

DPS WORKSHOPS HAVE GONE VIRTUAL!

We are now offering our workshops virtually. Pre-registration is required 24 hours in advance to receive the link to the workshop. To register, sign-up at chicago.gov/dpsevents. Join us in October for the following workshops:



SAVE THE DATE: 2020 VIRTUAL VENDOR FAIR

NOVEMBER 5, 12 & 19

Join us virtually for workshops and government contracting information from subject-matter experts from: City of Chicago, Sister Agencies, Cook County, State of Illinois, Federal Agencies, Financial Institutions, Assist Agencies. Our goal is to bring together bright minds to give talks that are informational, educational-focused, and on a wide range of subjects to foster learning, inspiration, and success. We want to raise awareness of bid opportunities and provoke conversations that matter, which we hope will lead to successful opportunities and partnerships.

For more information and to stay up-to-date, visit www.vendorfair.info

THE ABC'S OF DBE AND ACDBE CERTIFICATION

OCTOBER 12 | 2 - 3PM

This workshop provides an overview of the City's Disadvantaged Business Enterprise (DBE) and Airport Concessions Disadvantaged Business Enterprise (ACDBE) programs. Learn about the application process and benefits of certification as part of the Illinois Unified Certification process with the City of Chicago, Illinois Department of Transportation, Chicago Transit Authority, Metra, and Pace.

ePROCUREMENT 101

OCTOBER 15 | 2 - 3PM

eProcurement applies digital technology to the acquisition of goods and services. The City has been phasing in this process, which has now become the standard solicitation method due to statewide shelter in place requirements. This class focuses on assisting prospective bidders and proposers with registering for an iSupplier account and submitting an online bid to the City of Chicago. This class is open to all interested in doing business with the City. Vendors who need to respond to an eProcurement solicitation as a result of a recent conversion from paper solicitations are encouraged to attend.

CONTRACTING 101: HOW TO RESPOND TO A REQUEST FOR PROPOSAL (RFP)

OCTOBER 21 | 2 - 3PM

This workshop is designed to teach business owners how to respond to a City of Chicago RFP. Using advice from seasoned professionals, you will learn specific details about what evaluators look for in a RFP and how to avoid common mistakes that can hurt your chances of a winning bid. Attend this workshop and you will learn how to navigate RFP specifications efficiently.

ALL ACCESS TO MAYOR'S OFFICE FOR PEOPLE WITH DISABILITIES

OCTOBER 22 | 2 - 3PM

Meet the Mayor's Office for People with Disabilities as they discuss the programs they offer for the disabled community with a focus on entrepreneurs. Additionally, DPS will present an overview of the programs and incentives offered including the certification for Business Enterprises Owned or Operated by People with Disabilities (BEPD), which includes service-disabled veterans.

HOW TO BECOME CERTIFIED

OCTOBER 28 | 2 - 3PM

DPS is the certifying agency for the following certifications: Minority-Owned Business Enterprise (MBE), Women-Owned Business Enterprise (WBE), Veteran-Owned Business (VBE), Business Enterprise for People with Disabilities (BEPD), Disadvantaged Business Enterprise (DBE) and Airport Concessions Disadvantaged Business Enterprise (ACDBE). This workshop provides detailed information on who is qualified to be a Chicago certified firm. Learn what documents are needed when submitting an application and how to avoid the most common mistakes in the certification process. Subject matter experts will be on-hand to answer all your questions about common certification topics.

PROCUREMENT FUNDAMENTALS: DOING BUSINESS WITH THE CITY OF CHICAGO

OCTOBER 29 | 2 - 3PM

Do you have questions about how to become a successful bidder on City contracting opportunities? Unsure where to begin? This informational workshop highlights the role and responsibility of DPS in the City's purchasing process. Learn about different procurement methods and the laws which govern the procurement process. Once completed, you will better understand what it takes before you start the bidding process and your responsibilities after you have won a contract with the City of Chicago.

Interested in more workshops? Reference all workshops, as well as information about our programs, from the DPS events and outreach page www.chicago.gov/dpsevents. Download all workshop PowerPoint files and stay up-to-date with DPS!



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