



CITY OF CHICAGO  
 DEPARTMENT OF PURCHASES  
 CONTRACTS AND SUPPLIES  
 ROOM 403, CITY HALL, 121 NO. LA SALLE ST.

07 FEB 15 10:25  
JUSTIFICATION FOR NON-COMPETITIVE PROCUREMENT

**COMPLETE THIS SECTION IF NEW CONTRACT(S)**

For contract(s) in this request, answer applicable questions in each of the 4 major subject areas below in accordance with the Instructions for Preparation of Non-Competitive Procurement Form on the reverse side.

Request that negotiations be conducted only with Citrix Systems Incorporated for the product and/or services described herein.  
Name of Person or Firm

This is a request for: \_\_\_\_\_ (One-Time Contract per Requisition # \_\_\_\_\_ (copy attached) or \_\_\_\_\_ Term Agreement or Delegate Agency (Check one). If Delegate Agency, this request is for "blanket approval" of all contracts within the (Attach List) (Program Name)

**COMPLETE THIS SECTION IF AMENDMENT OR MODIFICATION TO CONTRACT**

Describe in detail the change in terms of dollars, time period, scope of services, etc., its relationship to the original contract and the specific reasons for the change. Indicate both the original and the adjusted contract amount and/or expiration date with this change, as applicable. Attach copy of all supporting documents. Request approval for a contract amendment or modification to the following:

Contract # \_\_\_\_\_ Company or Agency Name: \_\_\_\_\_  
 Specification # \_\_\_\_\_ Contract or Program Description: \_\_\_\_\_  
 Mod # \_\_\_\_\_ (Attach List, if multiple)

J. Mims x2-1817 [Signature] BIS 2/14/07  
 Original Name Telephone Signature Department Date

Indicate SEE ATTACHED in each box below if additional space needed:

**( x ) PROCUREMENT HISTORY**

The Citrix Application Software was purchased to host legacy applications and to reduce the number of desktop software installations in order to run enterprise applications. The City has been using the Citrix Platform for six years, previously paying the software maintenance cost using the City's Hardware / Software Contract.

This can not be competitively bid and must be purchased from the manufacturer. Effective August 1<sup>st</sup>, 2006, Citrix is requiring all customers to purchase the maintenance directly from Citrix Systems Inc. The next maintenance renewal is May 2007.

BIS will need to procure the Citrix Application maintenance costs for (5) years or until the existing applications are redeployed on a new platform.

There are no competitors or manufacturers of this product. Citrix Software provides a seamless access to non web based applications that are important to the City of Chicago. These applications include: Inspections & Permitting (IPI), Customer Service Request (CSR), Chicago Budget System (CBS), Department of Revenue Applications ARMS, AHMS, Canvas and CDOT's (PDS) Cost Tracking Application.

**( X ) ESTIMATED COST -**

1. Cost generated by online quotes and the cost estimates are determined by previous maintenance costs plus the increase of user licenses.
2. Annual estimated software maintenance cost for December 2007 is 100,000.
3. The cost over the next 5 year is estimated @ 500,000.

**( x ) SCHEDULED REQUIREMENTS**

1. BIS is requesting a (5) year contract with a (2) year extension. Current maintenance is paid annually.

**( x ) EXCLUSIVE OR UNIQUE CAPABILITY -**

The Citrix Software is unique allowing seamless application access to non web based applications with no competitors in the market place. The Citrix Software must be renewed from Citrix Systems Incorporated distributors are allowed to sell maintenance renewals.

**( x ) OTHER**

Previously the maintenance was purchased from a City of Chicago MBE/ WBE contract. BIS can no longer use these contracts and is requesting an exception.

