## CITY OF CHICAGO DEPARTMENT OF PROCUREMENT SERVICES ROOM 403, CITY HALL, 121 N. LA SALLE ST

JNCP	Form	Rev	

# JUSTIFICATION FOR NON-COMPETITIVE PROCUREMENT

For contract(s) in this r Instructions for Prepara Request that negotiatio  This is a request for (Check one). If Delega (Attach List) (Program Name)	(One-Time Contractor Requisit te Agency, this request is for "b	ons in each of the 4 rement Form on the HN:Enterprises In Name of Person or F ion #, copy attac lanket approval" of Pre-Ass Pre-Ass	for the prodescribed head) or Term Agreement or lall contracts within the (A igned Specification No	duct and/or services nerein.  Delegate Agency (ttach List)
for the change. Indicate be supporting documents. Re	oth the original and the adjusted con quest approval for a contract amend	cope of services, etc.,	CATION TO CONTRACT its relationship to the original contra piration date with this change, as applied to the following:	
Contract #: Specification # Mod. #:	(Attach List, if multiple)	Con Con	pany or Agency Name: 1 tract or Program Description:	
Allyson M. Clark-Henson	312-746-8310 x276	Allejon M Clark	Chicago Police Dept	19 September 2007
Originator Name	Telephone	Signature	Department	Date
Indicate SEE ATTACHED	in each box below if additional spa	ce needed:	hasprovided eleaning and	
range cleaning bull	okurap inspections, bulich all o ensure all six (6) fini ations	chalocation. The	company is responsible to evice work on all MDS/C s remain operational and i	or lead removal,
DIE	ass see as	tachec Education and T	fraining Division and all Ar	
following locations: Area 4 is required evolution are to be ma	Area 1, Area 2, Area 3, A very three (3) months with ade in advance to minimize	a month, totalin rea 5 and the Ed a total of four (4 e any interruption	g twenty-four (24) visits for ucation and Training Divis 4) visits yearly. All service on in training.	or each of the sion. One visit to e visits at every
( EXCLUSIVE contractor in the Chi and maintain their by ( ) OTHER	cagotand area licensed and	ITY CHN Enter I certified by Mo	prises, Inc is the only lead eggitt Defense Systems-Ca	abatement swell to service
APPROVED BY:	DEPARTMENT HEAD OR DESIGNEE	DATE	BOARD SUAISMAR  DATE (    15/2)  APPROVED  CONDITIONALLY  APPROVEA  RETURN TO BE	

# Reg. 35744 3574

CITY OF CHICAGO DEPARTMENT OF PROCUREMENT SERVICES ROOM 403, CITY HALL, 121 N. LA SALLE ST

JNCP Form Rev\_\_\_\_

DISAPPROVED

# JUSTIFICATION FOR NON-COMPETITIVE PROCUREMENT

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Request that negotiations be con	nducted only with	mement Form on the reve	rse side.	and with the
		CHN Enterprises Inc. (Name of Person or Firm)	for the pro-	duct and/or services
This is a request for (One-Ti (Check one). If Delegate Agend (Attach List)		Craine of Ecison of Firm		nerein.
(Check one). If Delegate Agend	y, this request is for '	blanket approvely action	or M Term Agreement or	Delegate Agency
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for the change. Indicate both the ori	s of dollars, time period,	scope of services, etc., its rel	ationship to the arrival	
Describe in detail the change in term for the change. Indicate both the origupporting documents. Request approximately approxima	ginal and the adjusted co	ntract amount and/or expiration	on date with this change as any	et and the specific reasons
,	ovar for a contract amen	dment or modification to the	following:	licable. Attach copy of all
Contract #:				
Specification #:	C. In	Company (	or Agency Name: 1	
Mod. #:(Attach I	ust, if multiple)	Contract of	Program Description:	
Allyson M. Clark-Henson	312-746-8310 x276	^		
Originator Name		allysin M Clark-House	Chicago Police Dept	19 September 2007
	Telephone	Signature		12 SEPROTION 2007
Indicate SEE ATTACHED in each bo	v halamic and		Department	Date
PROCUREMENT H	ICTODA	ice needed:		
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range cleaning the translation	bullet traps at ea	ch location. The con	nanvis recoonsile	ispection of all
			AOLY OF SEL MIDSC 38	well bullet traps.
This service is crucial to eas environmental regulations.		Para Portacifica (ell	am operational and in	compliance with
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This is required every three	. (2)	- Toucatio	u allu Halming Hivier	n. One visit to
Area 4 is required every three location are to be made in adv	ance to minimize	a total of lour (4) VISI	is yearly. All service v	risits at every
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and maintain their bullet to	area licensed and	certified by Meggitt	Defense Systems Com	roll to
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IMPORTANT: PLEASE READ AND FOLLOW THE INSTRUCTIONS FOR COMPLETING THE PROJECT CHECKLIST AND CONTACT THE APPROPRIATE UNIT MANAGER IF YOU HAVE ANY FURTHER QUESTIONS. ALL INFORMATION SHOULD BE COMPLETED, ATTACH ALL REQUIRED MATERIALS AND SUBMIT FOR HANDLING TO THE DEPARTMENT OF PROCUREMENT SERVICES, ROOM 403, CITY HALL, 121 N.

