

From: Black, Maria

Sent: Monday, March 14, 2016 10:10 AM

To: Berlin, Steve

Cc: Casillas, Pully

Subject: FW: Approval for Travel for Gary W. Schenkel, OEMC Executive Director

Good Morning Director Berlin:

Per City policy, attached for your review is a post-trip report for OEMC Executive Director Gary Schenkel's travel to Washington, DC. Please let me know if anything else is needed.

Thank you,
Maria Black



OFFICE OF EMERGENCY MANAGEMENT AND COMMUNICATIONS
CITY OF CHICAGO

Reference No.: 16-00040

THE OFFICE OF THE EXECUTIVE DIRECTOR

TO: Steven I. Berlin, Executive Director
CITY OF CHICAGO BOARD OF ETHICS

FROM:



Gary W. Schenkel, Executive Director
**THE OFFICE OF EMERGENCY MANAGEMENT
AND COMMUNICATIONS (OEMC)**

DATE: March 14, 2016

SUBJECT: Homeland Security Science and Technology Advisory Committee (HSSTAC)
Post-Trip Report

Per City travel policy, this memo shall serve as a post-trip report.

On March 9-11, 2016, I traveled to Washington, DC to attend the Homeland Security Science and Technology Advisory Committee (HSSTAC) Meeting. As an appointed Special Government Employee (as of October 2015) I was asked to participate on addressing topics including chemical and biological defense, cybersecurity, explosives, resiliency, first responder capabilities and needs, and transitioning innovative products with beneficial implications for the City of Chicago.

DHS paid for the flight via direct payment, the City did not spend any funds on the flight. DHS paid hotel expenses for the evenings of March 9 and 10. I will be submitting any receipts to the DHS travel section for any additional reimbursements. The City of Chicago will not be covering any expenses from this trip.

Thank you again for approving this opportunity.