Release Summary Sheet

Contract (PO) Number: 15038

Release Number: 35

Specification Number: 51701

Name of Contractor: LEOPARDO COMPANIES, INC

City Department: DEPT OF GENERAL SERVICES

Title of Contract: DEPT. OF GENERAL SERVICES-JOB ORDER CONTRACT REHABILITATION OF CITY FACILITIES

Dollar Amount of Release: $21,483.03

Release Description: GENERAL CONSTRUCTION-PUBLIC WORKS RELATED

Procurement Services Contact Person: LYLIANIS RODRIGUEZ

Vendor Number: 1064375
Submission Date:
CITY OF CHICAGO
BLANKET RELEASE

SUBJECT TO SUBCONTRACTOR CERTIFICATION

Furnish the supplies and/or services described below in conformance with conditions set forth herein and in your offer

<table>
<thead>
<tr>
<th>RELEASE DATE</th>
<th>PURCHASE ORDER</th>
<th>RELEASE NUMBER</th>
<th>SPECIFICATION NUMBER</th>
<th>VENDOR NUMBER</th>
<th>SITE NAME</th>
<th>DELIVERY DATE</th>
<th>PAGE NUMBER</th>
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</thead>
<tbody>
<tr>
<td>8/5/2010</td>
<td>15038</td>
<td>35</td>
<td>51701</td>
<td>1064375</td>
<td>A</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

DELIVER TO: 38-038
038-0030
30 N. LA SALLE ST.
ROOM 3700

Chicago, IL 60602-2500

DELIVERY CHARGES to be PREPAID
TITLE TO PASS ON DELIVERY

ORDERED FROM:
LEOPARDO COMPANIES, INC
5200 PRAIRIE STONE PARKWAY
(EFT)

HOFFMAN ESTATES, IL 60192

CONTACT: LEE: 2-3987

PO DESCRIPTION: DEPT. OF GENERAL SERVICES-JOB ORDER CONTRACT REHABILITATION OF CITY FACILITIES

BLANKET RELEASE

THIS SIGNED RELEASE IS YOUR AUTHORITY TO FURNISH THE SPECIFIED SUPPLIES AND/OR SERVICES IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE BLANKET AGREEMENT NUMBER: 15038

THIS PURCHASE IS FOR DEPARTMENT: 38 - DEPT OF GENERAL SERVICES

SUBMIT THE ORIGINAL INVOICE TO:

<table>
<thead>
<tr>
<th>PO Line</th>
<th>Ship Line</th>
<th>COMMODITY INFORMATION</th>
<th>QUANTITY</th>
<th>UOM</th>
<th>UNIT COST</th>
<th>TOTAL COST</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>1</td>
<td>96842</td>
<td>21,483.03</td>
<td>USD</td>
<td>1.00</td>
<td>21,483.03</td>
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</table>

GENERAL CONSTRUCTION-PUBLIC WORKS RELATED

REQ# 51540; LEO-10-026.A; ALTEGELD GARDEN LIBRARY; N-10-005; ANDROS; NO CIP

<table>
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<th>Dist</th>
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<th>FUND</th>
<th>COST CTR</th>
<th>APPR</th>
<th>ACCT</th>
<th>ACTV</th>
<th>PROJECT</th>
<th>RPT CAT</th>
<th>GENRL</th>
<th>FUTR</th>
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<td>1</td>
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<td>0912005</td>
<td>8130</td>
<td>220540</td>
<td>0000</td>
<td>90219151</td>
<td>000000</td>
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<td>0000</td>
</tr>
</tbody>
</table>

SHIPMENT TOTAL: 21,483.03

Payment on this order will be made upon receipt of an original vendor invoice form referencing this order. Submit the original invoice to the department referenced above. Mark all packages and papers with the purchase number. Any deliveries containing over shipments will be reflected unless otherwise authorized in this purchase. This purchase is subject to the City of Chicago General Conditions for Supplies. Work, or Professional Consulting Services; Special Conditions, Disclosure Ownership, Acceptance Page, as applicable, which are attached hereto or incorporated herein by reference.
Disclosure of Retained Parties

