CITY OF CHICAGO  
DEPARTMENT OF PROCUREMENT SERVICES  
ROOM 403, CITY HALL, 121 N. LASALLE STREET  

JUSTIFICATION FOR NON-COMPETITIVE PROCUREMENT  

COMPLETE THIS SECTION IF NEW CONTRACT  
For contract(s) in this request, answer applicable questions in each of the four (4) major subject areas below in accordance with the Instructions for Preparation of Non-Competitive Procurement Form on the reverse side.  

Request that negotiations be conducted only with **Access Direct Systems, Inc.** for the product and/or services described herein. This is a request for  
☐ (Name of Person or Firm)  
☐ (One-Time Contractor Requisition #: 35921 and 35941, copy attached) or ☐ Term Agreement or ☐ Delegate Agency (Check one).  

If Delegate Agency, this request is for ~blanket approval~ for all contracts within the __________ Program Name__ (Attach List).  
Pre-Assigned Specification No.: ______________  
Pre-Assigned Contract No.: ______________  

COMPLETE THIS SECTION IF AMENDMENT OR MODIFICATION TO CONTRACT  
Describe in detail the change in terms of dollars, time period, scope of services, etc., its relationship to the original contract and the specific reasons for the change. Indicate both the original and the adjusted contract amount and/or expiration date with this change, as applicable. Attach copy of all supporting documents. Request approval for a contract amendment or modification to the following:  

Contract #: 12808  
Specification #: 80-96636-01  
Modification #: __________  

Company or Agency Name: __________  
Contract or Program Description: __________  
(Attach List, if multiple)  

Steve Sakai  
Originator Name  
7-3753  
Telephone  

Revenue  
Department  
12-17-2007  
Date (mm/dd/yr)  

Indicate SEE ATTACHED in each box below if additional space needed:  

- PROCUREMENT HISTORY  
  Agreement was awarded to Axiom May/Speh: began 5-1-2000 and transferred to Access Direct Systems, Inc. on 9-13-2006.  

- ESTIMATED COST  
  $1,433,412 est  
  S. S. R. B.  
  12/30/07  

- SCHEDULE REQUIREMENTS  
  2-year extension request from 1-1-2008 to 12-31-2009.  
  CONDITIONALLY APPROVED 4-1  
  RETURN TO DEPT.  
  DISAPPROVED  

- EXCLUSIVE OR UNIQUE CAPABILITY  
  SEE ATTACHED  

- OTHER  
  No extension options remaining.  
  SEE ATTACHED  

APPROVED BY:  
DEPARTMENT HEAD OR DESIGNEE  12/17/07  
BOARD CHAIRPERSON  12/27/07
NON-COMPETITIVE PROCUREMENT JUSTIFICATION

A non-bid or non-competitive procurement contract request must have its basis in accordance with the following:

Illinois Compiled Statutes
Article 8. Finance
Division 10. Purchasing and Public Works Contracts in Cities of More Than 500,000
§ 65 ILCS 5/8-10-4 Contracts not adapted to award by competitive bidding.

Sec. 8-10-4. "Contracts which by their nature are not adapted to award by competitive bidding, such as but not limited
to contracts for the services of individuals possessing a high degree of professional skill where the ability for fitness of the
individual plays an important part, contracts for supplies, materials, parts or equipment which are available only from a single
source . . .shall not be subject to the competitive bidding requirements of this Article. . ."

PROCUREMENT HISTORY (INCLUDING FUTURE PROCUREMENT OBJECTIVES)

1. Describe the requirement and how it evolved from initial planning to its present status.

In September of 2006, the Access Direct Systems, Inc. contract (PO# 12808) was approved by the Chief Procurement
Officer as a contract-transfer from the Axiom/May & Speh, Inc. contract (PO#T26456). The Axiom contract was
awarded pursuant to an RFP issued in March of 2000, and Axiom began services on May 1, 2000. The RFP was solicited
in order to identify a highly-qualified printing and mailing service provider who could create sophisticated electronic forms
that could be populated with time-sensitive data derived from various Department of Revenue databases, print the data
onto the forms, and mail out the forms – such as City of Chicago Tax Revenue forms, Business License Renewal forms
and public use permit applications.

The Access Direct PO will expire on December 31, 2007. It was determined to be in the best interest of the City to solicit
the Access Direct scope of work via the Task Order Request (TOR) solicitation process. It was considered to be more
efficient to combine the printing and mailing scope as a TOR along with related Department of Revenue, and Department
of Business Affairs and Licensing, Task Order related scopes of work, since these related TORs could be solicited under
one RFP.

2. Is this a first time requirement or a continuation of previous procurement from the same source? If so, explain
the procurement history.

This request is a continuation of the existing services contract with Access Direct. See #1 for the procurement history.

3. Explain attempts made to competitively bid the requirement. (Attach copy of notices and list of sources
contacted.)

TOR # - 2007BIS15 was issued by BIS on 11/7/2007 to write a comprehensive Task Order Request/RFP to obtain
application/system support services for the Integrated Revenue Information Services (IRIS), Account Referral
Management System (ARMS), ReCaps cashing system, customer services call center, data mining/extraction, and
mass mailing services. The draft comprehensive Task Order Request/RFP is planned for completion during the 1st or 2nd
quarter of 2008. The successful vendor, through this competitive-bid process, should be selected during the 4th quarter of
2008.

4. Describe any research done to find other sources. (List other cities contacted, companies in the industry
contacted, professional organizations, periodicals, and other publications used.)

See #3 above.

5. Explain future procurement objectives. Is this a one-time request or will future requests be made for doing
business with the same source?

This is a one time request.
TOR # - 2007BIS15 was issued by BIS on 11/7/2007 to write a comprehensive Task Order Request/RFP to obtain application/system support services for the Integrated Revenue Information Services (IRIS), Account Referral Management System (ARMS), ReCaps cashing system, customer services call center, data mining/extraction and mass mailing services. The draft comprehensive Task Order Request/RFP is planned for completion during the 1st or 2nd quarter of 2008. The successful vendor, through this competitive-bid process, should be selected during the 4th quarter of 2008.

6. Explain whether or not future competitive bidding is possible. If not, why not?

As indicated in #3 above in this section, these services will be competitively solicited through the TOR process.

ESTIMATED COST

1. What is the estimated cost for this requirement (or for each contract, if multiple awards contemplated)?

The Department of Revenue estimates a $1,033,412 expenditure for a 2-year period. 
The Department of Business Affairs and Licensing estimates $400,000 expenditure for a 2-year period.

2. What is the funding source?

The Department of Revenue’s funding source is: 007-0100-0292003-0138-220138
The Department of Business Affairs and Licensing’s funding source is: 0100-076-2005-0138-0138

3. Explain the basis for estimating the cost and what assumptions were made and/or data used (e.g. budgeted amount, previous contract price, current catalog, or cost proposal from firms solicited, engineering or in-house estimate, etc.).

Past expenditures.

4. Explain whether the proposed Contractor or the City has a substantial dollar investment in original design, tooling, or other factors which would be duplicated at City expense if another source was considered.

The City uses over 50 different templates for various mailings that were designed in Access Direct’s proprietary software. They continue to maintain and update these documents on an annual basis. It will cost the City about $200,000, in addition to internal staffing resources, to transition this work to another qualified mail outsource. This cost includes the recreation of each document in another software application, and the project designed and executed around this task that includes extensive testing of the drop down of information into these templates from the IRIS system.

5. Describe cost savings or other measurable benefits to the City which may be achieved.

See #4 above in this section.

6. Explain what negotiations of price has occurred or will occur.

Access Direct indicated that they agree to provide services during the extended period under the same terms and conditions.

7. Detail why the estimated cost is deemed reasonable.

There has been no increase in compensation since the original contract was awarded to Acxiom in 2000.

SCHEDULE REQUIREMENTS

1. Explain how the schedule was developed and at what point the specific dates were known.

The City has a very well defined mailing schedule that includes documents sent to various subsets of IRIS accounts on a monthly basis.
2a. Is lack of drawings and/or specifications a constraining factor to competitive bidding?

Yes. (See 2b. below.)

2b. If so, why is the proposed Contractor the only person or firm able to perform under these circumstances?

It would take about 3 to 4 months to design and test all new templates and work processes to a new vendor.

2c. Why are the drawings and specifications lacking?

The end-product resulting from the software can be viewed as printed documents, but the City does not have the license to use the proprietary software which produces the final documents. Access Direct custom-designed form templates using their proprietary software, and wrote codes specifically to enable the templates to be populated from data received from IRIS. Because the templates and interfaces are specific to their proprietary application, unless a license to use their proprietary software code is made available, and skill sets acquired to manipulate their software, or some other code is written to perform similarly, the City is “lacking” such “drawings and specifications”. The City does not have access to this code because we do not own this software.

2d. What is the lead-time required to get drawings and specifications suitable for competition?

Providing drawings or, more correctly, providing software to produce the various documents, is the issue. What the City is unable to do is provide the software required for the production of these documents. Identifying a new resource provider (through a new solicitation process), developing, interfacing, and testing such new application would take 4-6 months of work.

2e. If lack of drawings and specifications is NOT a constraining factor to competitive bidding, explain why only one person or firm can meet the required schedule.

Providing the proper software able to produce the City’s various documents in a timely manner is a constraining factor since, currently, Access Direct’s application is the only version available for use. However, the City’s plan is to issue a TOR RFP to the pre-qualified pool of MCA vendors who can create an equivalent application that would achieve the same net results.

3. Outline the required schedule by delivery or completion dates and explain the reasons why the schedule is critical.

Scheduled monthly mailings are produced that require the recipient (for one reason of another) to pay a City fee, fine, or both.

4. Describe in detail what impact delays for competitive bidding would have on City operations, programs, costs, and budgeted funds.

Any interruption in the Access Direct mailings could have a negative effect, impinging upon forecasted budgeted income figures. The City’s incoming cash flow, depending on the time of year, would be severely impacted if the Access Direct contract was not extended. If Access Direct was delayed in issuing these mailings, it could affect the more than $1.3 Billion in revenue stream realized per year as a result of these mailings.

**EXCLUSIVE OR UNIQUE CAPABILITY**

1. If contemplating hiring a person or firm as a Professional Service Consultant, explain in detail what professional skills, expertise, qualifications, or other factors make this person or firm exclusively or uniquely qualified for the project.

   See 2d and 2e in above section.

2. Attach copy of cost proposal and scope of services.

   Attached by reference to: http://216.146.77.178/objGW/OMImages/888/00001P8Z/IMEDGE-1.PDF
3. Does the proposed firm have personnel considered unquestionably predominant in the particular field?

Not necessarily. However, the skill sets necessary to design the city's forms and to have the city's data correctly populate the correct positions, and then have the right form mailed to the correct address is required.

4. What prior experiences of a highly specialized nature does the person or firm exclusively possess that is vital to the job, project, or program?

This vendor has all of the requisite templates reside in their software. The City has enable a customized interface to their application to receive applicable account information data that populates these document-templates which are then mailed to various City business accounts on a pre-defined schedule.

5. What technical facilities or test equipment does the person or firm exclusively possess of a highly specialized nature which is vital to the job?

See #4 above and #4 in the Estimated Cost section.

6. What other capabilities and/or capacity does the proposed firm possess which is necessary for the specific job, project, or program which makes them the only source who can perform the work within the required time schedule without unreasonable costs to the City?

See #4 above and #4 in the Estimated Cost section.

7a. If procuring products or equipment, describe the intended use and explain any exclusive or unique capabilities, features, and/or functions the items have which no other brands or models, etc., possess.

NA

7b. Is compatibility with existing equipment critical from an operational standpoint? Explain why.

NA

8. Is competition precluded because of the existence of patent rights, copyrights, trade secrets, technical data, or other proprietary data? Attach documentation verifying such.

No. Any mail outsource vendor will have to create these templates in some other software customized to accommodate the city's data requirements.

