



## DPS WORKSHOPS HAVE GONE VIRTUAL!

We are now offering our workshops virtually. Pre-registration is required 24 hours in advance to receive the link to the workshop. To register, sign-up at [chicago.gov/dpsevents](http://chicago.gov/dpsevents). Join us in June for the following workshops:

### THE ABC'S OF DBE AND ACDBE CERTIFICATION **JUNE 3 | 2 PM**

This workshop provides an overview of the City's Disadvantaged Business Enterprise (DBE) and Airport Concessions Disadvantaged Business Enterprise (ACDBE) programs. Come learn about the application process and benefits of certification as part of the Illinois Unified Certification process with the City of Chicago, Illinois Department of Transportation, Chicago Transit Authority, Metra, and Pace.

### HOW TO BECOME CERTIFIED **JUNE 10 | 2 PM**

DPS is the certifying agency for the following certifications: Minority-Owned Business Enterprise (MBE), Women-Owned Business Enterprise (WBE), Veteran-Owned Business (VBE), Business Enterprise for People with Disabilities (BEPD), Disadvantaged Business Enterprise (DBE) and Airport Concessions Disadvantaged Business Enterprise (ACDBE). This workshop will provide detailed information on who is qualified to be a Chicago certified firm. Learn out what documents are needed when submitting an application and how to avoid the most common mistakes in the certification process. Subject matter experts will be on-hand to answer all your questions about common certification topics.

### PROCUREMENT FUNDAMENTALS: DOING BUSINESS WITH THE CITY OF CHICAGO **JUNE 11 | 2 PM**

Do you have questions about how to become a successful bidder on City contracting opportunities? Unsure where to begin? This informational workshop highlights the role and responsibility of DPS in the City's purchasing process. Come learn about different procurement methods and the laws which govern the procurement process. Once completed, you will better understand what it takes before you start the bidding process and your responsibilities after you have won a contract with the City of Chicago.

### ePROCUREMENT 101 **JUNE 17 | 2 PM**

eProcurement applies digital technology to the acquisition of goods and services. The City has been phasing in this process, which has now become the standard solicitation method due to statewide shelter in place requirements. This class focuses on assisting prospective bidders and proposers with registering for an iSupplier account and submitting an online bid to the City of Chicago. This class is open to all interested in doing business with the City. Vendors who need to respond to an eProcurement solicitation as a result of a recent conversion from paper solicitations are encouraged to attend.

### DPS INCENTIVES & PROGRAMS: GETTING THE MOST FROM YOUR BIDS **JUNE 18 | 2 PM**

DPS has made it a priority to ensure that all interested businesses have the opportunity, information, and resources to compete for City contracts. This workshop features incentives and programs created to increase the diversity of the businesses that bid on and earn City Contracts. Learn about comprehensive information on ways to grow your business, increase capacity, foster mutually beneficial business relationships and be more competitive on City contracts. Learn about the Small Business Initiative, BEPD Incentive, M/WBE Mentorship Program, Veteran-Owned Business Enterprise, & many more.

### FIRST LOOK: THE DEPARTMENT OF WATER MANAGEMENT (DWM) **JUNE 25 | 2 PM**

The DPS website is the best place to find a wealth of resources relating to City procurement. Recently, the City of Chicago has refreshed the look of each department website, and some things have changed. This workshop will take you through the new look and feel of the website as well as all the resources that are available and how to find them. Learn how to: locate upcoming opportunities, bid tabulations, information about awarded contracts, how to identify primes and Chicago certified subcontractors, City auctions, upcoming outreach events and how to stay informed of all the latest news and updates.

### HOW TO NAVIGATE THE DPS WEBSITE **JUNE 25 | 2 PM**

The DPS website is the best place to find a wealth of resources relating to City procurement. Recently, the City of Chicago has refreshed the look of each department website, and some things have changed. This workshop will take you through the new look and feel of the website as well as all the resources that are available and how to find them. Learn how to: locate upcoming opportunities, bid tabulations, information about awarded contracts, how to identify primes and Chicago certified subcontractors, City auctions, upcoming outreach events and how to stay informed of all the latest news and updates.

Interested in more workshops? Reference all workshops, as well as information about our programs, from the DPS events and outreach page [www.chicago.gov/dpsevents](http://www.chicago.gov/dpsevents). Download all workshop PowerPoint files and stay up-to-date with DPS!