APPROVED BY:

  
Department Head  
Or Designee

2/21/07  
Date

  
Board Chairperson

3-1-07  
Date

**S. S. R. B.**

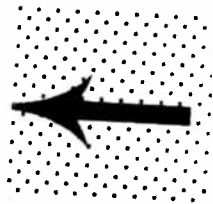
DATE 3-1-07

APPROVED... MJT

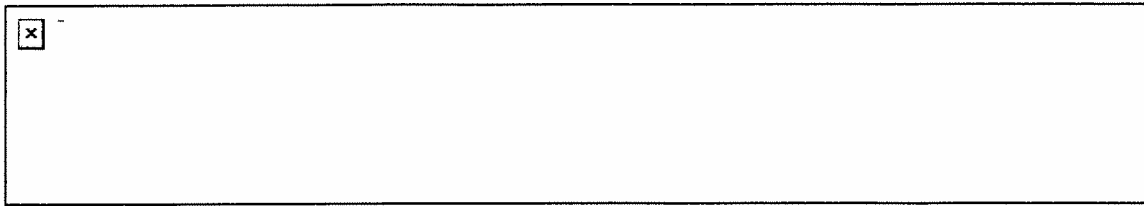
CONDITIONALLY  
APPROVED... \_\_\_\_\_

RETURN TO DEPT... \_\_\_\_\_

DISAPPROVED... \_\_\_\_\_



To register for upcoming events go to [www.registerandcompute.com/solutions](http://www.registerandcompute.com/solutions)



### Membership Renewal Process Change

Announcing a new benefit of being a valued Citrix customer: starting August 1, 2006 Citrix will be your sole source for Subscription Advantage and hardware warranty renewals. With this change you will continue to have the benefits of working with your Citrix Solution Advisors for renewals while getting the added advantage of improved service from Citrix.

Improvements you will see include:

- Ability to easily access quotes directly from your renewal email notice
- Conveniently pay renewals online or via purchase order
- Accurate Citrix authorized quotes

Your Citrix Authorized Solution Advisor can provide you with renewal quotes. Your advisor will be able to provide renewal quotes via email, customized renewal options and asset management services such as notification of benefit availability.

Payment for renewals will be made directly to Citrix. The following information should help your Accounts Payable department create a Citrix vendor account if necessary.

Dunn & Bradstreet #: 604596346  
Federal ID #: 752275152  
SIC #: 7371

Exempt Customers: If you are exempt from sales and use tax in your state, you are required to fax your exemption certificate to our Tax Department at (954)267-2393, 72 hours prior to your renewal. If further assistance is needed please contact Customer Care. If no certificate is forwarded, your purchase will be subject to your state and local taxing authority regulations.

### Upgrade To Citrix Access Suite 4.0 Now: Buy 20 Seats, Get 5 Free

For a limited time, customers with Citrix Presentation Server™ 3.0 and 4.0 and/or MetaFrame XP® Presentation Server can upgrade to the Citrix Access Suite™ 4.0 (Step-Up Edition) and receive five free concurrent users (CCUs)... 20% off SRP, a value of \$1,145.

[Click Here for Deal Details](#)

**Renew Your Subscription Advantage and Receive Product Discounts on CPS 4.0!**

### Web Archive: Scaling Out Your Server Farms with Citrix Presentation Server 4

Take an in-depth look at deploying server farms that are scalable and expandable using Presentation Server. Learn important factors you need to know as you are planning deployment of your server farm, and discuss best approaches to monitoring system health and alleviating bottlenecks in your server environment.

[View Web Archive](#)

### Web Archive: Extend Access with Advanced Access Control

Explore the unique software options that increase control over how information is accessed, and how to extend access to more devices and users. Discover how the Advanced Access Control feature acts as a dimmer switch – levels can be dialed and configured for any access scenario. Learn about the concepts of trusted and non-trusted devices and why every device on your network should not have the ability to perform all functions.

[View Web Archive](#)



# Renewal Notice

# Subscription Advantage™

<b>COMPANY</b> City of Chicago	<b>RENEWAL NOTICE DATE</b> 12/8/2006	<b>REFERENCE NUMBER</b> 20159489-12042006
<b>RESELLER NAME</b> System Solutions Inc.	<b>SAMRI LOGIN ID (see back for more information)</b> amoylan714	

Please note that if you are planning to migrate your licenses to MetaFrame XP, please ensure that your 1.8 licenses have been properly renewed first. If you migrate without confirming renewal, you must accept all terms and conditions of the MetaFrame XP renewal cost.