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CONTRACT TERM:

3YRS Requested Term (number of months):

**3YRS** W/2-1YR

PRE BID/SUBMITTAL REQUIREMENTS:	
Requesting Pre Bid/Submittal Conference?  Yes	□No Requesting Site Visit? □Yes □No
ARCHITECTURAL/ENGI	INEERING SUPPLEMENTAL CHECKLIST
deliverables, and other information as required  Risk Management	cluding location, description of project, services required,
Will services be performed within 50 feet of CTA Will services be performed on or near a waterway If applicable, Pre-Qualification Category No. For Pre-Qualification Program, attach list of sugge Other Agency Concurrence Required: ☐None	Category Department Yes No
AVIATION CONSTRUC	CTION SUPPLEMENTAL CHECKLIST
	- CHECKLIST
Required Attachments: Yes	J No
Risk Management:	pecifications.
Current Insurance Requirements prepared/approve Will work be performed within 50 feet of CTA or AT Will work be performed airside? Yes No **NOTE: Any non-construction Aviation request, con	
	nplete the applicable section.
COMMODITIES S	UPPLEMENTAL CHECKLIST
product, delivery location, user department contact,	Scope of Services) including detailed description of the price escalation considerations, Bidder's qualification, ualifications, citation of any applicable City/State/Federal thinical standards and Price Lists/Catalogs, technical drawings
If Modification request, please verify and provide the	he following:
Contractor's Name:	<b></b>
Contractor's Address:	
Contractor's e-mail Address:	
Contractor's Phone Number:	
Contractor's Contact Person:	
CONSTRUCTION SUF	PPLEMENTAL CHECKLIST
Required attachments: Copy of Draft (80% Completion), Contract Documents a	

Risk	Management
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Will services be performed within 50 feet of CTA train or other railroad property? Will services be performed on or near a waterway? ☐ Yes ☐ No☐ Yes ☐ No

