

## Release Summary Sheet

**Contract (PO) Number:** 15035

**Release Number:** 23

**Specification Number:** 51701

**Name of Contractor:** PAUL BORG CONSTRUCTION CO INC

**City Department:** DEPT OF GENERAL SERVICES

**Title of Contract:** DEPT. OF GENERAL SERVICES-JOB ORDER CONTRACT  
REHABILITATION OF CITY FACILITIES

**Dollar Amount of Release:** \$15,158.49

**Release Description:** GENERAL CONSTRUCTION-PUBLIC WORKS RELATED

**Procurement Services Contact Person:** LYLIANIS RODRIGUEZ

**Vendor Number:** 50086541

**Submission Date:**

**CITY OF CHICAGO  
BLANKET RELEASE**

Original (Department)

**SUBJECT TO SUBCONTRACTOR CERTIFICATION**

Furnish the supplies and/or services described below in conformance with conditions set forth herein and in your offer

RELEASE DATE	PURCHASE ORDER	RELEASE NUMBER	SPECIFICATION NUMBER	VENDOR NUMBER	SITE NAME	DELIVERY DATE	PAGE NUMBER
12/1/2008	15035	23	51701	50086541	A		1

DELIVER TO: 38-038

038-0030  
30 N. LA SALLE ST.  
ROOM 3700  
Chicago, IL 60602-2500

ORDERED FROM:

PAUL BORG CONSTRUCTION CO INC  
2007 S MARSHALL BLVD (EFT)  
CHICAGO, IL 60623

DELIVERY CHARGES to be PREPAID  
TITLE TO PASS ON DELIVERY

CONTACT: 742-3987

PO DESCRIPTION: DEPT. OF GENERAL SERVICES-JOB ORDER CONTRACT REHABILITATION OF CITY FACILITIES

BLANKET RELEASE

THIS SIGNED RELEASE IS YOUR AUTHORITY TO FURNISH THE SPECIFIED SUPPLIES AND /OR SERVICES IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE BLANKET AGREEMENT NUMBER: 15035

THIS PURCHASE IS FOR DEPARTMENT: 38 - DEPT OF GENERAL SERVICES

SUBMIT THE ORIGINAL INVOICE TO:

PO Line	Ship Line	COMMODITY INFORMATION	QUANTITY	UOM	UNIT COST	TOTAL COST							
1	1	96842 GENERAL CONSTRUCTION-PUBLIC WORKS RELATED PBC-08-017.A; WINDOW SHADES; K-8-015; SMITH; CIP 130-04-33270	15,158.49	USD	1.00	15,158.49							
		Dist	BFY	FUND	COST CTR	APPR	ACCNT	ACTV	PROJECT	RPT CAT	GENRL	FUTR	
		1	007	0643	0382005	3428	220540	0000	21105151	000000	00000	0000	15,000.00
		2	008	0C10	0382005	1707	220540	0000	11272151	000000	00000	0000	158.49
		<b>SHIPMENT TOTAL:</b>											15,158.49
		<b>RELEASE TOTAL:</b>											15,158.49

APPROVAL:

SIGNATURE

DATE

SIGNATURE

DATE

*[Handwritten Signature]* 12/3/08  
*[Handwritten Signature]* 12/3/08  
*[Handwritten Signature]* 12/3/08  
*[Handwritten Signature]* 12/3/08

Payment on this order will be made upon receipt of an original vendor invoice form referencing this order. Submit the original invoice to the department referenced above. Mark all packages and papers with the purchase number. Any deliveries containing overshipments will be reflected unless otherwise authorized in this purchase. This purchase is subject to the City of Chicago General Conditions for Supplies, Work, or Professional Consulting Services; Special Conditions, Disclosure Ownership, Acceptance Page, as applicable, which are attached hereto or incorporated herein by reference.