**A**

**CURRENT EXPIRING SUBSCRIPTION OPTION**

Please choose only one option: Current Expiring Subscription Option A or DateSync Option B

Selecting this option will renew all listed expiring subscriptions for a period of one year. To renew a subset of the listed licenses, please visit [www.citrix.com/samri](http://www.citrix.com/samri)

Total Count of Current Expiring Subscriptions Option A: 20

<b>COST TO RENEW</b>	<b>SUB TOTAL:</b>	\$ 59,400.00
	<b>SALES TAX:</b>	\$ 3,712.58
	<b>OPTION A TOTAL:</b>	\$ 63,112.58

Please note that you have 60 days from the renewal notice date to submit payment in order for your licenses to be eligible for renewal.

**B**

**DATESYNC OPTION**

Please choose only one option: Current Expiring Subscription Option A or DateSync Option B

Selecting this option renews ALL your listed licenses on a single date. The calculated cost is prorated based on the current expiration date of your subscriptions.

Total Count of Datesync Subscriptions Option B: 25

<b>COST TO RENEW</b>	<b>SUB TOTAL:</b>	\$ 75,520.20
	<b>SALES TAX:</b>	\$ 4,720.09
	<b>OPTION B TOTAL:</b>	\$ 80,240.29

Please note that you have 60 days from the renewal notice date to submit payment in order for your licenses to be eligible for renewal.

**DETACH AT PERFORATION AND RETURN WITH YOUR PAYMENT**



**REMITTANCE ADDRESS:**  
CITRIX SYSTEMS INC.  
C/O SUBSCRIPTION ADVANTAGE  
P.O. BOX 932841  
ATLANTA, GA 31193-2841

Amy Niersbach  
City of Chicago  
50 W Washington St Rm 2700  
Chicago, IL 60602-7300

<b>RESELLER NAME (IF DIFFERENT, CHANGE NAME HERE)</b> System Solutions Inc.	<b>NOTICE DATE</b> 12/8/2006	<b>ORG ID</b> 45535170
	<b>LOGIN ID</b> amoylan714	
<b>SUBSCRIPTION ADVANTAGE RENEWAL CHOICE: PLEASE CHOOSE ONLY ONE OPTION</b>	<input type="checkbox"/> <b>OPTION A (CURRENT EXPIRING SUBSCRIPTION)</b>	\$ 63,112.58
	<input type="checkbox"/> <b>OPTION B (DATESYNC SUBSCRIPTION OPTION)</b>	\$ 80,240.29
<b>PAYMENT TYPE (SELECT ONE):</b> <input type="checkbox"/> VISA <input type="checkbox"/> MC <input type="checkbox"/> AMEX	<input type="checkbox"/> CREDIT CARD <input type="checkbox"/> PO# _____ <input type="checkbox"/> CHECK# _____	
<b>CREDIT CARD NUMBER:</b> _____		
<b>NAME AS IT APPEARS ON CREDIT CARD</b>	<b>EXPIRATION DATE</b>	

Submitting a check, purchase order, or credit card number as payment of this invoice signifies your acceptance of the terms and conditions on the reverse side of this invoice.

Taxes may change due to state and local rate changes at time of invoicing. Please include this Reference Number on your check or with your credit card information: 20159489-12042006

Please note that you have 60 days from the renewal notice date to submit payment in order for your licenses to be eligible for renewal.

20  
25

Renew your Citrix Subscription Advantage™ licenses online at [www.citrix.com/SAMRI](http://www.citrix.com/SAMRI). Please use your login ID (*provided on the front of this document*) and password to access the Web site. If you have forgotten your password, you may request it from the Web site.

