



**DPS WORKSHOPS
HAVE GONE
VIRTUAL!**

We are now offering our workshops virtually. Pre-registration is required 24 hours in advance to receive the link to the workshop. To register, sign-up at chicago.gov/dpsevents. Join us in September for the following workshops:

NEW FOR 2020 - FIRST LOOK: PUBLIC SAFETY

SEPT. 24 | 2 - 3PM

A virtual procurement spotlight of the City of Chicago Public Safety agencies: the Chicago Office of Emergency Management and Communications (OEMC), Chicago Police Department (CPD), and Chicago Fire Department (CFD), and the Office of Public Safety Administration (PSA).

As part of Emergency Preparedness Month, OEMC the session is intended to educate vendors about the services the City of Chicago's public safety agencies provide and to learn what products and services the departments will need to procure in the next 12 months to assist in those efforts. As a result, vendors can be better informed about what goods and services they may be qualified to provide and pursue contract opportunities as either a direct or indirect contractor or subcontractor.

HOW TO NAVIGATE THE DPS WEBSITE

SEPTEMBER 2 | 2 - 3PM

The DPS website is the best place to find a wealth of resources relating to City procurement. Recently, the City of Chicago has refreshed the look of each department website, and some things have changed. This workshop will take you through the new look and feel of the website as well as all the resources that are available and how to find them. Learn how to: locate upcoming opportunities, bid tabulations, information about awarded contracts, how to identify primes and Chicago certified subcontractors, City auctions, upcoming outreach events and how to stay informed of all the latest news and updates.

DPS INCENTIVES & PROGRAMS: GETTING THE MOST FROM YOUR BIDS

SEPTEMBER 3 | 2 - 3PM

DPS has made it a priority to ensure that all interested businesses have the opportunity, information, and resources to compete for City contracts. This workshop will feature incentives and programs created to increase the diversity of the businesses that bid on and earn City Contracts. Come learn about comprehensive information on ways to grow your business, increase capacity, foster mutually beneficial business relationships, and be more competitive on City contracts. Learn about the Small Business Initiative, BEPD Incentive, M/WBE Mentorship Program, Veteran-Owned Business Enterprise (VBE), and many more.

TRACKING CONTRACT PAYMENTS: WHAT YOU NEED TO KNOW

SEPTEMBER 9 | 2 - 3PM

Interested in doing business beyond the City of Chicago but not sure where to start? This workshop welcomes guest presentations that outlines the roles and responsibilities of how to do business with the City of Chicago's six sister agencies: Chicago Public Schools, City Colleges of Chicago, Public Building Commission, Chicago Housing Authority, Chicago Park District and Chicago Transit Authority.

HOW TO BECOME CERTIFIED

SEPTEMBER 10 | 2 - 3PM

DPS is the certifying agency for the following certifications: Minority-Owned Business Enterprise (MBE), Women-Owned Business Enterprise (WBE), Veteran-Owned Business (VBE), Business Enterprise for People with Disabilities (BEPD), Disadvantaged Business Enterprise (DBE) and Airport Concessions Disadvantaged Business Enterprise (ACDBE). This workshop provides detailed information on who is qualified to be a Chicago certified firm. Learn what documents are needed when submitting an application and how to avoid the most common mistakes in the certification process. Subject matter experts will be on-hand to answer all your questions about common certification topics.

PROCUREMENT FUNDAMENTALS: DOING BUSINESS WITH THE CITY OF CHICAGO

SEPTEMBER 16 | 2 - 3PM

Do you have questions about how to become a successful bidder on City contracting opportunities? Unsure where to begin? This informational workshop highlights the role and responsibility of DPS in the City's purchasing process. Learn about different procurement methods and the laws which govern the procurement process. Once completed, you will better understand what it takes before you start the bidding process and your responsibilities after you have won a contract with the City of Chicago.

ePROCUREMENT 101

SEPTEMBER 17 | 2 - 3PM

eProcurement applies digital technology to the acquisition of goods and services. The City has been phasing in this process, which has now become the standard solicitation method due to statewide shelter in place requirements. This class focuses on assisting prospective bidders and proposers with registering for an iSupplier account and submitting an online bid to the City of Chicago. This class is open to all interested in doing business with the City. Vendors who need to respond to an eProcurement solicitation as a result of a recent conversion from paper solicitations are encouraged to attend.

YOUR BUSINESS IS CERTIFIED: NOW WHAT?

SEPTEMBER 23 | 2 - 3PM

Your business is certified, what are your next steps? This workshop provides valuable information to newly certified firms on how to compete for City contracts as well as provide information on resources available to certified firms. Are you prepared to meet with prime contractors? Have you considered joint venturing on contracting opportunities? Are you attending pertinent networking events? Come hear advice from subject matter experts to better market your business, compete for, and earn City contracts.

Interested in more workshops? Reference all workshops, as well as information about our programs, from the DPS events and outreach page www.chicago.gov/dpsevents. Download all workshop PowerPoint files and stay up-to-date with DPS!