A. Definitions and Disclosure Requirements
   1. As used herein, the term “Contractor” means a person or entity who has any contract lease with the City of Chicago.
   2. Pursuant to Executive Order 97-1, every city contract and lease must be accompanied by a disclosure statement.
      Providing certain information about the Contractor or any person retained or expected to retain with respect to the contract or lease, in particular, the Contractor must disclose the name of each such person, his or her business address, the nature of the relationship, and the amount of fees paid or estimated to be paid.
   3. The Contractor is not required to disclose employees who are paid solely through the Contractor’s regular payroll.
   4. “Lobbyist” means any person (a) who for compensation or on behalf of any person other than himself undertakes to influence any legislative or administrative action, or (b) any part or whose duties as an employee of another includes undertaking to influence any legislative or administrative action.

B. Certification

   Contractor hereby certifies as follows:

   1. This Disclosure relates to the following transaction:
      Project name: LEO-10-026A
      Allgeld Shelving
      Specification, loan or other identifying number: 15038 (2)

   2. Name of Contractor:
      Leopardo Companies, Inc.

   3. EACH AND EVERY attorney, lobbyist, accountant, consultant, subcontractor, or other person retained or anticipated to be retained by the Contractor with respect to or in connection with the contract or lease is listed below (attach additional pages if necessary):

<table>
<thead>
<tr>
<th>Name</th>
<th>BUSINESS ADDRESS</th>
<th>MBE WBE or Non</th>
<th>RelationShip (attorney, lobbyist, subcontractor, etc.)</th>
<th>$</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meilahn Manufacturing Co.</td>
<td>5900 W. 65th Street Chicago, IL, 60638</td>
<td>Non</td>
<td>Subcontractor</td>
<td>$19,300.00 Est.</td>
</tr>
<tr>
<td>Leopardo Companies, Inc.</td>
<td>333 West Wacker Drive Suite 250</td>
<td>Non</td>
<td>Subcontractor</td>
<td>$2,183.03 Est.</td>
</tr>
</tbody>
</table>

CHECK HERE IF NO SUCH PERSONS HAVE BEEN RETAINED OR ARE ANTICIPATED TO BE RETAINED.

4. The Contractor understands and agrees that the city may rely on the information provided herein and that providing any false incomplete or inaccurate information shall constitute default under the contract and may result in termination of the contract or lease.

5. The Contractor understands and agrees that in any case in which the Contractor is uncertain whether a disclosure is required under the Executive order, the Contractor must either ask the city whether disclosure is required or make the disclosure.

Under the penalties of perjury, I certify that I am authorized to execute this Disclosure on behalf of the Contractor that the information disclosed herein is true and complete, and that no relevant information was omitted.

[Signature]
Michael Carlson
Name (Type or Print)

Date: 7/21/2010
Title: Project Manager

Subscribed and sworn to before me,

[Signature]
Notary Public Signature

Disclosure Statement
The Department of General Services

Reason why the MOA differs from the Sub Order

Project No: LEO-15-026.A
Altegeld Gardens Library Shelving

1. The Sub Order amount differs from the MOA estimate for the following reasons:
   Additional shelves added per a change order for the Altegeld branch, per Mort Coburn's CPL request.
July 07 2010

Ms. Jamie L. Rhee  
Chief Procurement Officer  
Department of Procurement Services  
City Hall, Room 403  
121 North LaSalle Street  
Chicago, IL 60602

Attn: Carolyn Johnson  
JOC Manager

Re: JOC Project Number: LEO-10-026.A / N-10-005  
Project Title: AltegeId Gardens Library Shelving  
Address: 902 E. 133 rd Place  
Estimated Cost: 20,000.00  
Specification Number: 51701

Dear Ms. Rhee:

We request that the above referenced project be contracted under the Job Order Contracting (JOC) Method. Attachment A describes the scope of work and the appropriateness for using JOC for this project.

Please direct all technical inquiries to Project Manager Art Andros at (312) 742-3858 and all other inquiries to Lori Edwards at 744-8525 .

If you concur with our recommendation, please sign below and return a copy for our files.