**Instructions for completing this form:**

**1. IDENTIFY THE RENEWAL OPTION YOU WOULD LIKE TO COMPLETE:**

A) Current Expiring Subscription Option:  
*(Selecting this option will renew all listed expiring subscriptions for a period of one year.)*

Or

B) DateSync Option:  
*(Selecting this option renews ALL your listed licenses on a single date. This cost is prorated based on the current expiration date of your subscriptions.)*

**2. ON THE RETURN STUB:**

- Check the appropriate renewal option box, A or B
- Select your preferred payment option and fill in all necessary information. **Please include the Reference Number, shown in the upper right corner of the Renewal Notice, on your check or with your credit card information.**
- Make any profile changes if necessary (*on back of return stub*)
- Send us the return stub *and a signed check, if necessary*, in the enclosed envelope, or fax us a copy of this renewal notice (all pages front and back) at (954) 229-5568. Please do not use the fax option if paying by check.

To contact a Citrix Subscription Advantage Member Relations representative, please call:

USA & Canada: (800) 424-8749

Europe: +353 1 805 5000

Asia Pacific: +61 2 8870 0899

Direct: (954) 267-2599

Fax: (954) 229-5568

Citrix Systems, Inc. (Citrix) and Customer agree to renew the subscription for each of the licenses set forth in this offer for the period(s) set forth in this invoice. The license grant, restrictions, and other terms and conditions of each license subscription renewed under the Citrix Subscription Advantage program are described in the original license agreement between Citrix and Customer with respect to each such license.

Except for the license subscription expiration date(s) set forth in this offer, nothing contained herein or any purchase order or other document submitted by Customer to Citrix shall in any way modify or add to the terms and conditions contained in each of the original license agreements between Citrix and Customer unless such document is signed by an authorized representative of Citrix.

Customer shall pay Citrix the license renewal fees set forth in this offer for each license subscription renewal under the Citrix Subscription Advantage program by submitting a credit card number, check, or purchase order for the amount of the license renewal fee. If payment or purchase order is not received by Citrix prior to the respective expiration date of each license subscription set forth in this offer, this offer from Citrix for license subscription shall terminate and be of no further force and effect, and each such license subscription shall expire or be deemed to have expired as of its respective current expiration date set forth in this invoice. Receipt of payment or purchase order after the expiration date of each license subscription set forth in this offer may require payment of additional renewal fees prior to acceptance by Citrix.

Customer has read, understands, and agrees to the terms and conditions of the Citrix Subscription Advantage program as set forth in this offer from Citrix to Customer and is subject to acceptance by Citrix.

**IF ANY OF YOUR CITRIX SUBSCRIPTION ADVANTAGE MEMBERSHIP INFORMATION HAS CHANGED, PLEASE INDICATE ON PROFILE BELOW.**

NAME \_\_\_\_\_

COMPANY \_\_\_\_\_

STREET \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ COUNTRY \_\_\_\_\_ ZIP/POSTAL CODE \_\_\_\_\_

TELEPHONE ( \_\_\_\_\_ ) \_\_\_\_\_ FAX ( \_\_\_\_\_ ) \_\_\_\_\_

E-MAIL ADDRESS \_\_\_\_\_ @ \_\_\_\_\_

**CURRENT EXPIRING SUBSCRIPTION OPTION**

**B** **DATESYNC OPTION**

SERIAL NUMBER PRODUCT NAME CURRENT EXPIRATION EXPIRATION IF RENEWED COST TO RENEW  
 Selecting this option renews ALL your listed licenses to a single date. The calculated cost is prorated based on the current expiration date of your subscriptions.