City of Chicago  
 Department of General Services  
 30 North LaSalle Street  
 Chicago, IL 60602

To: Department of General Services

Date: November 18, 2008

**Sub-Order Total: 15,158.49**

## Disclosure of Retained Parties

**A. Definitions and Disclosure Requirements**

1. As used herein, the term "Contractor" means a person or entity who has any contract lease with the City of Chicago.
2. Pursuant to Executive Order 97-1, every city contract and lease must be accompanied by a disclosure statement providing certain information and attorneys, lobbyists, accountants, consultants, subcontractors, and other persons whom the contractor has retained or expects to retain with respect to the contract or lease. In particular, the contractor must disclose the name of each such person, his or her business address, the nature of the relationship, and the amount of fees paid or estimated to be paid.
3. The Contractor is not required to disclose employees who are paid solely through the Contractor's regular payroll.
4. "Lobbyist" means any person (a) who for compensation or on behalf of any person other than himself undertakes to influence any legislative or administration action, or (b) any part or whose duties as an employee of another includes undertaking to influence any legislative or administrative action.

**B. Certification**

Contractor hereby certifies as follows:

1. This Disclosure relates to the following transaction:

Project name: CFD Window Shade Installation

Specification, loan or other identifying number: 15035

2. Name of Contractor: Paul Borg Construction

3. EACH AND EVERY attorney, lobbyist, accountant, consultant, subcontractor, or other person retained or anticipated to be retained by the Contractor with respect to or in connection with the contract or lease is listed below (attach additional pages if necessary):

Name	BUSINESS ADDRESS	MBE WBE or Non	RelationShip (attorney, lobbyist, subcontractor, etc.)	FEE (indicate whether paid or estimated) \$
Paul Borg Construction	2007 South Marshall Blvd Chicago, IL, 60623	Non	Subcontractor	\$4,889.49 Est.
G.I.R.L. Max, Inc.	5652 S. Ashland Ave. Chicago, IL, 60636	MBE	Subcontractor	\$10,269.00 Est.

CHECK HERE IF NO SUCH PERSONS HAVE BEEN RETAINED OR ARE ANTICIPATED TO BE RETAINED \_\_\_\_\_

4. The Contractor Understands and agrees that the city may rely on the information provided herein and that providing any false incomplete or inaccurate information shall constitute default under the contract and may result in termination of the contract or lease

5. The Contractor understands and agrees that in any case in which the Contractor is uncertain whether a disclosure is required under the Executive order, the Contractor must either ask the city whether disclosure is required or make the disclosure.

Under the Penalties of perjury, I certify that I am authorized to execute this Disclosure on behalf of the Contractor that the information disclosed herein is true and complete, and that no relevant information has been withheld.

\_\_\_\_\_  
 Signature

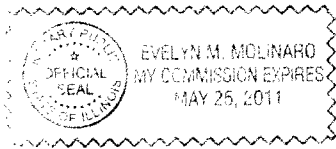
11/21/08  
 \_\_\_\_\_  
 Date

SCOTT BLANSON  
 \_\_\_\_\_  
 Name (Type or Print)

PM  
 \_\_\_\_\_  
 Title

Subscribed and sworn to before me  
 this 21<sup>st</sup> day of NOV 20 08

\_\_\_\_\_  
 Notary Public Signature





City of Chicago  
Richard M. Daley, Mayor

Department of General Services

Michi E. Peña  
Commissioner

Suite 3700  
30 North LaSalle Street  
Chicago, Illinois 60602-2586  
(312) 742-3124  
(312) 744-9883 (FAX)  
<http://www.cityofchicago.org>

October 31 2008

Mr. Montel M. Gayles  
Chief Procurement Officer  
Department of Procurement Services  
City Hall, Room 403  
121 North LaSalle Street  
Chicago, IL 60602

0351110 1 30

**Attn:** Carolyn Johnson  
JOC Manager

**Re:** JOC Project Number: PBC-08-017.A / K-08-015  
**Project Title:** CFD Window Shade Installation  
**Address:** 11659 S. Avenue O  
432 E. Marquette Rd.  
6424 N. Lehigh Ave.  
**Estimated Cost:** 12,000.00  
**Specification Number:** 51701  
**Funding Source:** 07-643-38-2005-3428-0540-21105-15-1


Dear Mr. Gayles:

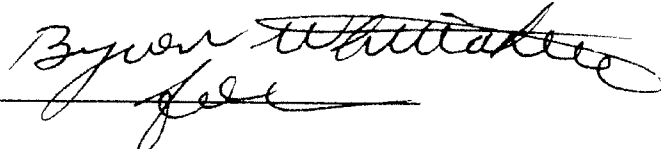
We request that the above referenced project be contracted under the Job Order Contracting (JOC) Method. Attachment A describes the scope of work and the appropriateness for using JOC for this project.




