Release Summary Sheet

Contract (PO) Number: 15038

Release Number: 13

Specification Number: 51701

Name of Contractor: LEOPARDO COMPANIES, INC

City Department: DEPT OF GENERAL SERVICES

Title of Contract: DEPT. OF GENERAL SERVICES-JOB ORDER CONTRACT REHABILITATION OF CITY FACILITIES

Dollar Amount of Release: $31,282.91

Release Description: GENERAL CONSTRUCTION-PUBLIC WORKS RELATED

Procurement Services Contact Person: LYLIANIS RODRIGUEZ

Vendor Number: 1064375
Submission Date:
CITY OF CHICAGO
BLANKET RELEASE

SUBJECT TO SUBCONTRACTOR CERTIFICATION
Furnish the supplies and/or services described below in conformance with conditions set forth herein and in your offer

<table>
<thead>
<tr>
<th>RELEASE DATE</th>
<th>PURCHASE ORDER</th>
<th>RELEASE NUMBER</th>
<th>SPECIFICATION NUMBER</th>
<th>VENDOR NUMBER</th>
<th>SITE NAME</th>
<th>DELIVERY DATE</th>
<th>PAGE NUMBER</th>
</tr>
</thead>
<tbody>
<tr>
<td>4/30/2008</td>
<td>15038</td>
<td>13</td>
<td>51701</td>
<td>1064375</td>
<td>A</td>
<td></td>
<td>1</td>
</tr>
</tbody>
</table>

DELIVER TO: 38-038
038-0030
30 N. LA SALLE ST.
ROOM 3700
Chicago, IL 60602-2500

ORDERED FROM:
LEOPARDO COMPANIES, INC
5200 PRAIRIE STONE PARKWAY
(EFT)
HOFFMAN ESTATES, IL 60192

DELIVERY CHARGES to be PREPAID
TITLE TO PASS ON DELIVERY

CONTACT: 742-3987

PO DESCRIPTION: DEPT. OF GENERAL SERVICES-JOB ORDER CONTRACT REHABILITATION OF CITY FACILITIES

BLANKET RELEASE
THIS SIGNED RELEASE IS YOUR AUTHORITY TO FURNISH THE SPECIFIED SUPPLIES AND/OR SERVICES IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE BLANKET AGREEMENT NUMBER: 15038

THIS PURCHASE IS FOR DEPARTMENT: 38 - DEPT OF GENERAL SERVICES

SUBMIT THE ORIGINAL INVOICE TO:

<table>
<thead>
<tr>
<th>PO Line</th>
<th>Ship Line</th>
<th>COMMODITY INFORMATION</th>
<th>QUANTITY</th>
<th>UOM</th>
<th>UNIT COST</th>
<th>TOTAL COST</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1</td>
<td>96842</td>
<td>31,282.91</td>
<td>USD</td>
<td>1.00</td>
<td>31,282.91</td>
</tr>
</tbody>
</table>

GENERAL CONSTRUCTION-PUBLIC WORKS RELATED
LEO-07-008.B; CHANGE DOOR & PAINT ADD'L AREAS; Y-7-002; BATCHMAN; DHS FUNDING

<table>
<thead>
<tr>
<th>Dist</th>
<th>BFY</th>
<th>FUND</th>
<th>COST CTR</th>
<th>APPR</th>
<th>ACCNT</th>
<th>ACTV</th>
<th>PROJECT</th>
<th>RPT CAT</th>
<th>GENRL</th>
<th>FUTR</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>008</td>
<td>0884</td>
<td>0532005</td>
<td>0999</td>
<td>220140</td>
<td>0000</td>
<td>00000000</td>
<td>08EJ6M</td>
<td>0000</td>
<td>0000</td>
</tr>
</tbody>
</table>

SHIPMENT TOTAL: 31,282.91

RELEASE TOTAL: 31,282.91

APPROVAL:

SIGNATURE: [Signature]
DATE: [Signature]

Payment on this order will be made upon receipt of an original vendor invoice form referencing this order.
Submit the original invoice to the department referenced above.
Mark all packages and papers with the purchase number.
Any deliveries containing overshipments will be reflected unless otherwise authorized in this purchase.
This purchase is subject to the City of Chicago General Conditions for Supplies, Work, or Professional Consulting Services; Special Conditions, Disclosure Ownership, Acceptance Page, as applicable, which are attached hereto or incorporated herein by reference.
A. Definitions and Disclosure Requirements

1. As used herein, the term "Contractor" means a person or entity who has any contract lease with the City of Chicago.

2. Pursuant to Executive Order 97-1, every city contract and lease must be accompanied by a disclosure statement providing certain information and attorneys, lobbyists, accountants, consultants, subcontractors, and other persons with whom the contractor has retained or expects to retain with respect to the contract or lease. In particular, the contractor must disclose the name of each such person, his or her address, the nature of the relationship, and the amount of fees paid or estimated to be paid.

