Release Summary Sheet

Contract (PO) Number: 15035

Release Number: 4

Specification Number: 51701

Name of Contractor: PAUL BORG CONSTRUCTION CO INC

City Department: DEPT OF GENERAL SERVICES

Title of Contract: DEPT. OF GENERAL SERVICES-JOB ORDER CONTRACT REHABILITATION OF CITY FACILITIES

Dollar Amount of Release: $22,107.84

Release Description: GENERAL CONSTRUCTION-PUBLIC WORKS RELATED

Procurement Services Contact Person: LYLIANIS RODRIGUEZ

Vendor Number: 50086541
Submission Date:
# CITY OF CHICAGO
## BLANKET RELEASE

Furnish the supplies and/or services described below in conformance with conditions set forth herein and in your offer.

<table>
<thead>
<tr>
<th>RELEASE DATE</th>
<th>PURCHASE ORDER</th>
<th>RELEASE NUMBER</th>
<th>SPECIFICATION NUMBER</th>
<th>VENDOR NUMBER</th>
<th>SITE NAME</th>
<th>DELIVERY DATE</th>
<th>PAGE NUMBER</th>
</tr>
</thead>
<tbody>
<tr>
<td>11/15/2007</td>
<td>15035</td>
<td>4</td>
<td>51701</td>
<td>50086541</td>
<td>A</td>
<td></td>
<td>0</td>
</tr>
</tbody>
</table>

**DELIVER TO:** 38-038

038-0030
30 N. LA SALLE ST.
ROOM 3700
Chicago, IL 60602-2500

DELIVERY CHARGES to be PREPAID
TITLE TO PASS ON DELIVERY

**CONTACT:** NICK AHRENS - 744-7751

**PO DESCRIPTION:** DEPT. OF GENERAL SERVICES-JOB ORDER CONTRACT REHABILITATION OF CITY FACILITIES

**BLANKET RELEASE**

THIS SIGNED RELEASE IS YOUR AUTHORITY TO FURNISH THE SPECIFIED SUPPLIES AND/OR SERVICES IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE BLANKET AGREEMENT NUMBER: 15035

THIS PURCHASE IS FOR DEPARTMENT: 38 - DEPT OF GENERAL SERVICES

SUBMIT THE ORIGINAL INVOICE TO:

### COMMODITY INFORMATION

<table>
<thead>
<tr>
<th>COMMODITY INFORMATION</th>
<th>QUANTITY</th>
<th>UOM</th>
<th>UNIT COST</th>
<th>TOTAL COST</th>
</tr>
</thead>
<tbody>
<tr>
<td>GENERAL CONSTRUCTION-PUBLIC WORKS RELATED</td>
<td>22,107.84</td>
<td>USD</td>
<td>1.00</td>
<td>22,107.84</td>
</tr>
</tbody>
</table>

**RELEASE TOTAL:** 22,107.84

**APPROVAL:**

**SIGNATURE:**

**DATE:**

**SIGNATURE:**

**DATE:**

---

Payment on this order will be made upon receipt of an original vendor invoice form referencing this order.

Submit the original invoice to the department referenced above.

Mark all packages and papers with the purchase number.

Any deliveries containing overshipments will be reflected unless otherwise authorized in this purchase.

This purchase is subject to the City of Chicago General Conditions for Supplies, Work, or Professional Consulting Services: Special Conditions, Disclosure Ownership, Acceptance Page, as applicable, which are attached.
**City of Chicago**  
**Department of General Services**  
**36 North LaSalle Street**  
**Chicago, IL 60602**

**To:** Department of General Services  
**Date:** November 06, 2007

**Sub-Order Total:** 22,107.84

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**Disclosure of Retained Parties**

### A. Definitions and Disclosure Requirements

1. As used herein, the term “Contractor” means a person or entity who has any contract lease with the City of Chicago.
2. Pursuant to Executive Order 97-1 every city contract and lease must be accompanied by a disclosure statement. Providing certain information and attorneys, lobbyists, accountants, consultants, subcontractors and other persons.
3. Whom the contractor has retained or expects to retain with respect to the contract or lease. In particular, the contractor must disclose the name of each such person, his or her business address, the nature of the relationship, and the amount of fees paid or estimated to be paid.
4. The Contractor is not required to disclose employees who are paid solely through the Contractor’s regular payroll.
5. “Lobbyist” means any person (a) who for compensation or on behalf of any person other than himself undertakes to influence any legislative or administrative action, or (b) any part or whose duties as an employee of another includes undertaking to influence any legislative or administrative action.

