

From: Jorge Cestou <Jorge.Cestou@cityofchicago.org>
Sent: Tuesday, December 10, 2019 11:51 AM
To: Steve Berlin <Steve.Berlin@cityofchicago.org>
Subject: RE: Travel Approval Request

Hi Steve,

I hope this finds you well.

The following is a report back of the reasonable expenses that were paid by the third party for my attendance to represent CDPH at the Ryan White Policy Project of the O'Neill Institute for National and Global Health Law in Washington, DC.

The following include a list of pre-paid expenses that were monitored by CDPH an OBM before the travel took place:

Type of Expense	Amount	Provider	Who covered the Expense
Airfare DCA –ORD -DCA	\$384.61	American Airlines	Georgetown Law University
Lodging	\$139.00	Washington Court Hotel	Georgetown Law University

During the one day meeting, all of the participants were provided breakfast items and lunch. No swag was given to us.

The only other expenses I incurred were:

Type of Expense	Amount	Provider
Metro DCA-hotel-DCA	\$4.90	Washington Metro Authority
Coffee	\$5.00	Starbucks
Hamburger and water	\$9.72	Shake Shack

Let me know if you have any question.

Sincerely,

Jorge Cestou
Director of Program Operations
HIV/STI Bureau
Chicago Department of Public Health