



DEPARTMENT OF PROCUREMENT SERVICES
NON-COMPETITIVE REVIEW BOARD (NCRB) APPLICATION

Complete this cover form and the **Non-Competitive Procurement Application Worksheet** in detail. Refer to the page entitled **"Instructions for Non-Competitive Procurement Application"** for completing this application in accordance with its policy regarding NCRB. Complete "other" subject area if additional information is needed. Subject areas must be fully completed and responses merely referencing attachments will not be accepted and will be immediately rejected.

Department	Originator Name	Telephone	Date	Signature of Application Author
Aviation	James Weier	773-686-3731	11/29/17	
Contract Liaison	Email Contract Liaison	Telephone		
Aurelio Garcia	aurelio.garcia@cityofchicago.org	773-462-7314		

List Name of NCRB Attendees/Department	
James Weier, Aviation	
Kieran Sheridan, Aviation	

Request NCRB review be conducted for the product(s) and/or service(s) described herein.		
Company: J.E. Manzi & Associates		
Contact Person:	Phone:	Email:
Joseph E. Manzi	847-699-5800	joe@jemanzi.com
Project Description: Non-Competitive Bid Contract for Environmental Review Support for Design and Construction Expert Consulting Services with respect to the Automated Transit System Extension and Modernization Project at Chicago - O'Hare International Airport		
This is a request for:		<input type="checkbox"/> Amendment / Modification <u>Type of Modification</u> <input type="checkbox"/> Time Extension <input type="checkbox"/> Vendor Limit Increase <input type="checkbox"/> Scope Change Contract Number: _____ Specification Number: _____ Modification Number: _____
<input checked="" type="checkbox"/> New Contract		
<u>Contract Type</u>		
<input checked="" type="checkbox"/> Blanket Agreement Term: <u>24</u> (# of mo)		
<input type="checkbox"/> Standard Agreement		

Department Request Approval	Recommended Approval
 DEPARTMENT HEAD OR DESIGNEE <u>Reshma Soni</u> PRINT NAME	 BOARD CHAIRPERSON _____ PRINT NAME
<u>11/29/17</u> DATE	 DATE

(FOR NCRB USE ONLY)
Recommend Approval/Date: _____
Return to Department/Date: _____
Rejected/Date: _____

☐ Approved ☐ Rejected

CHIEF PROCUREMENT OFFICER DATE



**DEPARTMENT OF PROCUREMENT SERVICES
NON-COMPETITIVE REVIEW BOARD (NCRB) APPLICATION
JUSTIFICATION FOR NON-COMPETITIVE PROCUREMENT WORKSHEET**

All applicable information on this worksheet must be addressed using each question found on the "Instructions for Non-Competitive Procurement Application" in this application.

Justification for Non-Competitive Procurement Worksheet

☒ **PROCUREMENT HISTORY**

1. Describe the requirement and how it evolved from initial planning to its present status.

The Chicago Department of Aviation (CDA/Department) is currently engaged in completing the Extension and Modernization of the Airport Transit System (ATS) which includes a new station and service to the new Joint Use Consolidated Rent-a-Car/Parking Facility (Facility). After an open solicitation process, for which Parsons Construction Group (PCG) was the sole respondent, the City awarded a \$310M design-build contract to PCG, as part of a DBOM (Design-Build Operate and Maintain) solicitation; which includes the installation of systems and equipment for the modernized system. Over the last two years, the CDA with assistance with the Program Management Office for the OMP (OMP PMO) has been coordinating with PCG to advance the design and construction of the ATS upgrade/ATS extension project (ATS Extension Project); however, the completion of the ATS extension is projected to be completed over a year past its original target completion. The Department requires supplemental and independent services of a project management professional to assist the CDA and PMO in efforts to minimize further impact to the project's budget and schedule. For reasons that are set forth in more detail below, J.E. Manzi & Associates (Manzi) is uniquely qualified to provide such services.

This is a one-time request with respect to the ATS Extension Project. As will be discussed below, Manzi has provided similar services to the City on several occasions, and his expertise may be required on other projects (to be procured separately). Given the nature of the required services, and Manzi's unique qualifications, future competitive bidding is unlikely.

2. Is this a first time requirement or a continuation of previous procurement from the same source? If so, explain the procurement history.

This is a first time requirement for these specific services, however, Joseph Manzi has been retained in the past by the City of Chicago for other similar projects pursuant to engagements with the Department of Law and non-competitively procured contracts with NCRB approval.

3. Explain attempts made to competitively bid the requirement (attach copy of sources contacted.)

No attempts were made to competitively bid this requirement because no other known entity has Manzi's proven results and expertise in this area. The CDA, to the best of its ability, identified other large construction projects that were faced with similar issues. In each instance, to the extent that an expert was retained to bring the project to successful and on schedule completion, that expert was Joseph E. Manzi. This request is being made based upon Joseph Manzi's unique expertise and qualifications as well as specific knowledge regarding the subject matter of the requested contract. Joseph E. Manzi is uniquely qualified for the performance of the requisite services due to his nearly 45 years of knowledge and experience as a professional engineer, and his long history of assisting the City of Chicago with bringing difficult, complex, and troubled construction projects to satisfactory completion. Specifically, Manzi provided services substantially similar to those required by the Department on the construction of the Harold Washington Library Center, the Cook County Jail Division X, Millennium Park, the reconstruction of Wacker Drive, the construction of the new Soldier Field, CDA's F.A.C.E. Project for Terminals 2 and 3 of O'Hare International Airport, and oversight of the CTA Red Line Dan Ryan Renewal Project. In each instance, Manzi was asked to apply his knowledge and experience on behalf of the City in order to substantially reduce or eliminate negative impacts to the project schedule and/or budget, and in each instance, Manzi was successful.

In addition, Manzi is currently engaged by the City of Chicago Department of Law as an expert consultant for the purpose of applying its experience and expertise toward review of the ATS Extension Project to determine what time



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provides these services.

5. Explain what negotiation of price has occurred or will occur. Detail why the estimated cost is deemed reasonable.

The hourly rates proposed by Manzi are on par with rates the CDA has paid consultants and engineers working on similar types of projects in the past. The estimated overall cost is deemed reasonable in that PCG originally requested compensation for additional costs in the range of \$18 million due to project delays. As noted, PGC has submitted a project schedule which shows project completion over a year past the contractual date. Manzi's track record is such that it is anticipated that the services provided by Manzi could very well be offset by avoidance of additional project costs.

☒ **SCHEDULE REQUIREMENTS**

1. Explain how the schedule was developed and at what point the specific dates were known.

The services identified in the attached Scope of Services should be completed as soon as possible in order to bring the ATS Extension Project to a successful completion with minimal delays.

2. Is lack of drawings and/or specifications a constraining factor to competitive bidding? If so, why is the proposed Contractor the only person or firm able to perform under these circumstances? Why are the drawings and specifications lacking? What is the lead time required to get drawings and specifications suitable for competition? If lack of drawings and specifications is not a constraining factor to competitive bidding, explain why only one person or firm can meet the required schedule.

N/A.

3. Outline the required schedule by delivery or completion dates and explain the reasons why the schedule is critical.

PGC has submitted a project schedule which shows project completion over a year past the contractual date. Manzi's track record is such that it is anticipated that the services requested herein could have a significant impact on the delivery schedule which would in turn reduce costs.

Given the delays and budget impacts stated above, it is imperative that Manzi be engaged at the earliest possible time. The time frame for the completion of the services will be dictated by the requirements of the project.

4. Describe in detail what impact delays for competitive bidding would have on City operations, programs, costs and budgeted funds.

N/A. This is not a candidate for a competitive bid. Manzi is the only known vendor that can perform these services.

☒ **EXCLUSIVE OR UNIQUE CAPABILITY**

This request is being made based upon Joseph Manzi's unique expertise and qualifications as well as specific knowledge regarding the subject matter of the requested contract. Joseph E. Manzi is uniquely qualified for the performance of the requisite services due to his nearly 45 years of knowledge and experience as a professional engineer, and his long history of assisting the City of Chicago with bringing difficult, complex, and troubled construction projects to satisfactory completion. Specifically, Manzi provided services substantially similar to those required by the Department on the construction of the Harold Washington Library Center, the Cook County Jail Division X, Millennium Park, the reconstruction of Wacker Drive, the construction of the new Soldier Field, CDA's F.A.C.E. Project for Terminals 2 and 3 of O'Hare International Airport, and oversight of the CTA Red Line Dan Ryan Renewal Project. In each instance, Manzi was asked to apply his knowledge and experience on behalf of the City in order to substantially reduce or eliminate negative impacts to the project schedule and/or budget, and in each instance, Manzi was successful.