SERIAL NUMBER	PRODUCT NAME	CURRENT EXPIRATION	EXPIRATION IF RENEWED	COST TO RENEW
CM-6474965-87268	Citrix Presentation Server Advanced	2/1/2007	2/1/2008	\$ 3,375.00
LA-0000451914-45072	Citrix Presentation Server Enterprise	4/24/2007	2/1/2008	\$ 7,732.24
CM-6474965-87268	Citrix Presentation Server Advanced	2/1/2007	2/1/2008	\$ 2,250.00
CM-6474965-87268	Citrix Presentation Server Advanced	2/1/2007	2/1/2008	\$ 2,250.00
CM-6474965-87268	Citrix Presentation Server Enterprise	2/1/2007	2/1/2008	\$ 3,750.00
CM-6474965-87268	Citrix Presentation Server Advanced	2/1/2007	2/1/2008	\$ 2,250.00
CM-6474965-87268	Citrix Presentation Server Advanced	2/1/2007	2/1/2008	\$ 3,375.00
CM-6474965-87268	Citrix Presentation Server Advanced	2/1/2007	2/1/2008	\$ 3,375.00
CM-6474965-87268	Citrix Presentation Server Advanced	2/1/2007	2/1/2008	\$ 2,250.00
CM-6474965-87268	Citrix Presentation Server Advanced	2/1/2007	2/1/2008	\$ 2,250.00
CM-6474965-87268	Citrix Presentation Server Enterprise	3/31/2007	2/1/2008	\$ 2,096.99
CM-6474965-87268	Citrix Presentation Server Enterprise	3/31/2007	2/1/2008	\$ 2,096.99
CM-6474965-87268	Citrix Presentation Server Enterprise	2/1/2007	2/1/2008	\$ 3,750.00
CM-6474965-87268	Citrix Presentation Server Advanced	2/1/2007	2/1/2008	\$ 3,375.00
CM-6474965-87268	Citrix Presentation Server Enterprise	2/1/2007	2/1/2008	\$ 3,750.00
CM-6474965-87268	Citrix Presentation Server Enterprise	2/1/2007	2/1/2008	\$ 3,750.00
CM-6474965-87268	Citrix Presentation Server Enterprise	3/31/2007	2/1/2008	\$ 2,096.99
CM-6474965-87268	Citrix Presentation Server Enterprise	3/31/2007	2/1/2008	\$ 2,096.99
CM-6474965-87268	Citrix Presentation Server Enterprise	2/1/2007	2/1/2008	\$ 3,750.00
CM-6474965-87268	Citrix Presentation Server Advanced	2/1/2007	2/1/2008	\$ 3,375.00
CM-6474965-87268	Citrix Presentation Server Enterprise	2/1/2007	2/1/2008	\$ 3,750.00
CM-6474965-87268	Citrix Presentation Server Advanced	2/1/2007	2/1/2008	\$ 2,250.00
CM-6474965-87268	Citrix Presentation Server Advanced	2/1/2007	2/1/2008	\$ 900.00
CM-6474965-87268	Citrix Presentation Server Advanced	2/1/2007	2/1/2008	\$ 2,250.00

**CURRENT EXPIRING SUBSCRIPTION OPTION**

**A**

**CURRENT EXPIRING SUBSCRIPTION OPTION**

**SERIAL NUMBER**

**PRODUCT NAME**

**CURRENT EXPIRATION**

**EXPIRATION IF RENEWED**

**COST TO RENEW**

Selecting this option will renew all listed expiring subscriptions for a period of one year. To renew a sub-set of the listed licenses, please visit [www.citrix.com/samr](http://www.citrix.com/samr)

SERIAL NUMBER	PRODUCT NAME	CURRENT EXPIRATION	EXPIRATION IF RENEWED	COST TO RENEW
CM-6474965-87268	Citrix Presentation Server Advanced	2/1/2007	2/1/2008	\$ 2,250.00
CM-6474965-87268	Citrix Presentation Server Advanced	2/1/2007	2/1/2008	\$ 900.00
CM-6474965-87268	Citrix Presentation Server Advanced	2/1/2007	2/1/2008	\$ 2,250.00
CM-6474965-87268	Citrix Presentation Server Enterprise	2/1/2007	2/1/2008	\$ 3,750.00
CM-6474965-87268	Citrix Presentation Server Advanced	2/1/2007	2/1/2008	\$ 2,250.00
CM-6474965-87268	Citrix Presentation Server Advanced	2/1/2007	2/1/2008	\$ 3,375.00
CM-6474965-87268	Citrix Presentation Server Advanced	2/1/2007	2/1/2008	\$ 3,375.00
CM-6474965-87268	Citrix Presentation Server Advanced	2/1/2007	2/1/2008	\$ 3,375.00
CM-6474965-87268	Citrix Presentation Server Advanced	2/1/2007	2/1/2008	\$ 3,375.00
CM-6474965-87268	Citrix Presentation Server Advanced	2/1/2007	2/1/2008	\$ 2,250.00
CM-6474965-87268	Citrix Presentation Server Enterprise	2/1/2007	2/1/2008	\$ 3,750.00
CM-6474965-87268	Citrix Presentation Server Advanced	2/1/2007	2/1/2008	\$ 2,250.00
CM-6474965-87268	Citrix Presentation Server Enterprise	2/1/2007	2/1/2008	\$ 3,750.00
CM-6474965-87268	Citrix Presentation Server Enterprise	2/1/2007	2/1/2008	\$ 3,750.00
CM-6474965-87268	Citrix Presentation Server Enterprise	2/1/2007	2/1/2008	\$ 3,750.00
CM-6474965-87268	Citrix Presentation Server Advanced	2/1/2007	2/1/2008	\$ 3,375.00
CM-6474965-87268	Citrix Presentation Server Enterprise	2/1/2007	2/1/2008	\$ 3,750.00
CM-6474965-87268	Citrix Presentation Server Advanced	2/1/2007	2/1/2008	\$ 2,250.00
CM-6474965-87268	Citrix Presentation Server Advanced	2/1/2007	2/1/2008	\$ 3,375.00
CM-6474965-87268	Citrix Presentation Server Advanced	2/1/2007	2/1/2008	\$ 2,250.00