### B. Certification

Contractor hereby certifies as follows:

1. This Disclosure relates to the following transaction:
   - Project name: PBC 07-004.A  
   - Copernicus Center Computer Room
   - Specification or other identifying number: TBD

2. Name of Contractor: Paul Borg Construction

3. EACH AND EVERY attorney, lobbyist, accountant, consultant, subcontractor, or other person retained or anticipated to be retained by the Contractor with respect to or in connection with the contract or lease is listed below (attach additional pages if necessary):

<table>
<thead>
<tr>
<th>Name</th>
<th>BUSINESS ADDRESS</th>
<th>MBE/WBE or Non</th>
<th>Relationship (attorney, lobbyist, subcontractor etc.)</th>
<th>FEE (Indicate whether paid or estimated)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Paul Borg Construction</td>
<td>2007 South Marshall Blvd Chicago, IL, 60623</td>
<td>Non</td>
<td>Subcontractor</td>
<td>$7,399.84 Est.</td>
</tr>
<tr>
<td>Panagua Group</td>
<td>806 N Central Avenue Unit E Wood Dale, IL.</td>
<td>MBE</td>
<td>Subcontractor</td>
<td>$6,708.00 Est.</td>
</tr>
<tr>
<td>All Phase Electric</td>
<td>1229 E Algonquin Rd Arlington Heights, IL, 60005</td>
<td>Non</td>
<td>Subcontractor</td>
<td>$8,000.00 Est.</td>
</tr>
</tbody>
</table>

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**CHECK HERE IF NO SUCH PERSONS HAVE BEEN RETAINED OR ARE ANTICIPATED TO BE RETAINED**

4. The Contractor understands and agrees that the city may rely on the information provided herein and that providing any false incomplete or inaccurate information shall constitute a default under the contract and may result in termination of the contract or lease.

5. The Contractor understands and agrees that in any case in which the Contractor is uncertain whether a disclosure is required under the Executive order, the Contractor must either ask the city whether disclosure is required or make the disclosure.

Under the Penalties of perjury, I certify that I am authorized to execute this Disclosure on behalf of the Contractor that the information disclosed herein is true and complete, and that no relevant information has been withheld.

*Signature*

*Date*

*Title*

Subscribed and sworn to before me this ___ day of ____________, 20___.

*Signature*

*Date*

*Title*
October 24 2007

Douglas W. Yerkes, P.E.
Acting Chief Procurement Officer
Department of Procurement Services
City Hall, Room 403
121 North LaSalle Street
Chicago, Il 60602

Attn:  Catherine Mellon
JOC Manager

Re:  JOC Project Number:  PBC-07-004.A / R-7-012
Project Title:  Copericus Aging Center - Computer Lab Expansion
Address:  3160 N. Milwaukee Ave.
Estimated Cost:  50,000.00
Specification Number:  51701
Funding Source:  007-0100-047-2005-9178-220140

Dear Mr. Yerkes:

We request that the above referenced project be contracted under the Job Order Contracting (JOC) Method. Attachment A describes the scope of work and the appropriateness for using JOC for this project.

Please direct all technical inquiries to Project Manager at and all other inquiries to Staci-Rae Bixler at 744-1636.

If you concur with our recommendation, please sign below and return a copy for our files.

Sincerely,

Michi E. Peña
Commissioner

APPROVED:  
Douglas W. Yerkes, P.E.
Acting Chief Procurement Officer

Approved:

Nicholas Ahrens
Mary Capooc
Arthur Androz
The Department of General Services
Attachment A

Utilizing JOC For City Construction Projects
Copernicus Aging Center (NW)
3160 N. Milwaukee Ave.

Project No: PBC-07-004.A

For all Proposed JOC Projects, Please complete items 1 and 2 below. As appropriate, Complete items 3, 4 and 5. Attach to MOA (JOC Approval Letter)

1. Please describe the major features of this project.
   
   Build-out new classroom for use as an expanded computer lab, for use by the senior's.

   Remove & replace door with a 3' x 7' wooden door with welded metal frame with three 20" x 20" glass side lites, lockset must accept Best core. Remove carpeting & install new rubber flooring - 300sq. ft. Remove & replace 2" x 4" ceiling tiles - 300sq. ft. Replace 2" x 4" light fixture lens (6 each). Install new WireMold raceways for power & data. Pull new electrical wire for five independant 20amp circuits. Patch holes in walls & paint.

2. Please explain why this project could not be bid using the city's traditional bid process and the need to use JOC Procurement system.

   The Aging Dept. is funding this project by way of a Grant & is required to complete the work & invoice the work by November 30, 2007. The funding has just been made available & JOC is the only means to meet this timeline.

3. If the project is a one trade project, please provide an explanation of why it would not be in the city's best interest to do the project using DGS trades or existing term agreements.

   This project requires the use of multiple trades to complete. City electricians will perform the communication wiring portion of this project.

4. If it is anticipated that over 25% of the project will consist of Non Pre-Priced items, please provide an explanation on why JOC should be used.

   No

5. If some elements of the proposed JOC Project scope of work are covered by city term agreements, these elements should be removed from the JOC Project.

   There are no term agreements in place to perform this work.