

 Everyone is muted upon entry

You can use To Send a Question: **Use only the Q & A panel to ask your question. Do not use the chat panel**

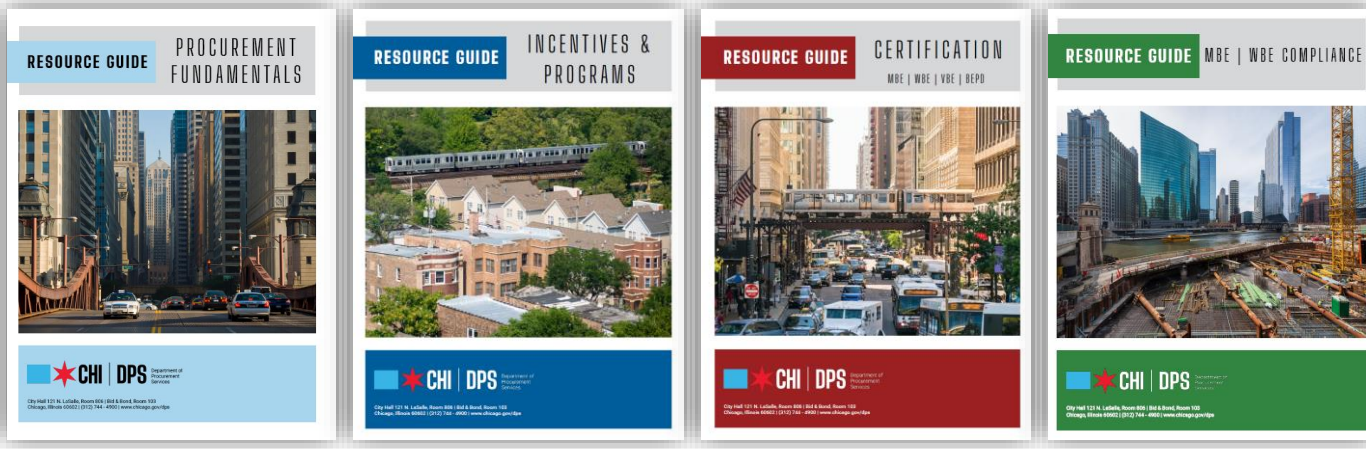
- ✓ Use the Q & A panel on the bottom right side of your screen.
- ✓ Enter your message in the text box, then press Enter on your keyboard.

Note: If you join a meeting, session, or event in progress, you can see only the Q & A that participants send after you join.



2022 Construction Summit

HOSTED BY THE DEPARTMENT OF PROCUREMENT SERVICES



- DPS has published a four-volume set of Resource Guides, expanding on the guiding principle of transparency.
- The Resource Guides were divided into key areas of the procurement process:
 - Contract Administration
 - Incentives and Programs
 - Certification
 - Compliance
- Download now at www.chicago.gov/dpsguides



RESOURCE GUIDES



@CHICAGODPS



CITY OF CHICAGO ASSET, INFORMATION, AND SERVICES

Sandra Blakemore, Acting Commissioner, Asset, Information, and Services (AIS)

Presented By:

Robin Owens, Deputy Commissioner

Gary Bell, Contracts Administrator



City of Chicago Department of Assets, Information & Services

AIS is the Department of Assets, Information and Services which supports the operations of other City Departments by providing high-quality and cost-effective services. Formerly the Department of Fleet and Facility Management (2FM), including the consolidation of the Department of Innovation and Technology (DoIT).

Mission

The Mission of the Department of Assets, Information and Services (AIS) is to support the operations of other City of Chicago departments and agencies by providing high-quality and cost-effective asset management and services. AIS ensures the safe and efficient use of the City of Chicago's assets through effectively managing the maintenance and repair of vehicles, equipment, and properties occupied by the City. In addition, the department is responsible for information technology, advancing energy efficiency and brownfield development, procuring utilities, coordinating document retention services, providing graphic and mail services. Our finished products and services shall meet or exceed industry standards, best practices, and the expectations of our user departments.



