#### CITY OF CHICAGO DEPARTMENT OF PROCUREMENT SERVICES ROOM 403, CITY HALL, 121 N. LASALLE STREET

DEPARTMENT HEAD OR DESIGNEE (AS)

<b>JNCP</b>	Form	Rev	
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JUSTIFICAT	ION FOR NON-CO	MPETITIVE PROCURE	Ment & 3
COMPLETE THIS SECTION IF			06/02/09
For contract(s) in this request, answer applicable Preparation of Non-Competitive Procurement Fo	questions in each of the 4 n rm on the reverse side.	najor subject areas below in a	Managing for
Request that negotiations be conducted only with	Cooper Industries/Crouse (Name of Person of		decreios described herein.
This is a request for (One-Time Contract	ctor Requisition # 43539	, copy attached) or	Term Agreement or
Delegate Agency (Check one). If Dele	gate Agency, this request is	for "blanket approval" for all contra	lots within the
(Program Name)	(Attach List)	Pre-Assigned Specification No	and the same of th
( segum same,		Pre-Assigned Contract No.	
COMPLETE THIS SECTION IF AM Describe in detail the change in terms of dollars, the change. Indicate both the original and the adjusting documents. Request approval for a constant of the change.	ime period, scope of service usted contract amount and/o	es, etc., its relationship to the origina or expiration date with this change, a	al contract and the specific reasons for
Contract #:	Company or Agency	Name:	
Specification #	Contract or Program	Description:	
Modification #:	(Attach List, if multip		
Matt Marich 773-838-0627	Nort March	2 - Aviation Midway	May 21, 2009
Originator Name Telephone	Signature	Department	Date
Indicate SEE ATTACHED in each box below if ac	lditional space needed:		
☑ PROCUREMENT HISTORY SEE ATTACHED Cooper Industries Transtech Airport Solutions. Transtech by Crouse Hinds and is part of Cooper I	Airport Solutions is n Industries.	ing Airfield Lighting System o longer in business. The ex	s that once were contracted to isting system was designed
☑ ESTIMATED COST for 5 year SEE ATTACHED: - \$46,750.00 yr. on labor & materials.		2,775.00 yr. 3, \$56,475.00 yr. 4	l, \$61,275.00 yr. 5 includes all
<ul> <li>         SCHEDULE REQUIREMEN'         released software upgrades and         parts included. Tech people on     </li> <li>         SEE ATTACHED     </li> </ul>	installation, two on s	support and remote access to site visits per year to PM the	system, provide newly system and train staff, all
X EXCLUSIVE OR UNIQUE CAPAB source provider for Crouse Hinds ALCS SEE ATTACHED	equipment.		
X OTHER Copies of old Transtech olighting intensity.	contract cover sheet.	This is a computerized syste	m controlled at the tower for
Prouter 5 NS	11 1- Al	/ \ 21	1 - 2/2/2

BOARD CHAIRPERSON

Monty W. Jun Chief Procurement Officer

For DPS Use Only
Date Received
Date Returned
Date Accepted
CA/CN's Name

IMPORTANT: PLEASE READ AND FOLLOW THE INSTRUCTIONS FOR COMPLETING THE PRO

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	ID/SUBMITTAL REQUIREMENTS: esting Pre Bid/Submittal Conference? ☐Yes ☒No Requesting Site Visit? ☐Yes ☒No
	ARCHITECTURAL/ENGINEERING SUPPLEMENTAL CHECKLIST
	Required Attachments: Scope of Services, including location, description of project, services required, deliverables, and other information as required Risk Management
	Will services be performed within 50 feet of CTA train or other railroad property?  Will services be performed on or near a waterway?  If applicable, Pre-Qualification Category No.  For Pre-Qualification Program, attach list of suggested firms to be solicited  Other Agency Concurrence Required: None State Federal Other (fill in)
	AVIATION CONSTRUCTION SUPPLEMENTAL CHECKLIST
	DOA sign-off for final design documents:   Yes No  Required Attachments:  Copy of Draft Contract Documents and Detailed Specifications.  Risk Management:
	Current Insurance Requirements prepared/approved by Risk Management: Yes No Will work be performed within 50 feet of CTA or ATS structure or property? Yes No Will work be performed airside? Yes No **NOTE: Any non-construction Aviation request, complete the applicable section.
	COMMODITIES SUPPLEMENTAL CHECKLIST
	<b>Required Attachments:</b> Detailed Specifications (Scope of Services) including detailed description of the product, delivery location, user department contact, price escalation considerations, Bidder's qualification, contract term and extension options, Contractor's qualifications, citation of any applicable City/State/Federal statutes or regulations, citation of any applicable technical standards and Price Lists/Catalogs, technical drawings and other exhibits and attachments as appropriate.
	If Modification request, please verify and provide the following:
	Contractor's Name:
	Contractor's Address:
i	Contractor's e-mail Address:
ı	Contractor's Phone Number:
1	Contractor's Contact Person:
	CONSTRUCTION SUPPLEMENTAL CHECKLIST
1	Required attachments: Copy of Draft (80% Completion), Contract Documents and Detailed Specifications  Risk Management  Will services be performed within 50 feet of CTA train or other railroad property?  Will services be performed on or near a waterway?
	AAIII SELAICES DE PELIOLITICA OU OL LICAL A MATELMAN.

