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# CITY OF CHICAGO

# RULES

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**RULES REGARDING THE PROHIBITION ON WAGE &**

**SALARY HISTORY SCREENING**

**UNDER 2-92-385**


**LAST UPDATED: AUGUST 27, 2018**



DEPARTMENT OF  
**PROCUREMENT  
SERVICES**

BY AUTHORITY VESTED IN THE COMMISSIONER OF THE DEPARTMENT OF PROCUREMENT SERVICES PURSUANT TO SECTION 2-92-385 OF THE MUNICIPAL CODE OF CHICAGO, THE FOLLOWING RULES REGARDING **THE PROHIBITION ON WAGE & SALARY HISTORY SCREENING** ARE HEREBY ADOPTED.

By Order of the Commissioner:

Signed: Shannon E. Andrews  
Shannon E. Andrews  
Chief Procurement Officer 

Date: 28 June 2019

Published: JUL 1 9 2019

Effective: May 20, 2019



Rules

Municipal Code Section 2-92-385

1. Section 2-92-385 applies to contracts initially advertised on or after August 25, 2018, but not to contracts advertised before that date, or amendments, renewals or extensions of previously executed contracts.
2. Subsection (c)(1) of Section 2-92-385 shall not be construed to require an applicant to submit supporting documents in addition to the affidavit required by that subsection. Rather, an applicant may provide supporting documents at their option to help provide necessary context or supplementation. This rule shall not preclude the City from requiring supporting documents in special situations.
3. Subsection (d) of Section 2-92-385 shall not be construed to require a contracting City officer other than the Chief Procurement Officer (“CPO”) to promulgate his or her own rules governing application of this section. Rather, any such City officer may use the rules promulgated by the CPO.
4. It shall be appropriate for the CPO or other contracting City officer to decline to consider the contractor ineligible, or decline to consider voiding the applicable contract, if the relevant City officer concludes that the City is unable to acquire essential goods or services provided at comparable price and quality, or in sufficient quantity to meet the City’s needs, from other sources. In such circumstances, the relevant City officer shall seek to pursue other available remedies.