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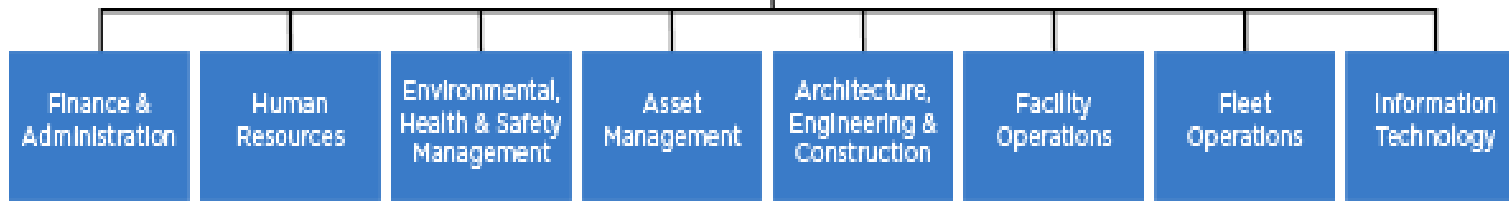
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DEPARTMENT OF ASSETS, INFORMATION & SERVICES

Sandra Blakemore
Acting Commissioner



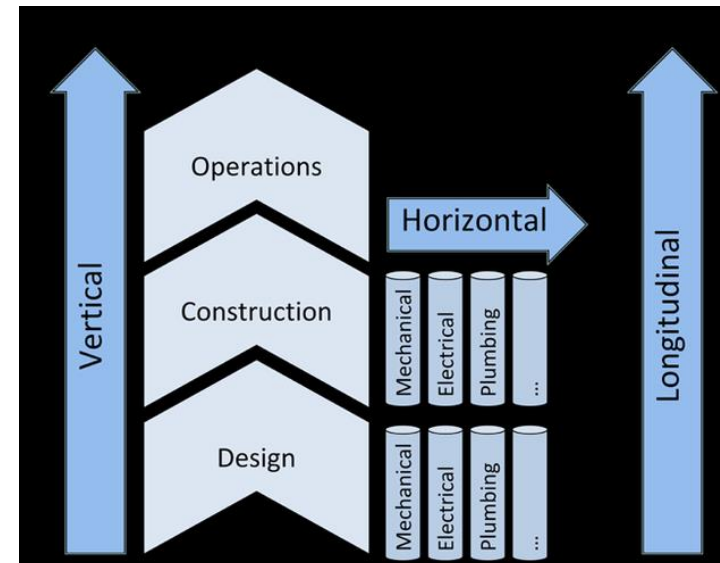
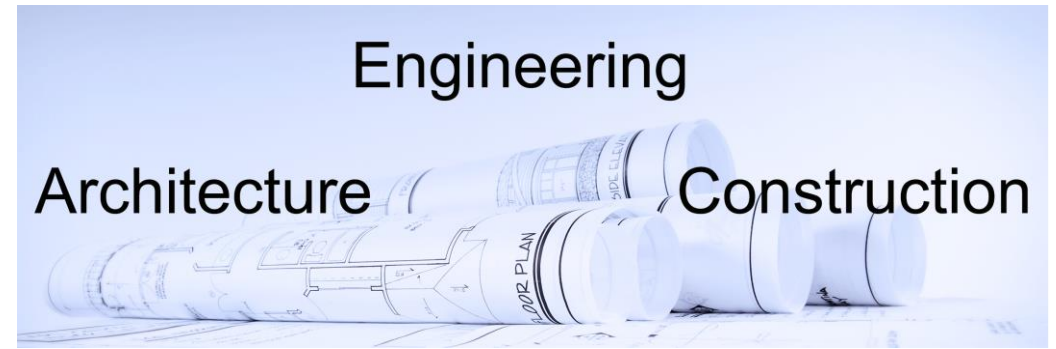
AIS Organization

- The Department of Assets, Information and Services (AIS) is committed to providing a range of services to the various departments within the City of Chicago.
- Made up of 8 bureaus