#### VEHICLES/HEAVY EQUIPMENT SUPPLEMENTAL CHECKLIST

Required Attachments:  Detailed Specifications if any, and options/acce Special Provisions (Del Bid Submittal Information Delivery Location(s) Technical Literature Drawings, if any	essories. livery, Warranty, Manua			,
Part Number List ( Current Price List(s)/Ca Special Approval Form Exhibits and Attachmen		Dealer;	or Other Source:	)
If Modification request, p	lease verify and provide	e the following:		
Contractor's Name:				
Contractor's Address:				
Contractor's e-mail Address	s:			
Contractor's Phone Numbe	r:			
Contractor's Contact Person	n:			
PI	ROFESSIONAL SERV	ICES SUPPLEI	MENTAL CHECKLIST	
☐ Detailed description of p	roject listing obligations		MENTAL CHECKLIST	
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Detailed description of particles The Schedule of Compersion Deliverables Request for individual compression of the appropriate EPS for ITSC (approved by BIS) OBM (approved by Budget for Grant document attached Attach any documentation in TELECO  Required Attachments: Define and products the user depart prospective vendors, special departments, citation of any Has the project been reviewed Attach copy of BIS Recomm Does the project include soft If yes, is signed ITSC form a	roject listing obligations insation ontract services (if appliant from from from from from from from from	cable)  purchase activit  OUTILITIES SU  es/Specification including time f s of the project, ice or state/fede yes	ty to assist in the procu IPPLEMENTAL CHEC In which sets forth all of frame for completion, so locations, anticipated eral regulation or statu- e under current contra	urement process  CKLIST  f the anticipated services special qualifications of participating user te.

Form Dated 04/24/2007

#### WORK SERVICES/FACILITY MAINTENANCE SUPPLEMENTAL CHECKLIST

Required Attachments: Detailed Specifications (Scope of Services) including detailed description of the work, locations (with supporting detail), user department contacts, work hours/days, laborer/supervisor mix, compensation and price escalation considerations, Bidder's qualification, contract term and extension options, Contractor's qualifications, citation of any applicable City/State/Federal statutes or regulations, citation of any applicable technical standards and Price Lists/Catalogs, technical drawings and other exhibits and attachments as appropriate.

Risk Management:					
Will services be performed within 50 feet (50') of CTA train or other railroad property?					
Will services be performed on o	or near a waterway?	∐Yes	⊠No		
Will services require the handling	ng of hazardous/bio-waste material?	∐Yes	⊠No		
Will services require the blocking	ng of streets or sidewalks which may affect public safety?	∐Yes	⊠No		
If Modification or Amendmen	t request, please verify and provide the following:		000		
Contractor's Name:	Crouse-Hinds				
Contractor's Address: 1200 Kennedy Road					
	Windsor, CT 06095				
Contractor's e-mail Address:	dave.kohler@cooperindustries.com				
Contractor's Phone Number:	(860) 683-4324				
Contractor's Contact Person:	Dave Kohler				

PU079G\_Pre-Appd\_Req\_DPS\_Schedul ed\_Dept\_Burst\_APSRPT.rep Page 1 of 1 Run 05/28/ăă 06:32

#### CITY OF CHICAGO PURCHASE REQUISITION

Copy (Department)

**DELIVER TO:** 

**REQUISITION: 43539** 

199

PAGE: 1

MIDWAY AIRPORT

**DEPARTMENT: 85 - DEPT OF AVIATION** 

5150 WEST 63RD STREET CHICAGO, ILLINOIS 60638, IL PREPARER: David A Bowman

NEEDED:

**APPROVED:** 5/27/2009

REQUISITION DESCRIPTION

NEW NON COMPETITIVE PROCUREMENT BLANKET PO FOR MAINTENANCE AND REPAIR OF MIDWAY INTL AIRPORT AIRFIELD LIGHTING CONTROL SYSTEM (ALCS). 5 YEAR CONTRACT.

SPECIFICATION NUMBER: 74768

**COMMODITY INFORMATION** 

QUANTITY UOM UNIT COST TOTAL COST

1 9362504100

LINE ITEM

5.00 Year 0.00 **0.00** 

MAINTENANCE AND REPAIR OF AIRFIELD LIGHTING CONTROL SYSTEM. - INCLUDES PARTS, LABOR,

TRAINING AND TECHNICAL SUPPORT (MIDWAY INTERNATIONAL AIRPORT)

SUGGESTED VENDOR: CROUSE-HINDS REQUESTED BY: David A Bowman

FUND DIST **BFY** COST CTR APPR **ACCNT ACTV** PROJECT RPT CAT GENRL Dist. Amt. **FUTR** 1 009 0610 0854305 220140 0140 0000 0000000 0000000 00000 0000 0.00

LINE TOTAL: 0.00

**REQUISITION TOTAL:** 

0.00



#### **DEPARTMENT OF AVIATION**

## MEMORANDUM

Date:

May 22, 2009

To:

Montel M. Gales

Chief Procurement Officer

Attention:

Terrence Galvin

General Counsel Procurement Services

James McIsaac

Deputy Procurement Officer

From:

Rosemarie S. Andolino

Commissioner

Subject:

Request for Non-Competitive Procurement

Maintenance of Airfield Lighting Control System

(ALCS) at Midway International Airport

Vendor: Cooper Crouse-Hinds

Duration: 5 years

Estimated Value: \$266,830

The Department of Aviation (DOA) requests approval to proceed with a non-competitive procurement with Cooper Crouse-Hinds for the maintenance of the Airfield Lighting Control System (ALCS) at Midway International Airport. The system was originally installed in 1998 by Cooper Crouse Hinds and contains proprietary technology that only Cooper Crouse-Hinds or an authorized representative could maintain. This work was being provided under a sole source contract (PO 11850) with Transtech Airport Solutions scheduled to expire March 31, 2011, however Transtech has went out of business. Originally, Transtech was the sole service provider authorized by Cooper Crouse-Hinds to maintain their ALCS equipment. A copy of the original sole source for Transtech is attached to document this relationship. In light of Transtech's dissolution, Cooper Crouse-Hinds is bringing the maintenance work back under their control. Unfortunately, Cooper Crouse-Hinds is unwilling to assume the remainder of the Transtech agreement at the contracted terms and pricing. Although Transtech apparently filed for dissolution in August 2008, this information was only recently conveyed to the Department of Aviation. As a result of the abrupt cessation of service by Transtech, this new contract request needs to be expedited to ensure the ability to maintain this critical system. If this system were to fail, it could impact air safety at Midway as well as air traffic across the country.