9a. If procuring replacement parts and/or maintenance services, explain whether or not replacement parts and/or services can be obtained from another source.

NA

9b. If not, is the proposed firm the only authorized or exclusive dealer/distributor and/or service center?

NA

9c. If so, attach letter from manufacturer.

NA
OTHER

1. Explain other related considerations and attach all applicable supporting documents (e.g. (ITSC) Information Technology Strategy Committee approval forms, etc.).

TOR # - 2007BIS15 was issued by BIS on 11/7/2007 to write a comprehensive Task Order Request/RFP to obtain application/system support services for the Integrated Revenue Information Services (IRIS), Account Referral Management System (ARMS), ReCaps cashing system, customer services call center, data mining/extraction and mass mailing services. The draft comprehensive Task Order Request/RFP is planned for completion during the 1st or 2nd quarter of 2008. The successful vendor, through this competitive-bid process, should be selected during the 4th quarter of 2008.

2 Explain what opportunities of direct/indirect involvement of MBEs and WBEs have been discussed and/or are available in this contract.

When the contract was initially transferred from Axiom to Access Direct, the Department of Procurement Services approved a full-waiver request, based on the justification, documentation, and efforts to comply by Access Direct.

☐
DPS PROJECT CHECKLIST

IMPORTANT: PLEASE READ AND FOLLOW THE INSTRUCTIONS FOR COMPLETING THE PROJECT CHECKLIST AND CONTACT THE APPROPRIATE UNIT MANAGER IF YOU HAVE ANY FURTHER QUESTIONS. ALL INFORMATION SHOULD BE COMPLETED, ATTACH ALL REQUIRED MATERIALS AND SUBMIT FOR HANDLING TO THE DEPARTMENT OF PROCUREMENT SERVICES, ROOM 403, CITY HALL, 121 N. LASALLE STREET, CHICAGO, ILLINOIS 60602.

GENERAL INFORMATION:
Date: December 14, 2007
REQ #: 35921 and 35941 (DBAL)
Specification #: B0-96636-01
PO #: (if known): 12808
Modification #: (if known) 
Previous PO(s)#: (if known) T26456
Project Description: Access Direct Systems, Inc. 2-year extension

Contact Person: Steve Sakai
Tel: 7-3753  Fax: 7-7420
E-mail: DR00048@cityofchicago.org
Project Manager: Bill Cerney; Nathan Noraisith
Tel: 7-5315; 4-5444 Fax: 7-1890; 4-0246
E-mail: DR00220@cityofchicago.org; BF00401@cityofchicago.org

FUNDING:
City: [ ] Corporate  [ ] Bond
[ ] Grant*  [ ] Other
State: [ ] IDOT/Transit  [ ] IDOT/Highway
[ ] Grant*  [ ] Other
Federal: [ ] FHWA  [ ] FTA
[ ] FAA  [ ] Grant*  [ ] Other

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<tr>
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<td>2005</td>
<td>0138</td>
<td></td>
<td></td>
<td></td>
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<td></td>
<td>400,000</td>
</tr>
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</table>

Estimated Value: $1,433,412 DUR 2-yr sum

* IF GRANT FUNDED, A COPY OF THE APPROVED GRANT AND APPLICATION ARE REQUIRED and any other Terms and Conditions that may apply.

SCOPE STATEMENT
[ ] Attached are a Detailed Scope of Services and/or Specification(s).

IMPORTANT: THIS IS A CRITICAL PORTION OF YOUR SUBMITTAL. IN ORDER FOR DPS TO ACCEPT YOUR SUBMITTAL YOU MUST COMPLETE THE SPECIFIC SCOPE REQUIREMENTS AS SET FORTH IN THE SUPPLEMENTAL CHECKLIST FOR THAT UNIT.

The following is a general description of what should be included In a Scope of Services or Specification:
A clear description of all anticipated services and products, include: timeframe for completion, special qualifications of prospective vendors, special requirements or needs of the project, locations, anticipated participating user departments, citation of any applicable City ordinance or state/federal regulation or statute.

TYPE OF PROCUREMENT REQUESTED (check all that apply)
NEW REQUEST
[ ] Blanket Agreement
[ ] Standard Agreement
[ ] Small Orders

MOD/AMENDMENT
[ ] Time Extension
[ ] Vendor Limit Increase
[ ] Scope Change/Price Increase/Additional Line Item(s)
[ ] Other (specify):

FORMS:
[ ] Requisition
[ ] Special Approvals
[ ] Non-Competitive Review Board (NCRB)

CONTRACT TERM: Requested Term (number of months): 24 Months

Form Dated 03/27/2007
ARCHITECTURAL/ENGINEERING SUPPLEMENTAL CHECKLIST

Required Attachment: Scope of Services, including location, description of project, services required, deliverables, and other information as required.

Risk Management
Will services be performed within 50 feet of CTA train or other railroad property? □ Yes □ No
Will services be performed on or near a waterway? □ Yes □ No

If applicable, Pre-Qualification Category #: Category Description:
For Pre-Qualification Program, attach list of suggested firms to be solicited

Other Agency concurrence Required: □ None □ State □ Federal □ Other (fill in)

AVIATION CONSTRUCTION SUPPLEMENTAL CHECKLIST

DOA sign-off for final design documents: □ Yes □ No

Required Attachments:
Copy of Draft Contract Documents and Detailed Specifications.

Risk Management:
Current Insurance Requirements prepared/approved by Risk Management: □ Yes □ No
Will work be performed within 50 feet of CTA or ATS structure or property? □ Yes □ No
Will work be performed airside? □ Yes □ No

*NOTE*: Any non-construction Aviation request, complete the applicable section.

COMMODITIES SUPPLEMENTAL CHECKLIST

Required Attachments: Detailed Specifications (Scope of Services) including description of the product, delivery location, user department contract, price escalation considerations, Bidder’s qualification, contract term and extension options, Contractor’s qualifications, citation of any applicable City/State/Federal statutes or regulations, citation of any applicable technical standards and Price Lists/Catalogs, technical drawings and other exhibits and attachments as appropriate.

If Modification request, please verify and provide the following:

Contractor’s Name:

Contractor’s Address:

Contractor’s E-mail Address:

Contractor’s Phone Number:

Contractor’s Contact Person:

CONSTRUCTION SUPPLEMENTAL CHECKLIST

Required attachments:
Copy of Draft (80% Completion), Contract Documents and Detailed Specifications

Risk Management
Will services be performed within 50 feet of CTA train or other railroad property? □ Yes □ No
Will services be performed on or near a waterway? □ Yes □ No
DPS PROJECT CHECKLIST

VEHICLES/HEAVY EQUIPMENT SUPPLEMENTAL CHECKLIST

Required Attachments
☐ Detailed Specifications including detailed description of the vehicle(s) or equipment, mounted equipment, if any, and options/accessories.
☐ Special Provisions (delivery, Warranty, Manuals, Training, Additional Unit Purchase Options, Bid Submittal Information, etc.
☐ Delivery Location(s)
☐ Technical Literature
☐ Drawings, if any
☐ Part Number List (Manufacturer; or Dealer; or Other Source: )
☐ Current Price List(s) Catalog(s)
☐ Special Approval Form
☐ Exhibits and Attachments

If Modification request, please verify and provide the following:

Contractor’s Name:

Contractor’s Address:

Contractor’s E-mail Address:

Contractor’s Phone Number:

Contractor’s Contact Person

PROFESSIONAL SERVICES SUPPLEMENTAL CHECKLIST

☐ Detailed description of project listing obligations of each party.
☐ The Schedule of Compensation
☐ Deliverables
☐ Request for individual contract services (if applicable)
☐ The appropriate EPS form
☐ ITSC (approved by BIS)
☐ OBM (approved by Budget form/memo)
☐ Grant Document attached

Attach any documentation indicating any previous purchase activity to assist in the procurement process

TELECOMMUNICATIONS AND UTILITIES SUPPLEMENTAL CHECKLIST

Required Attachments: Detailed Scope of Services/Specification which sets forth all of the anticipated services and products the user department wants provided, including timeframe for completion, specification qualifications of prospective vendors, special requirements or needs of the project, locations, anticipated participating user departments, citation of any applicable City ordinance or state/federal regulation or statute.

Has the project been reviewed by DGS?  ☐ Yes  ☐ No
Attach copy of DGS Recommendation; Reservation(s); or participate under current contract.

Does the project include software?  ☐ Yes  ☐ No
If yes, is signed ITSC form attached?  ☐ Yes  ☐ No
Does the location involve:
A public way?  ☐ Yes  ☐ No
Any concession in the City’s facilities?  ☐ Yes  ☐ No
Is it anticipated City Council approval of the project or contract will be required?
DPS PROJECT CHECKLIST

WORK SERVICES/FACILITY MAINTENANCE SUPPLEMENTAL CHECKLIST

Required Attachments: Detailed Specifications (Scope of Services) including detailed description of the work, locations (with supporting detailed), user department contacts, work hours/days, laborer/supervisor mix, compensation and price escalation considerations, Bidder’s qualification, contract term and extension options, Contractor’s qualifications, citation of any applicable City/State/Federal statutes or regulations, citation of any applicable technical standards and Price Lists/Catalogs, technical drawings and other exhibits and attachments as appropriate.

Risk Management:
Will services be performed within 50 feet (50') of CTA train or other railroad property? □ Yes  ☒ No
Will services be performed on or near a waterway? □ Yes  ☒ No
Will services require the handling of hazardous/bio-waste material? □ Yes  ☒ No
Will services require the blocking of streets or sidewalks which may affect public safety? □ Yes  ☒ No

If Modification or Amendment request, please verify and provide the following:

Contractor’s Name: Access Direct Systems, Inc.

Contractor’s Address: 80 Ruland Road
Melville NY 11747

Contractor’s E-mail Address: tgurry@accesscrm.com

Contractor’s Phone Number: 212-889-6694

Contractor’s Contact Person: Tom Gurry
December 21, 2007

Douglas W. Yerkes, P.E.
Acting Chief Procurement Officer
Department of Procurement Services
City of Chicago
121 N. LaSalle Street Ste – Suite 403
Chicago IL 60602-1284

Re: Request for Waiver - MBE/WBE requirement
Specification Number: B09663601
Contract (PO) Number: 12808
Vendor Number: 50196021A
Extension Period: January 1, 2008 through December 31, 2009

Dear Mr. Yerkes:

This letter respectfully requests the continuation of the full 16.9% MBE and 4.5% WBE waiver which had been initially granted to Access Direct Systems, Inc., earlier this year (February 2007). This request is made in conjunction with the City’s desire to extend our contract for an additional two-year period (from January 1, 2008 through December 31, 2009). The continuation of the waiver is hereby requested since neither the business relationship nor the operational processes between the City of Chicago and Access Direct Systems, Inc. have changed over the course of this contract, nor are there any plans being considered to make any such changes. In fact, although the prices to the City shall remain unchanged, there may be a decrease in business realized by us since the Department of Revenue has migrated its payment processes towards web-based transactions. Because there will be a continuation of the contract with no changes, it seems reasonable to request that the City continue the granting of the waiver as well.

We remain a New York based company producing approximately 1.5 billion pieces of mail per year. We have enjoyed a very good and strong relationship with the City of Chicago, billing approximately $350,000 per year, primarily involving the City’s Tax Revenue division mailings. Obviously we want, greatly, to continue this relationship and provide the high level of service we have been providing all these years, however we respectfully request that the extension of the contract be provided along with the continuation of the full waiver being granted to us.

Enclosed are copies documenting our efforts made earlier this year. These copies attempt to demonstrate the bona fide efforts we made to engage various potential MBE and WBE entities to satisfy the MBE/WBE requirements. Since the nature of our business remains as a service provider, there are no opportunities for Direct compliance, and very minimal opportunities for Indirect compliance. Direct compliance - described as the labor and services required to be performed in accordance with the contract work itself, was, and would still be, ruled-out as being impractical. Our business structure remains, essentially, self-contained and limited, in terms of outsourcing opportunities from any Chicago-based company especially since we are situated in New York.
Despite us being a direct-mail service provider that relies solely upon our own internal workforce, processing equipment, and proprietary software, we did, however, consider the possibility of Indirect participation by possibly purchasing maintenance and parts supplies for our printing and mailing equipment, but that is still limited to the equipment manufacturers' requirements and authorized repair service providers, and would not be practical.