In addition, Manzi is currently engaged by the City of Chicago Department of Law as an expert consultant for the purpose of applying its experience and expertise toward review of the ATS Extension Project to determine what time extension is owed to the contractor, if any. As a part of its engagement with the City through the Law Department,



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extension is owed to the contractor, if any. As a part of its engagement with the City through the Law Department, Manzi is reviewing the ATS extension design –build contract schedule requirements, bid assumptions, availability dates provided during the course of the work, actual work performance schedule submittals and updates and related items. As a result of Manzi's current engagement related to the subject matter of the new non-competitive bid contract requested herein, Manzi has specialized knowledge of the ATS Extension Project that he will be able to draw upon to assist the CDA in bringing this important and complex project to successful completion.

4. Describe in detail all research done to find other sources; list other cities, companies in the industry, professional organizations contacted. List periodicals and other publications used as references.

Because Manzi is currently engaged by the City's Law Department to perform services related to this project, hiring another construction/project management consulting firm would require the other firm to duplicate services for which the City is already paying Manzi to complete.

5. Explain future procurement objectives. Is this a one-time request or will future requests be made for doing business with the same source?

This is a one-time only request. The CDA does not intend to engage J.E. Manzi & Associates beyond the (2) two-year time frame requested as the services required are specifically for the purpose of bringing the ATS Extension Project to successful completion as quickly as possible.

6. Explain whether or not future competitive bidding is possible. If not, explain in detail.

N/A. Please see item 5 above.

☒ **ESTIMATED COST**

1. What is the estimated cost for this requirement or for each contract, if multiple awards are contemplated? What is the funding source?

The CDA is requesting a maximum contract limit of \$750,000.00 for these services over a (2) two-year period. This is based upon an estimated 2000 hours of work for Joseph Manzi, Principal, and approximately 1025 hours for services performed by any other Manzi associates at the hourly rates provided for in Manzi's attached letter (\$275 per hour for Joseph Manzi, Principal, and \$195 per hour for Manzi engineering associate(s)). The CDA believes that Manzi's hourly rates are reasonable for the services requested and that engaging Manzi to bring this project to completion in a timely manner will provide significant cost savings to the CDA, as further project delays are likely to cost millions in terms of impact to project budget as well as shuttle bus services to perform airport transit services prior to completion of the ATS Extension Project. This contract will be funded using airport funds.

2. What is the estimated cost by fiscal year?

CDA estimates that the bulk of the work will be completed in FY2018, approximately \$550K of the max contract limit with the remaining 200K allocated or work in FY2019.

3. Explain the basis for estimating the cost and what assumptions were made and/or data used (i.e., budgeted amount, previous contract price, current catalog or cost proposal from firms solicited, engineering or in-house estimates, etc.)

Please see item 1 above.

4. Explain whether the proposed Contractor or the City has a substantial dollar investment in original design, tooling or other factors which would be duplicated at City expense if another source was considered. Describe cost savings or other measurable benefits to the City which may be achieved.

To date, the CDA has invested a tremendous amount of money in the ATS Extension Project. Delays in completing the project will not only cost even more money but they will significantly impact operations and O'Hare and connectivity between the ATS and the currently under-construction Multi-Modal Facility (MMF). Such delays would require the CDA to obtain additional shuttle bus services in order to transport passengers to the Terminals and remote parking lots for an extended period of time. In addition, the City has engaged Manzi through the Department of Law to review documents related to this project. To have another consultant re-review those documents would be duplicative and as a result, would cost the City additional time and money that will not have to be spent if Manzi is engaged to



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Manzi is reviewing the ATS extension design –build contract schedule requirements, bid assumptions, availability dates provided during the course of the work, actual work performance schedule submittals and updates and related items. As a result of Manzi's current engagement related to the subject matter of the new non-competitive bid contract requested herein, Manzi has specialized knowledge of the ATS Extension Project that he will be able to draw upon to assist the CDA in bringing this important and complex project to successful completion.

☒ **OTHER**

1. Explain other related considerations and attach all applicable supporting documents, i.e., an approved "ITGB Form" or "Request For Individual Hire Form".

N/A.



DEPARTMENT OF PROCUREMENT SERVICES NON-COMPETITIVE REVIEW BOARD (NCRB) APPLICATION INSTRUCTIONS FOR NON-COMPETITIVE PROCUREMENT APPLICATION

INSTRUCTIONS FOR PREPARATION OF NON-COMPETITIVE PROCUREMENT APPLICATION

If a City Department has determined that the purchase of supplies, equipment, work and/or services cannot be done on a competitive basis, a justification must be prepared on this "Justification for Non-Competitive Procurement Application" in which procurement is requested on a or non-competitive basis in accordance with 65 ILCS 5/8-10-4 of the Illinois Compiled Statutes. Using this instruction sheet, all applicable information must be addressed on the worksheet. The information provided must be complete and in sufficient detail to allow for a decision to be made by the Non-Competitive Procurement Review Board. For Amendments, Modifications, describe in detail the change in terms of dollars, time period, scope of services, etc., its relationship to the original contract and the specific reasons for the change. Indicate both the original and the adjusted contract amount and/or expiration date with this change.

Attach a DPS Checklist and any other required documentation; the Board will not consider justification with incomplete information documentation or omissions.

PROCUREMENT HISTORY

1. Describe the requirement and how it evolved from initial planning to its present status.
2. Is this a first time requirement or a continuation of previous procurement from the same source? If so, explain the procurement history.
3. Explain attempts made to competitively bid the requirement (attach copy of sources contacted).
4. Describe in detail all research done to find other sources; list other cities, companies in the industry, professional organizations contacted. List periodicals and other publications used as references.
5. Explain future procurement objectives. Is this a one-time request or will future requests be made for doing business with the same source?
6. Explain whether or not future competitive bidding is possible. If not, explain in detail.

ESTIMATED COST

1. What is the estimated cost for this requirement or for each contract, if multiple awards are contemplated? What is the funding source?
2. What is the estimated cost by fiscal year?
3. Explain the basis for estimating the cost and what assumptions were made and/or data used (i.e., budgeted amount, previous contract price, current catalog or cost proposal from firms solicited, engineering or in-house estimate, etc.)
4. Explain whether the proposed Contractor or the City has a substantial dollar investment in original design, tooling or other factors which would be duplicated at City expense if another source was considered. Describe cost savings or other measurable benefits to the City which may be achieved.
5. Explain what negotiation of price has occurred or will occur. Detail why the estimated cost is deemed reasonable.

SCHEDULE REQUIREMENTS

1. Explain how the schedule was developed and at what point the specific dates were known.
2. Is lack of drawings and/or specifications a constraining factor to competitive bidding? If so, why is the proposed Contractor the only person or firm able to perform under these circumstances? Why are the drawings and specifications lacking? What is the lead time required to get drawings and specifications suitable for competition? If lack of drawings and specifications is not a constraining factor to competitive bidding, explain why only one person or firm can meet the required schedule.
3. Outline the required schedule by delivery or completion dates and explain the reasons why the schedule is critical.
4. Describe in detail what impact delays for competitive bidding would have on City operations, programs, costs and budgeted funds.

EXCLUSIVE OR UNIQUE CAPABILITY

1. If contemplating hiring a person or firm as a Professional Service Consultant, explain in detail what professional skills, expertise, qualifications, and/or other factors make this person or firm exclusively or uniquely qualified for the project. Attach a copy of the cost proposal, scope of services, and Temporary Consulting Services Form.
2. Does the proposed firm have personnel considered unquestionably predominant in the particular field?
3. What prior experiences of a highly specialized nature does the person or firm exclusively possess that is vital to the job, project or program?
4. What technical facilities or test equipment does the person or firm exclusively possess of a highly specialized nature which is vital to the job?
5. What other capabilities and/or capacity does the proposed firm possess which is necessary for the specific job, project or program which makes them the only source who can perform the work within the required time schedule without unreasonable costs to the City?
6. If procuring products or equipment, describe the intended use and explain any exclusive or unique capabilities, features and/or functions the items have which no other brands or models possess. Is compatibility with existing equipment critical from an operational standpoint? If so, provide detailed explanation?
7. Is competition precluded because of the existence of patent rights, copyrights, trade secrets, technical data, or other proprietary data (attach documentation verifying such)?
8. If procuring replacement parts and/or maintenance services, explain whether or not replacement parts and/or services can be obtained from any other sources? If not, is the proposed firm the only authorized or exclusive dealer/distributor and/or service center? If so, attach letter from manufacturer on company letterhead.

