

# BOARD OF ETHICS

## Open Session Minutes

August 18, 2010 - 3:05 p.m.  
740 North Sedgwick, Suite 500

### Board Members Present

Miguel A. Ruiz, Chair  
Michael F. Quirk  
Thomas McCarthy  
Lisa M. Taylor  
John L. Wilhelm, M.D.

### Staff Present

Richard J. Superfine, Legal Counsel  
Courtney L.D. Kimble, Attorney/Investigator

### I. Approval of Minutes

The Board VOTED 5-0 to approve the Open Session Minutes of the July 22, 2010 meeting.

### II. Chair's Report

None.

### III. Executive Director's Report

Steven I. Berlin, Executive Director is on vacation, therefore in his absence Richard J. Superfine, Legal Counsel read a brief report on his behalf.

#### A. Statements of Financial Interests

To date, there remain 30 employees and 9 appointed officials who have yet to file their 2010 Statement of Financial Interests forms.

Since the last regularly scheduled Board meeting, the office has collected in late filing fees paid: \$385.00.

e-FIS project status: On Friday, August 13, 2010, Board staff attended a meeting with DoIT and Crowe (outside vendor); the set time line is being followed; currently, the technical focus is on e-Checkout, the payment engine: they are writing the technical requirements for it based upon input from Jef Johnson and Richard Superfine.

#### B. Lobbyist Registration

There are currently 541 lobbyists that have registered with the City for this year. To date, \$267,800 in lobbyist registration fees have been deposited with the Department of Revenue.

Since the last regularly scheduled Board meeting, 3 lobbyists owed their semi-annual activity reports.

**C. Education—Classes**

On August 16, 2010, staff presented 1 new employee orientation class to about 75 employees, mostly traffic aides in OEMC.

**D. Education—Mandatory Annual Ethics Education**

All-employee online training: Since the last Board meeting, 33,876 scheduled; 21,694 completed the training. To date, we are at 64% compliance City-wide.

Aldermanic online training: 3 completions

**E. Other**

Staff was requested by a department head to provide guidance with respect to the City-approved UNCF initiative; more on this in the closed session.

Although our submission of an OpEd piece was not published in the newspaper, there may be another alternative use of its content; more on this in the closed session.

**IV. Old Business**

None.

**V. New Business**

None.

The Board VOTED 5-0 to adjourn into Executive Session at 3:15 p.m. to review matters concerning the conduct of employees and officials of the City that could result in their discipline or dismissal, to review questions concerning matters of professional ethics and performance, to review matters in which litigation is ongoing, and/or to review matters in which the Board finds that litigation against or affecting the Board is probable or imminent.