

## Release Summary Sheet

**Contract (PO) Number:** 15039

**Release Number:** 28

**Specification Number:** 51701

**Name of Contractor:** WIGHT/INDUSTRIA JV

**City Department:** DEPT OF GENERAL SERVICES

**Title of Contract:** DEPT. OF GENERAL SERVICES-JOB ORDER CONTRACT  
REHABILITATION OF CITY FACILITIES

**Dollar Amount of Release:** \$8,476.94

**Release Description:** GENERAL CONSTRUCTION-PUBLIC WORKS RELATED

**Procurement Services Contact Person:** LYLIANIS RODRIGUEZ

**Vendor Number:** 50829021

**Submission Date:**



City of Chicago  
 Department of General Services  
 30 North LaSalle Street  
 Chicago, IL 60602

To: Department of General Services

Date: October 07, 2009

**Sub-Order Total: 8,476.94**

**Disclosure of Retained Parties**

**A. Definitions and Disclosure Requirements**

1. As used herein, the term "Contractor" means a person or entity who has any contract lease with the City of Chicago.
2. Pursuant to Executive Order 97-1, every city contract and lease must be accompanied by a disclosure statement providing certain information and attorneys, lobbyists, accountants, consultants, subcontractors, and other persons whom the contractor has retained or expects to retain with respect to the contract or lease. In particular, the contractor must disclose the name of each such person, his or her business address, the nature of the relationship, and the amount of fees paid or estimated to be paid.
3. The Contractor is not required to disclose employees who are paid solely through the Contractor's regular payroll.
4. "Lobbyist" means any person (a) who for compensation or on behalf of any person other than himself undertakes to influence any legislative or administrative action, or (b) any part or whose duties as an employee of another includes undertaking to influence any legislative or administrative action.

**B. Certification**

Contractor hereby certifies as follows:

1. This Disclosure relates to the following transaction:

Project name: WIC-09-021A Fleet Filter Changes

Specification, loan or other identifying number: 15039

2. Name of Contractor: Wight/Industria Joint Venture

3. EACH AND EVERY attorney, lobbyist, accountant, consultant, subcontractor, or other person retained or anticipated to be retained by the Contractor with respect to or in connection with the contract or lease is listed below (attach additional pages if necessary):

Name	BUSINESS ADDRESS	MBE WBE or Non	Relationship (attorney, lobbyist, subcontractor, etc.)	FEE (Indicate whether paid or estimated)
Hastings Air-Energy Control, Inc.	5555 S. Westridge Drive, New Berlin, WI, 53151	Non	Subcontractor	\$ 7,479.16 Est.

CHECK HERE IF NO SUCH PERSONS HAVE BEEN RETAINED OR ARE ANTICIPATED TO BE RETAINED \_\_\_\_\_

4. The Contractor Understands and agrees that the city may rely on the information provided herein and that providing any false incomplete or inaccurate information shall constitute default under the contract and may result in termination of the contract or lease
5. The Contractor understands and agrees that in any case in which the Contractor is uncertain whether a disclosure is required under the Executive order, the Contractor must either ask the city whether disclosure is required or make the disclosure.

Under the Penalties of perjury, I certify that I am authorized to execute this Disclosure on behalf of the Contractor that the information disclosed herein is true and complete, and that no relevant information has been withheld.

\_\_\_\_\_  
 Signature

10.7.09  
 \_\_\_\_\_  
 Date

Ken Osmer  
 \_\_\_\_\_  
 Name (Type or Print)

President  
 \_\_\_\_\_  
 Title

Subscribed and sworn to before me  
 this 7th day of October 20 09  
 \_\_\_\_\_  
 Notary Public Signature



**CITY OF CHICAGO  
BLANKET RELEASE**

Original (Department)

**SUBJECT TO SUBCONTRACTOR CERTIFICATION**

Furnish the supplies and/or services described below in conformance with conditions set forth herein and in your offer

RELEASE DATE	PURCHASE ORDER	RELEASE NUMBER	SPECIFICATION NUMBER	VENDOR NUMBER	SITE NAME	DELIVERY DATE	PAGE NUMBER
4/21/2010	15039	28	51701	50829021	A		1