MBE/WBE COMPLIANCE PLAN

- * All submissions must contain detailed information about how the proposed firm will comply with the requirements of the City's Minority and Women Owned Business program. All submissions must include a completed C-1 and D-1 form, which is available on the Procurement Services page on the City's intranet site. The City Department must submit a Compliance Plan, including details about direct and indirect compliance.

OTHER

1. Explain other related considerations and attach all applicable supporting documents, i.e., an approved "ITGB Form" or "Request For Individual Hire Form".

REVIEW AND APPROVAL

This application must be signed by both Originator of the request and signed by the Department Head. After review and final disposition from the Board, this application will be signed by the Board Chairman. After review and final disposition from the Board, this form will be presented to the Chief Procurement Officer recommending approval.



CHICAGO DEPARTMENT OF AVIATION
CITY OF CHICAGO

To: Jamie L. Rhee
Chief Procurement Officer

Attention: Richard E. Butler, III
First Deputy Procurement Officer

From: Ginger S. Evans ps 11/9/17
Ginger S. Evans
Commissioner

SUBJECT: Request for new Non-Competitive Bid Contract with J.E. Manzi & Associates for Design and Construction Expert Consulting Services with respect to the Automated Transit System Extension and Modernization Project at Chicago - O'Hare International Airport ATS Extension Project at O'Hare International Airport

We are requesting that the City enter into a new non-competitive bid contract with J.E. Manzi & Associates provide certain services, as described in the attached Scope of Services, in accordance with applicable professional standards, on behalf of the Chicago Department of Aviation (CDA). The CDA is currently engaged in completing the Extension and Modernization of the Airport Transit System (ATS) which includes a new station and service to the new Joint Use Consolidated Rent-a-Car/Parking Facility (Facility). After an open solicitation process, for which Parsons Construction Group (PCG) was the sole respondent, the City awarded a \$310M design-build contract to PCG, as part of a DBOM (Design Build Operate and Maintain) solicitation; which includes the installation of systems and equipment for the modernized system. Over the last two years, the CDA with assistance with the Program Management Office for the O'Hare Modernization Program (OMP PMO) has been coordinating with PCG to advance the design and construction of the ATS upgrade (ATS Extension Project). However, the completion of the ATS extension is projected to be completed over a year past its original target completion. The CDA requires supplemental and independent services of a project management professional to assist the CDA and PMO in efforts to minimize further impact to the project's budget and schedule. For reasons that are set forth in more detail below, J.E. Manzi & Associates (Manzi) is uniquely qualified to provide such services.

REQ # 194044

Manzi is uniquely qualified for the performance of the requisite services due to Mr. Joseph Manzi's 45 years of knowledge and experience as a professional engineer (for details, see the attached resume), and his long history of assisting the City of Chicago with bringing difficult, complex, and troubled construction projects to satisfactory completion. Specifically, Manzi provided services substantially similar to those required by the Department on the construction of the Harold Washington Library Center, the Cook County Jail Division X, Millennium Park, the reconstruction of Wacker Drive, the construction of the new Soldier Field, CDA's Façade and Circulation (FACE) Project for Terminals 2 and 3 at O'Hare, and oversight of the CTA Red Line Dan Ryan Renewal Project. In each instance, Mr. Manzi was asked to apply his knowledge and experience on behalf of the City in order to substantially reduce or eliminate negative impacts to the project schedule and/or budget, and in each instance, Manzi was successful.

Joseph Manzi is unquestionably the predominant project manager for large, complex municipal construction projects in this region. He is known by all of the major municipal contractors in the Chicago area. More importantly, he is respected by those same contractors for his competence and integrity. Because of that respect, Mr. Manzi has proven himself to be uniquely capable of drawing all of the participants in a project together, focusing their attention on their mutual goals rather than their differences, and bringing projects to a successful conclusion. No one is better equipped to right the course of the ATS Extension Project than Joseph Manzi.

In addition, Manzi has been engaged by the City of Chicago's Department of Law as an expert consultant for the purpose of applying its experience and expertise toward review of the ATS extension project to determine what time extension is owed to the contractor, if any. As a part of its engagement with the City through the Law Department, Manzi is reviewing the ATS Extension Project design-build contract schedule requirements, bid assumptions, availability dates provided during the course of the work, actual work performance schedule submittals and updates and related items. As a result of Manzi's current engagement related to the subject matter of the new non-competitive bid contract requested herein, Manzi has specialized knowledge of the ATS Extension Project that he will be able to draw upon to assist the CDA in bringing this important and complex project to successful completion.

The CDA is requesting a maximum contract limit of \$750,000.00 for these services over a 2-year period. This is based upon an estimated 2000 hours of work for Joseph Manzi, Principal and approximately 1025 hours for services performed by any other Manzi associates at the hourly rates provided for in Manzi's attached letter (\$275 per hour for Joseph Manzi, Principal, and \$195 per hour for Manzi engineering associates). The CDA believes that Manzi's hourly rates are below market, and therefore reasonable for the services requested and that engaging Manzi to bring this project to completion in a timely manner will provide significant cost savings to the CDA, as further project delays are likely to cost millions in terms of impact to project

budget as well as shuttle bus services to perform airport transit services prior to completion of the ATS Extension Project.

The CDA has attached the following items in support of this request:

- Completed DPS checklist;
- Justification for Non-Competitive Procurement Form;
- Scope of Services;
- CDA employees attending NCRB meeting;
- CDA's no stated goals request memorandum;
- Letter from J.E. Manzi & Associates detailing the reasons why it is the exclusive provider of these services;
- Letter from Joseph E. Manzi requesting no stated goals.
- Manzi hourly rates;
- Insurance Certificate from J.E. Manzi & Associates;
- EDS from J.E. Manzi & Associates; and
- Curriculum vitae of Joseph E. Manzi

If you have any questions or need additional information regarding this request please contact Michelle Yokoyama at (773) 894-3046.

Thank you for your assistance in this matter.


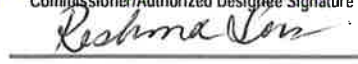
Duration: 2 year new contract.

Estimated Total Cost: \$750,000.00

Funding: ORD: 30336 0740 085 4005 0140 0140

Project Checklist

Attach required forms for each procurement type and detailed scope of services and/or specifications and forward original documents to the Chief Procurement Officer; City Hall, Room 806.