## Subscription *Advantage™*

**Keep pace with the latest platform  
and feature releases...**

### **Citrix MetaFrame Technology Users Don't Get Left Behind the Technology Curve.**

Dear Amy Niersbach,

With your *Citrix Subscription Advantage™ Membership*, you always have quick and easy access to the latest Citrix® technology. Just look at all the products released over the past two years:

MetaFrame XP™ Presentation Server, Feature Release 1  
MetaFrame XP Presentation Server, Feature Release 2  
MetaFrame XP Presentation Server, Feature Release 3  
Migration from NFuse Elite to MetaFrame® Secure Access Manager 2.0  
MetaFrame Password Manager  
MetaFrame Conferencing Manager  
MetaFrame Access Suite

#### **And Much More is on the Horizon!**

**So renew your membership today. We've made it very easy for you!**

- Contact your Authorized Citrix Reseller (CSN) for flexible renewal options,
- Renew using the enclosed form and self-addressed envelope, or
- Renew online at [www.MyCitrix.com](http://www.MyCitrix.com)

You recognize the importance of keeping your Citrix products up to date with Citrix Subscription Advantage or you wouldn't be a member. Remaining a member keeps you on the forefront of the most advanced business technology.

You're now one step away from tomorrow's technology.

Sincerely,  
Citrix Customer Care

To contact one of our representatives 24 hours a day, please call:

USA & Canada: (800) 4-CITRIX [800-424-8749]

Direct: (954) 267-2599

Fax: (954) 229-5568



**CITY OF CHICAGO  
 PURCHASE REQUISITION**

**Copy (Department)**

<b>DELIVER TO:</b>  006-2005 MAIN OFF 50 W. WASHINGTON ROOM 2700 Chicago, IL 60602	<b>REQUISITION:</b> 32247  <b>PAGE:</b> 1 <b>DEPARTMENT:</b> 06 - DEPT OF BUSINESS & INFORMATION S <b>PREPARER:</b> Judith A Mims <b>NEEDED:</b> <b>APPROVED:</b> 2/14/2007
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**REQUISITION DESCRIPTION**

Sole Source Request for Citrix Software  
 SPECIFICATION NUMBER: 55389

**COMMODITY INFORMATION**

LINE	ITEM	QUANTITY	UOM	UNIT COST	TOTAL COST
1	20556 Software	500,000.00	USD	0.00	0.00

**SUGGESTED VENDOR:**

**REQUESTED BY:** Judith A Mims

DIST	BFY	FUND	COST CTR	APPR	ACCNT	ACTV	PROJECT	RPT CAT	GENRL	FUTR	Dist. Amt.
1	007	0100	0062005	0149	220149	0000	00000000	000000	00000	0000	0.00
<b>LINE TOTAL:</b>											<b>0.00</b>

**REQUISITION TOTAL: 0.00**