# VEHICLES/HEAVY EQUIPMENT SUPPLEMENTAL CHECKLIST

Required Attachments:  Detailed Specifications including detailed description of the vehicle(s) or equipment, mounted equipment, if any, and options/accessories.  Special Provisions (Delivery, Warranty, Manuals, Training, Additional Unit Purchase Options, Bid Submittal Information, etc.)  Delivery Location(s)  Technical Literature  Drawings, if any  Part Number List ( Manufacturer; or Dealer; or Other Source: )
Exhibits and Attachments
If Modification request, please verify and provide the following:
Contractor's Name:
Contractor's Address:
Contractor's e-mail Address:
Contractor's Phone Number:
Contractor's Contact Person:
PROFESSIONAL SERVICES
PROFESSIONAL SERVICES SUPPLEMENTAL CHECKLIST
The Schedule of Companyation of project listing obligations of each party.
The Schedule of Compensation  Deliverables
The Schedule of Compensation  Deliverables  Request for individual contract services (if applicable)  The appropriate EPS form
The Schedule of Compensation  Deliverables Request for individual contract services (if applicable)  The appropriate EPS form  ITSC (approved by BIS)
The Schedule of Compensation  Deliverables  Request for individual contract services (if applicable)  The appropriate EPS form  ITSC (approved by BIS)  OBM (approved by Budget form/memo)  Grant document etters in the service of the
The Schedule of Compensation  Deliverables  Request for individual contract services (if applicable)  The appropriate EPS form  ITSC (approved by BIS)  OBM (approved by Budget form/memo)  Grant document etters in the service of the
□ Detailed description of project listing obligations of each party. □ The Schedule of Compensation □ Deliverables □ Request for individual contract services (if applicable) □ The appropriate EPS form □ ITSC (approved by BIS) □ OBM (approved by Budget form/memo) □ Grant document attached Attach any documentation indicating any previous purchase activity to assist in the programment
Detailed description of project listing obligations of each party.  The Schedule of Compensation Deliverables Request for individual contract services (if applicable) The appropriate EPS form ITSC (approved by BIS) OBM (approved by Budget form/memo) Grant document attached Attach any documentation indicating any previous purchase activity to assist in the procurement process  TELECOMMUNICATIONS AND UTILITIES SUPPLEMENTAL CHECKLIST
□ Deliverables □ Request for individual contract services (if applicable) □ The appropriate EPS form □ ITSC (approved by BIS) □ OBM (approved by BIS) □ OBM (approved by BIS) □ OBM (approved by BIS) □ TELECOMMUNICATIONS AND UTILITIES SUPPLEMENTAL CHECKLIST  Required Attachments: Detailed Scope of Services/Specification which sets forth all of the anticipated services and products the user department wants provided, including time frame for completion, special qualifications of departments, citation of any applicable City ordinance or state/federal regulation or statute.  Attach copy of DGS Recommendation; Reservation(s); or participate under current contract.  If yes, is signed ITSC form attached? □ Yes □ No  Does the location involve: □ Yes □ No □ No
Declared description of project listing obligations of each party.   Deliverables   Request for individual contract services (if applicable)   The appropriate EPS form   ITSC (approved by Bis)   OBM (approved by Bus)   OBM (approved by Bus)   OBM (approved by Budget form/memo)   Grant document attached   Attach any documentation indicating any previous purchase activity to assist in the procurement process    TELECOMMUNICATIONS AND UTILITIES SUPPLEMENTAL CHECKLIST
□ Deliverables □ Request for individual contract services (if applicable) □ The appropriate EPS form □ ITSC (approved by BIS) □ OBM (approved by Budget form/memo) □ Grant document attached Attach any documentation indicating any previous purchase activity to assist in the procurement process    Telecommunication and previous purchase activity to assist in the procurement process   Telecommunication and previous purchase activity to assist in the procurement process   Telecommunication and previous purchase activity to assist in the procurement process   Telecommunication and previous purchase activity to assist in the procurement process   Telecommunication and previous purchase activity to assist in the procurement process   Telecommunication and previous purchase activity to assist in the procurement process   Telecommunication indicating any previous purchase activity to assist in the procurement process   Telecommunication and previous purchase activity to assist in the procurement process   Telecommunication and previous purchase activity to assist in the procurement process   Telecommunication indicating any previous purchase activity to assist in the procurement process   Telecommunication indicating any previous purchase activity to assist in the procurement process   Telecommunication indicating any previous purchase activity to assist in the procurement process   Telecommunication indicating any previous purchase activity to assist in the procurement process   Telecommunication   Telecommunication process   Telecommunication   Te

# WORK SERVICES/FACILITY MAINTENANCE SUPPLEMENTAL CHECKLIST

Required Attachments: Detailed Specifications (Scope of Services) including detailed description of the work, locations (with supporting detail), user department contacts, work hours/days, laborer/supervisor mix, compensation and price escalation considerations, Bidder's qualification, contract term and extension options, Contractor's qualifications, citation of any applicable City/State/Federal statutes or regulations, citation of any applicable technical standards and Price Lists/Catalogs, technical drawings and other exhibits and attachments as appropriate.

Risk Management: Will services be performed w	ithin 50 feet (50') of CTA train or other railroad property?	
Will services be performed or	or near a waterway?	□Yes ⊠No
Will services require the hand	lling of hazardous/bio-waste material?	□Yes ⊠No
Will services require the block	king of streets or sidewalks which may affect public safety?	□Yes ⊠No
If Modification or Amendme	nt request, please verify and provide the following:	□Yes ⊠No
Contractor's Name:	CHN ENTERPRISES	
Contractor's Address:	3820 HORIZON COURT, NAPERVILLE, IL. 60564	
Contractor's e-mail Address:	NA	
Contractor's Phone Number:	630-922-8910	
Contractor's Contact Person:	GARY CHN	

REQ# 35741, SPEC # 61280

MBE/DBE ASIAN MINORITY

OWNED BUSINESS

Quality Specialists in Asbestos and Lead Removal

September 11, 2007

Ms. Bonnie Amado Chicago Police Headquarters 3510 S. Michigan Avenue Chicago, IL 60653

RE: Shooting Range Maintenance Chicago Police Departments

Dear Ms. Amado,

This letter is in reference to cleaning the shooting ranges, inspecting, and maintaining the bullet traps for Chicago Police Department ranges. CHN, Inc. is the only lead abatement contractor in the Chicagoland area licensed and certified by Meggitt Defense Systems-Caswell to service and maintain their bullet traps. Our services include lead removal, range cleaning, bullet trap inspections, bullet tap repair, and return to service work on all MDS-Caswell bullet traps in lead contaminated work areas. CHN has specialized equipment to service all their bullet traps, such as specialized recycle vacuums to remove the spent lead projectiles from the granular rubber bullet trap at Area 5. CHN takes pride in service and quality workmanship

Regards.