Date: 11/8/2017		For blanket agreements, original or lead department must consult with other potential departments who may want to participate on the blanket agreement. If grant funded, attach copy of the approved grant application and other terms and conditions of the funding source. Note: 1) Funding: Attach information if multiple funding lines; 2) Individual Contract Services: Include approval form signed by Department Head and OBM; 3) ITGB: IT project valued at \$100,000.00 or more, attach approval transmittal sheet.																											
Department Name: Aviation																													
Requisition No: 194044	Specification No: 592610	*By signing this form, I attest that all information provided is true and accurate.																											
PO No:	Modification No:																												
Contract Liaison: Michelle Yokoyama		Project Title: Design and Construction Expert Consulting Services with respect to the Automated Transit System (ATS) Extension and Modernization Project at Chicago - O'Hare International Airport ATS Extension Project at O'Hare International Airport																											
Telephone: 773 894-3046																													
Email:		Project Description: Design and Construction Expert Consulting Services with respect to the Automated Transit System (ATS) Extension and Modernization Project at Chicago - O'Hare International Airport ATS Extension Project at O'Hare International Airport																											
Project / Program Manager: Kieran Sheridan																													
Telephone: 773 894-1823		Funding:																											
Email:																													
Check One: <input checked="" type="checkbox"/> New Contract Request		<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td><input type="checkbox"/> Corporate</td> <td><input type="checkbox"/> Bond</td> <td><input checked="" type="checkbox"/> Enterprise</td> <td><input type="checkbox"/> Grant</td> <td><input type="checkbox"/> Other:</td> </tr> <tr> <td><input type="checkbox"/> IDOT/Transit</td> <td><input type="checkbox"/> IDOT/Highway</td> <td><input type="checkbox"/> FHWA</td> <td><input type="checkbox"/> FTA</td> <td><input type="checkbox"/> FAA</td> </tr> </table>								<input type="checkbox"/> Corporate	<input type="checkbox"/> Bond	<input checked="" type="checkbox"/> Enterprise	<input type="checkbox"/> Grant	<input type="checkbox"/> Other:	<input type="checkbox"/> IDOT/Transit	<input type="checkbox"/> IDOT/Highway	<input type="checkbox"/> FHWA	<input type="checkbox"/> FTA	<input type="checkbox"/> FAA										
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*By signing below, I attest the estimates provided for this contract are true and accurate.		<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th>LINE</th> <th>FY</th> <th>FUND</th> <th>DEPT</th> <th>ORGN</th> <th>APPR</th> <th>ACTV</th> <th>PROJECT</th> <th>RPTG</th> <th>ESTDOLLAR AMOUNT</th> </tr> </thead> <tbody> <tr> <td></td> <td>17</td> <td>740</td> <td>85</td> <td>4005</td> <td>0140</td> <td>0140</td> <td></td> <td></td> <td>\$750,000</td> </tr> </tbody> </table>								LINE	FY	FUND	DEPT	ORGN	APPR	ACTV	PROJECT	RPTG	ESTDOLLAR AMOUNT		17	740	85	4005	0140	0140			\$750,000
LINE	FY	FUND	DEPT	ORGN	APPR	ACTV	PROJECT	RPTG	ESTDOLLAR AMOUNT																				
	17	740	85	4005	0140	0140			\$750,000																				
*Project / Program Manager Signature 		Purchase Order Type: <input checked="" type="checkbox"/> Blanket/Purchase Order (DUR) <input type="checkbox"/> Master Consultant Agreement (Task Order) <input type="checkbox"/> Standard/One-Time Purchase				Special Approvals Required: <input type="checkbox"/> Emergency <input checked="" type="checkbox"/> Non-Competitive Review Board (NCRB) <input type="checkbox"/> Request for Individual Contract Services <input type="checkbox"/> Information Technology Governance Board (ITGB)																							
*Commissioner/Authorized Designee Signature 		Procurement Method: <input type="checkbox"/> Bid <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> RFI <input type="checkbox"/> Small Order																											
Purchase Order Information:		Contract Type:																											
Contract Term (No. of Months): 24		<input type="checkbox"/> Architect Engineering <input type="checkbox"/> Commodity <input type="checkbox"/> Construction <input type="checkbox"/> JOC <input type="checkbox"/> SBI																											
Extension Options (Rate of Recurrence): 0		<input checked="" type="checkbox"/> Professional Services <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Vehicle & Heavy Equipment																											
Estimated Spend/Value: \$ 750,000.00		<input type="checkbox"/> Work Service <input type="checkbox"/> Joint Procurement <input type="checkbox"/> Reference Contract																											
Grant Commitment / Expiration Date:		Modification/Amendment Type:																											
Pre-Bid/Submital Conference: <input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Time Extension <input type="checkbox"/> Scope Change/Price Increase /Additional Line Item(s)																											
<input type="checkbox"/> Mandatory <input type="checkbox"/> Site Visit		<input type="checkbox"/> Vendor Limit Increase <input type="checkbox"/> Requisition Encumbrance Adjustment																											
<input type="checkbox"/> Other (specify):																													
<input type="checkbox"/> Modification or Amendment		Vendor Info:																											
Modification Information:		Name: _____																											
PO Start Date: _____		Contact: _____																											
PO End Date: _____		Address: _____																											
Amount (Increase/Reduction):		E-mail: _____																											
MBE/WBE/DBE Analysis: (Attach MBE/WBE/DBE Goal Setting Memo)		Phone: _____																											
<input type="checkbox"/> Full Compliance <input type="checkbox"/> Contract Specific Goals																													
<input checked="" type="checkbox"/> No Stated Goals <input type="checkbox"/> Waiver Request																													
Risk Management / EDS																													
Insurance Requirements (included) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No																													
EDS Certification of Filing (included) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No																													

SCOPE OF SERVICES

The CDA is currently engaged in completing the ATS Project, which includes a new station and service to the new Joint Use Consolidated Rental Car/Parking Facility ("Multi-Modal Facility" or "MMF").¹ After an open solicitation process, for which Parsons Construction Group ("PCG") was the sole respondent, the City awarded a \$310 million design-build contract to PCG, as part of a design build operate and maintain ("DBOM") solicitation, which includes the installation of systems and equipment for the modernized system. Over the last two years, the CDA, with assistance of the Program Management Office ("PMO") for the O'Hare Modernization Program ("OMP"), has been coordinating with PCG to advance the ATS Project. However, the completion of the ATS Project is projected to be completed over a year past its original target completion. The PMO has been unable to secure an approvable schedule from PCG for over a year, and PCG has been unable, to date, to prepare or effect a reliable remediation plan. The CDA requires supplemental and independent services of a project management professional to assist the CDA and PMO in efforts to minimize further impact to the ATS Project's budget and delays to the schedule, and desires to retain J.E. Manzi & Associates ("Consultant") to provide those services. The Consultant is locally based and has material experience with the delivery of rail projects.

In particular, Consultant will serve as the CDA's consulting adviser, participating as follows:

- Attend weekly project meetings with the CDA, the PMO, Austin Power, and PCG and advising CDA on probable causes of delay, their mitigation and future avoidance;
- Review and comment on project schedule updates, including but not limited to the project's critical path and Substantial Completion Date, including but not limited schedule logic, dependencies and threats;
- Review project communications, such as:
 - Project correspondence and/or emails; and
 - PCG, Austin Power, and AECOM daily reports and monthly reports with a focus on providing suggestions to improve them and for proper preservation of the project record, including but not limited to issues and events that have affected the performance of the parties;

¹ The City awarded the contract for the design and construction of the Multi-Modal Facility ("Construction of the Joint-Use Consolidated Rental Car/Parking Facility and ATS Extension Fixed Facilities at O'Hare International Airport") to Austin Power Partners, a Joint Venture ("Austin Power").



**CHICAGO DEPARTMENT OF AVIATION
CITY OF CHICAGO**

To: Jamie L. Rhee
Chief Procurement Officer

Attention: Richard E. Butler, III
First Deputy Procurement Officer

From: Ginger S. Evans 11/29/17
Ginger S. Evans
Commissioner

SUBJECT: NCRB Participants in Support of CDA's Request to Engage J.E. Manzi & Associates for Design and Construction Expert Consulting Services with respect to the Automated Transit System Extension and Modernization Project at Chicago - O'Hare International Airport

The Chicago Department of Aviation (CDA) has submitted a request to appear before the NCRB regarding the above-referenced matter. The CDA personnel who will be attending the NCRB meeting in support of the CDA's engagement of J.E. Manzi & Associates for Design and Construction Consulting Services are as follows:

James Weier, General Counsel (CDA)
Aurelio Garcia, Attorney (CDA)
Kieran Sheridan, Chief Operating Officer (CDA)

If you have any questions or need additional information regarding this request please contact Michelle Yokoyama at (773) 894-3046.

Thank you for your assistance in this matter.



**CHICAGO DEPARTMENT OF AVIATION
CITY OF CHICAGO**

To: Jamie L. Rhee
Chief Procurement Officer

Attention: Richard E. Butler, III
First Deputy Procurement Officer

From: Ginger S. Evans 11/9/17
Ginger S. Evans
Commissioner

SUBJECT: Request for No Stated Goals for Contract with J.E. Manzi & Associates for Design and Construction Expert Consulting Services with respect to the Automated Transit System Extension and Modernization Project at Chicago - O'Hare International Airport

The Chicago Department of Aviation (CDA) respectfully requests that the above-referenced contract have no stated goals due to the specialized nature of the services and the unique knowledge and expertise that can only be provided by Joseph E. Manzi and one associate, if and as needed. This severely limits the opportunity for MBE or WBE participation. Mr. Manzi will commit to seeking MBE and/or WBE participation in any subcontracting opportunities that may arise, but such opportunities are not anticipated at this time.