3. The Contractor is not required to disclose employees who are paid solely through the Contractor's regular payroll.

4. "Lobbyist" means any person (a) who for compensation or on behalf of any person other than himself undertakes to influence any legislative or administrative action, or (b) any part or whose duties as an employee of another includes undertaking to influence any legislative or administrative action.

B. Certification

Contractor hereby certifies as follows:

1. This Disclosure relates to the following transaction:
   - Project name: LEO-07-008.B
   - 10 South Kedzie Change Order
   - Specification, loan or other identifying number: 9999

2. Name of Contractor: Leopardo Companies, Inc.

3. EACH AND EVERY attorney, lobbyist, accountant, consultant, subcontractor, or other person retained or anticipated to be retained by the Contractor with respect to or in connection with the contract or lease is listed below (attach additional pages if necessary):

<table>
<thead>
<tr>
<th>Name</th>
<th>BUSINESS ADDRESS</th>
<th>MBE WBE or Non</th>
<th>Relationship (attorney, lobbyist, subcontractor, etc.)</th>
<th>Fee (indicate whether paid or estimated)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Franklin Glass, Inc.</td>
<td>330 Windy Point Drive Glendale Heights, IL, 60139</td>
<td>Non</td>
<td>Subcontractor</td>
<td>$4,300.00 Est.</td>
</tr>
<tr>
<td>Cable Communications</td>
<td>6200 S. Oakley Chicago, IL, 60636</td>
<td>WBE</td>
<td>Subcontractor</td>
<td>$1,900.00 Est.</td>
</tr>
<tr>
<td>Leopardo Companies, Inc.</td>
<td>333 West Wacker DriveSuite 250</td>
<td>Non</td>
<td>Subcontractor</td>
<td>$21,019.91 Est.</td>
</tr>
<tr>
<td>Star Contractors Supply, Inc.</td>
<td>9999 Virginia Avenue Chicago Ridge, IL, 60415</td>
<td>Non</td>
<td>Subcontractor</td>
<td>$4,063.00 Est.</td>
</tr>
</tbody>
</table>

CHECK HERE IF NO SUCH PERSONS HAVE BEEN RETAINED OR ARE ANTICIPATED TO BE RETAINED

4. The Contractor understands and agrees that the City may rely on the information provided herein and that providing any false incomplete or inaccurate information shall constitute a default under the contract and may result in termination of the contract or lease.

5. The Contractor understands and agrees that in any case in which the Contractor is uncertain whether a disclosure is required under the Executive Order, the Contractor must either ask the City whether disclosure is required or make the disclosure.

Under the penalties of perjury, I certify that I am authorized to execute this Disclosure on behalf of the Contractor that the information disclosed herein is true and complete, and that no relevant information has been withheld.

Signature: ____________________________

Date: [Signature]

Title: [Signature]

Name (Type or Print): [Signature]

Subscribed and sworn to before me
April 01 2008

Mr. Montel M. Gayles
Chief Procurement Officer
Department of Procurement Services
City Hall, Room 403
121 North LaSalle Street
Chicago, Il 60602

Attn: Catherine Mellon
JOC Manager

Re: JOC Project Number: LEO-07-008.B / Y-7-002
Project Title: Domestic Violence Relocation - Change Order
Address: 10 S. Kedzie Ave.
Estimated Cost: 31,985.00
Specification Number: 51701
Funding Source: 08-0884-053-2005-0999-220000--EJ6M

Dear Mr. Gayles:

We request that the above referenced project be contracted under the Job Order Contracting (JOC) Method. Attachment A describes the scope of work and the appropriateness for using JOC for this project.

Please direct all technical inquiries to Project Manager Mike Batchman at (312) 744-1107 and all other inquiries to Staci-Rae Bixler at 744-1636.

If you concur with our recommendation, please sign below and return a copy for our files.

Sincerely,

Michi E. Peña
Commissioner

APPROVED: Montel M. Gayles
Chief Procurement Officer

Approved: Nicholas Ahrens
Mary Capecci
Arthur Andros
The Department of General Services  
Attachment A  
Utilizing JOC For City Construction Projects  
Garfield Community Center  
10 S. Kedzie Ave.  
Project No: LEO-07-008.B

For all Proposed JOC Projects, Please complete Items 1 and 2 below. As appropriate, Complete items 3,4 and 5. Attach to MOA (JOC Approval Letter)

1. **Please describe the major features of this project.**
   
   Minor client requested additions - replace doors & additional painting.

   Replace 9ea.wooden doors to include vision glass (12" x 36") prep & paint two additional office (approx 8000 sq ft) install an electronic door lock @ main reception area for access control. Modify conference rooms walls to run full height.

2. **Please explain why this project could not be bid using the city's traditional bid process and the need to use JOC Procurement system.**
   
   This is a change order for work to be completed as part of the original A-package.