Gary M. Chinn President

# 3 yr Contract is Affred of opening

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MBE/DBE ASIAN MINORITY OWNED BUSINESS

Quality Specialists in Asbestos and Lead Removal

# **SPECIFICATIONS**

# FOR CONDUCTING CLEANING/MAINTENANCE WORK IN INDOOR FIRING RANGES CONTAMINATED WITH LEAD

- Contractor shall have established programs and if requested, shall submit prior to the 1. start of work a copy of the following OSHA required, and other items:
  - Respiratory Protection Program endorsed by a Certified Industrial Hygienist
  - Medical Surveillance Program
  - Evidence of medical examinations for all workers, including a physicians statement indicating Certificates of worker training

  - Reference list demonstrating at least 10 previous projects of similar scope and a minimum of
- 2. Contractor is responsible for complying with the following regulations that govern shooting ranges: 29 CFR 1910.1025 29 CFR 1910.134

State/Local Regulations that govern shooting ranges 40 CFR Parts 261-265

- Contractor shall provide Customer with commercial/general liability, workmen's 3. compensation and no less than one million dollars in lead pollution liability coverage.
- Contractor performing repair work, disassembly, re-assembly, alteration and/or return to 4. service for the bullet trap shall be trained and authorized to perform such work by the original equipment manufacturer.

JOB NAME: Chicago Police Department's (Areas 1-5 & Training Academy) CHN-07100, Revision 1
ACCEPTED:
DATE:
Federal EPA#:
Please fax and/or mail over a copy of your tax exempt letter with the expiration date, along with this signed acceptance sheet and/or with your purchase order.
Tax Exempt #:



MBE/DBF ASIAN MINORITY OWNED BUSINESS

Quality Specialists in Asbestos and Lead Removal

October 29, 2007

Ms. Bonnie Amado Chicago Police Headquarters 3510 S. Michigan Avenue Chicago, IL 60653

RE:

Chicago Police Department - Areas 1 - 5 and Training Academy Bullet Trap and Shooting Range Cleaning CHN-07100, Revision 1

Dear Ms. Amado:

The following proposal is for cleaning the Chicago Police Department's (Areas 1 - 5 and Training Academy) bullet traps and shooting ranges. The scope of work for the individual ranges is as follows:

#### <u>Areas 1 - 4</u>

This scope of work is for the Individual cleaning of the Chicago Police Department Areas 1 - 4 bullet traps and parts of each shooting range. This proposal is for one visit per month with 12 visits within the contractual year per shooting range. The scope of work is as follows:

- Inspect and empty collection trays (12 times / year).
- Recycle spent lead projectiles (12 times / year).
- Supply containers and package the spent lead projectiles for recycling. (12 times / year).
- HEPA vacuum the backside of the bullet trap impact plates (12 times / year).
- HEPA vacuum and clean under the bullet trap (12 times / year).
- HEPA vacuum shooting range walls from the floor up to 10 feet (12 times / year).
- Wet wipe shooters booth and all horizontal and vertical surfaces from the firing line to the back wall and from the bottom of the safety ceiling to the floor (12 times / year).
- HEPA vacuum the first 200 sq. ft. of floor outside the entrance to the shooting range. (12 times /
- Visually inspect bullet trap components for wear/damage, compare with manufacturer's specifications, and inform the owner of any visual defects. (12 times / year)
- Replace and/or tighten any loose or missing nuts and bolts on the accessible exterior parts of the
- HEPA vacuum accessible intake vents over the bullet trap. (4 times / year).
- HEPA vacuum accessible back side surfaces of the over-trap. (4 times / year).
- HEPA vacuum and wet wipe ceiling baffles/deflector shields (4 times / year).
- HEPA vacuum and wet wipe target tracks, carriers, and cross braces. (4 times / year).
- Disassemble deceleration chambers as needed to complete our work. (1 time / year).
- Remove the lead build up from the deceleration chambers. (1 time / year).
- Supply containers and package the lead build up from deceleration chambers for recycling. (1 time /
- Recycle the spent lead projectiles and lead build up from the deceleration chambers. (1 time / year). Spray the deceleration chambers with graphite lubricant. (1 time / year).
- Reassemble deceleration chambers. (1 time / year).
- Dispose of 30 HEPA and 4 Rollomatic filters removed by owner (1 time /year).
- Dismantle air diffusers for return air in the Ready Area (1 time / year).
- HEPA vacuum and wet wipe the front and back of the air diffuser plates (1 time / year).