The CDA is currently engaged in completing the Extension and Modernization of the Airport Transit System (ATS) at Chicago O'Hare International Airport ("O'Hare"), which includes a new station and service to the new Joint Use Consolidated Rent-a-Car/Parking Facility (Facility) at O'Hare. After an open solicitation process, for which Parsons Construction Group (PCG) was the sole respondent, the City awarded a \$310M design-build contract to PCG, as part of a DBOM (Design Build Operate and Maintain) solicitation; which includes the installation of systems and equipment for the modernized ATS. Over the last two years, the CDA with assistance of the Program Management Office for the O'Hare Modernization Program (OMP PMO) has been coordinating with PCG to advance the design and construction of the ATS upgrade (ATS Extension Project). However, the completion of the ATS extension is projected to be completed over a year past its original target completion date. The

CDA requires supplemental and independent services of a project management professional to assist the CDA and PMO in efforts to minimize further impact to the project's budget and schedule. For reasons that are set forth in more detail below, J.E. Manzi & Associates (Manzi) is uniquely qualified to provide such services.

Manzi is uniquely qualified for the performance of the requisite services due to Mr. Joseph Manzi's 45 years of knowledge and experience as a professional engineer (for details, see the attached resume), and his long history of assisting the City of Chicago with bringing difficult, complex, and troubled construction projects to satisfactory completion. Specifically, Manzi provided services substantially similar to those required by the Department on the construction of the Harold Washington Library Center, the Cook County Jail Division X, Millennium Park, the reconstruction of Wacker Drive, the construction of the new Soldier Field, CDA's Façade and Circulation (FACE) Project for Terminals 2 and 3 at O'Hare, and oversight of the CTA Red Line Dan Ryan Renewal Project. In each instance, Mr. Manzi was asked to apply his knowledge and experience on behalf of the City in order to substantially reduce or eliminate negative impacts to the project schedule and/or budget, and in each instance, Manzi was successful.

Joseph Manzi is unquestionably the predominant project manager for large, complex municipal construction projects in this region. He is known by all of the major municipal contractors in the Chicago area. More importantly, he is respected by those same contractors for his competence and integrity. Because of that respect, Mr. Manzi has proven himself to be uniquely capable of drawing all of the participants in a project together, focusing their attention on their mutual goals rather than their differences, and bringing projects to a successful conclusion. No one is better equipped to right the course of the ATS Extension Project than Joseph Manzi.

Due to the circumstances described herein, the CDA requires the specialized expertise of Joseph Manzi and does not anticipate there being subcontracting opportunities on this important project. As a result, the CDA is requesting that no stated goals be approved for this contract request.

If you have any questions or need additional information regarding this request please contact Michelle Yokoyama at (773) 894-3046.

Thank you for your assistance in this matter.

J.E. Manzi & Associates, Inc.
Construction Consulting & Claims Analysis

826 Busse Highway
Park Ridge, Illinois 60068-2302
Telephone: (847) 699-5800
Telecopier: (847) 699-5810
Email: joe@jemanzi.com

VIA EMAIL TRANSMITTAL

November 8, 2017

Jamie L. Rhee
Chief Procurement Officer
Department of Procurement Services
121 North LaSalle Street, Room 806
Chicago, Illinois 60602

Reference: Contract with J.E. Manzi & Associates, Inc. for Design and Construction Expert Consulting Services with Respect to the Automated Transit System Extension and Modernization Project at Chicago - O'Hare International Airport

Subject: Submittal to the Non-Competitive Review Board – Sole Source Contract –
Statement of Justification

Dear Ms. Rhee:

The City of Chicago Department of Aviation ("CDA") has requested to retain the services of my firm, J.E. Manzi & Associates, Inc. ("JEMA"), regarding the Automated Transit System ("ATS") Extension and Modernization Project ("ATS Project") at Chicago - O'Hare International Airport ("O'Hare"). I am writing to explain why I am considered to be the exclusive and unique provider of these services, including: (1) my experience providing very similar services on many past projects for the City of Chicago and its sister agencies; (2) my prior experience with the ATS system itself; and (3) my specific and unique knowledge with respect to the ATS Project due to my current engagement with the City's Law Department.

The CDA is currently engaged in completing the ATS Project, which includes a new station and service to the new Joint Use Consolidated Rental Car/Parking Facility ("Facility"). After an open solicitation process, for which Parsons Construction Group (PCG) was the sole respondent, the City awarded a \$310 million design-build contract to PCG, as part of a design build operate and maintain ("DBOM") solicitation, which

Jamie L. Rhee
Chief Procurement Officer
November 8, 2017
Page 2

includes the installation of systems and equipment for the modernized system. Over the last two years, the CDA, with assistance of the Program Management Office ("PMO") for the O'Hare Modernization Program ("OMP"), has been coordinating with PCG to advance the ATS Project. However, the completion of the ATS Project is projected to be completed over a year past its original target completion. The CDA requires supplemental and independent services of a project management professional to assist the CDA and PMO in efforts to minimize further impact to the Project's budget and schedule. For reasons that are set forth in more detail below, JEMA is uniquely qualified to provide such services.

First, JEMA is uniquely qualified for the performance of the requisite services due to my nearly 45 years of knowledge and experience as a professional engineer (for details, see the attached curriculum vitae), and my long history of assisting the City of Chicago, and its sister agencies, with bringing difficult, complex, and troubled construction projects to satisfactory completion. Specifically, JEMA has provided services, substantially similar to those required by CDA, on the construction of the Harold Washington Library Center, the Cook County Jail Division X, Millennium Park, the reconstruction of Wacker Drive, the construction of the new Soldier Field, and CDA's Façade and Circulation Enhancement ("FACE") Project for O'Hare Terminals 2 and 3. Most recently, I was engaged to oversee the Chicago Transit Authority's ("CTA's") complete demolition and reconstruction of the Dan Ryan Red Line; my role on that project was as project executive and I reported directly to the CTA's President, Forrest Claypool. In each instance, I was asked to apply my knowledge and experience on behalf of the City, or its sister agencies, in order to substantially reduce or eliminate negative impacts to the project schedule and/or budget, and, in each instance, I have been successful.

I believe that my past performance and accomplishments, on these, and other, projects, make JEMA the predominant project manager for large, complex municipal construction projects in this region. I am known by all of the major municipal contractors in the Chicago area, including Walsh Construction Co., Kiewit, James McHugh Construction Co., and F.H. Paschen, among others. More importantly, I believe that I have the respect of those same contractors for my competence and integrity. Because of that respect, I have proven myself to be uniquely capable of drawing together all of the participants on a project, focusing their attention on their mutual goals, rather than their differences, and bringing projects to a successful conclusion. I do not believe there is anyone better equipped to right the course of the ATS Project than myself.

J.E. Manzi & Associates, Inc.

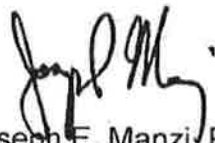
Jamie L. Rhee
Chief Procurement Officer
November 8, 2017
Page 3

Second, my unique qualifications are enhanced, because I worked on behalf of the CDA and its construction manager ("CTE") on the original construction of the ATS by MATRA Transit, Inc. in 1988 and 1989. My efforts then related to analysis and evaluation of MATRA schedules, project management and claim analysis on behalf of the City's Department of Law.

Finally, the City's Law Department has engaged JEMA as an expert consultant for the purpose of applying my experience and expertise toward review of the ATS Project to determine, among other things, what time extension is owed to PCG, if any. As a part of the engagement with the City through the Law Department, I am reviewing the ATS Project design-build contract schedule requirements, bid assumptions, availability dates provided during the course of the work, actual work performance schedule submittals and updates, and related items. As a result of JEMA's current engagement related to the very same subject matter as this new non-competitive bid contract requested herein, I have specialized knowledge of the ATS Project that I will be able to draw upon to assist the CDA in bringing this important and complex project to successful completion.

Please advise should you have any questions.

Respectfully submitted,



Joseph E. Manzi, P.E.
Principal

/tk
Project 1722

J.E. Manzi & Associates, Inc.




DEPARTMENT OF PROCUREMENT SERVICES

CITY OF CHICAGO

NO STATED GOAL REPLY MEMORANDUM

TO: Ginger S. Evans
Commissioner
Chicago Department of Aviation

FROM: 
Rich Butler
First Deputy Procurement Officer

DATE: NOV 17 2017

RE: Design and Construction Expert Consulting Services with Respect to the
Automated Transit System (ATS) Extension and Modernization Project
at Chicago – O'Hare International Airport
Specification No. 592610 Requisition No. 194044

After further review and consideration, the Department of Procurement Services approves the No Stated Goal request for the Design and Construction Expert Consulting Services with Respect to the Automated Transit System (ATS) Extension and Modernization Project at Chicago – O'Hare International Airport for the Chicago Department of Aviation.