Paper was another possible consumable item, but we continue to buy our paper directly under contract from the paper mill(s) in large volumes, and there are no MBE/WBE paper mills.

The potential commodities that could be reasonably and meaningfully procured from an MBE or WBE source were custom paper and envelope materials that we require. We put forth our best efforts to satisfy the MBE/WBE requirements as such, and have again revisited this potential with the following results:

- From the Directory of Certified Minority and/or Women Business Enterprises we have contacted the four (4) new companies that have been added to the ENVELOPE area since our last effort. (see attached document) The results have been very similar to the first effort. Companies do not supply envelopes or the pricing is prohibitive due to the shipping charges.

We also reached out to an Assist Agency on December 6, 2007, (copy attached) requesting help in identifying, among other categories, large-volume laser-paper suppliers, but no response from them has been received thus far. (Attached are the Roll Fed and Sheet Fed specifications sent to the Assist Agency, of which we currently purchase from Lindenmyer Munroe / Weyerhaeuser (paper mill).)

Insofar as there has been no change in the way we conduct our business with the City, there continues to be no meaningful or practical subcontracting opportunities – either Direct or Indirect compliance – that we can realize. We are, therefore, respectfully requesting that the granting of a full MBE/WBE waiver be extended along with the extension period of this contract.

If, after you have reviewed this request, you have any questions, please feel free to contact me at (212) 889-6694.

Thank you very much for the opportunity to be of service to the City of Chicago.

Very truly yours,

Access Direct Systems, Inc.

Thomas Gurry
ACS/Officer

Enclosure: MBE/WBE detail from February 2007; Assist Agency contact from December 2007; Envelope Results
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<tr>
<th>Company</th>
<th>Address</th>
<th>City</th>
<th>State</th>
<th>Zip</th>
<th>Direct/Indirect</th>
<th>Phone</th>
<th>Date Called</th>
<th>Time Called</th>
<th>Person Called</th>
<th>Person Called</th>
<th>Response</th>
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<tbody>
<tr>
<td>All American Paper Cc</td>
<td>14 Plaza Dr.</td>
<td>Westmont</td>
<td>IL</td>
<td></td>
<td>WBE Direct</td>
<td>630-325-9720</td>
<td>12/29/2006</td>
<td>3:05 p.m.</td>
<td>Lisa</td>
<td></td>
<td>Do not sell Envelopes</td>
</tr>
<tr>
<td>Fidelity Print Commu.</td>
<td>2829 S 18th St</td>
<td>Broadview</td>
<td>IL</td>
<td></td>
<td>MBE Direct</td>
<td>708-343-6833</td>
<td>12/29/2006</td>
<td>3:30 p.m.</td>
<td>Bernard Williams</td>
<td>Sent e-mail Request For Quote - See Attached</td>
<td></td>
</tr>
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Below are the new companies that have been included in the Current list of Certified Envelope category:

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<th>Company</th>
<th>Address</th>
<th>City</th>
<th>State</th>
<th>Zip</th>
<th>Direct/Indirect</th>
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<td>329 W. 18th St.</td>
<td>Chicago</td>
<td>IL</td>
<td></td>
<td>WBE Direct</td>
<td>312 226-0900</td>
<td>12/12/2007</td>
<td>10:50 est.</td>
<td>Lydia E.</td>
<td></td>
<td>Will supply Quote -</td>
</tr>
<tr>
<td>Granja &amp; Sons, Inc</td>
<td>2703 S Pulaski Rd</td>
<td>Chicago</td>
<td>IL</td>
<td></td>
<td>MBE Direct</td>
<td>773 762-3840</td>
<td>12/13/2007</td>
<td>3:45 est.</td>
<td>Josey</td>
<td></td>
<td>Print Only - Does not supply</td>
</tr>
<tr>
<td>Impressive Impression</td>
<td>329 W. 18th St.</td>
<td>Chicago</td>
<td>IL</td>
<td></td>
<td>MBE Direct</td>
<td>312-432-0501</td>
<td>12/12/2007</td>
<td>12:15 est.</td>
<td>N/A</td>
<td></td>
<td>Left Message Did not return.</td>
</tr>
</tbody>
</table>
November 6, 2007

Re: Specification B09663601
Description: Printing and Mailing Services

National Association of Women Business Owners
330 S Wells Street   Suite 1110
Chicago  IL  60606

Dear Ms. Middlebrooks:

Access Direct Systems, Inc. intends to submit a contract extension in response to the above referenced specification with the City of Chicago.

The following areas have been identified for subcontracting opportunities on both a direct and indirect basis:

- Large volume laser paper suppliers
- Roll and Sheet-fed
- Janitorial Supplies suppliers
- Office supply distributors
- Envelope Manufacturers or suppliers

Our efforts to identify potential subcontractors have not been successful in order to meet the Disadvantaged/Minority/Women Business Enterprise contract goal. Due to the inability to identify an appropriate DBE/MBE/WBE firm certified by the City of Chicago to participate as a subcontractor or joint venture partner, a request for the waiver of the contract goals will be submitted. If you are aware of such a firm, please contact

Thomas Gurry
Access Direct Systems, Inc.
171 Madison Avenue
New York  NY 10016
Phone  212-889-6694  ext 27

Within 10 days of receipt of this letter.

Under the City of Chicago MBE/WBE/DBE ordinance, your agency is entitled to comment upon this waiver request to the City of Chicago. Written comments may be directed within 15 (Fifteen) working days of your receipt of this letter to:

Monica Cardenas, Deputy Procurement Officer
Department of Procurement Services
City of Chicago
121 North La Salle St.  Room 403
Chicago,  IL  60602
If you wish to discuss this matter, please contact me at:

Thomas Gurry  
Access Direct Systems, Inc.  
171 Madison Avenue  
New York NY 10016  
Phone 212-889-6694 ext 27

Sincerely,

Thomas Gurry
February 7, 2007

Bea Reyna-Hickey
Director
Department of Revenue
City of Chicago
121 N. LaSalle Street Ste 107
Chicago IL 60602-1284

Re: Request for Waiver - MBE/WBE requirement
 Specification Number: 809663601
 Contract (PO) Number: 12808
 Vendor Number: 50196021A

Dear Ms. Reyna-Hickey:

This letter respectfully requests a grant of relief, by Access Direct Systems, Inc., for a full 16.9% MBE and 4.5% WBE waiver, in accordance with the Special Condition Regarding MBE/WBE Commitments, section V, Regulations Governing Reduction or Waiver of MBE/WBE Goals.

Access Direct Systems, Inc. was recently granted, by the Department of Procurement Services, a Transfer of Contract Agreement on September 5th, 2006. This transfer replaced the former Agreement the City of Chicago had with Acxiom/May & Speh, Inc., wherein the print-and-mail division of Acxiom, broke-off to become Access Direct Systems, Inc.

A new contract Agreement number was assigned to Access Direct Systems, Inc. (PO# 12808), replacing the former Acxiom PO# T26456; and a new Vendor number (50196021A) now corresponds to Access Direct Systems, Inc.

Subsequent to this Transfer of Contract Agreement, the Department of Procurement Services issued an Amendment to extend the term of the Agreement, from August 1, 2006 to December 31, 2007. However, whereas the former contract-holder (Acxiom) was in partial MBE/WBE compliance under the terms of their contract, Access Direct Systems, Inc. is hereby requesting the granting of a full MBE/WBE waiver for the extension period.

Although Acxiom, at the time they had ownership over this contract, was able to subcontract with MBES/WBES, Access Direct Systems, Inc., sought-out subcontracting opportunities with MBEs and WBES to cover the extension period, but was not successful in engaging such subcontractors, primarily due to the differences in business operations between Acxiom and Access, and the impracticality of engaging subcontractors from the Chicagoland region to provide services associated with the scope of work required under the Access Direct Agreement.

We are a New York based company with 600 employees and a formidable customer resume. In total, we have five processing centers located in the New York area, producing approximately 1.5 billion pieces of mail per year.

We have enjoyed a very good and strong relationship with the City of Chicago, billing approximately $350,000 per year, primarily involving the City's Tax Revenue division mailings. Obviously we want, greatly, to keep this relationship and provide the high level of service we have been providing all these years, leading up to the Transfer of Contract Agreement.
Enclosed are the details of our efforts to engage various potential MBE and WBE entities from as Indirect subcontractors, and thereby attempt to satisfy the MBE/WBE requirements. Direct compliance—described as the labor and services required to be performed in accordance with the contract work itself, is ruled-out as being impractical. Our business structure is, essentially, self-contained and limited, in terms of outsourcing opportunities (especially since we are situated in New York). We are a direct-mail service provider and rely upon our own internal processing equipment and software.

Maintenance and parts supplies for our printing and mailing equipment is limited to the equipment manufacturers’ requirements and authorized service providers. We also have our own full process printing company which buys paper under contract directly from the paper mills. Since the nature of our business is service oriented, there are no opportunities for Direct compliance, and very minimal opportunities for Indirect compliance. The one area that we focused on as a practical area of possible subcontracting opportunities with an MBE or WBE was in the area of custom paper and envelope materials that are used. We therefore focused on Indirect compliance, and put forth our best efforts to satisfy the MBE/WBE requirements as such, but, unfortunately, we have not been successful.

Attached are logs of the MBES and WBEs we searched and found on the Department of Procurement Services website in hopes of identifying subcontracting opportunities. We constructed a list of whom we contacted in an effort to consider purchasing items from these businesses. We have indicated the results of those attempted efforts and the responses gotten from those we contacted, on separate spreadsheets for: Office Suppliers; Janitorial Supply Suppliers; Paper Suppliers; and Envelope Suppliers. The only responsive “hits” were with envelope suppliers. One response that we pursued yielded the hopeful possibility to purchase envelopes from an MBE (American Product Distributors – Illinois). We obtained their Certification Letter, however Joe Chan from DPS later informed me that they were no longer a certified entity. Their certification had expired, and they did not submit a re-certification application. I was also successful in getting a quote from an MBE envelope supplier (Fidelity Print Communications), however, their quote was minimally competitive. (Please see comparative price summary on the attached legal-sized sheet.)

Finally, we sent a letter to an Assist Agency on January 19th, requesting help in identifying, among other categories, large volume laser paper suppliers, but no response from them has been received thus far. (Attached are the Roll Fed and Sheet Fed specifications sent to the Assist Agency, of which we currently purchase from Lindenmyer Munroe (paper mill).)

Despite these efforts, no subcontracting opportunities—either Direct or Indirect compliance—were realized. We are, therefore, respectfully requesting the granting of a full MBE/WBE waiver to be effective from the Transfer of Contract Agreement to the end of this Amendment’s extension period, of December 31, 2007.

If, after you have reviewed this request, you have any questions, please don’t hesitate to contact me at (631) 752-3333 ext. 1309

Thank you very much for the opportunity to be of service to the City of Chicago.

Very truly yours,

Access Direct Systems, Inc.