Architecture, Engineering & Construction

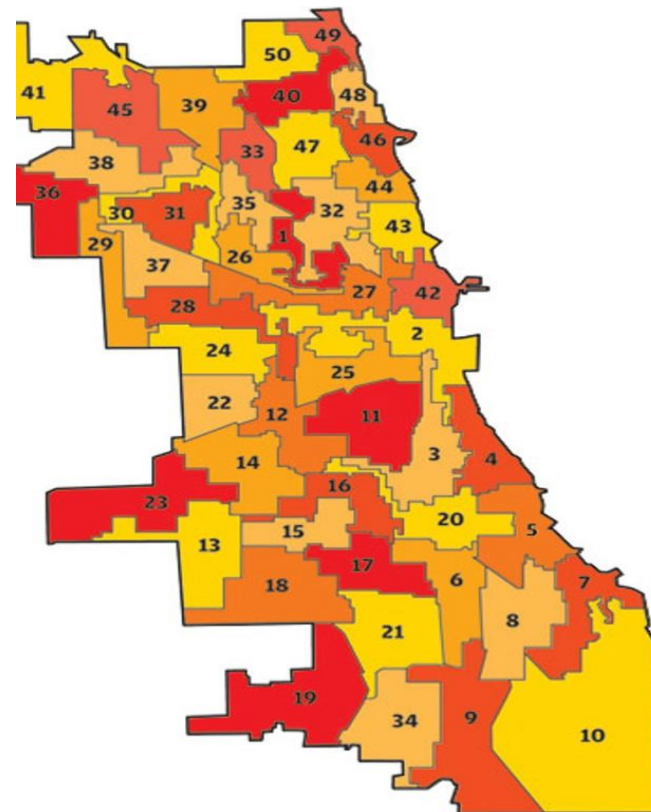
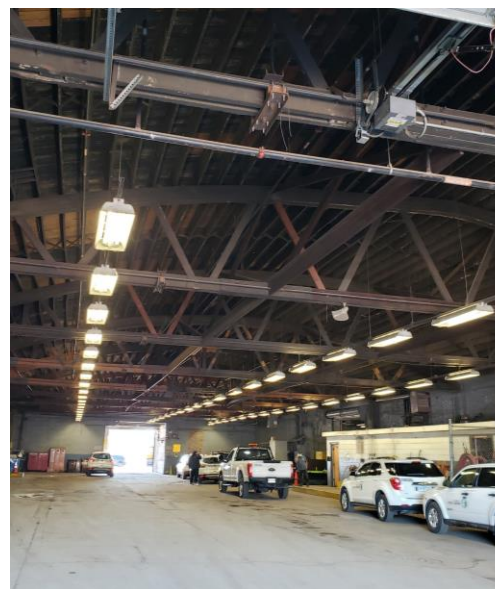
■ Bureau Undertakings

- Establish and implement design parameters for each project
- Assessing existing conditions
- Developing scope and design standards
- Designing for identified scope execution
- Analyzing design solutions
- Implementing best construction practices
- Delivering projects in a cost and time effective manner
- Addressing citywide facility needs that impact the end-users, stakeholders, and communities.



AIS – Construction Operations:

- Equitable geography
- funding from Tax Increment Finance districts, and Bonds
- Design and Construction projects work in chorus with the Facilities Operations, Environmental Health & Safety, and Finance Administration Bureaus
- Work closely with communities, alderman, and partner agencies to ensure equitable and inclusive strategies



Precedent Projects

New Construction:



Grand Avenue Salt Dome



Fire Engine Company 115



Joint Public Safety Training Campus

Existing Facilities:



Chicago Public Library Upgrades



Fire Engine Company Renovations



Historic Facility Improvements

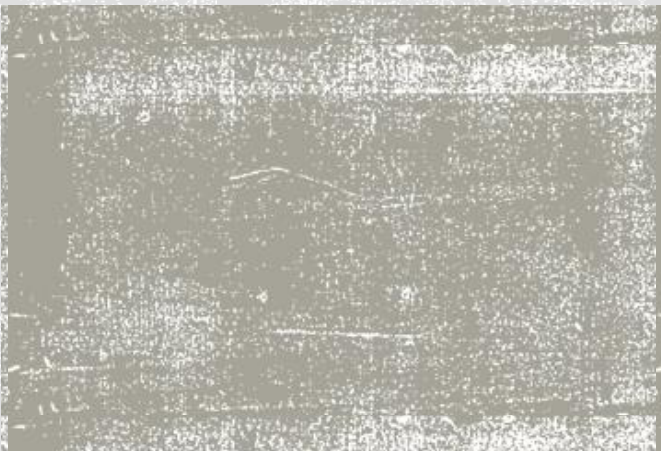
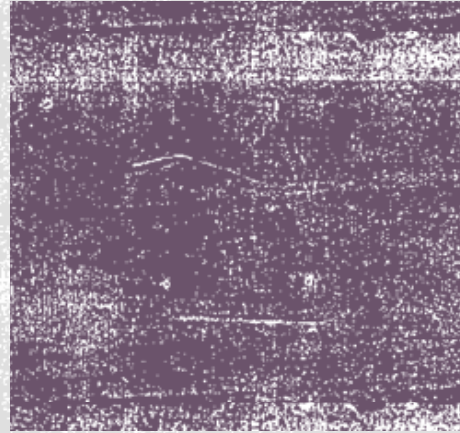
AIS Design and Construction – 2022

- **What does AIS have planned?**

- Delivery of our 5 year capital plan for design and construction of 350 projects
- In addition to the ancillary projects that arise for various immediate needs

- **How will the design and construction work be executed?**

- We utilize professional services contracts, Job Order Contracts Contractors, Term vendors, traditional bid solicitations, and working partnering agencies like Public Building Commission.