3820 Horizon Court · Naperville, IL 60564 · (630) 922-8910 · Fax: (630) 922-8930

Ms. Bonnie Amado CHN-07100, Revision 1 October 29, 2007 Page Two

- HEPA vacuum and wet wipe the diffuser sidewalls and metal louvers separating the diffusers from the duct work - no cleaning inside of the duct work (1 time / year).
- Package and dispose of cleaning supplies and personal protective equipment as lead-contaminated hazardous waste.
- Monitor the negative pressure in the shooting range and inform the owner of any deficiencies.
- Notify owner of any wear/damage when performing lead cleaning/removal.
- Contractor is licensed by manufacturer to service all Caswell Detroit Armor bullet traps.
- If the bullet trap has defects and the sidewalls need to be anchored or welding of leading edges and/or kick plates; CHN will submit a change order for the additional work.
- Conduct work in accordance with the attached specifications.

Each shooting range will be closed 1 - 2 days for work to be completed.

#### Area 5

This scope of work is for the cleaning of the Department's Area 5, 5 point, LE7500 Gran trap and parts of the shooting range. This proposal is for one visit per month with 12 visits within the contractual year. The scope of work is as follows:

- Visually inspect bullet trap components for wear/damage, compare with manufacturer's specifications, and inform the owner of any visual defects. (12 times / year)
- Replace and/or tighten any loose or missing nuts and boits on the accessible exterior parts of the bullet trap. (12 times / year)
- Fill the supply and safety bins with granular rubber from the bullet trap. If the bullet trap is still deficient of rubber, the BTS supervisor will inform the owner on how many bags of rubber will be needed for the next visit. (12 times / year)
- HEPA vacuum and clean under the bullet trap (12 times / year).
- HEPA vacuum shooting range walls from the floor up to 10 feet (12 times / year).
- Wet wipe shooters booth and all horizontal and vertical surfaces from the firing line to the back wall and from the bottom of the safety ceiling to the floor (12 times / year).
- HEPA vacuum the first 200 sq. ft. of floor outside the entrance to the shooting range. (12 times /
- Install new gum rubber curtains (1 time / year).
- Patch holes in gum rubber curtains (3 times / year).
- Owner to supply new gum rubber (1 times / year).
- Owner is to supply patches for the gum rubber curtains. (3 times / year).
- HEPA vacuum and wet wipe ceiling baffles/deflector shields (4 times / year).
- HEPA vacuum and wet wipe target tracks, carriers and cross braces. (4 times / year).
- Supply containers and package the spent lead projectiles for recycling. (1 time / year).
- Remove spent lead projectiles from 135 cubic feet or 5 cubic yards of granulated rubber per lane. This will constitute that all of the granular rubber has been recycled and separated from most of the spent lead projectiles, and the granular rubber will be recycled back into the bullet trap and put into the recycle bin. The recycling will be completed by use of special vacuums that will separate most of the spent lead projectiles from the rubber material. The recycle will be completed from behind the bullet trap and from in front of the bullet trap. After the recycle is complete the gum rubber will be put back into position. (1 time / year).
- The spent lead projectiles will be containerized and brought to a metal recycler. (1 time/ year).
- Dispose of 30 HEPA and 4 Rollomatic filters removed by owner (1 time / year).
- Dismantle air diffusers for return air in the Ready Area (1 time / year).
- HEPA vacuum and wet wipe the front and back of the air diffuser plates (1 time / year).
- HEPA vacuum and wet wipe the diffuser sidewalls and metal louvers separating the diffusers from the duct work - no cleaning inside of the duct work (1 time / year).
- Package and dispose of cleaning supplies and personal protective equipment as lead-contaminated
- Monitor the negative pressure in the shooting range and inform the owner of any deficiencies.

Ms. Bonnie Amado CHN-07100, Revision 1 October 29, 2007 Page Three

- Notify owner of any wear/damage when performing lead cleaning/removal.
- Contractor is licensed by manufacturer to service all Caswell Detroit Armor bullet traps.
- If the bullet trap is deficient of grantex or needs repair to bring it into compliance with the manufacturer's specifications, CHN will submit a change order for the additional work.
- Conduct work in accordance with the attached specifications.

The shooting range will be closed 1-3 days for work to be completed.