Thomas Gurry
ACS/Officer

Enclosure: MBW/WBE Detail
4. Assist Letter - The form that was e-mailed to the assist organization
5. COC Envelopes - The canvassing results from Envelopes.
6. COC Janitor Supply - The canvassing results from Janitorial Suppliers.
7. COC Office Supply - The canvassing results from Office Suppliers
8. COC Paper Supplies - The canvassing results from Paper Suppliers.
13. Specs Envelope specs1 - Envelope specifications sent to companies.
14. Specs Envelope specs2 - Envelope specifications sent to companies.
15. Specs Paper Specs - Paper specifications sent to companies.
1. Waiver Letter - Waiver Letter
16. Fidelity Quote - Price quote and analysis received from Envelope supplier.
17. Inter-city Pricing Doc - Pricing received from Inter-city Janitorial supplies.
18. Jero Pricing Document - Pricing received from Jero Janitorial Supplies.
Sharone Mitchell, President
American Product Distributors – Illinois, Ltd.
7000 South South Chicago Avenue
Chicago, Illinois 60628

Re: 3rd ANNIVERSARY CERTIFICATION
Certification Effective: August 20, 2004
Certification Expires: February 1, 2005

Dear Mr. Mitchell:

Congratulations on your continued eligibility for certification as an MBE by the City of Chicago. Re-validation of American Product Distributors – Illinois, Ltd.'s certification is required by February 1, 2005.

As a condition of continued certification during this five-year period, you must continue to file a No-Change Affidavit within 60 days of the date of expiration. Please note that you must include a copy of your most current Corporate Federal Tax Returns. Failure to file this Affidavit will result in the termination of your certification.

You must also notify the Office of Business Development of any changes in ownership or control of your firm or any other matters or facts affecting your firm's eligibility for certification.

The City may commence actions to remove your firm's eligibility if you fail to notify us of any changes in ownership, management or control, or otherwise fail to cooperate with the City in any inquiry or investigation. Removal of eligibility procedures may also be commenced if your firm is found to be involved in bidding or contractual irregularities.

Your firm's name will be listed in the City's Directory of Disadvantaged Business Enterprises, Minority Business Enterprises and Women Business Enterprises in the specialty area(s) of:

Distributor of Office Paper and Remanufactured Toner

Your firm's participation on City contracts will be credited only toward MBE goals in your area(s) of specialty. While your participation on City contracts is not limited to your specialty, credit toward MBE goals will be given only for work done in the specialty category.

Thank you for your continued interest in the City's Minority, Women and Disadvantaged Business Enterprise Programs.

Very truly yours,

Michael J. McMurray
Managing Deputy Procurement Officer

MJM/dis
WOMEN & MINORITY BUSINESS ENTERPRISE (WMBE) CLEARINGHOUSE

CERTIFICATE OF ELIGIBILITY


The Women & Minority Business Enterprise (WMBE) Clearinghouse hereby certifies that it has audited and verified the eligibility of AMERICAN PRODUCT DISTRIBUTORS, INC of CHARLOTTE, NC as a MBE pursuant to California Public Utilities Commission (CPUC) General Order 156, and the terms and conditions stipulated in the Verification Application Package. This Certificate shall be valid only with the Clearinghouse seal affixed hereto.

Eligibility must be maintained at all times, and renewed within thirty (30) days upon any changes of ownership or control. The Clearinghouse may reconsider WMBE status if it is determined that such status was obtained by false, misleading or incorrect information. Failure to comply may violate Section 8285 of the Public Utilities Code cited in the Verification Application which can result in a denial of eligibility. Deverification may occur if, in a formal opinion, the California Public Utilities Commission determines that a WMBE Verification criterion under which eligibility was awarded becomes invalid. The Clearinghouse may request additional information or conduct on-site visits during the term of verification to verify eligibility.

This certification is valid only for the period that the above named firm remains eligible as determined by the Clearinghouse. Utility companies may direct inquiries concerning this Certificate to the WMBE Clearinghouse at (800)869-7385 in Los Angeles and (800)359-7998 in San Francisco.

VON: 98GS0002

December 12, 2003
ILLINOIS HISPANIC CHAMBER OF COMMERCE
(FORMERLY MACC)
33 N. LASALLE STREET
SUITE 1720
CHICAGO, IL 60602
PHONE #: (312) 372-3010
FAX #: (312) 372-3403
WEB: WWW.MACCBUSINESS.COM
ATTN: JUAN OCHOA, PRESIDENT & CEO

NATIONAL ASSOCIATION OF WOMEN BUSINESS OWNERS
CHICAGO CHAPTER
330 S. WELLS STREET
SUITE 1110
CHICAGO, IL 60606
PHONE #: (312) 322-0990
FAX #: (312) 461-0238
WEB: WWW.NAWBOCHICAGO.ORG
EMAIL: INFO@NAWBOCHICAGO.COM
ATTN: CLAIR GREGOIRE, PRESIDENT

RAINBOW/PUSH COALITION
930 E. 50th STREET
CHICAGO, IL 60615
PHONE #: (773) 256-2728
FAX #: (773) 256-2751
WEB: WWW.RAINBOWPUSH.ORG
ATTN: DONNA GAINES, DEPUTY DIRECTOR
TRADE BUREAU

SUBURBAN BLACK CONTRACTORS
848 DODGE AVENUE
SUITE 347
EVANSTON, IL 60202
PHONE #: (847) 359-5356
FAX #: (847) 359-5367
WEB: NONE
ATTN: LARRY BULLOCK, PRESIDENT

SUCCESSFUL INDEPENDENT NETWORK
ASSOCIATION (SIN)

STREET ADDRESS:
2100 W. WASHINGTON
CHICAGO, IL 60612
PHONE #: (312) 850-1665
FAX #: (312) 850-1665
WEB: NONE
ATTN: DIANE JONES, PRESIDENT
ATTN: ARNETTE KING, GENERAL MANAGER

TRITON COLLEGE
SMALL BUSINESS DEVELOPMENT CENTER
2000 FIFTH AVENUE
ROOM R-201
RIVER GROVE, IL 60171
PHONE #: (708) 456-0300 EXT. 3714
FAX #: (708) 583-3114
WEB: WWW.TRITON.EDU
EMAIL: GBARNES@TRITON.EDU
ATTN: MARY ANN OLSON, DEAN OF
WORKFORCE DEVELOPMENT

UPTOWN CENTER HULL HOUSE
4520 N. BEACON STREET
CHICAGO, IL 60640
PHONE #: (773) 561-3500
FAX #: (773) 561-3507
WEB: WWW.HULLHOUSE.ORG/EDU.HTM
EMAIL: MAILTO:CROSCHLEY@HULLHOUSE.ORG
ATTN: CURT ROESCHLEY, DIRECTOR
SMALL BUSINESS DEVELOPMENT

WOMEN'S BUSINESS DEVELOPMENT CENTER
8 SOUTH MICHIGAN AVENUE
SUITE 400
CHICAGO, IL 60603
PHONE #: (312) 853-3477
FAX #: (312) 853-0145
WEB: WWW.WBDC.ORG
EMAIL: MAILTO:HRATNER@WBDC.ORG
ATTN: HEDY RATNER, EXECUTIVE DIRECTOR

THE CHICAGO AREA GAY & LESBIAN CHAMBER OF
COMMERCE
1210 W. ROSEDALE
CHICAGO, IL 60660
PHONE #: (773) 303-0167
FAX #: (773) 303-0168
WEB: HTTP://WWW.GLCHAMBER.ORG/
BARRY A. FLYNN, EXECUTIVE DIRECTOR
Gurry, Thomas

From: Gurry, Thomas
Sent: Thursday, January 18, 2007 4:54 PM
To: 'info@nawbochicago.com'
Subject: Re: CoC MBW/WBE Assistance.

Attachments: Waiver Letter.doc

Please see attached.

Waiver Letter.doc
(433 KB)

Thomas Gurry
Access Direct Systems Inc.
80 Ruland Road
Melville NY 11747
Phone: 631-752-3333 (x1309)
Fax: 631-752-3378
Cell: 515-458-8405
E-mail: tgurry@accessdirect.com
Your message did not reach some or all of the intended recipients.

Subject: Re: CoC MBW/WBE Assistance.
Sent: 1/18/2007 4:54 PM

The following recipient(s) could not be reached:

Info@nawbochicago.com on 1/18/2007 4:54 PM
The destination server for this recipient could not be found in Domain Name Service (DNS). Please verify the email address and retry. If that fails, contact your administrator.
<mail.accessdirect.com #5.4.0>
Please see attached....

Thomas Gurry
Access Direct Systems Inc.
80 Ruland Road
Melville NY 11747
Phone: 631-752-3333 (x1309)
Fax: 631-752-3378
Cell: 515-458-8405
E-mail: tgurry@accessdirect.com

Waiver Letter.doc
(432 KB)
January 2, 2007

Re: Specification B09663601
Description: Printing and Mailing Services

National Association of Women Business Owners
330 S. Wells Street  Suite 1110
Chicago  IL  60606

Dear Ms. Gregoire:

Access Direct Systems, Inc. intends to submit a contract extension in response to the above referenced specification with the City of Chicago.

The following areas have been identified for subcontracting opportunities on both a direct and indirect basis:

- Large volume laser paper suppliers Roll and Sheet fed.
- Janitorial Supplies suppliers.
- Office supply distributors.
- Envelope Manufacturers or suppliers.

Our efforts to identify potential subcontractors have not been successful in order to meet the Disadvantaged/Minority/Women Business Enterprise contract goal. Due to the inability to identify an appropriate DBE/MBE/WBE firm certified by the City of Chicago to participate as a subcontractor or joint venture partner, a request for the waiver of the contract goals will be submitted. If you are aware of such a firm, please contact

Thomas Gurry
Access Direct Systems, Inc.
80 Ruland Road
Melville  NY 11747
Phone  631-752-3333  ext 1309

Within 10 days of receipt of this letter.

Under the City of Chicago MBE/WBE/DBE ordinance, your agency is entitled to comment upon this waiver request to the City of Chicago. Written comments may be directed within 15 (Fifteen) working days of your receipt of this letter to:

Monica Cardenas, Deputy Procurement Officer
Department of Procurement Services
City of Chicago
121 North La Salle St. Room 403
Chicago, IL 60602
If you wish to discuss this matter, please contact me at:

Thomas Gurry
Access Direct Systems, Inc.
80 Ruland Road
Melville NY 11747
Phone 631-752-3333 ext 1309

Sincerely,

Thomas Gurry
Directory of Certified Minority and/or Women Business Enterprise

This is the list of companies from the MBE/WBE directory whose specialty areas match envelopes.
Click on a company name for detailed information.

<table>
<thead>
<tr>
<th>Company/Phone</th>
<th>Address</th>
<th>MBE?</th>
<th>WBE?</th>
<th>DBE?</th>
<th>BEPD?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Action Bag Company</td>
<td>501 N. Edgewood Wood Dale IL</td>
<td>N</td>
<td>Y</td>
<td>N</td>
<td>N</td>
</tr>
<tr>
<td>Phone: (630)496-6200</td>
<td>14 Plaza Dr Westmont IL</td>
<td>N</td>
<td>Y</td>
<td>N</td>
<td>N</td>
</tr>
<tr>
<td>All American Paper Company</td>
<td>679 N Milwaukee Chicago IL</td>
<td>Y</td>
<td>N</td>
<td>N</td>
<td>N</td>
</tr>
<tr>
<td>Phone: (630)325-9720</td>
<td>800 W Huron St Suite 4W Chicago IL</td>
<td>Y</td>
<td>N</td>
<td>N</td>
<td>N</td>
</tr>
<tr>
<td>Angel Flight Marketing Services Inc</td>
<td>1258 South Halsted Street Chicago IL</td>
<td>Y</td>
<td>Y</td>
<td>N</td>
<td>N</td>
</tr>
<tr>
<td>Phone: (312)933-1878</td>
<td>2829 S 18th Ave Broadview IL</td>
<td>Y</td>
<td>N</td>
<td>N</td>
<td>N</td>
</tr>
<tr>
<td>Bytemanagers Inc</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Phone: (312)243-1140</td>
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<tr>
<td>Chicago Business Resource Center Inc. D/b/a Postnet</td>
<td></td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Phone: (312)243-3330</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fidelity Print Communications Llc</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Phone: (708)343-6833</td>
<td></td>
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Displaying 1 - 6

Department of Procurement Services Disclaimer

http://webapps.cityofchicago.org/mw/mwresult.jsp?newSearch=t

12/27/2006
## ENVELOPE SUPPLIERS

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<tr>
<th>Company</th>
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<th>City</th>
<th>State</th>
<th>Zip</th>
<th>Direct Indirect</th>
<th>Phone</th>
<th>Date Called</th>
<th>Time Called</th>
<th>Person Called</th>
<th>Response</th>
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<tr>
<td>All American</td>
<td>14 Plaza D Westmont</td>
<td>IL</td>
<td></td>
<td></td>
<td>WBE Direc</td>
<td>630-325-91</td>
<td>12/29/2006</td>
<td>3:05 p.m.</td>
<td>Lisa</td>
<td>Do not sell Envelopes</td>
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<tr>
<td>Fidelity Print</td>
<td>2829 S 18t Broadview</td>
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<td></td>
<td></td>
<td>MBBE Direc</td>
<td>708-343-61 61</td>
<td>12/29/2006</td>
<td>3:30 p.m.</td>
<td>Bernard W</td>
<td>Sent e-mail Request For Quote - See Attached</td>
</tr>
</tbody>
</table>
Directory of Certified Minority and/or Women Business Enterprise

This is the list of companies from the MBE/WBE directory whose specialty areas match janitorial supplies.

