

Department of Procurement Services - City of Chicago
PRE-SUBMITTAL CONFERENCE ATTENDEE REGISTER

Page: __1_ of __1

Project Name: RFQ No. 57000 Asset and Trees Inventory Management

Contract Administrator: Melanie Polk-Stamps

Specification No: 1322498

Lead Department: Department of Streets and Sanitation

Conference Date: September 3, 2025,

Conference Location: City Hall Department of Procurement Service

Attendee Name	Company Name	Company Address	Telephone Number	Fax No. and/or E-Mail Address
Melanie Polk-Stamps Senior Procurement Specialist	City of Chicago – Dept. of Procurement Services	121 N. LaSalle Street	312 744-4912	Melanie.Polk-Stamps@cityofchicago.org
Altha Riley Deputy Procurement Officer	City of Chicago – Dept. of Procurement Services	121 N. LaSalle Street	312-744-1952	Veronica.Smith3@cityofchicago.org
Kimberly Piper-Canon Senior Procurement Specialist	City of Chicago – Dept. of Procurement Services	121 N. LaSalle Street	312-744-1990	Kimberly.PiperCannon@cityofchicago.org
Juliris De La Rosa Senior Procurement Specialist	City of Chicago – Dept. of Procurement Services	121 N. LaSalle Street	312-744-7002	juliris.delarosa@cityofchicago.org
Michele Gamble Contract Coordinator	City of Chicago – Dept. of Streets and Sanitation	2352 S. Ashland	312-742-2595	michele.gamble@cityofchicago.org
Joesph McCarthy Senior City Forester	City of Chicago - Department of Streets and Sanitation, Bureau of Forestry	2352 S. Ashland	312-746-5254	joseph.mccarthy@cityofchicago.org
Lee Mueller, CF Market Manager	Davey Resource Group, INC.	295 S. Water Street	248-221-0439	Lee.mueller@davey.com
Rachel Cortez	Collins Engineers, Inc.	550 W. Jackson Blv	312-236-7160	rcortez@collinsengr.com
Britton Paige	Arbor Pro	22605 La Palma Ave.	877-844-3282	bp Paige@arborprousa.com
Jacob Bolton	Plan It Geo	P.O. Box 1334		jacobbolton@planigeo.com

Attendee Name	Company Name	Company Address	Telephone Number	Fax No. and/or E-Mail Address
Jack Myrna	Plan It Geo	P.O. Box 1334	309-265-4705	jackmyrna@planitgeo.com
James Semelka	Great Lakes Urban Forestry	1485 Louis Bork Dr, suite 113, Batavia, IL, United States, Illinois	708—610-0219	jim@gluf.net
Pete Sorensen	Davey Resource Group, INC.	910 Riverside Drive	414-517-1695	peter.sorensen@davey.com
Katherine Darnstadt	Latent Design Corporation	1006 S. Michigan Ave	312-344-1498	katherine@latentdesign.net
Lisa Nielsen, PE Environmental Lead	2 IM Group	300 S. Wacker Dr.	312-441-9554 Ext: 2207	Lisa.n@2imgroup.com
Virginia Hiteshew Marketing Lead	2 IM Group	300 S. Wacker Dr.	312-441-9554 Ext: 2218	Virginia.h@2imgroup.com

Solicitation Name

Pre-Bid Conference Attendee Register

Using Department: Department of Streets and Sanitation
 Title: Asset and Trees Inventory Management
 Senior Procurement Specialist: Melanie Polk-Stamps
 Specification Number: 1322498
 RFP# 57000 RX# 660057
 Conference Date: September 3, 2025,
 Conference Location: Department of Procurement Services
 Conference Time: 9:30 A.M.

Attendee Name: Lisa Nielsen
 Company Name: 2IM Group
 Company Address: 300 S. Wacker Dr.
Chicago, IL 60606
Suite 2880
 Telephone: 312-441-9554 x 2207
 Fax: _____
 E-Mail: lisa.n@2imgroup.com

LISA NIELSEN, PE
 Environmental Lead

☎ 312-441-9554 Ext: 2207
 🌐 www.2imgroup.com
 ✉ lisa.n@2imgroup.com
 📍 300 S. Wacker Dr., Suite 2880
 Chicago, IL 60606



Attendee Name: Joseph McC. H.
 Company Name: DSS-Forestry
 Company Address: 2352 S Ashland 3rd Fl
 Telephone: 773-746-5254
 Fax: _____
 E-Mail: _____

{Business Card}

Attendee Name: _____
 Company Name: _____
 Company Address: _____
 Telephone: _____
 Fax: _____
 E-Mail: _____

**KATHERINE
 DARNSTADT**

AIA, NOMA, LEED AP

FOUNDING PRINCIPAL
 katherine@latentdesign.net

1006 S Michigan Ave Ste 700 Chicago IL 60605
 www.latentdesign.net latent_design 312-344-1498

ARCHITECTURE URBANISM INTERIORS OTHER

Attendee Name: Melanie Polk-Stamps
 Company Name: DPS
 Company Address: 121 N. LaSalle
 Telephone: (312) 744-4912
 Fax: _____
 E-Mail: melanie.polk-stamps@city
ofchicago.org