Please direct all technical inquiries to Project Manager Dick Smith at (312) 744-3843 and all other inquiries to Staci-Rae Bixler at 744-1636.

If you concur with our recommendation, please sign below and return a copy for our files.

Sincerely,

  
\_\_\_\_\_  
Michi E. Peña  
Commissioner

**APPROVED:**   
\_\_\_\_\_  
Montel M. Gayles  
Chief Procurement Officer

Approved: Nicholas Ahrens   
Mary Capecci   
Arthur Andros 

NEIGHBORHOODS





The Department of General Services

Attachment A

Utilizing JOC For City Construction Projects

Engine Company 047  
432 E. Marquette Rd.

Engine Company 104 & H  
11659 S. Avenue O

Engine Company 079  
6424 N. Lehigh Ave.

Project No: PBC-08-017.A

For all Proposed JOC Projects, Please complete Items 1 and 2 below. As appropriate, Complete items 3,4 and 5. Attach to MOA (JOC Approval Letter)

1. **Please describe the major features of this project.**

Furnish and install window shades for 3 fire stations.

Furnish and install Putty color Evergreen type window shades for all windows in the following stations:

- EC 47      432 E. Marquette
- EC 79      6424 N. Lehigh
- EC 104    11659 S. Avenue "O"

- \*Do not install shades at glass block or obscure glass windows.
- \*All shades to cover entire window opening whether there are metal panels above the window or not.
- \*Windows at the lower dining level (EC 79) have vertical blinds and replacement in same should be decided by the house captain.

UNDER NO CIRCUMSTANCES WILL DRAPES BE ACCAPTABLE.

2. **Please explain why this project could not be bid using the city's traditional bid process and the need to use JOC Procurement system.**

Time restraints and specific project control make the JOC procurement method most practical for this project

3. **If the project is a one trade project, please provide an explanation of why it would not be in the city's interest to do the project using DGS trades or existing term agreements.**

Multiple trades.

4. **If it is anticipated that over 25% of the project will consist of Non Pre-Priced items, please provide an explanation on why JOC should be used.**

N/A

5. **If some elements of the proposed JOC Project scope of work are covered by city term agreements, the elements should be removed from the JOC Project.**

N/A



**DEPARTMENT OF GENERAL SERVICES**  
**Bureau of Architecture, Engineering & Construction Management**  
**JOB ORDER CONTRACT (JOC)**  
**PRE-CONSTRUCTION FUNDING APPROVAL**

User Dept: Chicago Fire Department Date: October 31, 2008

Originator: Dick Smith Phone: (312) 744-3843

Project Number: PBC-08-017.A / K-08-015

Project Name: CFD Window Shade Installation

Project Scope: Furnish and install window shades in stations 47, 79 & 104.

Location/Address: 432 E. Marquette Rd.

Justification: Deteriorated or missing window shades are requested for privacy and general appearance of stations.

Est. Project Budget: \$12,000.00

CIP #: 130-04-32817

Funding Strips: 07-643-38-2005-3428-0540-21105-15-1

Funding Verified By: D. Mosko Date: 10/31/08

Can this request be completed by one of the following:

- |   |                 |     |                          |    |                                     |
|---|-----------------|-----|--------------------------|----|-------------------------------------|
| 1 | In-House Trades | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
| 2 | Term Contract   | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
| 3 | Competitive Bid | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |

If No, for any of the above please explain:

No term contractor, trades unable to do this type of work and bidding process will take to long.

**APPROVED:**

Nicholas J. Ahrens, Jr.  
 Nicholas J. Ahrens, Jr., Deputy Commissioner

11-3-08  
 Date

Michi E. Peña  
 Michi E. Peña, Commissioner

11/3/08  
 Date