Click on a company name for detailed information.

12 records found

<table>
<thead>
<tr>
<th>Company/Phone</th>
<th>Address</th>
<th>MBE?</th>
<th>WBE?</th>
<th>DBE?</th>
<th>BEPD?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amerex Incorporated DBA Office Equipment Sales</td>
<td>5319-25 W 25TH St Cicero IL</td>
<td>N</td>
<td>Y</td>
<td>N</td>
<td>N</td>
</tr>
<tr>
<td>Phone: (708) 652-1222</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Azteca Supply Company</td>
<td>600 W. 41st Street, 60609 Chicago IL</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>N</td>
</tr>
<tr>
<td>Phone: (773) 847-9118</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bren Products Company</td>
<td>437 E. 103rd St., Chicago IL</td>
<td>Y</td>
<td>N</td>
<td>N</td>
<td>N</td>
</tr>
<tr>
<td>Phone: (773) 568-9900</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cristina Foods Inc</td>
<td>1056 W Lake St Chicago IL</td>
<td>Y</td>
<td>N</td>
<td>N</td>
<td>N</td>
</tr>
<tr>
<td>Phone: (312) 829-0360</td>
<td></td>
<td></td>
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<tr>
<td>Equity Industrial Supply, Inc</td>
<td>1101 Ellsworth Avenue Villa Park IL</td>
<td>Y</td>
<td>N</td>
<td>N</td>
<td>N</td>
</tr>
<tr>
<td>Phone: (630) 834-1003</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Every Bloomin' Industrial Supply, Inc</td>
<td>2514 W Armitage Ave Chicago IL</td>
<td>N</td>
<td>Y</td>
<td>N</td>
<td>N</td>
</tr>
<tr>
<td>Phone: (773) 227-1144</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hampton Miller China &amp; Glass Company Inc</td>
<td>3930 W Roosevelt Rd Chicago IL</td>
<td>Y</td>
<td>N</td>
<td>N</td>
<td>N</td>
</tr>
<tr>
<td>Phone: (773) 722-3552</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Inter-City Supply Company Inc</td>
<td>8830 South Dobson Chicago IL</td>
<td>Y</td>
<td>Y</td>
<td>N</td>
<td>N</td>
</tr>
<tr>
<td>Phone: (773) 731-8007</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Aero Medical Equipment And Supplies Inc</td>
<td>1701 West 13th St Chicago IL</td>
<td>Y</td>
<td>N</td>
<td>N</td>
<td>N</td>
</tr>
<tr>
<td>Phone: (312) 829-5376</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Midpack Corporation</td>
<td>5514 N Kedzie Ave Chicago IL</td>
<td>N</td>
<td>Y</td>
<td>N</td>
<td>N</td>
</tr>
<tr>
<td>Phone: (773) 539-1615</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Multi-Products Distribution Inc</td>
<td>200 N Garden Ave Roselle IL</td>
<td>Y</td>
<td>Y</td>
<td>N</td>
<td>N</td>
</tr>
<tr>
<td>Phone: (630) 893-9612</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Onex Distribution And Services Inc</td>
<td>Po Box 16801 (preferred)</td>
<td>N</td>
<td>Y</td>
<td>N</td>
<td>N</td>
</tr>
<tr>
<td>Phone: (312) 326-6613</td>
<td>2417 S. Wabash Chicago IL 60616 Chicago IL</td>
<td></td>
<td></td>
<td></td>
<td></td>
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</tbody>
</table>

Displaying 1 - 12

http://webapps.cityofchicago.org/mw/mwresult.jsp?newSearch=t

12/27/2006
<table>
<thead>
<tr>
<th>Company</th>
<th>Address</th>
<th>City</th>
<th>State</th>
<th>Zip</th>
<th>Direct</th>
<th>Indirect</th>
<th>Phone</th>
<th>Date Called</th>
<th>Time Called</th>
<th>Person</th>
<th>Response</th>
</tr>
</thead>
<tbody>
<tr>
<td>Azteca Sue</td>
<td>600 w 41st Chicago</td>
<td>IL</td>
<td></td>
<td>60609</td>
<td>MBE Indire</td>
<td>773-847-9</td>
<td>12/29/2006</td>
<td>2:54 p.m.</td>
<td>Kim</td>
<td>SVC</td>
<td>Closed until 1/3 - Left message - Returned Calls Unanswered</td>
</tr>
<tr>
<td>Cristina Fo</td>
<td>1056 W 1st Chicago</td>
<td>IL</td>
<td></td>
<td></td>
<td>MBE Indire</td>
<td>312-829-9</td>
<td>12/29/2006</td>
<td>2:55 p.m.</td>
<td>Rafiella</td>
<td></td>
<td>Sells food only</td>
</tr>
<tr>
<td>Equity Indu</td>
<td>1101 Ellsw Villa Park</td>
<td>IL</td>
<td></td>
<td></td>
<td>MBE Indire</td>
<td>630-834-1</td>
<td>12/29/2006</td>
<td>3:00 p.m.</td>
<td>Dee</td>
<td></td>
<td>Sending Catalog which does not include shipping - No Prices Forwarded in return</td>
</tr>
<tr>
<td>Every Bloo</td>
<td>2514 W. A Chicago</td>
<td>IL</td>
<td></td>
<td></td>
<td>WBE Indir</td>
<td>773-227-1</td>
<td>12/29/2006</td>
<td>3:10 p.m.</td>
<td></td>
<td></td>
<td>Left a Message to return call</td>
</tr>
<tr>
<td>Inter-City S</td>
<td>8830 S. Dc Chicago</td>
<td>IL</td>
<td></td>
<td></td>
<td>MWBE Ind</td>
<td>773-731-8</td>
<td>1/23/2007</td>
<td>10:34 a.m.</td>
<td>Laura</td>
<td></td>
<td>Sending a catalog - See Pricing Sheet</td>
</tr>
<tr>
<td>Jero Medic</td>
<td>1701 W. 1: Chicago</td>
<td>IL</td>
<td></td>
<td></td>
<td>MBE Indire</td>
<td>312-829-5</td>
<td>1/23/2007</td>
<td>10:45 a.m.</td>
<td>Linda</td>
<td></td>
<td>Faxing request - See Pricing Sheet</td>
</tr>
<tr>
<td>Midpack C</td>
<td>5514 N ken Chicago</td>
<td>IL</td>
<td></td>
<td></td>
<td>WBE Indir</td>
<td>773-539-1</td>
<td>1/23/2007</td>
<td>10:53 a.m.</td>
<td>Erna</td>
<td></td>
<td>Will not sell to New York</td>
</tr>
<tr>
<td>Multi-Prod 200</td>
<td>N Gar Roselle</td>
<td>IL</td>
<td></td>
<td></td>
<td>MWBE Ind</td>
<td>630-893-9</td>
<td>1/23/2007</td>
<td>11:00 a.m.</td>
<td>Maria</td>
<td></td>
<td>Not to New York - too costly</td>
</tr>
<tr>
<td>Onyx Distri</td>
<td>2417 S. W Chicago</td>
<td>IL</td>
<td></td>
<td>60616</td>
<td>WBE Indir</td>
<td>312-326-6</td>
<td>1/23/2007</td>
<td>11:07 a.m.</td>
<td>Frida</td>
<td></td>
<td>Not to New York - too costly</td>
</tr>
</tbody>
</table>
Directory of Certified Minority and/or Women Business Enterprise

This is the list of companies from the MBE/WBE directory whose specialty areas match office supplies. Click on a company name for detailed information.

2 records found

<table>
<thead>
<tr>
<th>Company/Phone</th>
<th>Address</th>
<th>MBE?</th>
<th>WBE?</th>
<th>DBE?</th>
<th>BEPD?</th>
</tr>
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<tbody>
<tr>
<td>Bren Products Company</td>
<td>437 E. 103rd St.</td>
<td>Y</td>
<td>N</td>
<td>N</td>
<td>N</td>
</tr>
<tr>
<td>Phone:(773)568-9900</td>
<td>Chicago IL</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>The Blueprint Shoppe Inc</td>
<td>5130 North Elson Ave</td>
<td>Y</td>
<td>N</td>
<td>N</td>
<td>N</td>
</tr>
<tr>
<td>Phone:(773)545-0308</td>
<td>Chicago IL</td>
<td></td>
<td></td>
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<td></td>
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Displaying 1 - 2

http://webapps.cityofchicago.org/mw/mwresult.jsp?newSearch=t

12/27/2006
<table>
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<tr>
<th>Company</th>
<th>Address</th>
<th>City</th>
<th>State</th>
<th>Zip</th>
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</thead>
<tbody>
<tr>
<td>Bren Prodi</td>
<td>437 E. 103</td>
<td>Chicago</td>
<td>IL</td>
<td></td>
</tr>
<tr>
<td>The Blueprint</td>
<td>5130 N Els</td>
<td>Chicago</td>
<td>IL</td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Direct Indirect</th>
<th>Phone</th>
<th>Date Called</th>
<th>Time Called</th>
<th>Person Called</th>
<th>Response</th>
</tr>
</thead>
<tbody>
<tr>
<td>MBE direct</td>
<td>773-568-91</td>
<td>12/28/2006</td>
<td>11:50 A.M. Rochelle</td>
<td>Does not ship to New York - TriState only</td>
<td></td>
</tr>
<tr>
<td>MBE Direct</td>
<td>773-545-01</td>
<td>12/29/2006</td>
<td>2:44 p.m. Malena</td>
<td>Mailing Catalogs - Received with no pricing</td>
<td></td>
</tr>
<tr>
<td>Company</td>
<td>Address</td>
<td>City</td>
<td>State</td>
<td>Zip</td>
<td>Direct</td>
</tr>
<tr>
<td>-------------------------------</td>
<td>--------------------------</td>
<td>-----------</td>
<td>-------</td>
<td>-------</td>
<td>---------</td>
</tr>
<tr>
<td>Accurate Die Cutting, Inc.</td>
<td>120 Joey Dr.</td>
<td>Elk Grove</td>
<td>IL</td>
<td></td>
<td>WBE</td>
</tr>
<tr>
<td>Active copier Co.</td>
<td>3839 w Devon Ave</td>
<td>Chicago</td>
<td>IL</td>
<td></td>
<td>MBE</td>
</tr>
<tr>
<td>All Printing &amp; Graphics</td>
<td>1812 W Roosevelt</td>
<td>Broadview</td>
<td>IL</td>
<td></td>
<td>MBE</td>
</tr>
<tr>
<td>Annray Inc. DBA Office Equipment Sal 5319-25 w 25th St.</td>
<td>Cicero IL</td>
<td>Cicero</td>
<td>IL</td>
<td></td>
<td>WBE</td>
</tr>
<tr>
<td>Arem Container &amp; Supply Co</td>
<td>7655 Gross Point Rd</td>
<td>Skokie</td>
<td>IL</td>
<td></td>
<td>WBE</td>
</tr>
<tr>
<td>Bren Products Co</td>
<td>437 E. 103rd St.</td>
<td>Chicago</td>
<td>IL</td>
<td></td>
<td>MBE</td>
</tr>
<tr>
<td>Fidelity Print Communications LLC</td>
<td>2829 S 18th Ave</td>
<td>Broadview</td>
<td>IL</td>
<td></td>
<td>MBE</td>
</tr>
<tr>
<td>IMM Inc.</td>
<td>5262 S Kolmar Avenue</td>
<td>Chicago</td>
<td>IL</td>
<td></td>
<td>WBE</td>
</tr>
<tr>
<td>Magnetic Office Products</td>
<td>20 E. Jackson Blvd 1400</td>
<td>Chicago</td>
<td>IL</td>
<td></td>
<td>MBE</td>
</tr>
<tr>
<td>Merchandise Distributors KW Inc.</td>
<td>4253 N Kedzie</td>
<td>Chicago</td>
<td>IL</td>
<td></td>
<td>MBE</td>
</tr>
<tr>
<td>Mimi’s Churros USA, Inc.</td>
<td>2520 S. Halsted</td>
<td>Chicago</td>
<td>IL</td>
<td></td>
<td>MBE</td>
</tr>
<tr>
<td>Montenegro Paper LTD</td>
<td>150 St. Francis Ct</td>
<td>Bloomingdale</td>
<td>IL</td>
<td></td>
<td>MBE</td>
</tr>
<tr>
<td>Robins Food Distribution</td>
<td>1220 West Randolph</td>
<td>Chicago</td>
<td>IL</td>
<td></td>
<td>WBE</td>
</tr>
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</table>

