Release Summary Sheet

Contract (PO) Number: 14256

Release Number: 201

Specification Number: 51729

Name of Contractor: CITY LIGHTS LTD/ZSL ELECTRIC

City Department: OFFICE OF EMERGENCY COMMUNICATION

Title of Contract: Job Order Contract for Bureau of Electricity

Dollar Amount of Release: $8,362.08

Release Description: JOC FOR REGULAR AND EMERGENCY REPAIRS

Procurement Services Contact Person: BYRON WHITTAKER

Vendor Number: 50528021
Submission Date:
## CITY OF CHICAGO
### BLANKET RELEASE

**SUBJECT TO SUBCONTRACTOR CERTIFICATION**
Furnish the supplies and/or services described below in conformance with conditions set forth herein and in your offer.

<table>
<thead>
<tr>
<th>RELEASE DATE</th>
<th>PURCHASE ORDER</th>
<th>RELEASE NUMBER</th>
<th>SPECIFICATION NUMBER</th>
<th>VENDOR NUMBER</th>
<th>SITE NAME</th>
<th>DELIVERY DATE</th>
<th>PAGE NUMBER</th>
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<td>10/12/2011</td>
<td>14256</td>
<td>201</td>
<td>51729</td>
<td>50528021</td>
<td>A</td>
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**DELIVER TO:**
58-058

058: OEC1345
134 W. MADISON

Chicago, IL 60607

DELIVERY CHARGES to be PREPAID
TITLE TO PASS ON DELIVERY

**ORDERED FROM:**
CITY LIGHTS LTD/ZSL ELECTRIC
9993 VIRGINIA AVE (EFT)

CHICAGO RIDGE, IL 60415

**CONTACT:**
6-9467

**PO DESCRIPTION:**
Job Order Contract for Bureau of Electricity

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**BLANKET RELEASE**

THIS SIGNED RELEASE IS YOUR AUTHORITY TO FURNISH THE SPECIFIED SUPPLIES AND/OR SERVICES IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE BLANKET AGREEMENT NUMBER: 14256

THIS PURCHASE IS FOR DEPARTMENT: 58 - OFFICE OF EMERGENCY COMMUNICATION

SUBMIT THE ORIGINAL INVOICE TO:

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**PO Line**

<table>
<thead>
<tr>
<th>Line</th>
<th>COMMODITY INFORMATION</th>
<th>QUANTITY</th>
<th>UOM</th>
<th>UNIT COST</th>
<th>TOTAL COST</th>
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<td>JOC FOR REGULAR AND EMERGENCY REPAIRS</td>
<td>8,362.08</td>
<td>USD</td>
<td>1.00</td>
<td>8,362.08</td>
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**REQ# 63875; J07-856; REPAIR 2-WAY DUCTS 78TH & SOUTH SHORE; PO# 14256**

<table>
<thead>
<tr>
<th>Dist</th>
<th>BFY</th>
<th>FUND</th>
<th>COST CTR</th>
<th>APPR</th>
<th>ACCNT</th>
<th>ACTV</th>
<th>PROJECT</th>
<th>RPT CAT</th>
<th>GENRL</th>
<th>FUTR</th>
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</tbody>
</table>

**SHIPMENT TOTAL:**
8,362.08

**RELEASE TOTAL:**
8,362.08

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**APPROVAL:**

**SIGNATURE**

**DATE**

**SIGNATURE**

**DATE**

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Payment on this order will be made upon receipt of an original vendor invoice form referencing this order and associated Receipt(s). Submit the original invoice to the Office of the City Comptroller, Invoice Intake Division, 33 N. LaSalle, Room 700, Chicago, IL 60602.

Mark all packages and papers with the purchase number. Any deliveries containing overshipments will be reflected unless otherwise authorized in this purchase. This purchase is subject to the City of Chicago General Conditions for Supplies. Work, or Professional Consulting Services: Special Conditions, Disclosure Ownership, Acceptance Page, as applicable, which are attached hereto or incorporated herein by reference.
City of Chicago
Department of Streets and Sanitation
121 North LaSalle Street
Chicago, IL 60602

To: Department of Streets and Sanitation

Date: August 24, 2011

Sub-Order Total: 8,362.08

Disclosure of Retained Parties

A. Definitions and Disclosure Requirements
1. As used herein, the term “Contractor” means a person or entity who has any contract lease with the City of Chicago.
2. Pursuant to Executive Order 97-1, every city contract and lease must be accompanied by a disclosure statement
   Providing certain information and attorneys, lobbyists, accountants, consultants, subcontractors, and other persons
   Whom the contractor has retained or expects to retain with respect to the contract or lease. In particular, the contractor
   must disclose the name of each such person, his or her business address, the nature of the relationship, and the
   amount of fees paid or estimated to be paid.
3. The Contractor is not required to disclose employees who are paid solely through the Contractor’s regular payroll.
4. “Lobbyist” means any person (a) who for compensation or on behalf of any person other than himself undertakes to
   influence any legislative or administrative action, or (b) any part or whose duties as an employee of another
   includes undertaking to influence any legislative or administrative action.