This new maintenance agreement will provide regular scheduled maintenance visits as well as any repair (labor and materials) for a fixed annual fee. Cooper Crouse-Hinds anticipates requesting a full MBE or indirect waiver as they will self perform the labor with their own technicians and manufacture many of the replacement parts, leaving no practicable opportunity for direct MBE compliance. They plan on meeting and likely exceeding the 4.5% WBE requirement through the use of a local travel agent. Cooper Crouse-Hinds will however continue to look for possible areas for MBE/WBE inclusion in the meantime while the final contract is negotiated.

If you have any questions or need additional information regarding this request please contact David Bowman at 773-686-7089.

Thank you for your cooperation.

Procurement Type:

Non competitive

Duration:

5 Years

**Estimated Cost:** 

\$266,830

Funding:

610 85 4305 0140 0140

User contact:

Matt Marich

Phone: 838-0627

User Deputy

Costos Simos

Phone: 838-0625

User Managing Deputy:

Erin O'Donnell

Phone: 838-0608

Reviewed by: Angela Manning, Managing Deputy Commissioner\_

Attachments:

Non competitive Procurement Justification

Cooper Proposal

Transtech Sole Source Justification



5/7/2009

## Service Agreement to Crouse-Hinds Airfield Lighting Control Systems For Midway Airport

## Maintenance Support Agreement For Airport Lighting Control Systems Including Material With Fast On-Site Response

- ✓ Unlimited technical phone support will be provided during normal office hours with customer provided phone line for remote access to Digitrac system computer.
- ✓ Provide newly released software upgrades for the operating software that will enhance the overall performance of the system. Installation is free when coupled with another planned visit.
- ✓ Two on-site visits per year to do preventative maintenance on agreed to equipment and two days of training for airport personnel which will coincide with a preventative maintenance trip(s). The airport may specify the training topic(s).
- ✓ 7 X 24 hour hot line availability for technical assistance and dispatch of personnel. Personnel will be on site no later than 24 hours after the request. A delayed arrival after the 24-hour period unless hindered by weather will be credited to the airport with one free hour of service time\* for every hour delayed past the 24 hour period.
- ✓ All parts included.

Note: Requests for technical support people on site will be treated as a priority request over those requests for service at sites where no service contract is in effect.

#### Notes:

• Service Agreement Payments are due within 30 days of service commencement. Services will not be furnished after the 30-day period until full payment received.

#### Price:

Service	Year 1	Year 2	Year 3	Year 4	Year 5
Maintenance Support Agreement For					
Airport Lighting Control Systems					1
Including Material With Fast On-Site				Į.	
Response	\$46,750.00	\$49,555.00	\$52,775.00	\$56,475.00	\$61,275.00

Crouse-Hinds Airport Lighting Products 1200 Kennedy Road Windsor, CT 06095 860-683-4300



1/25/2009

To whom it may concern:

Crouse-Hinds Airport Lighting Products is the only Company authorized to execute maintenance contracts as required for post warranty support of the Crouse-Hinds Digitrac Airfield Lighting Control System.



#### DEPARTMENT OF AVIATION

## MEMORANDUM

To:

Dave Bowman

Date: March 30, 2009

From:

Matthew Marich M. 7M.

Director of Facilities & Maintenance

Subject:

Sole Source Emergency Contract

As you know we had a Sole Source Contract with Transtech Airport solutions to maintain our airfield lighting control system until March 31, 2011.

We were just informed that Transtech Airport Solutions is no longer in business and Cooper Industries will be taking over duties for airfield lighting controls service. This system was designed and manufactured by Crouse-Hinds which are part of Cooper Industries Inc., and has a proprietary operating system. It is now imperative that we institute a contract with Cooper Industries as soon as possible so we are not left without an avenue to service our system. This system must operate as per. FAA 139, AC 150/5340-26A as part of our Airport Certification Manual. This system controls all runway, taxiway, runway guard lights and signs on the airfield so the tower can control intensity. If this system has a failure we must operate manually 24/7 until we can find a method to service the equipment which pilots rely on. With this new contract we would like to maintain, if possible the same level of service or better from the past agreement. We would appreciate your immediate attention to this sensitive matter.

Attached are proposals and a letter to confirm the Cooper Industries proprietary maintenance of the system.

cc:

Erin O'Donnell Costas Simos







TRANSFECH

#### **Contract Summary Sheet**

Contract (PO) Number: 11850

Specification Number: 33296

Name of Contractor: TRANSTECH AIRPORT SOLUTIONS

City Department: DEPT OF AVIATION

Title of Contract: MAINTENANCE OF MIDWAY AIRFIELD LIGHTING CONTROL

**SYSTEM** 

Term of Contract: Start Date: 4/1/2006

End Date: 3/31/2011

Dollar Amount of Contract (or maximum compensation if a Term Agreement) (DUR):

\$202,500.00

Brief Description of Work: MAINTENANCE OF MIDWAY AIRFIELD LIGHTING

CONTROL SYSTEM

Procurement Services Contract Area: PRO SERV-AVIATION

Please refer to the DPS website for Contact information under "Doing Business With The City".

Vendor Number: 50085769

**Submission Date:** 

JUN 2 6 2006

VENDOR NO.: \_\_\_\_\_50085769

PURCHASE ORDER NO.: 11850

CONTRACTOR: TRANSTECH AIRPORT SOLUTION, INC.