Disconnected Call
Hung up on us.
Continually busy

Left message on answering machine
Left message on answering machine
Left Message on answering machine
Left Message on answering machine
<table>
<thead>
<tr>
<th>Company</th>
<th>Address</th>
<th>Phone</th>
<th>Date</th>
<th>Time</th>
<th>Name</th>
<th>Service Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>United Business Solutions</td>
<td>2171 executive Drive 250 Addison IL</td>
<td>MBE Direct 630-620-4000</td>
<td>1/3/2007</td>
<td>11:23 a.m.</td>
<td>John</td>
<td>Sells office supplies not volume paper</td>
</tr>
<tr>
<td>Wasals, LLC</td>
<td>2933 N. Sheridan Road #309 Chicago IL</td>
<td>MBE Direct 773-472-3163</td>
<td>1/3/2006</td>
<td>2:33 p.m.</td>
<td>Brona</td>
<td>Performs document shredding</td>
</tr>
</tbody>
</table>
Directory of Certified Minority and/or Women Business Enter[

This is the list of companies from the MBE/WBE directory whose specialty areas match paper
Click on a company name for detailed information.

16 records found

<table>
<thead>
<tr>
<th>Company/Phone</th>
<th>Address</th>
<th>MBE?</th>
<th>WBE?</th>
<th>DBE?</th>
<th>BE?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accurate Die Cutting, Inc.</td>
<td>120 Joey Drive</td>
<td>N</td>
<td>Y</td>
<td>N</td>
<td></td>
</tr>
<tr>
<td>Phone: (847)437-7215</td>
<td>Elk Grove Village IL</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Action Bag Company</td>
<td>501 N. Edgewood</td>
<td>N</td>
<td>Y</td>
<td>N</td>
<td></td>
</tr>
<tr>
<td>Phone: (630)496-6200</td>
<td>Wood Dale IL</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Active Copier Company Inc</td>
<td>3839 W Devon Ave</td>
<td>Y</td>
<td>N</td>
<td>N</td>
<td></td>
</tr>
<tr>
<td>Phone: (773)539-3333</td>
<td>Chicago IL</td>
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<td></td>
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<tr>
<td>All Printing &amp; Graphics Inc</td>
<td>1812 W Roosevelt</td>
<td>Y</td>
<td>N</td>
<td>N</td>
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<tr>
<td>Phone: (708)344-2524</td>
<td>Broadview IL</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Anmray Incorporated D/b/a Office Equipment Sale</td>
<td>5319-25 W 25Th St</td>
<td>N</td>
<td>Y</td>
<td>N</td>
<td></td>
</tr>
<tr>
<td>Phone: (708)652-1222</td>
<td>Cicero IL</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Arem Container &amp; Supply Co Inc</td>
<td>7855 Gross Point Rd - Suite A3</td>
<td>N</td>
<td>Y</td>
<td>N</td>
<td></td>
</tr>
<tr>
<td>Phone: (847)673-6184</td>
<td>Skokie IL</td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Bren Products Company</td>
<td>437 E. 103rd St.</td>
<td>Y</td>
<td>N</td>
<td>N</td>
<td></td>
</tr>
<tr>
<td>Phone: (773)568-9900</td>
<td>Chicago IL</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fidelity Print Communications Llc</td>
<td>2829 S 18th Ave</td>
<td>Y</td>
<td>N</td>
<td>N</td>
<td></td>
</tr>
<tr>
<td>Phone: (708)343-6833</td>
<td>Broadview IL</td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Imm, Inc.</td>
<td>5262 S Kolmar Avenue</td>
<td>N</td>
<td>Y</td>
<td>N</td>
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<tr>
<td>Phone: (773)767-3700</td>
<td>Chicago IL</td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Magnetic Office Products Llc- Magnetic Imaging &amp; Office Supplies</td>
<td>20 East Jacson Blvd Suite 1400</td>
<td>Y</td>
<td>N</td>
<td>N</td>
<td></td>
</tr>
<tr>
<td>Phone: (312)322-4909</td>
<td>Chicago IL</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Merchandise Distributors K W Inc</td>
<td>4253 N Kedzie</td>
<td>Y</td>
<td>N</td>
<td>Y</td>
<td></td>
</tr>
<tr>
<td>Phone: (773)588-8888</td>
<td>Chicago IL</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mimi's Churros Usa, Inc.</td>
<td>2520 S Halsted</td>
<td>Y</td>
<td>N</td>
<td>N</td>
<td></td>
</tr>
<tr>
<td>Phone: (312)326-2167</td>
<td>Chicago IL</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Montenegro Paper Ltd</td>
<td>P O Box 6202</td>
<td>Y</td>
<td>N</td>
<td>N</td>
<td></td>
</tr>
<tr>
<td>Phone: (630)894-0350</td>
<td>150 St. Francis Ct. Bloomingdale IL</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Robin's Food Distribution Inc</td>
<td>1200 West Randolph</td>
<td>N</td>
<td>Y</td>
<td>N</td>
<td></td>
</tr>
<tr>
<td>Phone: (312)243-8800</td>
<td>Chicago IL</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>United Business Solutions, LLC D/b/a United Business</td>
<td>2171 Executive Drive #250</td>
<td>Y</td>
<td>N</td>
<td>N</td>
<td></td>
</tr>
<tr>
<td>Phone: (630)620-4000</td>
<td>Addison IL</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Wasalos, Llc</td>
<td>2933 N. Sheridan Road #309</td>
<td>Y</td>
<td>N</td>
<td>N</td>
<td></td>
</tr>
<tr>
<td>Phone: (773)472-3163</td>
<td>Chicago IL</td>
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</tbody>
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Displaying 1 - 16
<table>
<thead>
<tr>
<th>Material Code</th>
<th>Description</th>
<th>Category</th>
<th>Specs</th>
<th>Annual Quantity</th>
<th>RULAND</th>
<th>PREVIOUS</th>
<th>TENSION</th>
<th>COMMERCIAL</th>
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<tbody>
<tr>
<td>OE610</td>
<td>#10 DOUBLE WINDOW OIE</td>
<td>OE</td>
<td># 10, WW, custom double window, security tint, code on back, K</td>
<td>17,440,256</td>
<td>$ 12.99</td>
<td>$ 14.830</td>
<td>$ 14.64</td>
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<td>OE-#10-TWW</td>
<td>#10 OIE TRIPL WINDOW WHITE</td>
<td>OIE</td>
<td># 10, WW, 3 custom windows on face, security tint, code on back, K</td>
<td>3,845,167</td>
<td>$ 20.40</td>
<td>$ 14.830</td>
<td>$ 19.99</td>
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<tr>
<td>OE-#10-FWWW</td>
<td>#10 OIE Full View Window White</td>
<td>OIE</td>
<td># 10, WW, L-shaped window covers almost entire face of OIE, security tint, code on back, K</td>
<td>649,491</td>
<td>$ 19.60</td>
<td>$ 28.340</td>
<td>$ 26.28</td>
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<td>OE-#10-TWB</td>
<td>#10 OIE Tripl Window Browncraft</td>
<td>OIE</td>
<td># 10, Kraft, 3 windows on face same as OE #10 TWWW, no security tint, code on back, K</td>
<td>321,434</td>
<td>$ 23.50</td>
<td>$ 43.580</td>
<td>$ 26.80</td>
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<td>OE610-COC</td>
<td>#10 Double Window OIE w/COC indicia</td>
<td>OIE</td>
<td># 10, WW, double window, security tint, black ink front and back, K</td>
<td>314,909</td>
<td>$ 12.99</td>
<td>$ 14.830</td>
<td>$ 21.72</td>
<td></td>
</tr>
<tr>
<td>OE-9X11-DWW-TOP</td>
<td>9x11.5 TOP DOUBLE WINDW WHT OIE</td>
<td>OE</td>
<td>9 x 11.5&quot; WW OIE with double windows, 4 x 1-3/8&quot; and 4 x 1&quot; stacked on atop the other. No inside tint.</td>
<td>133,918</td>
<td>$ 77.50</td>
<td>$ 82.280</td>
<td>$ 73.94</td>
<td></td>
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<tr>
<td>BRE040</td>
<td>#9 CRE WINDOW RIGHT</td>
<td>BRE/CRE</td>
<td>#9 WW with window on right, 3.75 x 1.5&quot;, Security tint, K front and back</td>
<td>11,840,445</td>
<td>$ 11.92</td>
<td>$ 11.62 on 20#</td>
<td>$ 12.43</td>
<td></td>
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<tr>
<td>CRE-#9-LFT</td>
<td>#9 CRE Window Left</td>
<td>BRE/CRE</td>
<td>#9 WW with window on left, 3.75 x 1.5&quot; Security tint, K front and back</td>
<td>7,039,819</td>
<td>$ 11.92</td>
<td>$ 11.62 on 20#</td>
<td>$ 12.62</td>
<td></td>
</tr>
<tr>
<td>BRE-MNRC-LFT</td>
<td>Monarch BRE Window Left</td>
<td>BRE/CRE</td>
<td>7/1/8&quot; x 3-3/4&quot; WW with window on left, 3-1/8 x 1.1/4&quot;, K front and back no sec tint</td>
<td>2,985,649</td>
<td>$ 14.80</td>
<td>$ 11.90 on 24#</td>
<td>$ 11.74</td>
<td></td>
</tr>
<tr>
<td>BRE-#9-LFT</td>
<td>#9 BRE Indicia Window Left</td>
<td>BRE/CRE</td>
<td>#9 WW with window on left, 3.75 x 1.5&quot; Security tint, K front and back</td>
<td>1,478,843</td>
<td>$ 11.55</td>
<td>$ 11.62 on 20#</td>
<td>$ 14.07</td>
<td></td>
</tr>
<tr>
<td>CRE-MNRC-LFT</td>
<td>Monarch CRE Window Left</td>
<td>BRE/CRE</td>
<td>7/1/8&quot; x 3-3/4&quot; WW with window on left, 3-1/8 x 1.1/4&quot;, K front and back no sec tint</td>
<td>576,262</td>
<td>$ 14.05</td>
<td>$ 11.90 on 24#</td>
<td>$ 14.61</td>
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<td>$ 248.13</td>
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Product: 15" 60# Domtar/Husky Smooth