## Training Academy

This scope of work is for cleaning the Training Academy's shooting ranges, two-10 point, Venetian Blind bullet traps and parts of each shooting range. This proposal is for 1 visit per month with 12 visits within the contractual year. The scope of work is as follows:

- Inspect and empty collection trays (12 times / year).
- Supply containers and package the spent lead projectiles for recycling. (12 times / year)
- Recycle spent lead projectiles (12 times / year).
- HEPA vacuum the backside of the bullet trap impact plates (12 times / year).
- HEPA vacuum and clean under the builet trap (12 times / year).
- HEPA vacuum shooting range walls from the floor up to 10 feet (12 times / year).
- HEPA vacuum the shooting range floor (12 times / year).
- Wet wipe shooters booth and all horizontal and vertical surfaces from the firing line to the back wall and from the bottom of the safety ceiling to the floor (12 times / year).
- HEPA vacuum the first 200 sq. ft. of floor outside the entrance to the shooting range. (12 times /
- Visually inspect bullet trap components for wear/damage, compare with manufacturer's specifications, and inform the owner of any visual defects. (12 times / year)
- Replace and/or tighten any loose or missing nuts and bolts on the accessible exterior parts of the bullet trap. (12 times / year).
- HEPA vacuum accessible intake vents over the builet trap. (4 times / year).
- HEPA vacuum and wet wipe ceiling baffles/deflector shields (4 times / year).
- HEPA vacuum and wet wipe target tracks and carriers (4 times / year).
- Disassemble deceleration chambers as needed to complete our work. (2 times / year).
- Remove the lead build up from the deceleration chambers. (2 times / year).
- Supply containers and package the lead build up from deceleration chambers for recycling. (2 times /
- Recycle the spent lead projectiles and lead build up from the deceleration chambers. (2 times / year).
- Spray the deceleration chambers with graphite lubricant. (2 times / year).
- Reassemble deceleration chambers. (2 times / year).
- Dispose of 50 HEPA filters, 114 pre-filters, and 4 Rollomatic filters removed by owner (1 time / year).
- Dismantle air diffusers for return air in the Ready Area (1 time / year).
- HEPA vacuum and wet wipe the front and back of the air diffuser plates (1 time / year).
- HEPA vacuum and wet wipe the diffuser sidewalls and metal louvers separating the diffusers from the duct work - no cleaning inside of the duct work (1 time / year).
- Notify owner of any wear/damage when performing lead cleaning/removal.
- Package and dispose of cleaning supplies and personal protective equipment as lead-contaminated
- Monitor the negative pressure in the shooting range and inform the owner of any deficiencies.
- Contractor is licensed by manufacturer to service all Caswell Detroit Armor bullet traps.
- if the bullet trap has defects and the sidewalls need to be anchored or welding of leading edges and/or kick plates; CHN will submit a change order for the additional work.
- Conduct work in accordance with the attached specifications.

Each shooting range will be closed 1-3 days for work to be completed.

Ms. Bonnie Amado CHN-07100, Revision 1 October 29, 2007 Page Four

The total cost breakdown for this project is as follows:

The cost to service the range for Area 3 will be: The cost to service the range for Area 4 will be: The cost to service the range for Area 5 will be: The cost to service the ranges for the Training Academy will be: The total project cost will be:	\$ 22,970.00 24,310.00 24,465.00 24,440.00 23,625.00 74,320.00 5 194,130.00
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# With this proposal, you will receive the following:

- 1. Lead licensed supervisor and workers.
- 2. Both EPA and OSHA guidelines will be implemented.
- 3. Site specific OSHA compliance plan for range maintenance and waste management.
- 4. The waste will be disposed on in an EPA approved landfill with the proper manifesting.
- 5. OSHA air monitoring will be analyzed by a third party laboratory.
- 6. Commercial general liability insurance with a one million dollar limit per occurrence.
- 7. A final documentation package will be sent once CHN receives air sampling and final payment.
- 8. Contractor has over five years servicing bullet traps and shooting ranges.
- 9. Contractor licensed by manufacturer to service all Caswell Detroit Armor bullet traps.

This quotation is null and void, if not accepted, in writing, and received by CHN, Inc. within 90 days of the proposal date and services rendered by one year from date of proposal. Any modifications to this contract must be completed in writing and signed by both parties. Failure to properly

Payment is due within 30 days of the date of the invoice. Late payments will be subject to a fee of 1 1/2% per month. The client shall be liable for attorney and other costs incurred to collect our fees.

If you have any questions or comments, please feel free to call me.

Please sign and fax back the attached specification sheet to us at (630) 922-8910 with the proposal(s) of acceptance, or send to CHN, inc. a signed purchase order with the proposal(s) of

Regards.