SPECIFICATION NO.: 33298 **REQ NO.:** 19215

for

MAINTENANCE, REPAIRS AND REPLACEMENT OF PARTS FOR AIRFIELD LIGHTING CONTROL SYSTEM

CONTRACT PERIOD: SIXTY (60)MONTHS FROM THE DATE OF CONTRACT AWARD AND RELEASE

STARTING: APRIL 1, 2006

THROUGH: MARCH 31, 2011

REQUIRED FOR USE BY CITY OF CHICAGO



Fund Number: 610-85-5305-0162-0162

Bld Deposit: NONE, Drawings: NONE

Information: Angelique Andrews, Contract Negotlator Phone: (312) 742-9468, e-mail: aandrews@cityofchicago.org

#### EXECUTE ONE (1) COMPLETE ORIGINAL SOLE SOURCE PACKAGE All signatures to be sworn to before a Notary Public

Issued by:

City of Chicago Department of Procurement Services Room 403, City Hall 121 North LaSalle Street Chicago, Illinois 60602

Richard M. Daley Mayor

AA/blg

Barbara A. Lumpkin **Chief Procurement Officer** 



PAGE 1

#### The First State

I, HARRIET SMITH WINDSOR, SECRETARY OF STATE OF THE STATE OF DELAWARE, DO HEREBY CERTIFY THE ATTACHED IS A TRUE AND CORRECT COPY OF THE CERTIFICATE OF DISSOLUTION OF "TRANSTECH AIRPORT SOLUTIONS INC.", FILED IN THIS OFFICE ON THE TWENTIETH DAY OF AUGUST, A.D. 2008, AT 3:31 O'CLOCK P.M.

A FILED COPY OF THIS CERTIFICATE HAS BEEN FORWARDED TO THE KENT COUNTY RECORDER OF DEEDS.

3410542 8100

080888340

SERVINE SOURCE STATE OF STATE

Warriet Smith Windsor, Secretary of State

AUTHENTICATION: 6804911

DATE: 08-21-08

You may verify this certificate online at corp.delaware.gov/authver.shtml

State of Delaware Secretary of State Division of Corporations Delivered 03:52 PM 08/20/2008 FILED 03:31 PM 08/20/2008 SRV 080888340 - 3410542 FILE



## CERTIFICATE OF DISSOLUTION OF TRANSTECH AIRPORT SOLUTIONS INC.

(Pursuant to 8 Del. C. § 275(c))

Transtech Airport Solutions Inc. (the "Corporation"), a corporation organized and existing under the General Corporation Law of the State of Delaware DOES HEREBY CERTIFY AS FOLLOWS: The dissolution of said Transtech Airport Solutions Inc. has been duly authorized by all of the shareholders of the Corporation by written consent in accordance with Section 275(c) of the General Corporation Law of the State of Delaware on 2008. The following is a list of the names and addresses of the directors of the corporation: NAME **ADDRESS** Transtech Airport Solutions, Inc. Zvi Riterband c/o BRE 10 Hatzfira Street Tel-Aviv, Israel The following is a list of the names and addresses of the officers of the corporation: TITLE **ADDRESS** NAME President Transtech Airport Solutions, Inc. Zvi Riterband c/o BRE 10 Hatzfira Street Tel-Aviv, Israel THE UNDERSIGNED, duly authorized officer of Transtech Airport Solutions

Inc., does make this certificate, hereby declaring and certifying that this is his act and deed on

behalf of the Corporation this 18 day of Avaist

Name: Zvi Riterband

, 2008.

Title: President

#### 8. DETAILED SPECIFICATIONS

#### 8.1. SCOPE OF WORK

The scope of work, under this Contract, includes the furnishing of all labor, materials, replacement of defective parts, necessary tools and equipment, transportation, consumables and services to provide preventive maintenance, repairs and replacement of parts, collectively "Maintenance Services" on the existing Airfield Lighting Control System (ALCS) at Midway International Airport. The Maintenance Services include twenty four (24) hours a day, seven (7) days a week technical support, remote interrogation of the system, two (2) on-site annual inspections, two (2) hours response time to all calls for technical support, training, on-site emergency visits when directed by the Department of Aviation to keep the ALCS at optimum functioning and operating condition at the annual price of \$40,500.00 set forth on the Proposal page.

#### 8.2. SYSTEM DESCRIPTION

The purpose of the Airfield Lighting Control System (ALCS) is to operate and monitor the airfield lighting and navigation aids. The system is controlled/monitored at the FAA air traffic control tower, vault and maintenance shop. The Distributed Computer Control and Monitoring System (DCCMS) provided by Crouse-Hinds Airport Lighting and manufactured by the Contractor, Transtech Airport Solutions, Inc. is designed to provide command and monitoring information in real time, to the air-traffic controllers and to the maintenance staff, as well as historical information. The DCCMS system includes Human-Machine Interfaces (HMIs), computer systems, communication networks, a computerized CCR interface, insulation resistance monitoring equipment, individual lamp control and monitoring equipment and complementary devices.

#### 8.3. PREVENTIVE MAINTENANCE

#### A. Semi-Annual

- Clean computer screens, keyboards, equipment racks, Digitrac Interface Units, Megatrac Adaptors and Logitrac Adaptors.
- Run system diagnostics and evaluate system performance. Restore system failures to original specifications.
- Optimize system hard disk drives.
- Visually inspect Digitrac units, Megatrac Adaptors, Logitrac Adaptors, cabling, equipment racks, connections, and communication components. Restore system failures to original specifications.
- 5. Calibrate Touch Screens as needed.
- 6. Replace printer cartridges, light bulbs, batteries and any other consumables as needed.
- Provide up to twelve (12) hours of training as specified by the City. Hours can be divided into shorter multiple sessions.
- 8. Simulate communications link failures to assure proper system operation. Restore system failures to original specifications.
- Test to insure calibration is still accurate. Sample ten percent (10%) of circuits and measure output current and voltage compare with system readings. Sample ten percent (10%) circuits for BOL accuracy. Restore to original specifications as needed.
- 10. Test to insure Leakage to Ground is accurate. Sample ten percent (10%) of the circuits using independent test device to insure Megatrac Adaptor readings match test device readings. Restore to original specifications as needed.