If you have any questions, please contact Monica Jimenez, Deputy Procurement Officer at (312) 744-0845.

MJ:gs

J.E. Manzi & Associates, Inc.
Construction Consulting & Claims Analysis

826 Busse Highway
Park Ridge, Illinois 60068-2302
Telephone: (847) 699-5800
Telecopier: (847) 699-5810
Email: joe@jemanzi.com

VIA EMAIL TRANSMITTAL

November 8, 2017

Jamie L. Rhee
Chief Procurement Officer
Department of Procurement Services
121 North LaSalle Street, Room 806
Chicago, Illinois 60602

Reference: Contract with J.E. Manzi & Associates, Inc. for Design and Construction Expert Consulting Services with Respect to the Automated Transit System Extension and Modernization Project at Chicago - O'Hare International Airport

Subject: Submittal to the Non-Competitive Review Board – Sole Source Contract –
Request for No Stated M/WBE Goals

Dear Ms. Rhee:

The City of Chicago Department of Aviation ("CDA") has requested to retain the services of my firm, J.E. Manzi & Associates, Inc. ("JEMA"), regarding the Automated Transit System ("ATS") Extension and Modernization Project ("ATS Project") at Chicago - O'Hare International Airport ("O'Hare"). I am writing to request that the above-referenced contract have no stated Minority- or Women-Owned Business Enterprise ("M/WBE") goals due to the specialized nature of the services and the unique knowledge and expertise that can only be provided by JEMA, as explained in more detail below. The nature of this engagement severely limits the opportunity for M/WBE participation. I will commit to seeking MBE and/or WBE participation in any subcontracting opportunities that may arise, but such opportunities are not anticipated at this time.

The CDA is currently engaged in completing the ATS Project, which includes a new station and service to the new Joint Use Consolidated Rental Car/Parking Facility ("Facility"). After an open solicitation process, for which Parsons Construction Group

Jamie L. Rhee
Chief Procurement Officer
November 8, 2017
Page 2

(PCG) was the sole respondent, the City awarded a \$310 million design-build contract to PCG, as part of a design build operate and maintain ("DBOM") solicitation, which includes the installation of systems and equipment for the modernized system. Over the last two years, the CDA, with assistance of the Program Management Office ("PMO") for the O'Hare Modernization Program ("OMP"), has been coordinating with PCG to advance the ATS Project. However, the completion of the ATS Project is projected to be completed over a year past its original target completion. The CDA requires supplemental and independent services of a project management professional to assist the CDA and PMO in efforts to minimize further impact to the Project's budget and schedule. For reasons that are set forth in more detail below, JEMA is uniquely qualified to provide such services.

JEMA is uniquely qualified for the performance of the requisite services due to my nearly 45 years of knowledge and experience as a professional engineer (for details, see the attached curriculum vitae), and my long history of assisting the City of Chicago, and its sister agencies, with bringing difficult, complex, and troubled construction projects to satisfactory completion. Specifically, JEMA has provided services, substantially similar to those required by CDA, on the construction of the Harold Washington Library Center, the Cook County Jail Division X, Millennium Park, the reconstruction of Wacker Drive, the construction of the new Soldier Field, and CDA's Façade and Circulation Enhancement ("FACE") Project for O'Hare Terminals 2 and 3. Most recently, I was engaged to oversee the Chicago Transit Authority's ("CTA's") complete demolition and reconstruction of the Dan Ryan Red Line; my role on that project was as project executive and I reported directly to the CTA's President, Forrest Claypool. In each instance, I was asked to apply my knowledge and experience on behalf of the City, or its sister agencies, in order to substantially reduce or eliminate negative impacts to the project schedule and/or budget, and, in each instance, I have been successful.

Lastly, my unique qualifications are enhanced, because I worked on behalf of the CDA and its construction manager ("CTE") on the original construction of the ATS by MATRA Transit, Inc. in 1988 and 1989. My efforts then related to analysis and evaluation of MATRA schedules, project management and claim analysis on behalf of the City's Department of Law.

J.E. Manzi & Associates, Inc.

Jamie L. Rhee
Chief Procurement Officer
November 8, 2017
Page 3


As with all of the above-listed, and other, past efforts, the JEMA services that are currently being requested will be performed almost exclusively by myself, on behalf of CDA, and, in an extremely limited role, my engineering associates, but only if and as needed. The effort will require my direct intervention and involvement; it is not a management task that can be delegated. As such, achieving any M/WBE participation will not be possible.

I note that I have looked to any potential options to provide compliance with indirect aspects of the contract (*i.e.*, supplies, materials, printing, etc.). Our contract with the CDA, however, will not include indirect costs such as these and, in fact, we incur minimal printing costs and no costs for materials or supplies. The contract is exclusively for labor hours only.

In as much as there are not any subcontracting opportunities in the performance of this assignment, I respectfully request a waiver of the City of Chicago's MBE/WBE participation goals for this contract extension. I will commit to seeking MBE and/or WBE participation in any subcontracting opportunities that may arise, but such opportunities are not anticipated at this time.

Please advise should you have any questions.

Respectfully submitted,


Joseph E. Manzi, P.E.
Principal

/tk
Project 1722

Attachments

J.E. Manzi & Associates, Inc.

J.E. Manzi & Associates, Inc.
Construction Consulting & Claims Analysis

826 Busse Highway
Park Ridge, Illinois 60068-2302
Telephone: (847) 699-5800
Telecopier: (847) 699-5810
Email: joe@jemanzi.com

VIA EMAIL TRANSMITTAL

November 8, 2017

Jamie L. Rhee
Chief Procurement Officer
Department of Procurement Services
121 North LaSalle Street, Room 806
Chicago, Illinois 60602

Reference: Contract with J.E. Manzi & Associates, Inc. for Design and Construction Expert Consulting Services with Respect to the Automated Transit System Extension and Modernization Project at Chicago - O'Hare International Airport

Subject: Submittal to the Non-Competitive Review Board – Sole Source Contract –
Price Proposal

Dear Ms. Rhee:

The City of Chicago Department of Aviation ("CDA") has requested to retain the services of my firm, J.E. Manzi & Associates, Inc. ("JEMA"), regarding the Automated Transit System ("ATS") Extension and Modernization Project ("ATS Project") at Chicago - O'Hare International Airport ("O'Hare"). I am writing to provide JEMA's price proposal relating to the ATS Project.

The CDA is currently engaged in completing the ATS Project, which includes a new station and service to the new Joint Use Consolidated Rental Car/Parking Facility ("Multi-Modal Facility" or "MMF"). After an open solicitation process, for which Parsons Construction Group ("PCG") was the sole respondent, the City awarded a \$310 million design-build contract to PCG, as part of a design build operate and maintain ("DBOM") solicitation, which includes the installation of systems and equipment for the modernized system. Over the last two years, the CDA, with assistance of the Program Management Office ("PMO") for the O'Hare Modernization Program ("OMP"), has been coordinating with PCG to advance the ATS Project. However, the completion of the ATS Project is

Jamie L. Rhee
Chief Procurement Officer
November 8, 2017
Page 2

projected to be completed over a year past its original target completion. The CDA requires supplemental and independent services of a project management professional to assist the CDA and PMO in efforts to minimize further impact to the Project's budget and schedule, and desires to retain JEMA to provide those services.

JEMA's total fees for the services under this contract will be based upon a rate of \$275.00 per hour for the services of Joseph E. Manzi, and \$195.00 per hour for any JEMA engineering associates, if and as needed, plus reasonable and necessary out-of-pocket expenses, provided such expenses comply with the City's applicable policies. JEMA does not anticipate any out-of-pocket expenses at this time.

Please advise should you have any questions.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Joseph E. Manzi', is written over a horizontal line.