M. Chinn Plesident

GMC/sf

Attachment

PU079G\_Pre-Appd\_Req\_DPS\_Schedul ed\_Dept\_Burst\_APSRPT.rep Page 1 of 4 Run 10/31/2007 04:56

# **CITY OF CHICAGO PURCHASE REQUISITION**

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## **CITY OF CHICAGO PURCHASE REQUISITION**

Copy (Department)

DELIVER TO: **REQUISITION: 35741** 736 PAGE: 1300 WEST JACKSON **DEPARTMENT**: 57 - DEPARTMENT OF POLICE TRAINING DIVISION PREPARER: Esther M Shelby Chicago, IL NEEDED: APPROVED: 10/30/2007

## REQUISITION DESCRIPTION

REQUEST FOR 3 YEAR CONTRACT W 2/1YEAR EXTENSION OPTIONS FOR CLEANING BULLET TRAPS AND SHOOTING RANGES FOR THE SPECIFICATION NUMBER: 61280

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PU079G\_Pre-Appd\_Req\_DPS\_Schedul ed\_Dept\_Burst\_APSRPT.rep Page 3 of 4 Run 10/31/2007 04:56

# CITY OF CHICAGO **PURCHASE REQUISITION**

Copy (Department)

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798 PERSONNEL DIVISION 3510 S. MICHIGAN AVE Chicago, IL	REQUISITION: 35744  PAGE: 1 DEPARTMENT: 57 - DEPARTM PREPARER: Esther M Shelt NEEDED: APPROVED: 10/30/2007	JENT OF POLICE
REQUISITION DESCRIPTION		

REQUEST FOR 3 YEAR CONTRACT WITH 2/ONE YEAR EXTENSION OPTIONS FOR PSYCHOLOGICAL SERVICES SPECIFICATION NUMBER: 61284 COMMODITY INFORMATION

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1			Request For 3 Year Contract W 2/1year Extension Options For Cleaning Bullet Traps And Shooting Ranges For The Cpd	35741		61:

Vendor Number

**Vendor Name** 

**Project Name** 

Requisition 35741

Number

**Contract Number** 

Record Status ACTIVE

Record Type NEW

Spec Number 61280

**Mod Number** 

Contract Value \$0

**Procurement** 

Type

Department Code 57 - DEPARTMENT OF POLICE

DPS Contract O BRIEN, JOHN D

Administrator

Type Lookup

Code

REQUEST FOR 3 YEAR CONTRACT W 2/1YEAR

Req Comments EXTENSION OPTIONS FOR CLEANING BULLET TRAPS

AND SHOOTING RANGES FOR THE CPD

**PO Comments** 

**PO Start Date** 

PO End Date

Data Source FMPS

Note

Reason for Mod

Contract Type COMMODITIES

#### Date Detail

		Task	Expected Date	Act Da
3       Initial draft RFP/spec sent       11/9/2007         4       Final RFP/spec approved by team       11/29/2007         5       Bid advertise date       12/9/2007         6       Bid opening date       12/27/2007         7       Bid tabs to dept/evaluation completed       1/11/2008         8       Receive letter of recommendation       1/21/2008         9       Final draft of contract received by team       1/21/2008         10       Final contract approved by team       1/21/2008         11       Contract documents sent to vendor       1/28/2008         Receive completed contract docs from vendor       2/27/2008         12       CPAC team signoff       3/12/2008         14       Deputy approval       3/14/2008         15       Law approval       3/19/2008         16       Comptroller approval       3/22/2008         17       CPO approval       3/24/2008	1	Receipt of new project	10/30/2007	10/30/
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4         approved by team         11/29/2007           5         Bid advertise date         12/9/2007           6         Bid opening date         12/27/2007           7         Bid tabs to dept/evaluation completed         1/11/2008           8         Receive letter of recommendation         1/21/2008           9         Final draft of contract received by team         1/21/2008           10         Final contract approved by team         1/21/2008           11         Contract documents sent to vendor         1/28/2008           12         Receive completed contract docs from vendor         2/27/2008           13         CPAC team signoff         3/12/2008           14         Deputy approval         3/14/2008           15         Law approval         3/19/2008           16         Comptroller approval         3/22/2008           17         CPO approval         3/24/2008	3	•	11/9/2007	
6         Bid opening date         12/27/2007           7         Bid tabs to dept/evaluation completed         1/11/2008           8         Receive letter of recommendation         1/21/2008           9         Final draft of contract received by team         1/21/2008           10         Final contract approved by team         1/21/2008           11         Contract documents sent to vendor         1/28/2008           Receive completed contract docs from vendor         2/27/2008           13         CPAC team signoff         3/12/2008           14         Deputy approval         3/14/2008           15         Law approval         3/19/2008           16         Comptroller approval         3/22/2008           17         CPO approval         3/24/2008	4		11/29/2007	
Bid tabs to dept/evaluation completed  Receive letter of recommendation  Final draft of contract received by team  Contract documents sent to vendor  Receive completed contract documents sent to vendor  CPAC team signoff  Comptroller approval  COMPTROLLER SIGNOR SIGNO	5	Bid advertise date	12/9/2007	
7         dept/evaluation completed         1/11/2008           8         Receive letter of recommendation         1/21/2008           9         Final draft of contract received by team         1/21/2008           10         Final contract approved by team         1/21/2008           11         Contract documents sent to vendor         1/28/2008           Receive completed contract docs from vendor         2/27/2008           13         CPAC team signoff         3/12/2008           14         Deputy approval         3/14/2008           15         Law approval         3/19/2008           16         Comptroller approval         3/22/2008           17         CPO approval         3/24/2008	6	Bid opening date	12/27/2007	
8         recommendation         1/21/2008           9         Final draft of contract received by team         1/21/2008           10         Final contract approved by team         1/21/2008           11         Contract documents sent to vendor         1/28/2008           12         Receive completed contract docs from vendor         2/27/2008           13         CPAC team signoff         3/12/2008           14         Deputy approval         3/14/2008           15         Law approval         3/19/2008           16         Comptroller approval         3/22/2008           17         CPO approval         3/24/2008	7	dept/evaluation	1/11/2008	
Preceived by team   1/21/2008	8		1/21/2008	
10   by team	9		1/21/2008	
11       sent to vendor       1/28/2008         12       Receive completed contract docs from vendor       2/27/2008         13       CPAC team signoff       3/12/2008         14       Deputy approval       3/14/2008         15       Law approval       3/19/2008         16       Comptroller approval       3/22/2008         17       CPO approval       3/24/2008	10	į.	1/21/2008	
12 contract docs from vendor     2/27/2008       13 CPAC team signoff     3/12/2008       14 Deputy approval     3/14/2008       15 Law approval     3/19/2008       16 Comptroller approval     3/22/2008       17 CPO approval     3/24/2008	11		1/28/2008	
14 Deputy approval       3/14/2008         15 Law approval       3/19/2008         16 Comptroller approval       3/22/2008         17 CPO approval       3/24/2008	12	contract docs from	2/27/2008	
15       Law approval       3/19/2008         16       Comptroller approval       3/22/2008         17       CPO approval       3/24/2008	13	CPAC team signoff	3/12/2008	
16 Comptroller approval         3/22/2008           17 CPO approval         3/24/2008	14	Deputy approval	3/14/2008	
17 CPO approval 3/24/2008	15	Law approval	3/19/2008	
	16	Comptroller approval	3/22/2008	
18 Contract award/release 3/28/2008	17	CPO approval	3/24/2008	
	18	Contract award/release	3/28/2008	

#### **PO Action History**

L ACTION DATE		Mod	Name	
ACTION Date	MULIUII			Note

#### Click on a row to view details:-

	Vendor #	Vendor Name	Project	Req#	PO #	Sr
1			Request For 3 Year Contract W 2/1year Extension Options For Cleaning Bullet Traps And Shooting Ranges For The Cpd	35741		61;

Vendor Number

**Vendor Name** 

**Project Name** 

Requisition 35741

Number

**Contract Number** 

Record Status ACTIVE

Record Type NEW

Spec Number 61280

**Mod Number** 

Contract Value \$0

**Procurement** 

Type

Department Code 57 - DEPARTMENT OF POLICE

DPS Contract O BRIEN, JOHN D

Type Lookup

Code

REQUEST FOR 3 YEAR CONTRACT W 2/1YEAR

Req Comments EXTENSION OPTIONS FOR CLEANING BULLET TRAPS

AND SHOOTING RANGES FOR THE CPD

**PO Comments** 

PO Start Date

PO End Date

Data Source FMPS

Note

Reason for Mod

Contract Type COMMODITIES

#### **Date Detail**

	Task	Expected Date	Act Da
1	Receipt of new project	10/30/2007	10/30/
2	Date to CA/CN	10/30/2007	10/31/
3	Initial draft RFP/spec sent	11/9/2007	
4	Final RFP/spec approved by team	11/29/2007	
5	Bid advertise date	12/9/2007	
6	Bid opening date	12/27/2007	
7	Bid tabs to dept/evaluation completed	1/11/2008	
8	Receive letter of recommendation	1/21/2008	
9	Final draft of contract received by team	1/21/2008	
10	Final contract approved by team	1/21/2008	
11	Contract documents sent to vendor	1/28/2008	
12	Receive completed contract docs from vendor	2/27/2008	
13	CPAC team signoff	3/12/2008	
14	Deputy approval	3/14/2008	
15	Law approval	3/19/2008	
16	Comptroller approval	3/22/2008	
17	CPO approval	3/24/2008	
18	Contract award/release	3/28/2008	

## **PO Action History**

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	Action Date	Action	Mod	Name	Note
1,,,,,,			1		