Sincerely,

Judy D. Martinez  
Commissioner

APPROVED: Jamie L. Rhee  
Chief Procurement Officer

Approved:  
Thomas W. Vukovich  
Lori Edwards  
Arthur Andros
CITY OF CHICAGO
DEPARTMENT OF PURCHASES, CONTRACTS AND SUPPLIES
EXTENDED PURCHASING SYSTEM (EPS FORM F-16)

INTER-DEPARTMENTAL FUNDING AUTHORIZATION FORM

JOB/PROJECT DESCRIPTION: Allegan Gardens Library Stirling

PURCHASE REQUISITION NUMBER: CITY PROJECT NO. M-10-005
TOTAL DOLLAR EXPENDITURES: $20,000.00 CITY WORK ORDER NO.

CAPS ACCOUNTING INFORMATION:

<table>
<thead>
<tr>
<th>FY10</th>
<th>FUND</th>
<th>DEPT</th>
<th>ORGN</th>
<th>APPR</th>
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<th>DTO</th>
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<td>091</td>
<td>2005</td>
<td>2130</td>
<td>0000</td>
<td>000</td>
<td>902</td>
<td>19151</td>
<td>$20,000.00</td>
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</table>

The undersigned hereby acknowledges that he/she has no objection to the procurement of the above requirement and hereby approves expenditure of funds for this requirement.

CITY DEPARTMENT WITH WORK ORDER:

REQUESTED BY: [Signature] (AUTHORIZED OFFICER'S SIGNATURE)
TITLE: Project Manager
TELEPHONE: 312-747-3938
DEPARTMENT: CPL
REQUEST DATE: July 14, 2010

CITY DEPARTMENT FUNDING WORK ORDER:

APPROVED BY: [Signature] (AUTHORIZED OFFICER'S SIGNATURE)
TITLE: [Name]
DEPARTMENT: [Name]
TELEPHONE: 312-747-4951
APPROVAL DATE: 7/18/10
DEPARTMENT OF GENERAL SERVICES
Bureau of Architecture, Engineering & Construction Management
JOB ORDER CONTRACT (JOC)
PRE-CONSTRUCTION FUNDING APPROVAL

User Dept: Chicago Public Library
Date: July 07, 2010

Originator: Art Andros
Phone: (312) 742-3858

Project Number: LEO-10-026.A / N-10-005

Project Name: Altegeld Gardens Library Shelving

Project Scope: Purchase and install library shelving.

Location/Address: 902 E. 133 rd Place

Justification:

Est. Project Budget: $20,000.00

CIP #:

Funding Strips: 010-0403-0912005-8130-220060-0000-90219151

Funding Verified By:

Can this request be completed by one of the following:

1. In-House Trades
   Yes [ ] No [x]

2. Term Contract
   Yes [ ] No [x]

3. Competitive Bid
   Yes [ ] No [x]

If No, for any of the above please explain:

APPROVED:

Thomas W. Vukovich, City Architect
Date: 7/9/10

Judy D. Martinez, Commissioner
Date: 7/12/10
Andros, Arthur

From: Sandra Scamardi [sscamardi@chipublib.org]
Sent: Thursday, June 24, 2010 4:37 PM
To: Andros, Arthur; Barbara Rosado; MCarlson@leopardo.com; mmfg1@aol.com
Cc: Kellner Ligammari, Maria
Subject: RE: Altgeld Shop Drawing Approval - change of funding strip

Hi Art,

Sorry.... We need to change the funding strip for the whole project. I am told that all of the Juvenile shelving funding should be coming out of the line below:

010 | 0403 | 0912005 | 8130 | 220000 | 0000 | 90219151 |

And not

010 0403 0912005 8131 220000 0000 90219102

I apologize for the inconvenience.

Sandra Scamardi, CPPB
Contracts Administrator
Chicago Public Library | Contracts Administration
400 S. State Street
Chicago, Illinois 60665
312.747.4269 (voice) |
sscamardi@chipublib.org

Please consider the environment before printing this e-mail.