- 11. Inspect Logitrac system, check communication to devices for failures and intermittent problems. Restore to original specifications as needed.
- Review system logs to determine system errors, troubles and faults. Restore to original specifications as needed.
- 13. Test all uninterruptible power supplies. Restore to original specifications as needed.

#### B. Annual

- 1. Perform all Semi-Annual Maintenance Procedures set forth above under Semi-Annual Maintenance.
- 2. Run System Acceptance Test. Correct any problems found.
- 3. Update system with applicable application software enhancements.

#### 8.4. RESPONSE TIME

Emergency Call and Response Time: The Contractor is responsible, under this Contract, to keep the entire system in optimum functioning and operating condition. The Contractor will be available within two (2) hours after receiving an emergency call from the Commissioner's representative on a twenty four (24) hours a day seven (7) days a week basis. Contractor must provide an emergency number that is supported twenty four (24) hours a day seven (7) days a week. If the Contractor, via phone or remote interrogation of the system, cannot resolve the problem the Contractor must have a technician available at site within twenty four (24) hours to correct the problem.

Repairs and Replacement Parts: Replace defective or failing parts immediately. If spare parts are used from City's stock, the Contractor must replenish parts in the City's stock as soon as practical at no cost to the City. The Contractor must provide defective or failing parts not available from the City's stock in the quickest available manner. If original components are no longer available, Contractor must provide alternative parts at no additional cost to the City. If replacement parts are not available from City's spare supply stock or the manufacturer, the maximum time for a substitution or repair must not exceed forty eight (48) hours.

Contractor must provide version support and control of all related ALCS software for the City during the Contract period. In addition, Contractor must provide relevant application upgrades to be installed during a coordinated Preventative Maintenance visit at no costs to the City. These application upgrades will be discussed prior to installation with the City to insure that the City approves the installation and understand the benefits the upgrades. Application upgrade training will be provided to the City at no additional cost during the Preventative Maintenance visit as regulred.

The Contractor is the original manufacturer of the system provided by Crouse-Hinds. Contractor is the only qualified service support provider for the Airfield Lighting Control System at Midway International Airport.

#### 8.5. SPARE PARTS

Contractor will provide a list of recommended spare parts and quantity of each part at the commencement of the Contract and supply any parts that are currently not available in the City's stock at no cost to the City.

#### 8.6. TRAINING REQUIREMENTS

Twelve (12) hours of training are available to the City from the Contractor during each Preventative Maintenance visit to be defined by the City.

The City will supply a list of people to be trained and type of training for each person at least three (3) weeks prior to the scheduled Preventative Maintenance trip by the Contractor's technicians.

Contractor must supply a training agenda including description of training, number of sessions and duration for each type of training required by the City.

Contractor must have a sign-in sheet for all training and a copy must be turned over to the City at the completion of each training session.

#### 8.7. RECORDS/DOCUMENTATION

Contractor must complete the forms in Appendix A as applicable for each on-site visit and distribute the completed paperwork to the City's Maintenance Supervisor within one (1) week of the visit.

#### CITY OF CHICAGO ECONOMIC DISCLOSURE STATEMENT AND AFFIDAVIT

#### **SECTION I -- GENERAL INFORMATION**

A. Legal name of Disclosing Party submitting this EDS. Include d/b/a/ if applicable:	
Cooper Cronse-Hinds	
Check ONE of the following three boxes:	
Indicate whether Disclosing Party submitting this EDS is:  1.  the Applicant OR	
2. [] a legal entity holding a direct or indirect interest in the Applicant. State the legal name Applicant in which Disclosing Party holds an interest:  OR	of the
3. [] a specified legal entity with a right of control (see Section II.B.1.b.) State the legal nam the entity in which Disclosing Party holds a right of control:	e of
B. Business address of Disclosing Party: 1200 Kennedy Road	
Windsor, CT 0609	5
C. Telephone: \$60-683-4300 Fax: 860-683-4317 Email: John. lque \le	
). Name of contact person: John Lavelle Ccooper industr	· 25.
Federal Employer Identification No. (if you have one): 20-1288146	
F. Brief description of contract, transaction or other undertaking (referred to below as the "Matter' which this EDS pertains. (Include project number and location of property, if applicable):	') to
6. Which City agency or department is requesting this EDS?	_
If the Matter is a contract being handled by the City's Department of Procurement Services, pleat complete the following:	ise
Specification # and Contract #	

#### SECTION II -- DISCLOSURE OF OWNERSHIP INTERESTS

#### A. NATURE OF DISCLOSING PARTY 1. Indicate the nature of the Disclosing Party: [] Person [] Limited liability company\* Publicly registered business corporation [] Limited liability partnership\* [ ] Privately held business corporation [] Joint venture\* [] Sole proprietorship [] Not-for-profit corporation (Is the not-for-profit corporation also a 501(c)(3))? [] General partnership\* [] Limited partnership\* [] No [] Trust [] Other (please specify) \* Note B.1.b below. 2. For legal entities, the state (or foreign country) of incorporation or organization, if applicable: 3. For legal entities not organized in the State of Illinois: Has the organization registered to do business in the State of Illinois as a foreign entity? [] Yes No N/A B. IF THE DISCLOSING PARTY IS A LEGAL ENTITY: List below the full names and titles of all executive officers and all directors of the entity. 1.a. For not-for-profit corporations, also list below all members, if any, which are legal entities. If there are no such members, write "no members." For trusts, estates or other similar entities, list below the legal titleholder(s). Name Title