**DELIVER TO:** 38-038

038-0030  
30 N. LA SALLE ST.  
ROOM 3700

Chicago, IL 60602-2500

**ORDERED FROM:**

WIGHT/INDUSTRIA JV  
2500 N FRONTAGE RD

DARIEN, IL 60561

DELIVERY CHARGES to be PREPAID  
TITLE TO PASS ON DELIVERY

**CONTACT:** HYUN WOO LEE

**PO DESCRIPTION:** DEPT. OF GENERAL SERVICES-JOB ORDER CONTRACT REHABILITATION OF CITY FACILITIES

BLANKET RELEASE

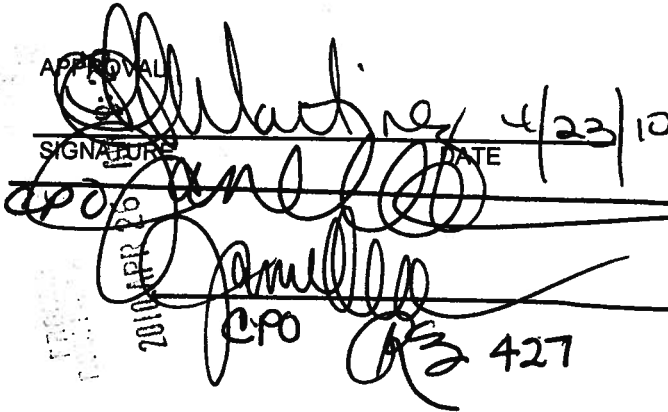
THIS SIGNED RELEASE IS YOUR AUTHORITY TO FURNISH THE SPECIFIED SUPPLIES AND /OR SERVICES IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE BLANKET AGREEMENT NUMBER: 15039

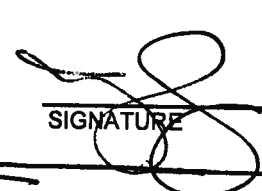
THIS PURCHASE IS FOR DEPARTMENT: 38 - DEPT OF GENERAL SERVICES

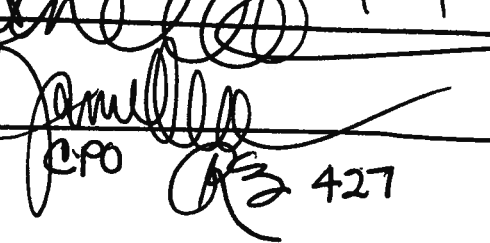
SUBMIT THE ORIGINAL INVOICE TO:

PO Line	Ship Line	COMMODITY INFORMATION	QUANTITY	UOM	UNIT COST	TOTAL COST					
1	1	96842 GENERAL CONSTRUCTION-PUBLIC WORKS RELATED	8,476.94	USD	1.00	8,476.94					
REQ# 46143; WIC-09-021.A; FLEET UNIFILTER SERVICE; P-9-024; SMITH; NO CIP; PO# 15036											
Dist	BFY	FUND	COST CTR	APPR	ACCNT	ACTV	PROJECT	RPT CAT	GENRL	FUTR	
1	009	0100	0382125	0340	220340	0000	00000000	000000	00000	0000	8,476.94
<b>SHIPMENT TOTAL:</b>											<b>8,476.94</b>

**RELEASE TOTAL: 8,476.94**

APPROVAL:  DATE: 4/23/10

SIGNATURE:  DATE: 4/22/10

2010 APR 20  
CFO  427

Payment on this order will be made upon receipt of an original vendor invoice form referencing this order.

Submit the original invoice to the department referenced above.

Mark all packages and papers with the purchase number.

Any deliveries containing overshipments will be reflected unless otherwise authorized in this purchase.

This purchase is subject to the City of Chicago General Conditions for Supplies, Work, or Professional Consulting Services; Special Conditions, Disclosure Ownership, Acceptance Page, as applicable, which are attached hereto or incorporated herein by reference.