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Product: 14 3/8" 60# Domtar Smooth

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Total Lindenmeyer Monroe: 5,911.84

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Total: 222,178.07

Product: 18" x 650 Dentex Heavy Smooth
Price: 541.80 as of November 208,411 lbs; 262 rolls

Product: 14.75" x 65 Dentex Smooth Br. White
Price: 540.00 as of September 281,523 lbs; 480 rolls
# Purchase Order

## Vendor:
Lindenmeyer Munroe L.L.
POB 32200
Hartford CT 06110-2200
Tel No: 516-293-5005
Fax: 516-293-8214

## Order Details:
- **Order Date:** 12/11/2006
- **Due Date:** 12/11/2006
- **Ordered By:** JCHATEAU
- **Reference:**

## Ship To:
Access Direct
80 Ruland Road
Melville, NY 11747

## Ship Via:

<table>
<thead>
<tr>
<th>#</th>
<th>Job #</th>
<th>Item Description</th>
<th>Quantity</th>
<th>Unit Price</th>
<th>Disc. %</th>
<th>Gross Amt</th>
<th>Tax</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td>320,000 8-1/2x11-24-12M White Access Laser 2.5-96 Perf 04138 (CILF140-01-5040)</td>
<td>9.65 1,000</td>
<td>3.00</td>
<td>2,768.00</td>
<td>0.00</td>
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</tr>
<tr>
<td>2</td>
<td></td>
<td>150,000 8-1/2x11-24-12M-L White Fore MP 12283 (CILF140-01-5040)</td>
<td>6.00 1,000</td>
<td>0.00</td>
<td>1,056.00</td>
<td>0.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>20,000 8-1/2x11-24-12M-white Fore MP 12287 (CILF140-01-5040)</td>
<td>7.48 1,000</td>
<td>0.00</td>
<td>148.00</td>
<td>0.00</td>
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</tr>
<tr>
<td>4</td>
<td></td>
<td>200,000 8-1/2x11:20-10M White Memo Copy 0225 (CILF140-01-5040)</td>
<td>5.55 1,000</td>
<td>0.00</td>
<td>1,110.00</td>
<td>0.00</td>
<td></td>
</tr>
</tbody>
</table>

**Sub Total:** $5,082.00
**Total Discount:** $0.00
**Total Tax:** $0.00
**Total:** $5,082.00

---

**Approved By:** JCHATEAU
Purchase Order

5794
Vendor Copy

Vendor:  Lindenmyer Munroe L.L.
POB 32200
Hartford CT 06150-2200
Tel No: 516-293-0505
Fax: 516-293-8214

Order Date: 12/12/2006
Due Date: 12/12/2006
Ordered By: JCHATEAU

Ship To:  Access Direct
80 Rutland Road
Melville, NY 11747

Ship Via:

<table>
<thead>
<tr>
<th>#</th>
<th>Job #</th>
<th>Item Description</th>
<th>Unit Price</th>
<th>Disc. %</th>
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<th>Tax</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>445,000</td>
<td>8-1/2x11-24-12M-White Access Laser 3-5/8 Perf 04518 (GL-01-01-6045)</td>
<td>8.65</td>
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<td>4,152.00</td>
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<td>2</td>
<td>130,000</td>
<td>8-1/2x14-24-15-2944-1-White Access Laser Perf 3-5/8&quot; Perf (GL-01-01-6045)</td>
<td>11.95</td>
<td>0.00</td>
<td>1,563.50</td>
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<tr>
<td>3</td>
<td>160,000</td>
<td>8-1/2x11-24-12M-L-White Fore MP 10328-3 (GL-01-01-6045)</td>
<td>6.60</td>
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Sub Total: $6,781.50
Total Discount: $0.00
Total Tax: $0.00
TOTAL: $6,781.50
## Purchase Order

**5792**

**Vendor Copy**

**Vendor:** Lindenmyer Munroe L.L.C  
POB 22290  
Hartford CT 06150-2290  
Tel No: 516-293-6505  
Fax: 516-293-8214

**Ship To:** Access Direct  
80 Ruland Road  
Melville, NY 11747

<table>
<thead>
<tr>
<th>#</th>
<th>Job #</th>
<th>Item</th>
<th>Unit Price</th>
<th>Disc. %</th>
<th>Gross Amt</th>
<th>Tax</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>160.000</td>
<td>8-1/2x11-1/4 White 2500/CA Laser Double Perf 3-2/3 81463 (GL 21-40-01-5040)</td>
<td>10.65</td>
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<td>1,608.00</td>
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**Sub Total:** $1,608.00  
**Total Discount:** $0.00  
**Total Tax:** $0.00  
**TOTAL:** $1,608.00

Authorized By:  
Approved By: JCHATEAU
<table>
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<tr>
<th>Item # / Article # / Artículo #</th>
<th>10328-3</th>
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<tbody>
<tr>
<td>24 lb. Paper</td>
<td>10328-3</td>
</tr>
<tr>
<td>90 g/m² 12M</td>
<td>10328-3</td>
</tr>
<tr>
<td>Brightness</td>
<td>10328-3</td>
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<tr>
<td>96</td>
<td>10328-3</td>
</tr>
<tr>
<td>216mm x 279mm</td>
<td>10328-3</td>
</tr>
<tr>
<td>8 1/2&quot; x 11&quot;</td>
<td>10328-3</td>
</tr>
<tr>
<td>5000 Sheets</td>
<td>10328-3</td>
</tr>
<tr>
<td>Feuilles</td>
<td>10328-3</td>
</tr>
<tr>
<td>Hojas</td>
<td>10328-3</td>
</tr>
</tbody>
</table>
January 23, 2007

Jero Medical Equipment & Supplies
1701 W. 13th Street
Chicago, IL

Attn: Julia Bowens

We are looking for prices for the items below to be shipped to:

Access Direct
80 Ruland Road
Melville, N.Y. 11747

2 ply Toilet Tissue 500 sheets/box 96 rolls - 2 boxes a month
SSC Fold Towels SS 206/330 - 6 boxes a month
22x16x58 Heavy Black Liners - 2 boxes a month
24x33 Black Liners (1,000) - 1 box a month
Household Towels 30/case - 1 box a month
Better Than Bleach (Tilex) 12/Qts W/Trigger - 1 box a month
Liquid Hand Soap 4/1 gal. - 1 box a month

You can fax me with the prices at (631) 752-3378 to my attention.

Thank you for your time,
JoAnn
### Specifications

#### Roll Fed

<table>
<thead>
<tr>
<th>Product</th>
<th>Quantity</th>
<th>Frequency</th>
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</thead>
<tbody>
<tr>
<td>18&quot; 70 # Productcloth</td>
<td>15 rolls (14,429 lbs)</td>
<td>Order</td>
</tr>
<tr>
<td>18&quot; 60 # Accent Opaque Smooth</td>
<td>126 rolls (81,251 lbs)</td>
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</tr>
<tr>
<td>18&quot; 50 # Accent Opaque Smooth</td>
<td>186 rolls (120,366 lbs)</td>
<td>Order</td>
</tr>
<tr>
<td>18&quot; 60 # Domtar Smooth</td>
<td>262 rolls (208,411 lbs)</td>
<td>Order</td>
</tr>
<tr>
<td>15 1/4&quot; 60 # Domtar Smooth</td>
<td>72 rolls (41,942 lbs)</td>
<td>Order</td>
</tr>
<tr>
<td>14 7/8&quot; 60 # Domtar Smooth</td>
<td>74 rolls (41,329 lbs)</td>
<td>Order</td>
</tr>
<tr>
<td>14 7/8&quot; 60 # Domtar Smooth Br White</td>
<td>493 rolls (281,323 lbs)</td>
<td>Order</td>
</tr>
<tr>
<td>14 7/8&quot; 60 # AE Recycled</td>
<td>292 rolls (246,516 lbs)</td>
<td>Order</td>
</tr>
<tr>
<td>18&quot; 60 # AE 92 Br White</td>
<td>128 rolls (81,664 lbs)</td>
<td>Order</td>
</tr>
</tbody>
</table>

#### Sheet Fed

<table>
<thead>
<tr>
<th>Product</th>
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<th>Frequency</th>
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</thead>
<tbody>
<tr>
<td>8 1/2 X 11 24# 96 Br White</td>
<td>650,000</td>
<td>Week</td>
</tr>
<tr>
<td>Micr Perf 3 5/8&quot; Packed 500/5000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>8 1/2 X 11 24# 96 Br White Packed 500/5000</td>
<td>200,000</td>
<td>Week</td>
</tr>
</tbody>
</table>

All Material delivered to New Jersey and/or Long Island, New York.
We are pleased to submit our quotation based upon the following specifications:

Description: Envelope
Various Sizes

Flat Size: Various

Finished size: Various

Quantity: See Page 2

Total:

Paper stock: Various
Prevaling paper price @ time of shipment.

Composition: Locked files furnished

Presswork: Various

Binding: Pack in ctns

Delivery: TBD

Price: See Tab 2

Quote is good for 30 days

Net 30 days - 1% per month on past due balance.

The undersigned ("Customer") hereby approves and returns this quotation to Fidelity Print Communications (Fidelity) and hereby offers to purchase from Fidelity the work described herein on the terms stated herein. Customer agrees that its offer to purchase shall be irrevocable for fifteen (15) days from the date of receipt of a signed copy by Fidelity. The Customer's offer shall be accepted when signed by an executive officer of Fidelity at Broadview, Illinois, and a copy returned to Customer prior to the expiration of the fifteen (15) day period. Upon acceptance by Fidelity, as above, this quotation shall constitute binding contract. If this offer is not accepted, as above, it shall be considered to be withdrawn and of no effect.

Thomas Gurry
Customer's Signature

23-Jan-07
Date

ACS Officer
Title

Bernard Williams
Salesman's Name

23-Jan-07
Date

Account Executive
Title

The Terms and Conditions of Sale Set Forth On The Reverse Side Shall Govern The Transaction Contemplated Hereby.
<table>
<thead>
<tr>
<th>Material Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>OE510</td>
<td>#10 DOUBLE WINDOW/OE</td>
</tr>
</tbody>
</table>
Guessesestimate about 2,200 a truck.

Bernard Williams
VP, Sales & Marketing
Fidelity Print Communications
708.343.6833 - P
708.343.5061 - F
773.573.9958 - C
bernard.williams@fidelityprint.com
www.fidelityprint.com
We Bring Your Vision To Print
Sent from my Motorola "Q"

-----Original Message-----
From: "Gurry, Thomas" <TGURRY@accessdirect.com>
To: "Bernard Williams" <bernard.williams@fidelityprint.com>
Sent: 1/24/2007 1:22 PM
Subject: RE: Envelope Quote

Assume 3 month deliveries to Long Island New York.

Tom

Thomas Gurry
Access Direct Systems Inc.
80 Ruland Road
Melville NY 11747
Phone: 631-752-3333 (x1309)
Fax: 631-752-3378
Cell: 516-458-8405
E-mail: tgurry@accessdirect.com

-----Original Message-----
From: Bernard Williams [mailto:bernard.williams@fidelityprint.com]
Sent: Wednesday, January 24, 2007 10:46 AM
To: Gurry, Thomas
Subject: RE: Envelope Quote

Where are these envelopes being delivered? Will they be delivered at once or do we need to
make drop shipments throughout the year?