- **Pre-Qualified Professional Services** - projects that require design services
- **Job Order Contract (JOC) Program** - projects that require immediate and emergency response work
- **Term Vendor Contracts** - projects that require specialty services
- **Traditional Solicitations** - Requests for Qualifications, Requests for Proposals



Follow-up with AIS

- Architecture, Engineering, and Construction Contact:
- Robin Owens, Deputy Commissioner
- robin.owens@cityofchicago.org

- Finance & Administration Contacts:
- Gary S. Bell, Contracts Administrator
- Gary.Bell@cityofchicago.org



ALS Design and Construction – Contracts

iSupplier Portal

<https://www.cityofchicago.org/city/en/depts/dps/isupplier.html>



The City of Chicago has implemented the iSupplier Portal Online eProcurement System for all purchasing activities.

Announcements

Introduction to eProcurement Vendor Workshops:

2018 eProcurement Vendor Workshops are listed below.

DPS is continuing on the next phase of start-to-finish purchasing modernization via the implementation of a comprehensive eProcurement system. eProcurement applies digital technology to the acquisition of goods and services. It will allow DPS to collaborate with City Departments to create solicitations and contracts online reducing the time it takes to complete procurements. We invite you to attend a demonstration to learn about iSupplier registration, how vendors will submit bids, proposals, how to view contracts and payments online all via the eProcurement process.

To Register for upcoming Workshops & Events: www.cityofchicago.org/dps/events

MAY 17 • JUN. 21 • JUL. 19 • AUG. 16 • SEPT. 20 • OCT. 18 • NOV. 15

Workshop Time: 2:00 PM – 3:00 PM | 121 N. LaSalle, 11th Floor, Room 1103

As a Vendor registered in the iSupplier Portal you will be able to:

- View and Respond to Bids / Solicitations online
- View Orders, Payments, Invoices
- Update Your Company Information – contacts, address, phone, email

Construction – Finance Administration

- Once projects are in queue for start up the Procurement and Payment processes are set in motion:
- Typical for our construction projects – since a large number of them are JOC, here is a summary:

Compliance – C2

The link to log into C2 is

<https://chicago.mwdbe.com/Default.asp?TN=chi>



Compliance and Vendor Payment Programs

Electronic Funds Transfer



City of Chicago
Department of Finance
191 N. LaSalle, 15th Floor
Chicago, IL 60602
312-744-1734

Direct Deposit Vendor Payment Program

(Please Check One)

☐ New Participant

☐ Change to Existing Direct Deposit

☐ Terminate Direct Deposit

The Direct Deposit Vendor Payment Program allows electronic fund transfer to provide a timely, accurate, and convenient method of depositing funds owed to vendors.

With Direct Deposit, the burden of mail delays and late deposits are eliminated. Direct Deposit offers:

- Accuracy of Funds Payments
- Convenient Payment Method
- Simple and Easy Setup

Vendors participating in the Direct Deposit Payment Program receive necessary funds as quickly as possible. Deposits are made directly to vendor accounts, eliminating time consuming mail delays, waiting in line at the bank, and waiting for availability of funds.

Important: Complete the instructions and return it to the Department of Finance. Attach an unexpired and undated check from the account to receive direct deposits and return to the above address.

Note: Direct Deposit for multiple vendors or purchase orders can be set up on this form. Supply vendor multiple numbers on the line provided below. (However, a separate check request the bank Direct Deposit test account)

I authorize the City of Chicago transfer titled "The City" to receive credit within my banking account selected below and the business account below, hereafter called "banking" to deposit to the same bank account.

This authority is in effect in full force and effect until The City and hereinafter have received written notification from me of my rescission in such time and in such manner as to afford The City and hereinafter a reasonable opportunity to act on it prior to depositing to the account.

Vendor Name: _____ Credit to PO Number(s): _____



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Robin Owens, Deputy Commissioner

robin.owens@cityofchicago.org

Finance & Administration Contact:

Gary S. Bell, Contracts Administrator

Gary.Bell@cityofchicago.org

QUESTIONS?

Please fill out the survey, we value your feedback. Thank You!

BUYING PLAN 2Q 2021 2Q 2024

BUYING PLAN HOW-TO GUIDE
Quick guide to better use the Buying Plan

CHICAGO FIVE YEAR CAPITAL PLAN
Infrastructure investments that prioritize safety equity, and quality of life for residents

 **CHI** | **DPS** Department of Procurement Services
City Hall 121 N LaSalle, Room 806
Bid & Bond, Room 103
Chicago, Illinois 60602 | (312) 744-4900
www.chicago.gov/dps



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[YOUTUBE.COM/CHICAGODPS](https://youtube.com/chicagodps)



[LINKEDIN.COM/CHICAGODPS](https://linkedin.com/chicagodps)



Thank You For Attending...

DPS Events

312 744-4900

dps.events@cityofchicago.org

www.chicago.gov/dps