From: Andros, Arthur [mailto:arthur.andros@cityofchicago.org]
Sent: Wednesday, June 23, 2010 12:31 PM
To: Barbara Rosado; MCarlson@leopardo.com; mmfg1@aol.com
Cc: Maria Kellner Ligammari; Sandra Scamardi
Subject: RE: Altgeld Shop Drawing Approval

Thanks

-----Original Message-----
From: Barbara Rosado [mailto:brosado@chipublib.org]
Sent: Wednesday, June 23, 2010 12:06 PM
To: Andros, Arthur; MCarlson@leopardo.com; mmfg1@aol.com
Cc: Kellner Ligammari, Maria; Sandra Scamardi
Subject: Altgeld Shop Drawing Approval

All,

Please see attached document from Morton Coburn.

Thank You

Barbara Rosado
Library Building Programs

This e-mail, and any attachments thereto, is intended only for use by the addressee(s) named herein and may contain legally privileged and/or confidential information. If you are not the intended recipient of this e-mail (or the person responsible for delivering this document to the intended recipient), you are hereby notified that any dissemination, distribution, printing or copying of this e-mail, and any attachment thereto, is strictly prohibited. If you have received this e-mail in error, please respond to the individual sending the message, and permanently delete the original and any copy of any e-mail and printout thereof.
The Department of General Services
Attachment A

Utilizing JOC For City Construction Projects
The Phillis Weatley Center - Altegld Gardens Library
902 E. 133 rd Place
Project No: LEO-10-026.A

For all Proposed JOC Projects, Please complete Items 1 and 2 below. As appropriate, Complete items 3,4 and 5. Attach to MOA (JOC Approval Letter)

1. Please describe the major features of this project.

   Purchase and install library shelving consists of low shelving and pre school collection shelving.

2. Please explain why this project could not be bid using the city's traditional bid process and the need to use JOC Procurement system.

   The urgency of the work and no term contract to handle this type of condition.

3. If the project is a one trade project, please provide an explanation of why it would not be in the city's best interest to do the project using DGS trades or existing term agreements.

   Multiple trades.

4. If it is anticipated that over 25% of the project will consist of Non Pre-Priced items, please provide an explanation on why JOC should be used.

   N/A

5. If some elements of the proposed JOC Project scope of work are covered by city term agreements, these elements should be removed from the JOC Project.

   N/A

6. Why Contractor was Selected?
   Per memo included from Chief Procurement Officer dated December 28, 2009.
Date: December 28, 2009

To: Mark Maloney
First Deputy Commissioner
Department of General Services (DGS)

Attn.: Mary Capecci
Deputy Commissioner
DGS

From: Jamie L. Rhee
Chief Procurement Officer

Subject: DGS's Criteria for Job Order Contract (JOC) Contractor Selection Consideration

The Department of Procurement Services (DPS) has reviewed DGS's response for the above referenced subject. As a result, this office is requesting DGS to continue for all future JOC requests to address in your Memorandum of Authorization and applicable attachments the following regarding JOC work assignments: 1. Equity, 2. Clarity, and 3. Deviations of JOC work assignments.

Additionally, DGS is required to:

1. Assign all future JOC work for your existing JOC agreements to two (2) JOC contractors, (Paul Borg Construction and Leopardo Companies, Inc.) to achieve equity in work distribution.

2. Prepare all future JOC Memorandum of Authorization (MOA) with an "Attachment A" detailing reason(s) used to determine JOC project assignments.

3. Provide a written justification as part of the "Attachment A" when circumstances requires deviation with compliance for items 1 & 2 above.

4. Work with this office and the JOC Consultant to develop written specification documents for the re-bid of DGS’s existing JOC agreements documents that complements the Department practices of trade specific and project expertise JOC work assignments.

Thank you for your assistance. Please contact Richard E. Butler, 1st Deputy Procurement Officer, at 312-742-4500 or Byron Whittaker at 312-744-4926 if you have any questions.

JLR/REB/BW/bw

Cc: J. Martinez, Commissioner, DGS
R. Butler, First Deputy Procurement Officer, DPS
A. Andros, DGS
B. Whittaker, DPS