3. **If the project is a one trade project, please provide an explanation of why it would not be in the city's best interest to do the project using DGS trades or existing term agreements.**
   
   Multipie trades - carpenters, painters & laborers will be used to complete this project.

4. **If it is anticipated that over 25% of the project will consist of Non Pre-Priced items, please provide an explanation on why JOC should be used.**
   
   No NPP items will be used.

5. **If some elements of the proposed JOC Project scope of work are covered by city term agreements, these elements should be removed from the JOC Project.**
   
   Work being performed in this project is not covered under any existing term agreement.
**DEPARTMENT OF GENERAL SERVICES**  
Bureau of Architecture, Engineering & Construction Management  
**JOB ORDER CONTRACT (JOC)**  
PRE-CONSTRUCTION FUNDING APPROVAL

<table>
<thead>
<tr>
<th>User Dept.</th>
<th>Human Services</th>
<th>Date:</th>
<th>March 31, 2008</th>
</tr>
</thead>
<tbody>
<tr>
<td>Originator:</td>
<td>Mike Batchman</td>
<td>Phone:</td>
<td>(312) 744-1107</td>
</tr>
<tr>
<td>Project Number:</td>
<td>LEO-07-008.B / Y-7-002</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Project Name:</td>
<td>Domestic Violence Relocation - Change Order</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Project Scope:</td>
<td>Change office door to include vision glass &amp; paint additional areas, as requested by the client.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Location/Address:</td>
<td>10 S. Kedzie Ave.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Justification:</td>
<td>The increase of scope is required to facilitate the re-organization of personnel @ this location.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Est. Project Budget:</td>
<td>$30,300.00</td>
<td></td>
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</tbody>
</table>

| CIP #:              |                       |             |                       |
| Funding Strips:     | 08-0884-053-2005-0140-0140-EJ6M |             |                       |

| Funding Verified By:| Derwce Mosher          | Date:       | 4-1-2008              |

Can this request be completed by one of the following:

<table>
<thead>
<tr>
<th></th>
<th>In-House Trades</th>
<th>Yes</th>
<th>No</th>
<th>X</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Term Contract</td>
<td>Yes</td>
<td>No</td>
<td>X</td>
</tr>
<tr>
<td>3</td>
<td>Competitive Bid</td>
<td>Yes</td>
<td>No</td>
<td>X</td>
</tr>
</tbody>
</table>

If No. for any of the above please explain:

1. City trades are not available to perform this work.
2. There are no term agreements in place to complete this work.
3. This work is a change order (scope change) the JOC contractor is already on-site performing other related tasks.

**APPROVED:**

Nicholas J. Ahrens, Jr., Deputy Commissioner  
[Signature]  
Date: 4-1-2008

Michi E. Peña, Commissioner  
[Signature]  
Date
CITY OF CHICAGO  
DEPARTMENT OF PURCHASES, CONTRACTS AND SUPPLIES  
EXTENDED PURCHASING SYSTEM (EPS FORM F-18)  
INTER-DEPARTMENTAL FUNDING AUTHORIZATION FORM  

JOB/PROJECT DESCRIPTION:  Garfield Human Service Center  
Domestic Violence Prevention  

PURCHASE REQUISITION NUMBER:  
CITY PROJECT NO.  
TOTAL DOLLAR EXPENDITURE: $31,985  
CITY WORK ORDER NO.  

CAPS ACCOUNTING INFORMATION:  

<table>
<thead>
<tr>
<th>BFYR</th>
<th>FUND</th>
<th>DEPT</th>
<th>ORGN</th>
<th>APPR</th>
<th>ACTV</th>
<th>OBJ</th>
<th>PROJ</th>
<th>RPTG</th>
<th>TOTAL</th>
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<tbody>
<tr>
<td>08</td>
<td>0884</td>
<td>053</td>
<td>2065</td>
<td>0140</td>
<td></td>
<td>0140</td>
<td></td>
<td>EJOM</td>
<td>$31,985</td>
</tr>
</tbody>
</table>

The undersigned hereby acknowledges that he/she has no objection to the procurement of the above requirement and hereby approves expenditure of funds for this requirement.

CITY DEPARTMENT WITH WORK ORDER:  
REQUESTED BY:  
(AUTHORIZED OFFICER SIGNATURE)  
TITLE:  Project Manager  
TELEPHONE:  312-746-1107  
DEPARTMENT:  DGS  
REQUEST DATE:  3-24-08  

CITY DEPARTMENT FUNDING WORK ORDER:  
APPROVED BY:  
(AUTHORIZED OFFICER SIGNATURE)  
TITLE:  Deputy Commissioner  
TELEPHONE:  746-4349  
DEPARTMENT:  Human Services  
APPROVAL DATE:  3/20/09  

EPS FORM F-16 INTER-DEPARTMENTAL FUNDING AUTHORIZATION (REV 5-99)