



City of Chicago Department of Procurement Services December 2014 Workshop Schedule

DPS offers 15 free workshops presented quarterly, to educate citizens and business owners about the fundamentals of procurement and the latest developments in procurement and certification.

For more information and to register for workshops go to www.cityofchicago.org/dpsevents

Goldman Sach's 10,000 Small Business Info Session

December 2, 2014 2:30pm to 3:30pm
City Hall, 121 N. LaSalle, 3rd Flr. Bid & Bond Room 301

Attend this workshop to learn more about an innovative program that can take your business to the next level. Hear from alumni of the program what it takes to grow a business. Learn how you could benefit by applying for the free, competitive application program sponsored by the Goldman Sachs Foundation.

City of Chicago Procurement Fundamentals

December 3, 2014 2:30pm to 4:00pm
City Hall, 121 N. LaSalle, 3rd Flr. Bid & Bond Room 301

This workshop teaches vendors about the laws, policies, rules and regulations which govern the procurement process. Attendees will be afforded an opportunity to discuss how these various elements impact the bidding process.

Contracting 101: How to Respond to a Request for Proposal (RFP)

December 17, 2014 3:00pm to 4:30pm
City Hall, 8th Flr. Room 805

This workshop is designed to teach business owners how to respond to a City of Chicago RFP. Learn what evaluators look for in a RFP and how to avoid common mistakes. Learn helpful tips on how to navigate RFP specifications.

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