B. Certification
   Contractor hereby certifies as follows:

   1. This Disclosure relates to the following transaction:
      Project name: J07-856.A
      78th Street and South Shore Emergency Ductbank Repair OEMC W/O 1180030
      Specification, loan or other identifying number: 14256 - 4th Anniv

   2. Name of Contractor:
      City Lights/ZSL Electric, Inc. Joint Venture

   3. EACH AND EVERY attorney, lobbyist, accountant, consultant, subcontractor, or other person retained or anticipated
      to be retained by the Contractor with respect to or in connection with the contract or lease is listed below
      (attach additional pages if necessary):

<table>
<thead>
<tr>
<th>Name</th>
<th>BUSINESS ADDRESS</th>
<th>MBE</th>
<th>WBE or Non</th>
<th>RelationShip (attorney, lobbyist, subcontractor, etc.)</th>
<th>$</th>
<th>FEE (Indicate whether paid or estimated)</th>
</tr>
</thead>
<tbody>
<tr>
<td>City Lights, Ltd.</td>
<td>9993 Virginia Avenue Chicago Ridge, IL, 60415</td>
<td>MBE</td>
<td>Subcontractor</td>
<td>$8,362.08 Est.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

CHECK HERE IF NO SUCH PERSONS HAVE BEEN RETAINED OR ARE ANTICIPATED TO BE RETAINED

4. The Contractor understands and agrees that the city may rely on the information provided herein and that providing
   any false incomplete or inaccurate information shall constitute default under the contract and may result in
   termination of the contract or lease
5. The Contractor understands and agrees that in any case in which the Contractor is uncertain whether a disclosure is required under the Executive order, the Contractor must either
   ask the city whether or disclosure is required or make the disclosure.

Under the Penalties of Perjury, I certify that I am authorized to execute this Disclosure on behalf of the Contractor that the information disclosed herein is true and complete, and that no
relevant information has been withheld.

Signature

John Candelaria
Name (Type or Print)

August 24, 2011
Date

Managing JV Partner
Title

Subscribed and sworn to before me

this 24th day of August 2011

Cheryl Foley
Notary Public Signature
MEMORANDUM

To: Jamie L. Rhee, Chief Procurement Officer
    Department of Procurement Services

From: Jose A. Santiago
      Acting Executive Director
      Office of Emergency Management and Communications

Re: Blanket Memorandum of Authorization
    PO 14256
    City Lights, Ltd/ZSL Electric

Date: April 2, 2010

The Office of Emergency Management (OEMC) has been approved to use PO 14256: City Lights/Ltd/ZSL Electric under the Bureau of Electricity's (BOE) JOC contract. OEMC was approved to use BOE's JOC contract for the following:

- Joint OEMC/CPD Camera Surveillance program
- Fire Alarm Box Installation and Connectivity Program

All of the work for these projects is similar in scope and cost that BOE has under their JOC requirements.

OEMC is submitting a Memorandum of Authorization (MOA) for all new construction work done under this contract. It would be redundant and unnecessary to submit an individual MOA for each project.

We request that this MOA, with the following Attachment A, be sufficient for all emergency work done utilizing the BOE JOC contract. We propose that for each project, this MOA will be included in the Sub Order Release Package to DPS.

Please see Attachment A for additional details regarding the program.

If you concur with our recommendation, please sign below and return. Thank you.

APPROVED: Jamie Rhee
Chief Procurement Officer
Office of Emergency Management and Communications
Attachment A
Utilizing JOC For City Construction Projects

Project Number: J07-856.A          Department: OEMC
Project Manager: Frank Kelly        Telephone #: (312) 746-4414

For all Proposed JOC Projects, Please complete Items 1 and 2 below. As appropriate, Complete items 3, 4 and 5. Attach to MOA (JOC Approval Letter)

1. **Please describe the major features of this project.**
   The scope of this project is to repair a 2 duct package damaged in two locations by a contractor working for the water dept.

2. **Please explain why this project could not be bld using the city's traditional bid process and the need to use JOC Procurement system.**
   By using the JOC process, the time required is much less than the traditional bid process. The reason OEMC needs the JOC Procurement system is because we do not have personnel or proper equipment to complete this type of underground work.

3. **If the project is a one trade project, please provide additional explanation of why it would be in the city's best interest to do the project under JOC:**
   This is a one trade project but OEMC does not have the manpower to complete this task along with all other tasks

4. **If it is anticipated that over 25% of the project will consist of Non-pre-priced items, please provide an explanation on why JOC should be used.**
   This project will be priced fully by the JOC contractor

5. **If some elements of the proposed JOC project scope of work are covered by city term agreements, explain why they are included in this JOC project instead of being procured through the term agreements.**
   No elements are covered under city term agreement