Bernard Williams
VP, Sales & Marketing
Fidelity Print Communications
708.343.6833 - P
708.343.5061 - F
773.573.9958 - C
bernard.williams@fidelityprint.com
www.fidelityprint.com
We Bring Your Vision To Print
Sent from my Motorola "Q"
Catalog Pricing: 2006/2007

<table>
<thead>
<tr>
<th>Product Description</th>
<th>Inter-City $</th>
<th>Bluedot $</th>
</tr>
</thead>
<tbody>
<tr>
<td>DER420 - Lotion Soap 1 gal. 4/case</td>
<td>$37.70</td>
<td>$20.00</td>
</tr>
<tr>
<td>CL00100 - Tilex Instant Mildew Remover 16oz Trigger Spray 12/case</td>
<td>$44.34</td>
<td>$33.80</td>
</tr>
<tr>
<td>WIN2240 - Toilet tissue 2ply 500 sheets 96 rolls/case</td>
<td>$94.68</td>
<td>$45.00</td>
</tr>
<tr>
<td>ESSBR2433L - Black Liners 24x33 1000/case</td>
<td>$45.45</td>
<td>$26.00</td>
</tr>
<tr>
<td>WIN1220-85 - Household Towels 2 Ply Roll 30 rolls/case</td>
<td>$52.37</td>
<td>$28.00</td>
</tr>
<tr>
<td>GPC206-03 - SCC Fold Towels Case</td>
<td>$78.23</td>
<td>$19.00</td>
</tr>
</tbody>
</table>
Jero Medical Equipment  
1701 W. 13th Street  
Chicago, IL 60608

Phone#: (312)829-5376  
Fax#: (312)829-5671  
Email: jero_med@msn.com

2/2/07 Price Quotation

<table>
<thead>
<tr>
<th>Item Code</th>
<th>Item Description</th>
<th>Jero Prices</th>
<th>Bluedot Prices</th>
</tr>
</thead>
<tbody>
<tr>
<td>11901900</td>
<td>Liquid Hand soap 1 gal. 4/case</td>
<td>$43.00</td>
<td>$20.00</td>
</tr>
<tr>
<td>CL001100</td>
<td>(Tilex) Better Than Bleach 16oz Trigger Spray 12/case</td>
<td>$40.50</td>
<td>$33.80</td>
</tr>
<tr>
<td>75004354</td>
<td>Toilet tissue 2 ply 500 sheets 96 rolls/case</td>
<td>$45.00</td>
<td>$45.00</td>
</tr>
<tr>
<td>58870095</td>
<td>Heavy Black Liners 22x16x58 500/case</td>
<td>$39.00</td>
<td>$28.50</td>
</tr>
<tr>
<td>13800600</td>
<td>Black Liners 24x33 1000/case</td>
<td>$25.35</td>
<td>$26.00</td>
</tr>
<tr>
<td>13707678</td>
<td>Household Towels 2 Ply Roll 30 rolls/case</td>
<td>$36.40</td>
<td>$28.00</td>
</tr>
</tbody>
</table>
2 ply toilet tissue @ $45.00  2 a month = $90.00
SSC Fold Towels SS206-530 @ $19.00  5 a month = $95.00
22x16x58 Liner @ $28.50  2 a month = $57.00
24x33 Liner @ $26.00  2 a month = $52.00
Household towels @ $28.00  1 a month = $28.00
Tilex @ $33.80  1 a month = $33.80
Handsoap @ $20.00  1 a month = $20.00
December 20, 2007

Douglas W. Yerkes, P.E.
Acting Chief Procurement Officer
Department of Procurement Services

ATTN: John O’Brien
Assistant Procurement Officer

Subject: Non-Competitive Procurement Request for 2-year extension and MBE/WBE waiver
Vendor: Access Direct Systems, Inc.
Title of Agreement: Printing and Mailing Services
PO#: 12808
Spec. No.: B0-96636-01
Original Agreement Expiration Date: 7-31-03
Original Extension Options Available: four 1-year options
Current Expiration Date: 12-31-07
Extension Requested: from 12-31-07 to 12-31-09
Requisition Nos.: 35921 and 35941
Transfer of Contract date: 9-13-06
Vendor Limit Increase: $1,433,412 (combined estimate) for the 2-year extension period for both Department of Revenue and Department of Business Affairs and Licensing

Dear Mr. Yerkes:

The attached Non-Competitive Procurement submittal is being made on behalf of the Department of Revenue and the Department of Business Affairs and Licensing. The submittal is to request a 2-year extension of the above referenced Agreement, which is due to expire December 31, 2007. Access Direct performs printing and mailing services that indirectly produces a revenue stream for the City in the amount of approximately $1.3 billion per year, so it is critical that their services continue uninterrupted. The 2-year extension is requested in order to provide uninterrupted service while a new solicitation for these requirements are being processed (via a Task Order Request - TOR# 2007BIS15).

The Department of Revenue and Department of Business Affairs and Licensing also jointly concur with the vendor’s request for an extension of the full MBE and WBE waiver (originally granted in February of 2007, pursuant to a contract assignment from Axiom / May & Speh, Inc. (PO# T26456) to Access Direct Systems, Inc.)

Access Direct is requesting that their previously-granted full waiver be extended along with the 2-year contract extension period being requested herein. Access Direct is responsible for sophisticated data extraction and forms-population processing, forms printing, and the timely mailing-out of these forms – involving critical revenue-generating mailings such as: the City’s Tax bills, False Burglar Alarm...
citation payments for the Department of Revenue, and mailings of business licenses 
and permits for the Department of Business Affairs and Licensing. Whereas Access 
Direct had previously documented, extensively, their efforts in seeking to identify 
and develop a bona fide business relationship with local MBEs and WBEs (attached 
by reference), the limitations of achieving a successful distant business relationship 
between Chicago and New York, especially when the nature of the scope of services 
is primarily service-oriented, are not conducive to a meaningful venture.

Access Direct had made earlier attempts to source direct compliance vendors for their 
heaviest consumable items – primarily paper and envelopes. Their cost differentials 
were significantly different (greater than 20%), since Access Direct purchases these 
commodities directly from paper mills. On an indirect compliance basis, attempts to 
purchase other commodities – such as janitorial supplies – was also impractical. (The 
dollars spent on janitorial supplies were relatively little.) Despite these previous 
visits, Access Direct recently tried again to achieve some meaningful MBE/WBE 
relationship (see attached waiver request letter), to no avail.

Because of these unsuccessful results and due to the impracticality of requiring this 
out-of-state business to purchase goods or services from MBEs or WBEs in Chicago, 
a waiver from the MBE/WBE goals is again being requested for the extension period 
since there has been no change in any business operations nor will there be any 
contract price increase involved in this extension.

As the tax-mailing season again approaches, the extension Amendment for the 
printing and mailing services is again critical, and for this Agreement to become 
active, its sustenance largely rests on the granting of this waiver. On behalf of the 
Department of Revenue, and the Department of Business Affairs and Licensing we 
request that a full MBE and WBE waiver be granted in conjunction with this 
extension request, in order for the using divisions to continue its operations with 
Access Direct Systems, Inc.

Very truly yours,

Bea Reyna-Hickey
Director

BRH:sys

Attachments

cc:  Joe Chan – Department of Procurement Services
     Robert Forgue – Department of Revenue – Cost Recovery and Collections
     Rachelle Hendele – Department of Revenue – Information Services
     William Cerny – Department of Revenue – Tax Division
     Tina Consola – Department of Revenue – Accounts Receivable

Access Direct Systems, Inc.
page 2 of 3
Phil Cobb – Department of Revenue – Finance and Administration
Mark Galvan – Department of Revenue – Finance and Administration
Steven Sakai – Department of Revenue – Finance and Administration
Scott V. Bruner – Department of Business Affairs and Licensing
Mary Lou Eisenhauer – Department of Business Affairs and Licensing
Nathan Norasith – Department of Business Affairs and Licensing
Ken Jones – Department of Business Affairs and Licensing
# CITY OF CHICAGO
## PURCHASE REQUISITION

**DELIVER TO:**
076- BUS AFF & LIC
121 N LASALLE CITY HALL
ROOM 805
Chicago, IL 60602

**REQUISITION:** 35941
**PAGE:** 1
**DEPARTMENT:** 78 - DEPARTMENT OF BUSINESS AFFAIRS
**PREPARE:** Kenneth L Jones
**NEEDED:**
**APPROVED:** 11/12/2007

**REQUISITION DESCRIPTION**
PRINTING AND MAILING SERVICES: 2 YEAR AGREEMENT BEGINNING 1/1/08 AND ENDING 12/31/09
**SPECIFICATION NUMBER:** 61630

**COMMODITY INFORMATION**

<table>
<thead>
<tr>
<th>LINE ITEM</th>
<th>QUANTITY</th>
<th>UOM</th>
<th>UNIT COST</th>
<th>TOTAL COST</th>
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<td>96636.10</td>
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<td>0.00</td>
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</table>

PRINTING AND MAILING SERVICES

**SUGGESTED VENDOR:** ACCESS DIRECT
**REQUESTED BY:** Kenneth L Jones

<table>
<thead>
<tr>
<th>DIST</th>
<th>BFY</th>
<th>FUND</th>
<th>COST CTR</th>
<th>APPR</th>
<th>ACCNT</th>
<th>ACTV</th>
<th>PROJECT</th>
<th>RPT CAT</th>
<th>GENRL</th>
<th>FUTR</th>
<th>Dist. Amt.</th>
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<tbody>
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<td>0100</td>
<td>0762005</td>
<td>0138</td>
<td>220138</td>
<td>0000</td>
<td>00000000</td>
<td>000000</td>
<td>0000</td>
<td>0000</td>
<td>0.00</td>
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</table>

**LINE TOTAL:** 0.00

**REQUISITION TOTAL:** 0.00

---

Where a commodity is for a particular or unique use other than standard quality, grades, color, size or other characteristics, give details of how it will be and for what purpose.

Requisitions prepared incorrectly will be returned to the using department.
CITY OF CHICAGO
PRE-APPROVED
MODIFICATION / OVERRIDE REQUISITION

DELIVER TO:
029-4667 CUST SERV
50 W WASHINGTON
Chicago, IL 60601

REQUISITION: 35921 For PO Number: 12808
PAGE: 1
DEPARTMENT: 29 - DEPARTMENT OF REVENUE
PREPARER: Steven Y Sakai

REQUISITION DESCRIPTION
Access Direct Systems, Inc., PO#12808: 2-year sole source extension request, from Jan 1, 2008-through December 31, 2009, or until new contract is awarded; whichever comes first.
SPECIFICATION NUMBER: Bo-96636-01
Mod Reason: TIME EXTENSION

COMMODITY INFORMATION

<table>
<thead>
<tr>
<th>LINE ITEM</th>
<th>QUANTITY</th>
<th>UOM</th>
<th>UNIT COST</th>
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<td>2</td>
<td>Year</td>
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<td>0.00</td>
</tr>
</tbody>
</table>

Sole source extension for 2-year period: from 1-1-2008 to 12-31-2009, or until a new contract is awarded; whichever comes first.

<table>
<thead>
<tr>
<th>DIST</th>
<th>BFY</th>
<th>FUND</th>
<th>COST CTR</th>
<th>APPR</th>
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<th>PROJECT</th>
<th>RPT CAT</th>
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<td>220138</td>
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</table>

REQUESTED BY: Steven Y Sakai

LINE TOTAL: 0.00

<table>
<thead>
<tr>
<th>LINE ITEM</th>
<th>QUANTITY</th>
<th>UOM</th>
<th>UNIT COST</th>
<th>TOTAL COST</th>
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<tbody>
<tr>
<td>2 96636</td>
<td>1,033,412</td>
<td>USD</td>
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</tr>
</tbody>
</table>

Increase Vendor Limit by an additional $1,033,412 to cover the 2-year extension period.

<table>
<thead>
<tr>
<th>DIST</th>
<th>BFY</th>
<th>FUND</th>
<th>COST CTR</th>
<th>APPR</th>
<th>ACCNT</th>
<th>ACTV</th>
<th>PROJECT</th>
<th>RPT CAT</th>
<th>GENRL</th>
<th>FUTR</th>
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</thead>
<tbody>
<tr>
<td>1</td>
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REQUESTED BY: Steven Y Sakai

LINE TOTAL: 0.00

REQUISITION TOTAL: 0.00

Where a commodity is for a particular or unique use other than standard quality, grades, color, size or other characteristics, give details of how it will be and for what purpose.

Requisitions prepared incorrectly will be returned to the using department.