1.b. If you checked "General partnership," "Limited partnership," "Limited liability company," "Limited liability partnership" or "Joint venture" in response to Item A.1. above (Nature of Disclosing Party), list below the name and title of each general partner, managing member, manager or

ationship(s):		and describe such
yes, please ident	ify below the name(s) of such City ele	ected official(s) and describe
[] Yes	No	
Has the Disclosode, with any Ci	sing Party had a "business relationship ty elected official in the 12 months be	o," as defined in Chapter 2-156 of the Municipal fore the date this EDS is signed?
ECTION III	BUSINESS RELATIONSHIPS WI	TH CITY ELECTED OFFICIALS
ruma kalan apan elepunyan kalan aran menengan kenan kenan kalan kalan kenan kenan kenan kenan kenan kenan kena	2	
Name	Business Address	Percentage Interest in the Disclosing Party
from any applic	ant which is reasonably intended to ac	City may require any such additional information chieve full disclosure.
estate or other s	similar entity If none state "None	company, of interest of a beneficiary of a trust.
of such an inter	est include shares in a company	Access of 7.5% of the Disclosing Party. Example
2. Please p	provide the following information	
		Title

The Disclosing Party must disclose the name and business address of each subcontractor, attorney, lobbyist, accountant, consultant and any other person or entity whom the Disclosing Party has retained or expects to retain in connection with the Matter, as well as the nature of the relationship, and the total

amount of the fees paid or estimated to be paid. The Disclosing Party is not required to disclose employees who are paid solely through the Disclosing Party's regular payroll.

"Lobbyist" means any person or entity who undertakes to influence any legislative or administrative action on behalf of any person or entity other than: (1) a not-for-profit entity, on an unpaid basis, or (2) himself. "Lobbyist" also means any person or entity any part of whose duties as an employee of another includes undertaking to influence any legislative or administrative action.

If the Disclosing Party is uncertain whether a disclosure is required under this Section, the Disclosing Party must either ask the City whether disclosure is required or make the disclosure.

Name (indicate who retained or ar to be retained	ther A	ddress	Relationship to Disclosing Party (subcontractor, attorney, lobbyist, etc.)	Fees (indicate whether paid or estimated)
(Add sheets if	necessary)			
[] Check here entities.	if the Disclosi	ng party has	s not retained, nor expects to retain, any	y such persons or
SECTION V -	- CERTIFICA	TIONS		
A. COURT-OI	RDERED CHII	LD SUPPO	RT COMPLIANCE	
Under Munic the City must re contract.	cipal Code Sect main in compl	tion 2-92-4 iance with	15, substantial owners of business entit their child support obligations through	ties that contract with out the term of the
Has any person arrearage on any	who directly or child support	indirectly obligations	owns 10% or more of the Disclosing P by any Illinois court of competent juri	arty been declared in sdiction?
[]Yes	ANO	[] No p	erson owns 10% or more of the Disclo	sing Party.
If "Yes." has the is the person in c	person entered	into a com	ri-approved agreement for a second	
[]Yes	[] No			

## B. FURTHER CERTIFICATIONS

- 1. The Disclosing Party and, if the Disclosing Party is a legal entity, all of those persons or entities identified in Section II.B.1. of this EDS:
  - are not presently debarred, suspended, proposed for debarment, declared incligible or voluntarily excluded from any transactions by any federal, state or local unit of government;
- b. have not, within a five-year period preceding the date of this EDS, been convicted of a criminal offense, adjudged guilty, or had a civil judgment rendered against them in connection with: obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or contract under a public transaction; a violation of federal or state antitrust statutes; fraud; embezzlement; theft; forgery; bribery; falsification or destruction of records; making false statements; or receiving stolen property;
- c. are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of the offenses enumerated in clause B.1.b. of
- d. have not, within a five-year period preceding the date of this EDS, had one or more public transactions (federal, state or local) terminated for cause or default; and
- c. have not, within a five-year period preceding the date of this EDS, been convicted, adjudged guilty, or found liable in a civil proceeding, or in any criminal or civil action, including actions concerning environmental violations, instituted by the City or by the federal government, any
- The certifications in subparts 2, 3 and 4 concern:
- the Disclosing Party;
- any "Applicable Party" (meaning any party participating in the performance of the Matter, including but not limited to any persons or legal entities disclosed under Section IV, "Disclosure of Subcontractors and Other Retained Parties");
- any "Affiliated Entity" (meaning a person or entity that, directly or indirectly: controls the Disclosing Party, is controlled by the Disclosing Party, or is, with the Disclosing Party, under common control of another person or entity. Indicia of control include, without limitation: interlocking management or ownership; identity of interests among family members, shared facilities and equipment; common use of employees; or organization of a husiness entity following the ineligibility of a business entity to do business with federal or state or local government, including the City, using substantially the same management, ownership, or principals as the ineligible entity); with respect to Applicable Parties, the term Affiliated Entity means a person or entity that directly or indirectly controls the Applicable Party, is controlled by it, or, with the Applicable Party, is under

• any responsible official of the Disclosing Party, any Applicable Party or any Affiliated Entity or any other official, agent or employee of the Disclosing Party, any Applicable Party or any Affiliated Entity, acting pursuant to the direction or authorization of a responsible official of the Disclosing Party, any Applicable Party or any Affiliated Entity (collectively "Agents").