Joseph E. Manzi, P.E.
Principal

/tk
Project 1722

J.E. Manzi & Associates, Inc.
Construction Consulting & Claims Analysis

826 Busse Highway
Park Ridge, Illinois 60068-2302
Telephone: (847) 699-5800
Telecopier: (847) 699-5810
Email: joe@jemanzi.com

VIA EMAIL TRANSMITTAL

November 8, 2017

Jamie L. Rhee
Chief Procurement Officer
Department of Procurement Services
121 North LaSalle Street, Room 806
Chicago, Illinois 60602

Reference: Contract with J.E. Manzi & Associates, Inc. for Design and Construction
Expert Consulting Services with Respect to the Automated Transit System
Extension and Modernization Project at Chicago - O'Hare International
Airport

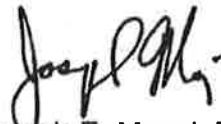
Subject: Submittal to the Non-Competitive Review Board – Sole Source Contract –
Submittal of Insurance Certificates

Dear Ms. Rhee:

The City of Chicago Department of Aviation ("CDA") has requested to retain the services of my firm, J.E. Manzi & Associates, Inc. ("JEMA"), regarding the Automated Transit System ("ATS") Extension and Modernization Project ("ATS Project") at Chicago - O'Hare International Airport ("O'Hare"). I am writing to submit the required insurance certificates (see attachment).

Please advise should you have any questions.

Respectfully submitted,



Joseph E. Manzi, P.E.
Principal

/tk
Project 1722

Attachment

55 This **Spectrum Policy** consists of the Declarations, Coverage Forms, Common Policy Conditions and any
10 other Forms and Endorsements issued to be a part of the Policy. This insurance is provided by the stock
CM insurance company of The Hartford Insurance Group shown below.
SBW

INSURER: HARTFORD ACCIDENT AND INDEMNITY COMPANY
ONE HARTFORD PLAZA, HARTFORD, CONNECTICUT 06155
COMPANY CODE: 5

Policy Number: 84 SBW CM1055 DD



SPECTRUM POLICY DECLARATIONS

Named Insured and Mailing Address: J E MANZI & ASSOCIATES, INC.
(No., Street, Town, State, Zip Code)

826 BUSSE HWY
PARK RIDGE IL 60068

Policy Period: From 11/01/17 To 11/01/18 1 YEAR
12:01 a.m., Standard time at your mailing address shown above. **Exception:** 12 noon in New Hampshire.

Name of Agent/Broker: MARSH USA INC/ACEC MARKET
Code: 535429

Previous Policy Number: 84 SBW CM1055

Named Insured is: CORPORATION

Audit Period: NON-AUDITABLE

Type of Property Coverage: SPECIAL

Insurance Provided: In return for the payment of the premium and subject to all of the terms of this policy, we agree with you to provide insurance as stated in this policy.

TOTAL ANNUAL PREMIUM IS: \$2,821
IN RECOGNITION OF THE MULTIPLE COVERAGES INSURED WITH THE HARTFORD, YOUR
POLICY PREMIUM INCLUDES AN ACCOUNT CREDIT.

Countersigned by *Suean L. Castaneda*
Authorized Representative

08/03/17
Date

SPECTRUM POLICY DECLARATIONS (Continued)

POLICY NUMBER: 84 SBW CM1055

Location(s), Building(s), Business of Named Insured and Schedule of Coverages for Premises as designated by Number below.

Location: 001 **Building:** 001

826 BUSSE HWY
PARK RIDGE IL 60068

Description of Business:

ENGINEERS & ENGINEERING SERVICES

Deductible: \$ 250 PER OCCURRENCE

BUILDING AND BUSINESS PERSONAL PROPERTY LIMITS OF INSURANCE

BUILDING

NO COVERAGE

BUSINESS PERSONAL PROPERTY

REPLACEMENT COST

\$ 333,100

PERSONAL PROPERTY OF OTHERS

REPLACEMENT COST

NO COVERAGE

MONEY AND SECURITIES

INSIDE THE PREMISES

\$ 10,000

OUTSIDE THE PREMISES

\$ 5,000

SPECTRUM POLICY DECLARATIONS (Continued)

POLICY NUMBER: 84 SBW CM1055

Location(s), Building(s), Business of Named Insured and Schedule of Coverages for Premises as designated by Number below.

Location: 001 **Building:** 001

**PROPERTY OPTIONAL COVERAGES APPLICABLE LIMITS OF INSURANCE
TO THIS LOCATION**

GLASS

FORM SS 04 43

REPLACEMENT COST

ENGINEERS' STRETCH - ACEC

FORM SS 61 05

THIS FORM INCLUDES MANY ADDITIONAL
COVERAGES AND EXTENSIONS OF
COVERAGE.

A SUMMARY OF THE COVERAGE LIMITS
IS ATTACHED.

FLOOD AND EARTHQUAKE COVERAGE IS
EXCLUDED

**LIMITED FUNGI, BACTERIA OR VIRUS
COVERAGE:**

FORM SS 40 93

\$ 50,000

THIS IS THE MAXIMUM AMOUNT OF
INSURANCE FOR THIS COVERAGE,
SUBJECT TO ALL PROPERTY LIMITS
FOUND ELSEWHERE ON THIS
DECLARATION.

INCLUDING BUSINESS INCOME AND EXTRA
EXPENSE COVERAGE FOR:

30 DAYS

SPECTRUM POLICY DECLARATIONS (Continued)

POLICY NUMBER: 84 SBW CM1055

PROPERTY OPTIONAL COVERAGES APPLICABLE LIMITS OF INSURANCE TO ALL LOCATIONS

**BUSINESS INCOME AND EXTRA EXPENSE
COVERAGE**
COVERAGE INCLUDES THE FOLLOWING
COVERAGE EXTENSIONS:

12 MONTHS ACTUAL LOSS SUSTAINED

ACTION OF CIVIL AUTHORITY:
EXTENDED BUSINESS INCOME:

30 DAYS
30 CONSECUTIVE DAYS

EMPLOYEE DISHONESTY: FORM SS 04 42
DEDUCTIBLE: \$ 100
EACH OCCURRENCE

\$ 75,000

**CONSULTING ENGINEERS' PROPERTY
COVERAGE: FORM SS 61 07**
DEDUCTIBLE: \$100
BLANKET

\$ 1,000

EQUIPMENT BREAKDOWN COVERAGE
COVERAGE FOR DIRECT PHYSICAL LOSS
DUE TO:
MECHANICAL BREAKDOWN,
ARTIFICIALLY GENERATED CURRENT
AND STEAM EXPLOSION

**THIS ADDITIONAL COVERAGE INCLUDES
THE FOLLOWING EXTENSIONS**

HAZARDOUS SUBSTANCES
EXPEDITING EXPENSES

\$ 50,000
\$ 50,000

MECHANICAL BREAKDOWN COVERAGE ONLY
APPLIES WHEN BUILDING OR BUSINESS
PERSONAL PROPERTY IS SELECTED ON
THE POLICY

IDENTITY RECOVERY COVERAGE
FORM SS 41 12

\$ 15,000

SPECTRUM POLICY DECLARATIONS (Continued)

POLICY NUMBER: 84 SBW CM1055

BUSINESS LIABILITY	LIMITS OF INSURANCE
LIABILITY AND MEDICAL EXPENSES	\$1,000,000
MEDICAL EXPENSES - ANY ONE PERSON	\$ 10,000
PERSONAL AND ADVERTISING INJURY	\$1,000,000
DAMAGES TO PREMISES RENTED TO YOU ANY ONE PREMISES	\$ 300,000
AGGREGATE LIMITS	
PRODUCTS-COMPLETED OPERATIONS	\$2,000,000
GENERAL AGGREGATE	\$2,000,000
EMPLOYMENT PRACTICES LIABILITY COVERAGE: FORM SS 09 01	
EACH CLAIM LIMIT	\$ 5,000
DEDUCTIBLE - EACH CLAIM LIMIT NOT APPLICABLE	
AGGREGATE LIMIT	\$ 5,000
RETROACTIVE DATE: 11011999	

This **Employment Practices Liability Coverage** contains claims made coverage. Except as may be otherwise provided herein, specified coverages of this insurance are limited generally to liability for injuries for which claims are first made against the insured while the insurance is in force. Please read and review the insurance carefully and discuss the coverage with your Hartford Agent or Broker.

The Limits of Insurance stated in this Declarations will be reduced, and may be completely exhausted, by the payment of "defense expense" and, in such event, The Company will not be obligated to pay any further "defense expense" or sums which the insured is or may become legally obligated to pay as "damages".

