION EXPIRES 5/8/2006
DEPARTMENT OF AVIATION
DEVELOPMENT DIVISION
JOB ORDER CONTRACT (J. O. C.)
REQUEST FORM

User Dept.: Development  Date: 9/30/2004

Originator: Art Andros  Phone: 773-686-6659

Project Name: JH1026 Improvements to Terminal 1 Toilet Rooms

Project Scope: The project includes "reglazing" wall tiles, and replacing the lavatories, baby-changing stations, and mirrors. The scope also includes polishing the toilet partitions and miscellaneous lighting improvements.

Justification:

Project Budget: $150,000

Funding Strip:

User Deputy Commissioner

Date

Assigned DOA Project Manager

Date

Can this request be completed by one of the following:

1. In-House Trades  Yes  No  X
2. Term Contract  Yes  No  X
3. Competitive Bid  Yes  No  X

If No, for any of the above please explain: The in-house trades do not have the resources to carry out the JOC scope and no term agreement contract exists for this type of work. The project scope is too urgent to utilize the competitive bid option. The trades will be asked to participate with additional work such as painting and the Term Contract will be pursued for additional work such as terrazzo polishing.

Director of Development

Date

I have reviewed the above project scope and justification and concur that this project is appropriate for JOC.

Managing Deputy Commissioner

Date
September 30, 2004

Mr. Eric Griggs  
Department of Procurement Services  
City Hall, Room 403  
121 North LaSalle Street  
Chicago, IL 60602

Attention: Catherine Whitehead  
City JOC Manager

Re: JOC Project Number: JH1026  
Project Title: Improvements to Terminal 1 Toilet Rooms  
Estimated Cost: $150,000.00  
Specification Number: B09684209  
Funding Source:  

Dear Mr. Griggs:

We request that the above referenced project be contracted under the Job Order Contracting Method. Attachment A describes the scope of work and the appropriateness for using the JOC Program to complete this project.

If you concur with our recommendation, please sign below and return a copy for our files.

Sincerely,

John Roberson  
Commissioner

APPROVED BY: Managing Deputy Commissioner

APPROVED: Eric Griggs  
Chief Procurement Officer  
 Jul. 10/19/04
ATTACHMENT "A"

Project Number: JH1026  Department: DOA - Development
Project Manager: Michael Collins  Telephone Number: (773) 894-3814

<table>
<thead>
<tr>
<th>UTILIZING JOC FOR CITY CONSTRUCTION PROJECTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>For all proposed projects please complete Items 1 and 2 below. As appropriate, complete Items 3, 4 and 5. (Attach to the MOA)</td>
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</tbody>
</table>

1.) **Description of Project**
   The project consists of providing improvements to two sets of Men's and Women's toilet rooms in the B Concourse of Terminal 1 (total of four toilet rooms). The project includes "reglazing" wall tiles, and replacing the lavatories, baby-changing stations, and mirrors. The scope also includes polishing the toilet partitions and miscellaneous lighting improvements.

2.) **Suitability for JOC Procurement System**
   The project is appropriate for the JOC Program because the scope of the work falls directly under the requirements set forth in the JOC Contract and all items in the cost proposal conform to the JOC Unit Price Book. The project is required in order to improve the aesthetics of four toilet rooms in Concourse B of Terminal 1 prior to Thanksgiving Day, 2004.

3.) **Construction Trades**
   The Scope of Work will be in accordance with the detailed specifications of the JOC Contract Documents. Additional work such as painting will be pursued through the Construction Trades.

4.) **Non-Prepriced Proposals**
   Non-applicable.

5.) **City of Chicago Term Contract Scope of Work**
   The City of Chicago does not hold a Term Agreement Contract for the JOC scope of work. Additional work such as terrazzo polishing will be pursued through the Term Agreement Contract.
# DEPARTMENT OF AVIATION

## ALL PURPOSE REQUISITION FORM

<table>
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<tr>
<th>TERM LINE</th>
<th>COMMODITY CODE</th>
<th>DESCRIPTION</th>
<th>UNIT PRICE</th>
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<td>Improvements to Terminal 1 Toilet Rooms</td>
<td>$150,000.00</td>
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The project consists of "reglazing" wall tiles, and replacing the lavatories, baby-changing stations, and mirrors. The scope also includes polishing the toilet partitions and miscellaneous lighting improvements.

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## CHECK OR COMPLETE ALL THAT APPLY

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<tr>
<th>FY</th>
<th>LINE</th>
<th>FUND</th>
<th>DPT</th>
<th>ORGN</th>
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## VENDOR INFORMATION

- **COMPANY NAME**: Meccor Industries, Ltd.
- **ADDRESS**: 3833 Oakton Street, Skokie, Illinois 60076
- **PHONE**: (847) 676-0202
- **REPRESENTATIVE**: Jonathan Eng, President

## DOA SECTION INFORMATION

- **SECTION MANAGER/ APRF FILLED OUT BY**: Q C
- **AIRPORT ADDRESS**: Q C
- **DEPUTY AUTHORIZATION**: Q C
- **DATE**: 12/04
- **PHONE**: 6-3427
## JOC Tracking Document

**City of Chicago**  
Department of Aviation

**Project Number:** JH1026  
**Project Name:** Improvements to Terminal 1  
**Toilet Rooms**

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**Memorandum of Authorization**

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**Sub-Order Release / Modification**

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