Neither the Disclosing Party, nor any Applicable Party, nor any Affiliated Entity of either the Disclosing Party or any Applicable Party nor any Agents have, during the five years before the date this EDS is signed, or, with respect to an Applicable Party, an Affiliated Entity, or an Affiliated Entity of an Applicable Party during the five years before the date of such Applicable Party's or Affiliated Entity's contract or engagement in connection with the Matter:

- a. bribed or attempted to bribe, or been convicted or adjudged guilty of bribery or attempting to bribe, a public officer or employee of the City, the State of Illinois, or any agency of the federal or employee's official capacity;
- b. agreed or colluded with other bidders or prospective bidders, or been a party to any such agreement, or been convicted or adjudged guilty of agreement or collusion among bidders or prospective bidders, in restraint of freedom of competition by agreement to bid a fixed price or otherwise; or
- c. made an admission of such conduct described in a. or b. above that is a matter of record, but have not been prosecuted for such conduct; or
- d. violated the provisions of Municipal Code Section 2-92-610 (Living Wage Ordinance).
- 3. Neither the Disclosing Party, Affiliated Entity or Applicable Party, or any of their employees, officials, agents or partners, is barred from contracting with any unit of state or local government as a result of engaging in or being convicted of (1) bid-rigging in violation of 720 ILCS 5/33E-3; (2) bid-rotating in violation of 720 ILCS 5/33E-4; or (3) any similar offense of any state or of the United States of America that contains the same elements as the offense of bid-rigging or bid-rotating.
- 4. Neither the Disclosing Party nor any Affiliated Entity is listed on any of the following lists maintained by the Office of Foreign Assets Control of the U.S. Department of the Treasury or the Bureau of Industry and Security of the U.S. Department of Commerce or their successors: the Specially Designated Nationals List, the Denied Persons List, the Unverified List, the Entity List and the
- 5. The Disclosing Party understands and shall comply with (1) the applicable requirements of the Governmental Ethics Ordinance of the City, Title 2, Chapter 2-156 of the Municipal Code; and (2) all the applicable provisions of Chapter 2-56 of the Municipal Code (Office of the Inspector General).

6. If the Disclosing Party is unable to certify to any of the above st Certifications), the Disclosing Party must explain below:	atements in this Part B (Further
If the letters "NA," the word "None," or no response appears on the lines presumed that the Disclosing Party certified to the above statements.	above, it will be conclusively
C CERTIFICATION OF	

## C. CERTIFICATION OF STATUS AS FINANCIAL INSTITUTION

For purposes of this Part C, under Municipal Code Section 2-32-455(b), the term "financial institution" means a bank, savings and Ioan association, thrift, credit union, mortgage banker, mortgage broker, trust company, savings bank, investment bank, securities broker, municipal securities broker, securities dealer, municipal securities underwriter, municipal securities underwriter, investment trust, venture capital company, bank holding company, financial services holding company, or any licensee under the Consumer Installment Loan Act, the Sales Finance Agency Act, or the Residential Mortgage Licensing Act. However, "financial institution" specifically shall not include any entity public employees in accordance with Sections 403(b) and 457 of the Internal Revenue Code. (Additional definitions may be found in Municipal Code Section 2-32-455(b).)

#### 1. CERTIFICATION

The Disclosing Party certifies that the Disclosing Party (check one)

[] is is not

- a "financial institution" as defined in Section 2-32-455(b) of the Municipal Code.
  - 2. If the Disclosing Party IS a financial institution, then the Disclosing Party pledges:

"We are not and will not become a predatory lender as defined in Chapter 2-32 of the Municipal Code. We further pledge that none of our affiliates is, and none of them will become, a predatory lender as defined in Chapter 2-32 of the Municipal Code. We understand that becoming a predatory lender or becoming an affiliate of a predatory lender may result in the loss of the privilege of doing business with the City."

If the Disclosing Party is unable to make this pledge because it or any of its affiliates (as defined in Section 2-32-455(b) of the Municipal Code) is a predatory lender within the meaning of Chapter

## ..... SLAVERY ERA BUSINESS

The Disclosing Party has searched any and all records of the Disclosing Party and any and all predecessor entities for records of investments or profits from slavery, the slave industry, or slaveholder insurance policies from the slavery era (including insurance policies issued to slaveholders that provided coverage for damage to or injury or death of their slaves) and has disclosed in this EDS any and all such records to the City. In addition, the Disclosing Party must disclose the names of any and all slaves or slaveholders described in those records. Failure to comply with these disclosure requirements may make the Matter to which this EDS pertains voidable by the City.

Please check either 1. or 2. below. If the Disclosing Party checks 2., the Disclosing Party must disclose below or in an attachment to this EDS all requisite information as set forth in that paragraph 2.

X 1. The Disclosing Party verifies that (a) the Disclosing Party has searched any and all records of the Disclosing Party and any and all predecessor entities for records of investments or profits from slavery, the slave industry, or slaveholder insurance policies, and (b) the Disclosing Party has found no records of investments or profits from slavery, the slave industry, or slaveholder insurance policies and no records of names of any slaves or slaveholders.

2. The Disclosing P	or slaveholders.	the search in step 1(a) above, the
Disclosing Party bas can	fies that as a	
or slaveholder incurred	s relating to	at.
Disclosing Party veri Disclosing Party has found record or slaveholder insurance policies a Party verifies that the following con	nd/or the name of	s the search in step 1(2) at
and the following col	nstitutes for the names of any slaves or	s from slavery, the slave in the
	disclosure of all suc	h The Disclosi
	<i>3</i> uc	records:

# SECTION VI -- CERTIFICATIONS FOR FEDERALLY-FUNDED MATTERS

NOTE: If the Matter is federally funded, complete this Section VI. If the Matter is not federally .. CERTIFICATION REGARDING LOBBYING

List below the	
closure Act of 1995 of all persons or	
pect to the Matter: (D. who have made lobbying registered under the control of the Matter (D. control of the Matter)	
1. List below the names of all persons or entities registered under the federal Lobbying selosure Act of 1995 who have made lobbying contacts on behalf of the Disclosing Party with Matter: (Begin list here, add sheets as necessary):	
necessary):	h

appear, it will be conclusively presumed that the Disclosing Party means that NO persons or entities Disclosing Party with respect to the Matter.)