**BUSINESS LIABILITY OPTIONAL
COVERAGES**

HIRED/NON-OWNED AUTO LIABILITY FORM: SS 04 38	\$1,000,000
--	-------------

UMBRELLA LIABILITY - SEE
SCHEDULE ATTACHED

J.E. Manzi & Associates, Inc.
Construction Consulting & Claims Analysis

826 Busse Highway
Park Ridge, Illinois 60068-2302
Telephone: (847) 699-5800
Telecopier: (847) 699-5810
Email: joe@jemanzi.com

VIA EMAIL TRANSMITTAL

November 8, 2017

Jamie L. Rhee
Chief Procurement Officer
Department of Procurement Services
121 North LaSalle Street, Room 806
Chicago, Illinois 60602

Reference: Contract with J.E. Manzi & Associates, Inc. for Design and Construction
Expert Consulting Services with Respect to the Automated Transit System
Extension and Modernization Project at Chicago - O'Hare International
Airport

Subject: Submittal to the Non-Competitive Review Board – Sole Source Contract –
Submittal of Economic Disclosure Statement Certificate

Dear Ms. Rhee:

The City of Chicago Department of Aviation ("CDA") has requested to retain the services of my firm, J.E. Manzi & Associates, Inc. ("JEMA"), regarding the Automated Transit System ("ATS") Extension and Modernization Project ("ATS Project") at Chicago - O'Hare International Airport ("O'Hare"). I am writing to submit the required Economic Disclosure Statement Certificate (see attachment).

Please advise should you have any questions.

Respectfully submitted,



Joseph E. Manzi, P.E.
Principal

/tk
Project 1722

Attachment



CERTIFICATE OF FILING FOR
CITY OF CHICAGO ECONOMIC DISCLOSURE STATEMENT

EDS Number: 119589

Date of This Filing: 11/08/2017 10:49 AM

Certificate Printed on: 11/08/2017

Original Filing Date: 11/08/2017 10:49 AM

Disclosing Party: J.E. Manzi & Associates, Inc. Title: Principal

Filed by: Mr. Joseph Edward Manzi

Matter: Automated Transit System Extension
and Modernization Project at O'Hare
International Airport

Applicant: J.E. Manzi & Associates, Inc.

Specification #:

Contract #:

The Economic Disclosure Statement referenced above has been electronically filed with the City. Please provide a copy of this Certificate of Filing to your city contact with other required documents pertaining to the Matter. For additional guidance as to when to provide this Certificate and other required documents, please follow instructions provided to you about the Matter or consult with your City contact.

A copy of the EDS may be viewed and printed by visiting <http://webapps1.cityofchicago.org/EDSWeb> and entering the EDS number into the EDS Search. Prior to contract award, the filing is accessible online only to the disclosing party and the City, but is still subject to the Illinois Freedom of Information Act. The filing is visible online to the public after contract award.

CURRICULUM VITAE – 2017

JOSEPH E. MANZI, P.E.

POSITION: Managing Principal

EDUCATION: B.S., Engineering, Polytechnic Institute of Brooklyn, 1967.
M.S., Structural Engineering, New York University, 1969.
Registered Professional Engineer.

EXPERIENCE: J.E. Manzi & Associates, Inc. Principal and founder of construction firm specializing in the area of construction/project program management, construction disputes, project cost overruns, damage analysis, loss of labor productivity, cause/effect schedule and delay assessment and review of A/E and CM performance. Additionally, the firm also specialize in program management/owner oversight and schedule management, including such major capital improvement projects as Soldier Field, Millennium Park, the reconstruction of Wacker Drive, the Chicago Skyway, the O'Hare F.A.C.E./Canopy Project and the reconstruction of the Chicago Transit Authority's Dan Ryan Red Line.

Specific construction claim projects include the review and analysis of claims, contract arbitration and litigation and utility prudency investigations in excess of \$20 billion including several fossil and nuclear electric generating stations (200 MW – 1,150 MW), pipeline/utility projects, light rail transit systems, correctional detention centers, post offices, sports venues, major airport terminals and civil roadway/bridge projects, hospital facilities and numerous commercial/industrial structures. Nature of work has included analysis of numerous engineering problem areas encompassing electrical, mechanical and civil/structural.

J.E. Manzi & Associates, Inc.

Have qualified and testified as an expert witness (arbitration and litigation) in various construction disputes, in particular on general construction and construction management practices, computation of damages, and construction scheduling and delay analysis. (1985 to Present)

Kellogg Corporation, Littleton, Colorado. Manager of Contract Disputes Services Group. Direct responsibility for the analysis of over \$4 billion of construction claims on projects valued in excess of \$35 billion. Responsible for overall coordination of corporate contract disputes efforts, coordination of disputes resolution methodologies, procedures and policies. Duties included overview of project scope of work and work product review. (1982 to 1985)

Senior Manager charged with duty for overall project management covering claim preparation, claim review and litigation management, all of which include entitlement analysis, estimating, schedule and financial damages development. (1979 to 1982)

Department of Environmental Protection, New York, New York. Engineering Manager for construction litigation on major heavy underground and tunnel facility – dispute exceeded \$550 million. In conjunction with counsel, supervised all engineering functions for litigation, including performing special studies and document and deposition discovery. (1976 to 1979)

Contract Administrator, New York City. Responsible for change order process/negotiation, engineering estimates, schedule analyses, bid evaluation and contract modifications: City Tunnel Number 3, a 14 mile hard rock tunnel project valued at \$233 million. (1971 to 1975)

Sperry Systems Management Corporation. Performed engineering stress analysis of aircraft components. (1969 to 1970)

Sikorsky Aircraft Company. Performed engineering stress analysis of aircraft components. (1967 to 1969)

**PROFESSIONAL
CERTIFICATIONS
AND SOCIETIES:**

Registered Professional Engineer, New York, New Jersey, Colorado, Kentucky and Illinois.

Member of National Society of Professional Engineers, Professional Engineers of Colorado, American Consulting Engineers Council, The Construction Specification Institute and Defense Research Institute.

Certified Construction and Home Inspector.

Elected Fellow in the American Society of Civil Engineers.

Registrant, American Bar Association (Construction Litigation Committee) Register of Expert Witnesses.

Registrant, Defense Research Institute Register of Expert Witnesses.

**CIVIC/CHARITABLE
ASSOCIATIONS:**

Board of Directors, Cystic Fibrosis Foundation, Northern Illinois Chapter.

**SEMINAR MANUALS,
PERIODICALS AND
JOURNALS:**

Author of over 50 articles and frequent lecturer at industry seminars, continuing education at the Chicago Bar Association and past guest lecturer at the John Marshall Law School.

**EXPERT WITNESS
EXPERIENCE:**

Have testified as an expert in over 55 trials and arbitrations.

**CITY OF CHICAGO
 PURCHASE REQUISITION**

Copy (Department)

DELIVER TO:	REQUISITION: 194044
218 DESIGN/CONSTRUCTION DIVISION P.O. BOX 66142 CHICAGO, IL 60666	PAGE: 1 DEPARTMENT: 85 - DEPT OF AVIATION PREPARER: James F Hankin NEEDED: 11/11/2017 APPROVED: 11/9/2017

REQUISITION DESCRIPTION

REQUEST FOR NEW 2 YEAR NON-COMPETITIVE BID CONTRACT WITH J.E. MANZI & ASSOCIATES FOR DESIGN & CONSTRUCTION
 EXPERT CONSULTING FOR THE AUTOMATED TRANSIT SYSTEM (ATS) EXTENSION & MODERNIZATION PROJECT AT CHICAGO O'HARE
 INT'L. AIRPORT.
 SPECIFICATION NUMBER: 592610

COMMODITY INFORMATION

LINE	ITEM	QUANTITY	UOM	UNIT COST	TOTAL COST						
1	91310	1.00	Each	0.00	0.00						
NEW 2 YEAR NON-COMPETITIVE BID CONTRACT WITH J.E. MANZI & ASSOCIATES FOR DESIGN & CONSTRUCTION EXPERT CONSULTING FOR THE AUTOMATED TRANSIT SYSTEM (ATS) EXTENSION & MODERNIZATION PROJECT AT CHICAGO O'HARE INT'L. AIRPORT.											
SUGGESTED VENDOR:			REQUESTED BY: James F Hankin								
DIST	BFY	FUND	COST CTR	APPR	ACCNT	ACTV	PROJECT	RPT CAT	GENRL	FUTR	Dist. Amt.
1	017	0740	0854005	0140	220140	0000	00000000	000000	00000	0000	0.00
LINE TOTAL:											0.00
REQUISITION TOTAL:											0.00