DEPARTMENT OF PROCUREMENT SERVICES

MELANIE POLK-STAMPS
 SR. PROCUREMENT SPECIALIST

121 N. LaSalle Street
 City Hall, Rm. 806
 Chicago, Illinois 60602
 melanie.polk-stamps@cityofchicago.org
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Direct: 312-744-4912
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Attendee Name: <u>JACOB BOLTON</u> Company Name: <u>PLANIT GEO</u> Company Address: <u>PO Box 1334,</u> <u>WHEAT RIDGE, CO 80034</u> Telephone: <u>303</u> Fax: _____ E-Mail: <u>jacobbolton@planitgeo.com</u> Please print clearly	{Business Card}
Attendee Name: <u>Jack Myrna</u> Company Name: <u>PlanIT Geo</u> Company Address: _____ Telephone: <u>309-265-4705</u> Fax: _____ E-Mail: <u>JackMyrna@Planitgeo.COM</u> Please print clearly	{Business Card}
Attendee Name: <u>JAMES SEMELKA</u> Company Name: <u>GREAT LAKES URBAN FORESTRY</u> Company Address: <u>1485 LOUIS BORN DR</u> <u>BATAVIA, IL 60100</u> Telephone: <u>708-610-0219</u> Fax: _____ E-Mail: <u>jim@gluf.net</u> Please print clearly	JIM SEMELKA Municipal Forestry Consultant 708.610.0219 jim@gluf.net www.glurbanforestry.com  GREAT LAKES URBAN FORESTRY
Attendee Name: <u>Pete Sorensen</u> Company Name: <u>Davey Resource Group, Inc</u> Company Address: <u>910 Riverside Drive,</u> <u>Elmhurst, IL 60016</u> Telephone: <u>414-517-1695</u> Fax: _____ E-Mail: <u>Peter.Sorensen@davey.com</u>	 DAVEY Resource Group ISA Certified Arborist OH-6404AM Peter Sorensen Project Manager Milwaukee, WI (414) 517-1695 Mobile peter.sorensen@davey.com

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Attendee Name: <u>Lee Mueller, CF</u> Company Name: <u>Davey Resource Group, Inc.</u> Company Address: <u>410 Riverside Dr</u> <u>Elmhurst, IL 60016</u> Telephone: <u>248 221 0439</u> Fax: _____ E-Mail: <u>lee.mueller@davey.com</u>	Lee Mueller, CF <i>Market Manager</i> ISA Certified Arborist® MI-4148A ISA Tree Risk Assessment Qualified SAF Certified Forester Michigan Registered Forester 46043 M: 248.221.0439 lee.mueller@davey.com
Attendee Name: <u>Rachel Cortez</u> Company Name: <u>Collins Engineers, Inc.</u> Company Address: <u>550 W Jackson Blvd</u> <u>Suite 1200, Chicago, IL 60661</u> Telephone: <u>312-236-7160</u> Fax: _____ E-Mail: <u>rcortez@collinsengr.com</u>	DAVEY RESOURCE GROUP, INC. {Business Card}
Attendee Name: <u>Britton Paige</u> Company Name: <u>Arbor Pro</u> Company Address: <u>22605 La Palma Ave</u> <u>Ste 509</u> <u>Yorba Linda, CA 92887</u> Telephone: <u>877-844-3282</u> Fax: _____ E-Mail: <u>bpaige@arborprousa.com</u>	{Business Card}
Attendee Name: <u>Kimberly Piper-Cannon</u> Company Name: <u>City of Chicago</u> Company Address: <u>121 N. La Salle</u> <u>Chicago, IL 60602</u> Telephone: <u>(312) 744-1990</u> Fax: _____ E-Mail: <u>kimberly.pipercannon@cityofchicago.org</u>	{Business Card}

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Attendee Name: <u>Virginia HitesheW</u> Company Name: <u>2IM Group</u> Company Address: <u>300 S Wacker Dr</u> <u>Ste 2880, Chicago, IL 60606</u> Telephone: <u>312-441-9554</u> Fax: _____ E-Mail: <u>virginia.h@2imgroup.com</u> Please print clearly	VIRGINIA HITESHEW <i>Marketing Lead</i> 312-441-9554 Ext: 2218 www.2imgroup.com virginia.h@2imgroup.com 300 S. Wacker Dr., Suite 2880 Chicago, IL 60606
Attendee Name: _____ Company Name: _____ Company Address: _____ Telephone: _____ Fax: _____ E-Mail: _____ Please print clearly	{Business Card}
Attendee Name: _____ Company Name: _____ Company Address: _____ Telephone: _____ Fax: _____ E-Mail: _____ Please print clearly	{Business Card}
Attendee Name: _____ Company Name: _____ Company Address: _____ Telephone: _____ Fax: _____ E-Mail: _____ Please print clearly	{Business Card}

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Attendee Name: Shelette Parham Company Name: City of Chicago (Certification and Compliance) Company Address: Telephone: E-Mail:	{Business Card}
Attendee Name: <i>Juliris De La Rosa</i> Company Name: <i>City of Chicago</i> E-Mail: <i>Juliris.delarosa@cityofcity.org</i>	{Business Card}
Attendee Name: <i>KATHERINE DARNCHADT</i> Company Name: <i>LATENT DESIGN CORPORATION</i> Telephone: <i>312-344-1448</i> E-Mail: <i>KATHERINE@LATENTDESIGN.COM</i>	{Business Card}
Attendee Name: Company Name: E-Mail:	{Business Card}