- 2. The Disclosing Party has not spent and will not expend any federally appropriated funds to pay any person or entity listed in Paragraph A.I. above for his or her lobbying activities or to pay any person or entity to influence or attempt to influence an officer or employee of any agency, as defined by applicable federal law, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress, in connection with the award of any federally funded contract, making any federally funded grant or loan, entering into any cooperative agreement, or to extend, agreement.
- 3. The Disclosing Party will submit an updated certification at the end of each calendar quarter in which there occurs any event that materially affects the accuracy of the statements and information set forth in paragraphs A.1. and A.2. above.

If the Matter is federally funded and any funds other than federally appropriated funds have been or will be paid to any person or entity for influencing or attempting to influence an officer or employee of any agency (as defined by applicable federal law), a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the Matter, the Disclosing Party must complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. The form may be obtained online from the federal Office of Management and Budget (OMB) web site at http://www.whitehouse.gov/omb/grants/sflllin.pdf, linked on the page http://www.whitehouse.gov/omb/grants/sflllin.pdf,

- 4. The Disclosing Party certifies that either: (i) it is not an organization described in section 501(c)(4) of the Internal Revenue Code of 1986; or (ii) it is an organization described in section "Lobbying Activities".
- 5. If the Disclosing Party is the Applicant, the Disclosing Party must obtain certifications equal in form and substance to paragraphs A.1. through A.4. above from all subcontractors before it awards any subcontract and the Disclosing Party must maintain all such subcontractors' certifications for the duration of the Matter and must make such certifications promptly available to the City upon

## B. CERTIFICATION REGARDING EQUAL EMPLOYMENT OPPORTUNITY

If the Matter is federally funded, federal regulations require the Applicant and all proposed ubcontractors to submit the following information with their bids or in writing at the outset of egotiations.

- D. If the City determines that any information provided in this EDS is false, incomplete or inaccurate, any contract or other agreement in connection with which it is submitted may be rescinded or be void or voidable, and the City may pursue any remedies under the contract or agreement (if not rescinded, void or voidable), at law, or in equity, including terminating the Disclosing Party's participation in the Matter and/or declining to allow the Disclosing Party to participate in other transactions with the City. Remedies at law for a false statement of material fact may include incarceration and an award to the City of treble damages.
- E. It is the City's policy to make this document available to the public on its Internet site and/or upon request. Some or all of the information provided on this EDS and any attachments to this EDS may be made available to the public on the Internet, in response to a Freedom of Information Act request, or otherwise. By completing and signing this EDS, the Disclosing Party waives and releases any possible rights or claims which it may have against the City in connection with the public release of information contained in this EDS and also authorizes the City to verify the accuracy of any information submitted in this EDS.
- F. The information provided in this EDS must be kept current. In the event of changes, the Disclosing Party must supplement this EDS up to the time the City takes action on the Matter. If the Matter is a contract being handled by the City's Department of Procurement Services, the Disclosing Party must update this EDS as the contract requires.

The Disclosing Party represents and warrants that:

G. The Disclosing Party has not withheld or reserved any disclosures as to economic interests in the Disclosing Party, or as to the Matter, or any information, data or plan as to the intended use or purpose for which the Applicant seeks City Council or other City agency action.

For purposes of the certifications in H.1. and H.2. below, the term "affiliate" means any person or entity that, directly or indirectly: controls the Disclosing Party, is controlled by the Disclosing Party, or is, with the Disclosing Party, under common control of another person or entity. Indicia of control include, without limitation: interlocking management or ownership; identity of interests among family members; shared facilities and equipment; common use of employees; or organization of a business entity following the ineligibility of a business entity to do business with the federal government or a state or local government, including the City, using substantially the same management, ownership, or principals as the ineligible entity.

- H.1. The Disclosing Party is not delinquent in the payment of any tax administered by the Illinois Department of Revenue, nor are the Disclosing Party or its affiliates delinquent in paying any fine, fee, tax or other charge owed to the City. This includes, but is not limited to, all water charges, sewer charges, license fees, parking tickets, property taxes or sales taxes.
- H.2 If the Disclosing Party is the Applicant, the Disclosing Party and its affiliates will not use, nor permit their subcontractors to use, any facility on the U.S. EPA's List of Violating Facilities in connection with the Matter for the duration of time that such facility remains on the list.

H.3 If the Disclosing Party is the Applicant, the Disclosing Party will obtain from any contractors/subcontractors hired or to be hired in connection with the Matter certifications equal in form and substance to those in H.1. and H.2. above and will not, without the prior written consent of the City, use any such contractor/subcontractor that does not provide such certifications or that the Disclosing Party has reason to believe has not provided or cannot provide truthful certifications.

NOTE: If the Disclosing Party cannot certify as to any of the items in H.1., H.2. or H.3. above, an explanatory statement must be attached to this EDS.

#### CERTIFICATION

Under penalty of perjury, the person signing below: (1) warrants that he/she is authorized to execute this EDS on behalf of the Disclosing Party, and (2) warrants that all certifications and statements contained in this EDS are true, accurate and complete as of the date furnished to the City.

Cooper Cronse- Hinds (Print or type name of Disclosing Party)	Date: 5-19-2009
Ву:	
(sign here)	
(Print or type name of person signing)	·
Cansaller	
(Print or type title of person signing)	
	19109, by John LAVelle, (state).
Rolin L Zagorodny	Notary Public.
Commission expires: 4/30/2012	Notary Public-Connecticut  My Commission Expires  April 30, 2012