City of Chicago  
Richard M. Daley, Mayor

Department of General Services

Judy D. Martinez  
Commissioner

Suite 300  
30 North LaSalle Street  
Chicago, Illinois 60602-2586  
(312) 742-3124  
(312) 744-9883 (FAX)

<http://www.cityofchicago.org>

September 25 2009

Ms. Jamie L. Rhee  
Chief Procurement Officer  
Department of Procurement Services  
City Hall, Room 403  
121 North LaSalle Street  
Chicago, IL 60602

**Attn:** Carolyn Johnson  
JOC Manager

**Re:** JOC Project Number: WIC-09-021.A / P-09-024  
**Project Title:** Fleet Unifilter Service  
**Address:** 1685 North Throop Street  
**Estimated Cost:** 9,000.00  
**Specification Number:** 51701  
**Funding Source:** 009-0100-038-2125-0340-220340


Dear Ms. Rhee:


We request that the above referenced project be contracted under the Job Order Contracting (JOC) Method. Attachment A describes the scope of work and the appropriateness for using JOC for this project.



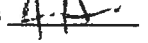
Please direct all technical inquiries to Project Manager Dick Smith at (312) 744-3843 and all other inquiries to Mary Capecci at 744-6748

If you concur with our recommendation, please sign below and return a copy for our files.

Sincerely,

  
\_\_\_\_\_  
Judy D. Martinez  
Commissioner

**APPROVED:**  9/30/09  
\_\_\_\_\_  
Jamie L. Rhee  
Chief Procurement Officer

Approved: Nicholas Ahrens   
Mary Capecci   
Arthur Andros 

09 SEP 29 PM 2:44



NEIGHBORHOODS





**The Department of General Services  
Attachment A**

**Utilizing JOC For City Construction Projects**

Fleet Management Fueling Station # 1  
1685 North Throop Street

Project No: WIC-09-021.A

For all Proposed JOC Projects, Please complete Items 1 and 2 below. As appropriate, Complete items 3,4 and 5.  
Attach to MOA (JOC Approval Letter)

**1. Please describe the major features of this project.**

Change of pre-filters for all exhaust extraction system filter boxes in fleet facilities and garages.

Furnish and install manufacturer recommended pre-filters for all recently installed exhaust extraction system filter boxes in all fleet facilities and garages.

Properly remove and dispose of used filter in an off site location.

Complete records of work are to be kept and submitted upon completion. These records will consist of facility, date of filter change and condition of unit and condition of HEPA filters.

**2. Please explain why this project could not be bid using the city's traditional bid process and the need to use JOC Procurement system.**

1) DGS is pursuing a term contract for this annual maintenance service. 2) DGS has no in-house capabilities to change filters. 3) Fleet facilities are located in residential areas and if filters are not changes regularly they possess a health hazard to residents and employees.

**3. If the project is a one trade project, please provide an explanation of why it would not be in the city's best interest to do the project using DGS trades or existing term agreements.**

N/A

**4. If it is anticipated that over 25% of the project will consist of Non Pre-Priced items, please provide an explanation on why JOC should be used.**

N/A

**5. If some elements of the proposed JOC Project scope of work are covered by city term agreements, these elements should be removed from the JOC Project.**

N/A



**DEPARTMENT OF GENERAL SERVICES**  
**Bureau of Architecture, Engineering & Construction Management**  
**JOB ORDER CONTRACT (JOC)**  
**PRE-CONSTRUCTION FUNDING APPROVAL**

User Dept: Fleet Management Date: September 25, 2009

Originator: Dick Smith Phone: (312) 744-3843

Project Number: WIC-09-021.A / P-09-024

Project Name: Fleet Unifilter Service

Project Scope: Provide pre-filter change for all exhaust extraction system filter boxes in fleet facilities.

Location/Address: 1685 North Throop Street

Justification: Pre-filter changes are required to maintain a positive airflow thru the filter boxes and allow the systems to work at maximum efficiency.

Est. Project Budget: \$-9,000.00

CIP #: \_\_\_\_\_

Funding Strips: 009-0100-038-2125-0340-220340

Funding Verified By: *Danise Kosha* Date: 9.25.2009

Can this request be completed by one of the following:

1	In-House Trades	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
2	Term Contract	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
3	Competitive Bid	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

If No, for any of the above please explain:

No term contractor, trades unable to do this work and bidding process will take to long.

**APPROVED:**

*Nicholas J. Ahrens, Jr.*  
 Nicholas J. Ahrens, Jr., Deputy Commissioner

9-28-09  
 Date

*Judy D. Martinez*  
 Judy D. Martinez, Commissioner

9-28-09  
 Date